

**TUESDAY, JUNE 12, 2007**

**APPROVED MINUTES OF THE  
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2007-12**

The Dodge County Board of Commissioners met in regular session June 12, 2007, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Don Gray, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present: Klaus Alberts District #1  
Lyle Tjosaas District #2  
David Erickson District #3  
Don Gray District #4  
David Hanson District #5

Members absent: None

Also present: David McKnight County Administrator  
Becky Lubahn Deputy County Clerk

Motion by Hanson seconded by Tjosaas to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

Public Health Director Peggy Espey introduced Crystal Bock who is the new Health Educator. The Board welcomed Ms. Bock.

New Employee  
Introduced

County Attorney Paul Kiltinen arrived at 9:31 a.m. CDT.

County Attorney  
Arrives to Meeting

County Engineer Guy Kohlnhofer met with the Board to discuss a request to award the contract for SAP 20-611-011.

SAP 20-611-011  
Contract Awarded to  
Swenke Company

Mr. Kohlnhofer reported that bids were opened on May 31, 2007 to remove the intersection of TH 57 and CSAH 11, 0.2 miles north of Mantorville and construct a cul-de-sac at this location. The following bids were received:

1. Swenke Company \$ 33,636.00
2. Rochester Sand & Gravel \$ 34,182.90
3. Road Constructors \$ 35,313.37

Motion by Hanson seconded by Alberts to award the contract for SAP 20-611-011 to Swenke Company to remove the intersection and construct a cul-de-sac on CSAH 11 at the intersection of TH 57 and CSAH 11, 0.2 miles north of Mantorville in the amount of \$ 33,636.00 with the County Engineer authorized to approve change orders and supplemental agreements up to 10% of the contract amount. *Motion adopted unanimously.*

SAP 20-611-011  
Contract Awarded to  
Swenke Company -  
Continued

Chief Deputy Jim Trihey discussed with the Board a request to accept the donation of a car trailer and crashed car.

Donation of Car  
Trailer and Crashed  
Car for Safe & Sober  
Program Approved

Mr. Trihey informed the Board that Ross Fredrickson would like to donate a 7x16 foot, 7,000 pound trailer to the Sheriff's Office. Included on the trailer is the crashed vehicle. Mr. Frederickson's son was in this car when it was hit and totaled by a drunk driver.

The Chief Deputy reported that Mr. Fredrickson and his family have used the trailer and car for the last couple of years for educational purposes, bringing it to area school functions and other various locations to heighten the awareness of drinking and driving.

Mr. Fredrickson would like the Sheriff's Office to continue bringing the vehicle to schools in the county for their proms and homecomings for the next year or two and then the Sheriff's Office may dispose of the car and keep the trailer.

The Chief Deputy stated that his office will be able to utilize both the vehicle and trailer.

The Board was informed that Dodge County's Safe and Sober Officer, Mark Dyshaw, has used this trailer and vehicle at area schools in the past and would like to continue to do so. Mr. Trihey commented that his office could utilize the car trailer for various things as well as moving an occasional car at the impound lot.

Motion by Alberts seconded by Tjosaas to approve and authorize the Sheriff's Office to accept the donation of a car trailer and a crashed car from Ross Fredrickson to be used by the Safe and Sober Officer as requested. *Motion adopted unanimously.*

Environmental Quality Director Mark Gamm met with the Board to discuss a request to approve a grant agreement with the Southeast Minnesota Water Resources Board.

Agreement with  
Southeast Minnesota  
Water Resources  
Board Approved

Mr. Gamm reported that the ten-county Southeast Minnesota Water Resources Joint Powers Board has received a \$275,000 grant for the Volunteer Nitrate Monitoring Network Pilot Project. Each county will receive a portion of this grant to find citizen volunteers, train them, and coordinate the project in their county. Dodge County's grant allocation will not exceed \$13,456 over the three year grant project. To receive this funding Dodge County must sign a Sub-Recipient Agreement.

Agreement with  
Southeast Minnesota  
Water Resources  
Board Approved -  
Continued

Commissioner Gray wanted to know where the person hired for this position would work in Environmental Quality since they are already short office space. Mr. Gamm reported that the individual in this position would work independently and would not require office space at the courthouse.

Motion by Hanson seconded by Alberts to approve and authorize Commissioner Gray to sign a Sub-Recipient Agreement between the Southeast Minnesota Water Resources Board and Dodge County for the Volunteer Nitrate Monitoring Network Pilot Project. *Motion adopted unanimously.*

County Assessor Wendell Engelstad discussed with the Board 2005-2006 abatement applications.

Abatement  
Applications  
Approved for 2005  
and 2006

Minnesota Statutes 375.192 provides that the County Board may grant the reduction or abatement of a property taxpayer's estimated market valuation and the resulting taxes, costs, penalties, or interest which have been erroneously or unjustly paid. This is different than the reductions and abatements in sections 469.1812 and 469.1815 which may be granted as an incentive for economic development and redevelopment. All applications must be written and approved by the County Assessor and the County Auditor before consideration by the County Board. The County Board may consider and grant reductions and abatements for applications as they relate to taxes payable in the current year and the two prior years. However, abatements for the two prior years shall be considered and granted only for clerical errors and when the taxpayer fails to file for a reduction or an adjustment due to a hardship, as determined by the County Board.

Based on the applicants' claims and the investigation of the facts, the County Auditor/Finance Director and County Assessor are recommending the assessments as presented.

Motion by Erickson seconded by Tjosaas to approve the following assessment year 2005 and 2006 changes for taxes payable in 2006 and 2007:

**TAX ABATEMENTS**

Abatements  
Application  
Approved for 2005  
and 2006 - Continued

Parcel ID	Year	Owner	Street	City	Reason	Tax Reduction
07.001.050 1	2006 – pay 2007	Gerald & Virginia Giese	Ashland Twp	Dodge Center	Ag land not linked to primary homestead	\$977
07.022.030 0	2006 – pay 2007	Debra Schwemmer	67604 State Hwy 56	Dodge Center	Ag portion didn't receive homestead	\$98
08.007.080 1	2006 – pay 2007	Gerald & Virginia Giese	Canisteo Twp	Kasson	Ag land not linked to primary homestead	\$1,943
08.023.080 1	2006 – pay 2007	Sharon Larson	67586 260 <sup>th</sup> Ave	Kasson	Didn't inform Assessor of cancelled contract	\$84
08.026.080 1	2006 – pay 2007	John & Diane Erickson	26324 690 <sup>th</sup> Street	Kasson	Failed to timely file homestead application	\$528
13.030.030 0	2006 – pay 2007	Gerald & Virginia Giese	Mantorville Twp	Kasson	Ag land not linked to primary homestead	\$127
14.019.010 0	2006 – pay 2007	Steven Peterson	55121 State Hwy 57	West Concord	Ag portion didn't receive homestead	\$560
16.012.030 0	2006 – pay 2007	Edward Robinet	27251 710 <sup>th</sup> Street	Kasson	Ag land not linked to primary homestead	\$1,006
17.023.020 1	2006 – pay 2007	Brandon McNeilus	61507 200 <sup>th</sup> Ave	Dodge Center	House destroyed by fire not removed from roll	\$996
17.028.020 1	2006 – pay 2007	Lowell Olson	62191 190 <sup>th</sup> Ave	Dodge Center	Conversion error from CamaUSA to VCS	\$0
22.100.328 0	2006 – pay 2007	William Knutson	105 2 <sup>nd</sup> Ave SE	Dodge Center	Failed to timely file homestead application	\$291
22.430.601 2	2006 – pay 2007	Brian Busch	704 Oakview Dr	Claremont	Failed to timely file homestead application	\$205
24.142.100 1	2006 – pay 2007	Jeremy Jacobson, Jr.	106 2 <sup>nd</sup> Ave NE #A	Kasson	Failed to timely file homestead application	\$269
24.351.035 0	2006 – pay 2007	David Barry	300 4 <sup>th</sup> Street NE	Kasson	Failed to timely file homestead application	\$272
24.431.012 0	2005 – pay 2006	Richard Jon Davis	409 4 <sup>th</sup> Ave NE	Kasson	Failed to timely file homestead application	\$210
24.431.012 0	2006 – pay 2007	Richard Jon Davis	409 4 <sup>th</sup> Ave NE	Kasson	Failed to timely file homestead application	\$214

*Motion adopted unanimously.*

Tax Services Director Rose Culbertson reviewed bills with the Board. Motion by Alberts seconded by Tjosaas to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$ 83,191.12
11	Human Services Fund	\$ 114.00
13	Road and Bridge	\$ 57,439.53
16	Environmental Quality	<u>\$ 11,612.91</u>
	Total	\$152,357.56

It was noted that the per diem payments to Jon Balzum and Harlan Buck on page 1 will be taken out of the Planning budget instead of the Commissioner's budget. *Motion adopted unanimously.*

The Employee Relations Director presented the Personnel Agenda for the Board's review. Motion by Tjosaas seconded by Alberts to approve the following personnel actions:

Personnel Actions  
Approved

- A. Administration**  
A.1 Tim O'Conner – Custodian  
Resignation.  
Effective Date: 5/30/07

- A.2 Custodian – 1.0 FTE  
Authorization to post and fill vacancy created by resignation.  
Effective Date: 6/12/07
- A.3 Sara Marquardt – Accounting Services Director  
Authorization to change status from Account Technician B23 step 7 \$15.02 to Accounting Services Director C41 step 11 \$18.56 to fill approved vacancy.  
Effective Date: 6/4/07
- A.4 Account Technician – 1.0  
Authorization to post and fill vacancy created by status change.  
Effective Date: 6/12/07
- B. Assessor's Office**
- B.1 Michael Stupka – Property Appraiser  
Step increase from B23 step 4 \$15.81 to B23 step 3 \$16.31.  
Effective Date: 5/16/07
- C. Human Services**
- C.1 Annette Schneckloth – Child Support Officer  
Annual review.  
Effective Date: 5/30/07
- D. Public Health**
- D.1 Kyla DeLeon – Account Technician .8 FTE  
Authorization to hire at B23 step 9 \$13.47 to fill approved vacancy.  
Effective Date: 6/4/07
- D.2 Karla Miller – Case Aide  
Resignation.  
Effective Date: 5/25/07
- D.3 Case Aide – 1.0  
Authorization to post and fill vacancy created by resignation.  
Effective Date: 6/12/07
- E. Environmental Quality**
- E.1 Duane Johnson – Planning Director  
Annual review.  
Effective Date: 5/2/07
- E.2 David Fitzgerald - Operator  
Step increase from B22 step 2 \$16.87 to B22 step 1 \$17.37.  
Effective Date: 6/1/07
- E.3 County Nitrate Monitoring Field Assistant – Temporary  
Authorization to post and fill new temporary grant funded position not to exceed 400 hours.  
Effective Date: 6/5/07
- E.4 David Williamson – County Nitrate Monitoring Field Assistant  
Authorization to employ at A12 \$10.50 to fill approved vacancy in temporary position not to exceed 400 hours.  
Effective Date: 6/13/07
- F. Sheriff's Department**
- F.1 Scott Rose – Deputy Sheriff  
Step increase from C41 48 month step \$22.26 to C41 60 month step \$23.01.  
Effective Date: 5/28/07

*Motion adopted unanimously.*

Personnel Actions  
Approved - Continued

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

County Administrator David McKnight presented a request to accept donations to Drug Court.

Drug Court Donations Accepted

Mr. McKnight reported that the Dodge County Drug Court has received three donations for a softball game that the Dodge County Drug Court participants will be participating in against the Wabasha County Drug Court. This is part of a celebration event for these two programs that is scheduled for July 14, 2007 in Wabasha.

Dodge County has received the following donations for this event:

Hawk and Son's Inc. General Contractors	\$250
Garwin McNeilus	\$100
McNeilus Truck and Manufacturing	\$200 Gift Box (caps, shirts, lights, calculators, sweaters and coffee mugs)

These donations will be used either to offset costs incurred or be used as prizes as a part of the event. No tax dollars are being used or are associated with this event.

In addition, Drug Court has received three Wal-Mart gift cards in the amount of \$100 each from McNeilus Truck and Manufacturing that will be used as gifts for graduates of the program.

Motion by Hanson seconded by Erickson to accept the donations listed above and authorize the use of these donations with the softball game between Dodge County and Wabasha County Drug Courts scheduled for July 14, 2007. Also included in the motion was authorization to accept the donation of three \$100 gift cards for Wal-Mart from McNeilus Truck and Manufacturing to be used for Drug Court graduations. *Motion adopted unanimously.*

Commissioner Hanson presented a summary of the Human Services Committee report and action items.

Human Services Committee Report

Motion by Hanson seconded by Tjosaas to approve Human Services Action Item 1.1, payment of the bills as found on the bill payment list pursuant to resolution #95-10, to approve all Financial Assistance case actions as presented, all Social Services case actions with the reasons and actions as found in the individual case files, and to approve the destruction of the closed case files as found on the monthly closed case destruction list. *Motion adopted unanimously.*

Human Services Action Item 1.1

Motion by Hanson seconded by Tjosaas to approve and authorize an amendment to the Minnesota Care Case Processing contract that will extend the term of the contract to June 30, 2008. All other provisions on the contract will remain the same. *Motion adopted unanimously.*

Minnesota Care Case Processing Contract Approved

Planning Director Duane Johnson met with the Board to discuss a request by the Dodge County Trails Association to seek support for state funding for the Stagecoach Trail.

Support for  
Stagecoach Trail  
2008 Capital  
Appropriation  
Approved

The Dodge County Trail Association (DCTA) is asking that Dodge County submit a 2008 Capital Appropriation request for \$9,058,000 in state bond funding to acquire land, predesign and design, and construct the legislatively authorized Stagecoach State Trail; a 40-mile primarily non-motorized recreational trail which will connect the proposed Prairie Wildflower Trail in Steele County to the existing Douglas State Trail in Olmsted County via three counties, five cities and seven townships.

The DCTA is submitting this request to the Dodge County Board of Commissioners for their review and action of support as another step towards fulfilling trail development goals in Dodge County and the region.

DCTA President Terry Sell was available to comment. Mr. Sell informed the Board that the first draft is due to the state by June 25<sup>th</sup> and discussed with the Board options for funding the new trail.

Department of Natural Resources Representative Joel Wagar reported that he has been involved in the process from the beginning and that the trails group will not know the outcome of the funding request until next March or April. It was noted that Mr. Wager has submitted a request through DNR for funds for the trail as well.

Commissioner Erickson wanted to know what the county's involvement is as a fiscal agent.

The County Administrator informed Mr. Erickson that the county serving as fiscal agent for this request was not a significant issue.

Commissioner Erickson questioned the maintenance of the trails in the winter.

Mr. Wagar indicated that DNR could be involved in the maintenance of the trails in the winter.

Commissioner Alberts wanted to know if there are any issues with land acquisition east and west of Mantorville.

Terry Sell reported that they have verbal agreements with many of the land owners and that they would like to get it all on paper. Mr. Sell commented that there are a few landowners east and west of Mantorville that are opposed to the proposed trail.

Commissioner Tjosaas wanted to know the width of the proposed trail.

Ms. Wagar stated that the width of the paved trail is ten feet with a buffer on both sides.

Commissioner Erickson questioned whether or not there were any issues with bridges.

Mr. Wagar reported that there will be issues and that they can assume there will be bridges on this trail but they will not know for sure until they actually get going on the project.

Commissioner Hanson acknowledged the work of the groups involved in the project and commended their efforts to work with the landowners.

Terry Sell noted that the perception of the trail today is very different than ten years ago.

Motion by Alberts seconded by Hanson to support the Dodge County Trail Association 2008 Capital Appropriation request for \$9,058,000 in state bond funding to acquire land, predesign and design, and construct the legislatively authorized Stagecoach State Trail; a 40-mile primarily non-motorized recreational trail which will connect the proposed Prairie Wildflower Trail in Steele County to the existing Douglas State Trail in Olmsted County via three counties, five cities and seven townships and authorize Dodge County to act as the fiscal agent if these funds are awarded. *Motion adopted unanimously.*

Trails Representative Dick Leonard briefly discussed with the Board the Iron Horse Trail in Hayfield which would connect the north/south cities in the county. Mr. Leonard informed the Board that they will see additional information on this trail in the future.

Duane Johnson informed the Board that it has been a pleasure to work with the trails group and stated that the county is lucky to have them.

Planning Director Duane Johnson presented the June 6, 2007 Planning Commission Recommendations. Motion by Alberts seconded by Erickson to approve the following action of the Planning and Zoning Commission as reviewed on June 6, 2007 with the reasons, recommendations and conditions as found in the individual permit:

**Anthony Brossard – CUP #07-14**

The first request is to consider an application for a Conditional Use Permit to establish a second farm dwelling in the Agricultural District. The property is 40 acres located in the NE ¼ of NE ¼, of Section 10, Milton Township. Anthony Brossard is the applicant and the property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

1. The Ag Covenant shall be signed and recorded.
2. The septic system must meet the County's septic ordinance.
3. Driveway access and permits be obtained from the Dodge County Highway.

*Motion adopted unanimously.*

Support for  
Stagecoach Trail  
2008 Capital  
Appropriation  
Approved - Continued

Iron Horse Trail  
Discussed

Planning Commission  
Recommendation  
CUP #07-14  
Approved

The Board discussed with the Planning Director conditional use permit request #07-15.

Planning Commission  
Recommendation  
CUP #07-15  
Discussed

**Sherman Stoflet – CUP #07-15**

The request is to consider an application for a Conditional Use Permit to establish a non farm dwelling in the Agricultural District. The property is 40 acres located in the SW ¼ of SW ¼, of Section 25, Canisteo Township. Sherman Stoflet is the applicant and the property owner.

The Planning Commission has tabled this request to allow Canisteo Township to make their final decision.

No action was taken at this time.

Motion by Alberts seconded by Hanson to approve the following action of the Planning and Zoning Commission as reviewed on June 6, 2007 with the reasons, recommendations and conditions as found in the individual permit:

Planning Commission  
Recommendation  
ZA #07-01 Approved

**Jay Harris – ZA #07-01**

The request is to consider a Zoning Amendment to rezone Urban Expansion to Urban Expansion Residential and consider a General Development Concept Plan for six building sites. The property is 10 acres located in the NE ¼ of NW ¼ of SW ¼ of section 15, Mantorville Township. Jay Harris is the applicant and property owner.

The Planning Commission recommends approval of the General Development Concept Plan as presented.

*Motion adopted unanimously.*

Motion by Tjosaas seconded by Erickson to approve the following action of the Planning and Zoning Commission as reviewed on June 6, 2007 with the reasons, recommendations and conditions as found in the individual permit:

Planning Commission  
Recommendation  
CUP #07-16  
Approved

**Matthew Schmitz – CUP #07-16**

The request is to consider an application for a Conditional Use Permit to establish a non-farm dwelling in the Agricultural District. The property is 38.17 acres located in the NE ¼ of NW ¼, of section 32 Canisteo Township. Matthew Schmitz is the applicant and Lester Tucker is the property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

1. The Ag Covenant shall be signed and recorded.
2. The septic system must meet the Dodge County's septic ordinance.
3. Driveway access and permits be obtained from the Township.

*Motion adopted unanimously.*

Motion by Alberts seconded by Tjosaas to approve the following action of the Planning and Zoning Commission as reviewed on June 6, 2007 with the reasons, recommendations and conditions as found in the individual permit:

Planning Commission Recommendation CUP #07-11 Approved

**Luke Elias – CUP #07-11**

The request is to consider an application for a Conditional Use Permit to establish a new feedlot of 2,000 head of hogs or 800 animal units. The expansion includes a confinement building approximately 51x320 feet with an eight foot deep beneath barn concrete pit for manure storage for 2,000 head of finishing hogs. The property is 10.01 acres located in the SE ¼ of SW ¼ in Section 29 of Milton Township. Luke Elias is the applicant and Lois Elias is the property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

- 1. Feedlot Advisory Report dated April 18, 2007.

The Board amended condition number three on the Feedlot Advisory Report as follows:

- 3. Contact the NRCS/SWCD for technical assistance to incorporate the Dodge County Commissioners required tree plantings for additional building protection from wind and snow. **Trees must be planted by July 1, 2008.**

*Motion adopted unanimously.*

Motion by Erickson seconded by Hanson to deny the following action of the Planning and Zoning Commission as reviewed on June 6, 2007:

Planning Commission Recommendation CUP #07-12 Denied

**Daniel Ebling – CUP #07-12**

The request is to consider an application for a Conditional Use Permit for a mobile home as a second non-farm dwelling. The property is 9.29 acres located in the SW ¼ of SE ¼, of Section 13, Vernon Township. Daniel Ebling is the applicant and Darrell Ebling is the property owner.

The Planning Commission recommends denying this request for the following reason:

- 1. Based on not meeting Dodge County Ordinance criteria; Section 804.8 Access Drive Regulations

*Motion adopted unanimously.*

Commissioner Alberts presented a summary of the Public Health Committee report and action items.

Public Health Committee Report

The Board reviewed the Public Health Director's out-of-state conference request.

Out-of-State Travel  
Approved for Health  
Educator

A request for the Health Educator to attend a required national conference in Montana was approved by the County Board at the March 13, 2007 Board meeting. Attending this conference was not possible due to the vacancy in the Health Educator position. As part of the partnership with Mower County Chemical Health Coalition/Parenting Resource Center's 2006-2007 mentoring project agreement, the Health Educator of Public Health is required to attend a national conference. In place of attending the conference in Montana, Mower County Chemical Health Coalition/Parenting Resource Center is requesting that the Dodge County Health Educator attend the Community Anti-Drug Coalition of America's 2007 Mid-Year Training Institute in Tucson, Arizona from July 29 – August 3. This training will assist Public Health in increasing program effectiveness in the area of prevention work. The cost of the registration, air flight, meals, and lodging are paid by the grant.

Motion by Alberts seconded by Erickson to approve and authorize the Health Educator to attend the Community Anti-Drug Coalition of America's 2007 Mid-Year Training Institute in Tucson, Arizona from July 29 – August 3 as requested. The estimated cost for the conference is as follows and will be paid for by a grant:

Registration	\$ 540.00
Air Flight	\$ 450.00
Meals	\$ 150.00
Lodging	<u>\$ 750.00</u>
Estimated Total Cost	\$1,890.00

*Motion adopted unanimously.*

Commissioner Erickson presented a summary of the Public Works Committee report and action items.

Public Works  
Committee Report

The Board reviewed the County Engineer's request to approve final payment to Road Constructors for culvert replacements on County Road 34 for SAP 20-634-010. This was the project to replace culverts on CSAH 34 (old 14) prior to this year's surface rehab. The majority of this project was state turn back funds. The final contract amount for this project was \$276,568.90 with the final payment being \$18,849.52.

Final Payment for  
SAP 20-634-010  
Approved

Motion by Erickson seconded by Alberts to approve and authorize the final payment of \$18,849.52 to Road Constructors for culvert replacements on County Road 34 for SAP 20-634-010. *Motion adopted unanimously.*

The Board discussed the Highway Departments request to approve a resolution for township bridge funding.

Township Bridge No. 20J29 Grant Application Approved by Resolution #2007-21

Motion by Erickson seconded by Alberts to approve and authorize the Chair and Deputy Clerk to sign resolution #2007-21 in support of an application for construction of Township Bridge No. 20J29:

**WHEREAS**, Dodge County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Township Bridge No.20J29; and

**WHEREAS**, the Commissioner of Transportation has given notice that funding for this bridge is available; and

**WHEREAS**, the amount of the grant has been determined to be \$20,757.19 by reason of the lowest responsible bid.

**NOW THEREFORE BE IT RESOLVED**, that Dodge County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required.

*Resolution adopted unanimously.*

The Board reviewed the Planning Director’s request for the replacement of the alternate on the Board of Adjustment.

Board of Adjustment Appointment Approved

The ordinance requirement for the placement of a member of the Planning Commission to the Board of Adjustment is as follows:

1805. Board of Adjustment

1. Membership and terms of the Board

- a. The Board shall consist of three (3) members with one (1) alternate. One member of the Planning Commission shall be a member of the Board of Adjustment. The alternate member shall, when directed by the Board chair, attend meetings of the Board and participate fully in its activities, except voting, unless so authorized by the Board Chair. The Board Chair shall authorize the alternate member to vote when a regular member is absent, physically incapacitated, abstains because of possible conflict of interest, or is prohibited by law from voting on an issue;

There is a need to fill the alternate vacancy and Harlan Buck has agreed to be the representative member.

Motion by Erickson seconded by Alberts to appoint Harlan Buck as alternate to the Board of Adjustment. *Motion adopted unanimously.*

Commissioner Gray presented a summary of the Administration Committee report and action items.

Administration  
Committee Report

Motion by Hanson seconded by Erickson to approve and authorize the May 22, 2007 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

05/22/07 Committee  
of the Whole Meeting  
Minutes Approved

Motion by Tjosaas seconded by Hanson to approve and authorize the May 22, 2007 meeting minutes as presented. *Motion adopted unanimously.*

05/22/07 Meeting  
Minutes Approved

The Board reviewed the Finance Director's 3.2 Malt Liquor License request for the Dodge County Mechanical and Agricultural Society.

3.2 Malt Liquor  
License Approved for  
Dodge County  
Agricultural and  
Mechanical Society

The Dodge County Mechanical and Agricultural Society is requesting a 3.2 Malt Liquor License effective July 1, 2007 through December 31, 2007. They will be using the license for the Dodge County Fair, Big Iron Truck Show, and a concert.

Motion by Alberts seconded by Erickson to approve a 3.2 Malt Liquor License for the Dodge County Mechanical and Agricultural Society effective July 1, 2007 through December 31, 2007 pending the approval of the County Attorney and County Sheriff, license payment and the submission of all required insurance documentation. *Motion adopted unanimously.*

Commissioners provided their agency reports. Commissioner Hanson attended a Trails meeting, an AMC IX meeting, a Committee of the Whole meeting, a SEMREX Joint Powers meeting and a South Central meeting. Commissioner Alberts attended a Semcac meeting. Commissioner Gray attended an AMC District meeting, a Work Session, a Highway 14 P.A.C. meeting and a S.C.H.R.C. meeting. Commissioner Erickson attended a SCHA Executive Committee meeting, went to Courthouse to a check on issue with Human Services, drove by Finstuen feedlot to check on bio-filter, drove around to check on potential junkyard sites in Ashland and Vernon Townships, attended a SCHA Quality Assurance Committee meeting, an AMC District IX meeting, a County Board Work Session on County/Township Planning Ordinances and a Dodge County Planning and Zoning meeting. Commissioner Tjosaas attended a meeting at the Kasson-Mantorville School, an AMC meeting, a Planning and Zoning meeting and a Semcac meeting.

Agency Reports

Motion by Alberts seconded by Hanson to adjourn the meeting at 11:23 a.m. CST. *Motion adopted unanimously.*

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on June 26, 2007 at 9:30 a.m. CDT.

Next Regular Meeting

**ATTEST:**

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**DON GRAY**  
**CHAIR, COUNTY BOARD**

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**BECKY LUBAHN**  
**DEPUTY CLERK**

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**DATED:**