

**Dodge County Highway Department
Permit Application for Access Drive**

C.S.A.H. (CR#) _____ Township _____ Section # _____

For Office Use Only

Nearest Intersection _____ Distance _____ Side of Road _____

Print or type application. Fill out permit and mail to Dodge County Highway Department, 16 S Airport Dr., Dodge Center, MN 55927; Phone: (507) 374-6694 Fax: (507) 374-2552.

Name of Applicant _____

Address _____ P.O. Box # _____ City: _____ State: MN Zip: _____

Telephone No. (____) _____ or (____) _____

Name of Property Owner (if different) _____

Telephone No. of Property Owner (if different) (____) _____

Use: (check one) Commercial Residential Field Farmstead New Road Change of Use

If the use of the access changes from that requested above a new permit is required.

Number of present drives to property: _____

Give exact location of affected Drives to Property: _____

I, We, the undersigned, herewith make application for permission to construct the access drive at the above location, said drive to be constructed to conform with the regulations of the Dodge County Highway Department and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the Dodge County Highway Department. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement/restoration of the highway to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of local village or borough authorities having joint supervision over said street or highway and that future traffic developments may require the relocation of this access. Read all requirements on reverse side.

SPECIAL REQUIREMENTS: _____

Date

Signature of Applicant

Date

Signature of Property Owner

REQUIREMENTS

1. No work under this application is to be started until application is approved and the permit issued.
2. Where work on traveled roadway is necessary, traffic must be protected, and flags, flares and proper barricades must be placed in accordance with the standards of Minnesota Department of Highways.
3. Elevation top of drive at culvert location must be at least six inches lower than the shoulder of county road where possible.
4. No foreign material such as dirt, gravel, or bituminous material shall be left or deposited on the road during the construction of drive or installation of drainage facilities. Roadside must be cleaned after work is completed.
5. After drive construction is completed the permittee shall notify the County Office that the work has been completed and is ready for final inspection and approval by the Dodge County Highway Department.
6. No changes or alterations in entrances may be made at any time without written permission from the Dodge County Highway Department.
7. Drive fill slopes shall be constructed 1:6 (1' vertical to 6' horizontal) and shall be hand finished and seeded.
8. Material for fill must be good clean material and free of foreign materials and debris.
9. Culvert shall be no less than 18" in diameter.

ACCESS DRIVE OR ENTRANCE PERMIT: Keep top of drive 32 feet or less.

Permission is hereby granted for the construction of a drive as described in this application, said drive to be constructed in accordance with Dodge County Highway Regulations and subject to the *Special Requirements* indicated in this permit.

A permit fee of \$100.00 for a residential access or \$200.00 for a commercial access plus any applicable costs listed below payable to the "Dodge County Highway Department", in form of a Personal, Certified or Cashier's check, shall be required before acceptance of this permit or the delivery of any materials.

All work to be completed within 30 calendar days. In the event that the construction has not been completed by this date, this permit becomes null and void, the culvert reclaimed and the fee refunded.

Culvert and gravel needs to be determined by the County

Culvert Needed:

_____” Dual Wall Plastic X _____/Ft. @ \$ _____/Ft. C.M. Culvert	=	\$ _____ Plastic Culvert Total
_____“ Riveted X _____/Ft. @ \$ _____/Ft. C.M. Culvert	=	\$ _____ Riveted Culvert Total
_____ aprons @ \$ _____/Ea.	=	\$ _____ Apron Total
_____ bands @ \$ _____/Ea. Required.	=	\$ _____ Band Total
		\$ _____ Culvert Total

Gravel Needed:

(_____ ft X .50 ft X _____ ft ÷ 27) X 1.3 = _____ yd³ X \$19.52 = \$ _____ Cost of Gravel
Width of Drive X Min. thickness X Length Gravel per cu. Yd.

Sub-Total	\$	
7.375% Tax	\$	
PERMIT FEE	\$	
Grand Total Due:	\$	

THIS PERMIT NOT VALID UNTIL WE HAVE RECEIVED THE REQUIRED FEE!

FOR County Use Only: This payment made by _____ Check # _____

Dated: _____ \ _____ \ _____

Approved: _____

Guy W. Kohlhofer, P.E., Dodge County Engineer