

**MANUFACTURED HOME OCCUPANT VERIFICATION**

STATE OF MINNESOTA  
OWNERS OF MANUFACTURED HOMES OR HOUSE  
TRAILERS USED AS DWELLINGS AND NOT USED ON  
HIGHWAYS

Laws 1971, Chapter 797

**You must mail this form to the County Assessor  
no later than**

**MANUFACTURED HOME DESCRIPTION**

*Please complete the necessary information requested below if you are a new owner or recently purchased a different manufactured home.*

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ VIN # \_\_\_\_\_

Width \_\_\_\_\_ Length \_\_\_\_\_ Additional Features (baths,C/A,decks,sheds) \_\_\_\_\_

Date of Purchase \_\_\_\_\_ Purchase Price \$ \_\_\_\_\_

Purchased from \_\_\_\_\_  
Dealer or Former Owner Address

**OWNER'S DECLARATION**

*Please select one*

\_\_\_\_\_ ***I WILL OCCUPY*** this manufactured home on \_\_\_\_\_, 20\_\_\_\_, as my principal place of residence and abode to the exclusion of any property owned or rented in the State of Minnesota, and that all statements made herein are correct.

\_\_\_\_\_ ***I WILL NOT OCCUPY*** this manufactured home on January 2, 20\_\_\_\_.

**CERTIFICATE OF TITLE**

**Our office needs a copy of your Manufactured Home Title. If that is not available, please complete a Taxpayer Verification.**

Actual Date of Occupancy \_\_\_\_\_ Daytime phone number \_\_\_\_\_

Mailing Address \_\_\_\_\_

Owner's Signature \_\_\_\_\_ SS# \_\_\_\_\_ Date \_\_\_\_\_  
*Married? YES / NO (circle one)*

Owner's Signature \_\_\_\_\_ SS# \_\_\_\_\_ Date \_\_\_\_\_  
*Married? YES / NO (circle one)*

**By signing this Manufactured Home Occupant Verification, you are stating that you are the owner and will be responsible for property taxes payable in 20\_\_\_\_\_.**

**MANUFACTURED HOME**  
**HOMESTEAD CLASSIFICATION**

To obtain homestead classification, state law requires that each owner of the homestead must sign the homestead application, and that the owners' Social Security numbers be on the application. If your Social Security number is not already printed on this application, please fill it in. **If your application does not contain your Social Security number, it will be denied.**

Please return this fully completed application as soon as possible. Any unreturned applications will result in the temporary loss of homestead rights if you qualify. Failure to return this form could result in a high tax payment (due to homestead loss). The taxes must be paid by the prescribed due dates, to avoid penalty, until the matter can be resolved.

Your Social Security number is confidential information. Under state law it may be given by your County Assessor only to the Minnesota Department of Revenue, where it will be used to determine whether you have applied for the homestead classification for other properties in the state.

To obtain or attempt to obtain homestead classification for a property other than your residence and a residence owned by you and occupied by your relative is a violation of state law subject to a fine of up to \$3,000 and/or up to one year of imprisonment. In addition, a penalty will be added to the tax on the property of the difference between the tax figured as a homestead and the tax based on the property's correct property class.

Do you own other property in which your relative lives?

In addition to your homestead, you may obtain homestead classification for property you own in Minnesota in which your relative lives as his or her residence. To receive homestead classification, the property must be the residence of any of the following: **child, stepchild, daughter-in-law, son-in-law, parent, stepparent, parent-in-law, grandchild, grandparent, brother, brother-in-law, sister, sister-in-law, aunt, uncle, niece, nephew, husband or wife.** To get an application for homestead classification for such a property, contact your County Assessor's office in the county where the property is located.