

TUESDAY, SEPTEMBER 11, 2007

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2007-18

The Dodge County Board of Commissioners met in regular session September 11, 2007, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Don Gray, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance
and 911 Anniversary
Date Observed

The Chair asked that the Board and those present observe a brief moment of silence in recognition of the September 11, 2001 anniversary.

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5

Members absent: None

Also present:	David McKnight	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

Motion by Erickson seconded by Hanson to approve and adopt the agenda as amended to include the addition of a Human Services Committee report by Commissioner Hanson. *Motion adopted unanimously.*

Agenda Approved

Commissioner Hanson presented a summary of the Human Services Committee report and action items.

Human Services
Committee Report

Motion by Hanson seconded by Tjosaas to approve Human Services Action Item 1.1, payment of the bills as found on the bill payment list pursuant to resolution #95-10, to approve all Financial Assistance case actions as presented, all Social Services case actions with the reasons and actions as found in the individual case files, and to approve the destruction of the closed case files as found on the monthly closed case destruction list. *Motion adopted unanimously.*

Human Services
Action Item 1.1

The Board acknowledged that the Human Services Department had five staff members from the social services unit volunteer to provide emergency behavioral health services to the flood victims in Houston and Fillmore counties the week of September 3rd as per our SE MN Regional Behavioral Health Disaster Response and Recovery Plan.

County Departments
Acknowledged for
Providing Assistance
to Flood Victims

The County Administrator informed the Board that other Dodge County offices were also involved in clean-up efforts in the Rushford area.

County Departments
Acknowledged for
Providing Assistance
to Flood Victims -
Continued

Mr. McKnight reminded the Board that at their June 26, 2007 County Board meeting they approved a mutual aid agreement. The purpose of the agreement was to make equipment, personnel and other resources available to political subdivisions from other political subdivisions in cases of emergency.

The County Administrator noted that he will acknowledge the work of employees who assisted flood victims in southern Minnesota.

Taxpayer Services Director Rose Culbertson reviewed bills with the Board. Motion by Alberts seconded by Hanson to approve the bills as discussed and amended in the following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$ 92,100.35
11	Human Services Fund	\$ 173.00
13	Road and Bridge Fund	\$ 6,956.72
16	Environmental Quality Fund	<u>\$ 23,685.46</u>
	Total	\$122,915.53

Motion adopted unanimously.

Ms. Rose Culbertson discussed with the Board her request to set a base price and bid opening date for a tax forfeited land sale.

Tax Forfeited Land
Base Price & Sale
Date Set

The Taxpayer Services Director reported that it was recently discovered that Dodge County has a parcel of tax forfeited land in Dodge Center. Parcel 22.034.6900 was apparently forfeited in 1985 and was last offered at public auction in 1992 and remains unsold. The parcel is too small to be considered to be useful as a stand-alone lot. Ms. Culbertson suggested that the land be offered for sale by sealed bid to the adjacent owners. The Taxpayer Services Director informed the Board that there are two adjacent property owners, one of which is interested in the parcel.

Ms. Culbertson stated that at the urging of the Dodge Center City Council and City Administrator she would like to set the base selling price for this parcel at \$1.00 plus associated conveyance fees. The Taxpayer Services Director provided the Board with a copy of Dodge Center City Administrator Lee Mattson's letter to one of the property owners, a copy of a map from the pictometry system and a copy of statute 281.01, subd. 7a. The statute outlines the input the city may have with regards to the county setting the base selling price.

Motion by Hanson seconded by Alberts to approve and authorize the Taxpayer Services Director to set the base sale price at \$1.00 plus costs and set Wednesday, October 24, 2007 as the date to accept sealed bids from adjacent landowners for the purchase of parcel 22.034.6900 in the City of Dodge Center.
Motion adopted unanimously.

Sheriff Gary Thompson met with the Board to request authorization to accept a 2008 Safe and Sober grant. Mr. Thompson noted that the grant must be accepted in the form of a resolution.

2008 Safe and Sober Grant Approved by Resolution #2008-29

The Sheriff informed the Board that the Dodge County Sheriff's Office has been awarded a grant in the amount of \$10,000. The grant period runs from October 1, 2007 through September 30, 2008. Mr. Thompson reported that the grant money will be used to cover all expenses related to saturation/enforcement efforts over the next twelve months.

Motion by Erickson seconded by Tjosaas to approve and authorize the Chairman of the Board and Deputy Clerk to sign resolution #2007-29 in support of the execution of an agreement between the Minnesota Department of Public Safety and Dodge County for the 2008 Safe and Sober grant:

BE IT RESOLVED, that Dodge County Sheriffs Office enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled SAFE & SOBER COMMUNITIES during the period from October 1, 2007 through September 30, 2008; and

BE IT FURTHER RESOLVED, that Sheriff Gary Thompson is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Dodge County Sheriff's Office and to be the fiscal agent and administer the grant.

Resolution adopted unanimously.

Mr. Thompson discussed with the Board a request to accept a DNR ATV grant. The Sheriff informed the Board that his office has been awarded a grant in the amount of \$8,242 or \$4,121 for each of the next two years. Mr. Thompson reported that this grant is almost identical to the snowmobile grant which the Sheriff's Office has been receiving for the past several years. The Sheriff noted that the grant is a reimbursement grant that will cover all expenses related to ATV training, enforcement, equipment/gear, salaries, etc., up to the yearly grant amount.

DNR ATV Grant Acceptance Approved

Motion by Tjosaas seconded by Hanson to approve and authorize the Chairman of the Board and County Administrator to sign the State of Minnesota Off Highway Vehicle Enforcement Grant Agreement as presented by the Sheriff. *Motion adopted unanimously.*

John Curran who is the new representative of Nationwide Deferred Compensation introduced himself to the Board. Mr. Curran noted that Nationwide Retirement Solutions has been providing investment opportunities to Dodge County employees for many years and briefly discussed the services offered by Nationwide Deferred Compensation.

New Nationwide Deferred Compensation Representative Introduced

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Boards consideration. Motion by Alberts seconded by Erickson to approve the following personnel actions:

Personnel Actions
Approved

A. Human Services

- A.1 Carrie Anderson - Social Worker – 1.0 FTE
Authorization to employ at C42 step 9 \$17.44 to fill approved vacancy.
Effective Date: 10/22/07
- A.2 Todd Nelson – Veteran’s Services Officer
Authorization to change FTE from .6 to .85 based on actual hours worked.
Effective Date: 6/29/07 to 8/28/07

B. Sheriff’s Department

- B.1 Rayelle Yankoviak - 911 Dispatcher – 1.0 FTE
Authorization to change status from on-call to 1.0 FTE to fill approved vacancy.
Effective Date: 9/11/07
- B.2 Bobby Sendle - Deputy Sheriff – PT (Courtroom Security)
Authorization to employ at C41 hire step \$17.55 to fill approved vacancy.
Effective Date: 9/4/07
- B.3 Kevin Krause – Deputy Sheriff – On-Call
Authorization to change status from on-call to temporary FT to cover FTO extension and FT officer leave of absence.
Effective Date: 9/3/07 – 10/5/07 (approximately)
- B.4 Chris Wolcott – 911 Dispatcher
Step increase from B22 step 5 \$16.30 to B22 step 6 \$16.80.
Effective Date: 8/19/07

C. Attorney’s Office

- C.1 Stephanie Morris – Paralegal
Step increase from B31 step 8 \$15.60 to B31 step 7 \$15.99.
Effective Date: 8/26/07

D. Administration

- D.1 Lisa Hager – Employee Relations Director
Annual review.
Effective Date: 9/2/07
- D.2 Request approval of revised and new job descriptions for Information System Specialist and Geographic Information Systems Specialist (New).
(All updates have been reviewed by the employee in the position, Department Head, County Administrator and Employee Relations)
Effective Date: 9/11/07

Motion adopted unanimously.

County Administrator David McKnight presented for the Board's consideration the 2008 preliminary budget and levy.

2008 Preliminary
Budget and Tax Levy
Set by Resolution
#2007-30

Mr. McKnight noted that pursuant to Minnesota Statute 275.065 each taxing authority shall adopt a proposed budget and shall certify to the County Auditor the proposed property tax levy for taxes payable in the following year by September 15th of each year. The final tax levy, which can be lower than the preliminary tax levy but not higher, must be certified by December 28th.

The County Administrator shared with the Board the draft 2008 budget and tax levy.

2008 Preliminary
Budget and Tax Levy
Set by Resolution
#2007-30 - Continued

Mr. McKnight reported that the budget preparation process for 2008 has been underway since April of this year and has been the most difficult of the six budgets that he has worked on in Dodge County. The current draft of the 2008 budget and tax levy are as follows:

	<u>Draft #1</u>	<u>Draft #4 (Current)</u>
2008 Budget	\$21,654,775 (-0.19%)	\$21,134,272 (-2.58%)
2008 Tax Levy	\$10,357,316 (21.11%)	\$ 9,193,447 (7.5%)

The County Administrator noted that the County Board held three work sessions during the year to review the budget as it progressed to its current draft. Mr. McKnight reported that he has kept the Board up to date on proposed reductions and will review all of the changes from draft one to draft four at what should be the last work session on the budget after the Board's regular board meeting on September 25, 2007.

Mr. McKnight commented that most of the work of the 2008 budget and tax levy is complete at this point, but there are a few very important issues that still need to be worked through. These issues are the final tax levy and the county's contribution to the 2008 cafeteria plan.

The County Administrator discussed with the Board setting the preliminary 2008 tax levy.

Mr. McKnight stated that the County Board has the ultimate responsibility of setting the 2008 preliminary tax levy. The Board directed the County Administrator at their last board meeting to bring to them a 7.5% increase for the preliminary levy. Mr. McKnight has completed the work to get their draft tax levy to a 7.5% increase and this is the levy that is being proposed for consideration today. The County Administrator noted that Board can change direction and set the preliminary tax levy at any amount they would like and staff will perform the work to reach that levy amount.

The County Administrator recommended that the Board set the 2008 preliminary budget in the amount of \$21,134,272 and certify a preliminary 2008 tax levy of \$9,193,447, which represents a 7.5% increase over 2007, to the Dodge County Finance Director and continue to work toward lowering the tax levy that the County Board will consider in December.

Mr. McKnight discussed with the Board the proposed final 2008 tax levy.

The County Administrator reminded the Board that at the next budget work session they will continue to discuss the goal and process to get to the original tax levy increase goal between 5-6% over 2007. Mr. McKnight pointed out that with the proposed preliminary tax levy currently at a 7.5% increase the following amounts will still need to be cut to achieve the goal amounts listed below:

<u>Levy Target</u>	<u>Levy Amount</u>	<u>To Go</u>	<u>2008 Preliminary Budget and Tax Levy Set by Resolution #2007-30 - Continued</u>
7.5%	\$9,193,446	\$0	
7.0%	\$9,150,686	\$42,761	
6.0%	\$9,065,166	\$128,281	
5.0%	\$8,979,645	\$213,802	

Commissioner Alberts commented that he is not sure that the Board can make their goal of keeping the tax levy increase between 5-6% for 2008. Mr. Alberts expressed concern with cuts to the Soil and Water budget and Corrections budget. It was Commissioner Alberts' opinion that the commissioners have cut some programs that they really should not have cut in order to keep tax levy increases down. Mr. Alberts questioned whether or not the Board wanted to freeze themselves at a preliminary tax levy of 7.5%.

The Minnesota Counties Insurance Trust dividend was discussed. The County Administrator informed the Board that they should not count on this money when determining the 2008 budget.

Commissioner Erickson discussed building a trust account for expenses that will be incurred by the county to pay for retirees' health insurance coverage over the next thirty years.

Commissioners discussed which cities and townships are still experiencing growth and how the tax levy impacts communities with little or no growth.

Commissioner Alberts noted that the growth in the county has slowed.

It was the consensus of the Board to set the 2008 preliminary tax levy at 8% and try to reduce the tax levy further from there.

Motion by Alberts seconded by Erickson to approve and authorize the Chairman of the Board and Deputy Clerk to sign resolution #2007-30 setting the 2008 preliminary budget and tax levy:

WHEREAS, Minnesota Statute 275.065 requires Dodge County to adopt a proposed budget and certify the proposed tax levy for taxes payable in the following year by September 15th; and

WHEREAS, Dodge County continues to have increased demands for services due to a number of factors including our continued growth; and

WHEREAS, the Dodge County Board of Commissioners considers the growth of Dodge County a key factor in delivering services and helping to spread the cost of county government to additional taxpayers.

THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby adopts the 2008 preliminary county budget at \$21,134,272 and certifies the 2008 preliminary tax levy at \$9,236,206.

BE IT FURTHER RESOLVED, that department heads and staff will work with the County Board to continue to reduce the tax levy to an amount acceptable for the County Board to consider in December.
Resolution adopted unanimously.

2008 Preliminary
Budget and Tax Levy
Set by Resolution
#2007-30 - Continued

The Board thanked the County Administrator for his work on the 2008 budget and tax levy.

Planning Director Duane Johnson presented the September 5, 2007 Planning Commission Recommendations.

Planning Commission
Recommendation
CUP #07-23
Approved

The Board discussed with Mr. Johnson the Verizon Wireless/Kunz conditional use permit request #07-23.

Commissioner Erickson wanted to know if there was an escrow with the towers similar to what is used when wind generators are constructed.

Duane Johnson indicated that they do not require an escrow for the transmission towers.

Commissioners wanted to know who is responsible for the tower if it is abandoned.

The Planning Director informed the Board that the towers are located on leased property and that the property owners would still have a say in what happens to the towers since the towers are located on their property.

Mr. Johnson asked for clarification from a Verizon Wireless representative as to why they do not require an escrow or bond for the towers.

Matt Kuitert, a representative for Verizon Wireless, informed the Board that an escrow is not a requirement of the code. Mr. Kuitert assured the commissioners that the tower facilities do have a value and that it is uncommon for a tower facility to be abandoned. Mr. Kuitert reported that Verizon's lease with the property owner states that if a lease is ended that the facility will be removed from the property. Mr. Kuitert also noted that the lease is for 25 years.

Commissioner Hanson wanted to know if there were any issues with line of sight on tower placement.

Mr. Kuitert indicated that there are no issues with the line of sight and that there are no wind turbines in the area proposed for the transmission tower.

Commissioner Alberts voiced his opinion that the county should add a condition that stated the tower should come down if it is abandoned.

Commissioner Gray indicated that he believes the abandonment issue is covered in the lease paperwork.

Mr. Kuitert reported that he does not see the addition of this language to the conditional use permit request as a problem since they already remove the towers from properties when they are no longer needed.

Planning Commission
Recommendation
CUP #07-23
Approved - Continued

Duane Johnson informed the Board that they do not have anything in the ordinance regarding a removal plan or a de-commissioning plan for the transmission towers. Mr. Johnson indicated that he prefers to see an ordinance revision if the Board plans to add this to the conditions.

It was County Attorney Paul Kiltinen's opinion that it would be tough to determine what is deemed non-use for a transmission tower. Mr. Kiltinen suggested that language may be added to say that Verizon Wireless/Leslie Kunz are responsible to follow the lease in regards to removal if the transmission tower is abandoned.

Mr. Johnson indicated that he would like to see some type of review process for transmission towers in the future.

The County Administrator noted that the condition can say that they have to follow the terms of the agreement but the county has no power to enforce it.

Motion by Hanson seconded by Tjosaas to approve the following action of the Planning and Zoning Commission as reviewed on September 5, 2007 with the reasons, recommendations and conditions as found in the individual permit:

Verizon Wireless/Kunz – CUP #07- 23

The request is to consider an application for a Conditional Use Permit to establish a transmission tower in the Agricultural District. The property is 155 acres located in the NE ¼, of Section 8, Milton Township. Verizon Wireless is the applicant and Leslie Kunz is the property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

1. Zoning Permit for construction of tower.
2. Driveway permit and address be obtained from the County Highway Department.

Motion adopted unanimously.

Mr. Johnson reviewed with the Board the Verizon Wireless/Fitzgerald CUP #07-24 request.

Planning Commission
Recommendation
CUP #07-24
Approved

Commissioner Erickson asked for clarification of where the tower would fall if it collapses. Mr. Erickson was concerned that the tower may fall directly on the home of Mr. Kunz.

Mr. Kuitert reported that if a tower were to collapse due to a weather related situation the towers are designed to collapse at the top first. Mr. Kuitert also noted that if a tower collapses for whatever reason it is designed to fall in a predetermined direction.

Motion by Alberts seconded by Hanson to approve the following action of the Planning and Zoning Commission as reviewed on September 5, 2007 with the reasons, recommendations and conditions as found in the individual permit:

Planning Commission
Recommendation
CUP #07-24
Approved - Continued

Verizon Wireless/Fitzgerald – CUP #07- 24

The request is to consider an application for a Conditional Use Permit to establish a transmission tower in the Agricultural District. The property is 90 acres located in the SW ¼ of SW ¼, of Section 18, Concord Township. Verizon Wireless is the applicant and Bob Fitzgerald is the property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

1. Zoning permit for construction of tower.
2. Driveway permits and address be obtained from County Highway Department.

Motion adopted unanimously.

The Planning Director discussed Craig and Caryl Benedix CUP #07-25 with the Board.

Planning Commission
Recommendation
CUP #07-25
Approved

Mr. Johnson noted that Mr. Benedix intends to use the barn as a nursery instead of a finishing barn as proposed which is allowed since the animal units in the nursery will actually be less than what was proposed for the finishing barn.

Motion by Hanson seconded by Tjosaas to approve the following action of the Planning and Zoning Commission as reviewed on September 5, 2007 with the reasons, recommendations and conditions as found in the individual permit:

Craig & Caryl Benedix – CUP #07- 25

The request is to consider an application for a Conditional Use Permit to expand an existing feedlot to a capacity of 4,000 head finishing hogs or 1,600 animal units. The expansion will include a new confinement building approximately 41 x 208 feet with a beneath barn 8 foot concrete pit for manure storage for 1,000 head of hogs. The property is 90 acres located in the W ½ of SW ¼, of Section 10, Mantorville Township. Craig and Caryl Benedix are the applicants and the property owners.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

1. The feedlot Advisory Report dated August 2007.

Conditions:

1. Soil borings were taken at the building site location. They shall be used to assist in calculating soil loads for designing the concrete basin and building support and to resolve any hydric soils issues.
2. Dedicated drain tile with a dedicated inspection tee shall be placed around the foundation of the barn. Existing field tile will need to be cut and separately routed around the barn so they do not interfere with the dedicated perimeter tile.
3. Accurate Manure Application Plans be established and maintained that meet the **MPCA 7020.2225** requirements.
4. Sufficient acres be maintained for agronomic rate nutrient plans.
5. Manure should be injected at agronomic rates and application records kept. **MPCA 7020.2225** will be followed for land application of manure. If weather or soil conditions do not allow for injection, then the Dodge County feedlot officer shall be notified and **MPCA 7020.2225** followed for surface application setbacks and rates.
6. A designated area shall be provided for dead animal storage and disposal that meets **Minnesota Board of Animal Health** requirements. If rendering is not used, then a separate process (example: carcass compost shed or incinerator) meeting the **Minnesota Board of Animal Health** and / or the **MPCA** requirements shall be provided for dead animal storage and disposal.
7. Odor reduction with the use of Bio-Filters on pit fans built to **University of Minnesota** specifications. The bio-filters need to be installed as soon as possible but no later than July 1st, 2008 to allow backfill settling and final grading to occur before installation.
8. All MPCA permits in place and **MPCA 7020.2100** followed for concrete construction.
9. Pre construction meeting to include owner, excavator, concrete contractor, professional engineer, MPCA representative, and Dodge County Officials.

Planning Commission
Recommendation
CUP #07-25
Approved - Continued

- 10. A photographic record needs to be submitted through the design engineer documenting the excavation and construction steps. The photographic record shall meet the **MPCA ‘Photographic Inspection of Concrete Manure Storage Pits’** fact sheet.

Planning Commission
Recommendation
CUP #07-25
Approved - Continued

Motion adopted unanimously.

Mr. Johnson presented for the Board’s consideration Jay Harris Preliminary Plat #07-01.

Planning Commission
Recommendation
Preliminary Plat
#07-01 Approved

Culvert dimensions were discussed as well as the discovery of a protected species of plant on the property.

Kyle Skov of Massey Land Surveying and Engineering was available to comment on the proposed plat.

The County Attorney discussed future growth issues and road issues.

Commissioner Gray noted that the cul-de-sac appeared to be very close to the adjoining property and indicated that he would like to see some protection for those neighbors.

Mr. Skov indicated that they intentionally designed the cul-de-sac close to the neighboring property for possible future expansion needs.

Motion by Alberts seconded by Erickson to approve the following action of the Planning and Zoning Commission as reviewed on September 5, 2007 with the reasons, recommendations and conditions as found in the individual permit:

Jay Harris – Preliminary Plat # 07-01

The request is to consider a Preliminary Plat for a subdivision. The property is 10 acres located in the NE ¼ of NW ¼ of SW ¼ of Section 15, Mantorville Township. Jay Harris is the applicant and property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

- 1. Preliminary Plat as presented.
- 2. A variance on the minimum lot size for the development.
- 3. A variance on the front yard setback for all lots from 50’ to 25’.
- 4. A variance to the side yard setback on one side of each lot to 15’ from the standard 25’.

Motion adopted unanimously.

The Planning Director discussed with the Board Sherman Stoflet CUP #07-21.

Planning Commission
Recommendation
CUP #07-21
Approved

Motion by Alberts seconded by Hanson to approve the following action of the Planning and Zoning Commission as reviewed on September 5, 2007 with the reasons, recommendations and conditions as found in the individual permit:

Sherman Stoflet – CUP #07-21

The request is to consider an application for a Conditional Use Permit to establish a non farm dwelling in the Agricultural District. The property is 37.58 acres located in the NE ¼ of SE ¼, of Section 23, Milton Township. Sherman Stoflet is the applicant and the property owner.

Planning Commission
Recommendation
CUP #07-21
Approved - Continued

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

1. The Ag Covenant shall be signed and recorded.
2. The septic system must meet the county’s septic ordinance.
3. Driveway access and permits be obtained from the Milton Township.
4. Submit an Erosion Control Plan per Dodge County Ordinance Section 1617.

Motion adopted unanimously.

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

Commissioner Gray presented a summary of the Administration Committee report and action items.

Administration
Committee Report

Motion by Tjosaas seconded by Alberts to approve and authorize the August 28, 2007 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

08/28/07 Committee
of the Whole Meeting
Minutes Approved

Motion by Erickson seconded by Hanson to approve and authorize the August 28, 2007 meeting minutes as corrected on page 188. *Motion adopted unanimously.*

08/28/07 Meeting
Minutes Approved

The Board reviewed the Building Operations Supervisor’s request to renew the emergency generator service contract.

Emergency
Generator Service
Contract Renewal

The emergency generator set supplies emergency power to the Courthouse and Annex facilities during electrical outages. The generator set requires preventative maintenance service per the manufacturer's recommendations for reliable operation. It was reported that the generator set was manufactured by Katolight Corp. and they have provided the preventative maintenance service annually.

Approved

The preventative maintenance service provides a certified field technician to perform inspection and testing of electrical and mechanical operations using appropriate testing instruments and equipment twice annually. This type of service provides Dodge County reliable and safe operation of its critical equipment during unexpected electrical outages.

The previous agreement cost was \$679.76. The new service agreement cost will increase to \$702.90.

Motion by Erickson seconded by Hanson to approve and authorize the Building Operations Supervisor to enter into a service agreement with Katolight Corp. to provide preventative maintenance for the Courthouse emergency generator set at a cost of \$702.90 for one year, from August 2007 to August 2008. *Motion adopted unanimously.*

Emergency Generator Service Contract Renewal
Approved - Continued

Commissioners provided their agency reports. Commissioner Hanson attended a SEAAA meeting, a Township Officers meeting, a Planning and Zoning meeting, a Highway meeting, a SE Water meeting and a South Central Human Relations meeting. Commissioner Alberts attended a Planning meeting, a Township meeting and a Highway meeting. Commissioner Gray attended a Township Zoning meeting, a County Zoning and Planning meeting, a CIP meeting and a SCHRC meeting. Commissioner Erickson attended a SCHA retreat, a Dodge County Planning and Zoning meeting, a Highway Capital Improvement Plan public hearing, a SCHA Quality Assurance Committee meeting and a Manure Management and Application Field Day for Southeast Minnesota at the Jim Masching farm. Commissioner Tjosaas attended a Township meeting, a Planning and Zoning meeting and a Highway meeting.

Agency Reports

Motion by Alberts seconded by Tjosaas to adjourn the meeting at 11:52 a.m. CST. *Motion adopted unanimously.*

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on September 25, 2007 at 9:30 a.m. CDT.

Next Regular Meeting

ATTEST:

DON GRAY
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: