

TUESDAY, MARCH 27, 2007

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2007-07

The Dodge County Board of Commissioners met in regular session March 27, 2007, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Don Gray, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT. Meeting Convened

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5
Members absent:	None	
Also present:	David McKnight	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

Motion by Alberts seconded by Tjosaas to approve and adopt the agenda as amended to include the addition of setting a County Board work session date under the consent agenda and the addition of a formal appointment to the Upper Cedar Watershed District Committee under the Public Works Committee Report. *Motion adopted unanimously.*

Agenda Approved

Motion by Tjosaas seconded by Hanson to approve and authorize the following items on the consent agenda:

Consent Agenda
Items Approved

1. Awarding 2007 lawn care services proposal for the Courthouse/Annex, Sheriff's Maintenance Garage and Historical Society to Minnesota Outdoor Maintenance at the following rates:

Weed Control and Fertilizer - \$	556.00/yr (spray and granular)
Aeration Seeding -	\$ 499.00
Hardsurface -	\$ 99.00/time
Mowing/Trimming	\$ 89.00/time or \$1,780.00
(approximately 20 times per year)	
Total	\$2,934.00

2. Public Hearing date set for Tuesday, April 10, 2007 at 10:00 a.m. to discuss proposed 2007 fee schedule for Dodge County.

- 3. Appointment of the following individuals as responsible authorities for data practices in Dodge County:

Consent Agenda
Items Approved -
Continued

Sheriff's Department	County Sheriff Gary Thompson
Attorney's Office	County Attorney Paul Kiltinen
Recorder's Office	County Recorder Sue Alberts
Dodge County	County Administrator David McKnight

- 4. Appointment of the following individuals to the Land Use Task Force through December 31, 2007:

Steve Crull	Ron Durst
Galen Johnson	Rodney Jorgenson
Quentin Kleinwort	Mark Koebele
Jane Marquette	Richard Masching
Richard Massey	Mark Moenning
Ken Olson	Donny Smith
Jackie Torrens	Richard Wolf
Evan Schmeling	

In addition, the members of the LUTF will also be eligible for meeting per diems and mileage.

- 5. Out-of-state Electronic Surveillance training April 9-13, 2007 for Sheriff's Office Investigators Jeremy Gunderson and Jeff Brumfield at Camp Dodge, Des Moines, Iowa. All expenses will be paid for by federal grant money.
- 6. Set County Board work session for Tuesday, April 3, 2007 at 9:00 a.m. at the courthouse to meet with local legislators.

Motion adopted unanimously.

Commissioner Hanson presented a summary of the Human Services Committee report and action items.

Human Services
Committee Report

Motion by Hanson seconded by Tjosaas to approve and authorize the donation of an outdated computer, monitor, and keyboard from the Human Services Department to The Center Clinic. *Motion adopted unanimously.*

The Center Clinic
Donation Approved

Commissioner Tjosaas presented a summary of the Public Safety Committee report and action items.

Public Safety
Committee Report

On February 24, 2007 one of the Sheriff's Office patrol cars was struck by another vehicle. The damaged squad was a 2003 Ford Crown Victoria with approximately 78,000 miles on it. The initial estimate to repair the squad was \$6,230. MCIT totaled the car and issued Dodge County a check for \$6,913 which is fair market value minus the \$1,000 deductible. In addition to the \$6,912, the Sheriff's Office has submitted an additional claim in the amount of \$4,486 to cover the cost of equipment removal and installation, striping, and the replacement of equipment that will not fit a new Impala.

Replacement Squad
Purchase Approved

Motion by Tjosaas seconded by Hanson to approve and authorize the Sheriff's Office to order a new Chevy Impala to replace the totaled 2003 Ford Crown Victoria at a cost of \$18,129.50. *Motion adopted unanimously.*

Replacement Squad
Purchase Approved -
Continued

County Engineer Guy Kohlhofer and Highway Accountant Jamie Finne provided the Board with a 2006 Highway Department annual report.

2006 Highway
Department Annual
Report Approved

Motion by Alberts seconded by Hanson to approve the 2006 Highway Department Annual Report as presented. *Motion adopted unanimously.*

Commissioner Erickson suggested that page numbers be included in next years report. Ms. Finne reported that page numbers are typically included but were inadvertently missed on the 2006 annual report.

Mr. Kohlhofer and Ms. Finne were thanked for the information.

The County Engineer discussed with the Board his request for a CSAH 3 spring load posting.

CSAH 3 Spring Load
Posting Discussion

Mr. Kohlhofer reported that with the passage of the Timber Haulers bill came increased scrutiny of bridge capacities. One such bridge in Dodge County is on CSAH 3, 1.5 miles south of TH 14. Bridge 20501 was recently evaluated to have a load capacity of 27 tons for a semi or double trailer unit. CSAH 3 is posted at 9 tons per axle spring capacity.

The County Engineer informed the Board that the existing bridge is a timber structure that was built in 1960 and partially damaged by fire in the 1970's. Although the fire and age of the structure caused the limited posting, the bridge is classified as structurally and functionally adequate. This adequate rating means that state funding is not available for replacement of the structure. A bridge engineering firm has been contacted to see if it is possible to reinforce the bridge and increase its load capacity.

Mr. Kohlhofer stated that with CSAH 3 having a spring axle load capacity of nine tons the loads using this route are not permitted to legally cross this bridge. Due to confusion of truckers and difficulty enforcing the bridge limit the load enforcement officers for the county and state have requested that we post CSAH 3 at a load capacity comparable to the bridge. The highest axle capacity able to safely cross the bridge would be a five ton axle limit for farmers.

Commissioner Erickson stated that he is not in favor of lowering the posted weight. Mr. Erickson commented that he would be more in favor of putting a sign up warning truck drivers of the weight restriction.

The County Engineer reminded the Board that this is not deemed an unsafe bridge unless you exceed the posted weight.

Mr. Kohlhofer commented that he would like to encourage the judicial system to enforce the weight restriction otherwise the enforcement officers spend unnecessary time writing tickets and inspecting trucks for violations that will not be enforced.

CSAH 3 Spring Load
Posting Discussion -
Continued

Commissioner Alberts suggested posting the weight restriction on both ends of the road affected.

The County Engineer informed the Board that it would cost approximately \$350,000 to replace CSAH 3 Bridge 20501.

No action was taken at this time.

Mr. Kohlhofer discussed with the Board the CSAH 11 cul-de-sac construction project and requested authorization to advertise for SAP 20-611-011.

Highway Department
Authorized to
Advertise for SAP-
20-611-011

SAP 20-611-011 involves closing the CSAH 11 and TH 57 intersection and the construction of a cul-de-sac. The project is at the request of the Minnesota Department of Transportation and will be funded primarily with rural road safety funds. It is not expected that the safety funds will be exceeded however in the event they are then state aid funds will be used.

The construction of this project is intended to take place prior to the TH 57 surface rehabilitation being done by MnDOT. The plans have been sent to MnDOT for review. In order to let this project at the earliest possible date the Highway Department requests authority to advertise and open bids as soon as possible.

Costs have been estimated for this project however in order to preserve the bidding process they are not available for public release at this time.

Motion by Alberts seconded by Tjosaas to approve and authorize the Highway Department to set dates to advertise and open bids for SAP 20-611-011 at the discretion of the County Engineer and County Administrator.
Motion adopted unanimously.

Information Systems Director Paul Wiltgen discussed with the Board the appointment of representatives to the MCIS Board of Directors. MCIS is a joint powers organization whose members are counties, primarily in northeastern Minnesota. Dodge County is a member by virtue of the fact that we utilize their payroll package. Member counties formally designate their voting delegates.

MCIS Board of
Directors
Appointments
Approved

Motion by Hanson seconded by Erickson to appoint Paul Wiltgen and Lisa Kramer to serve as the Dodge County representatives on the MCIS Joint Powers Board. Paul Wiltgen will be listed as the Director and replaces Dave Deschene. Lisa Kramer will be listed as the Alternate replacing Tom Olney.
Motion adopted unanimously.

Mr. Wiltgen and Technology Coordinator Dave Deschene met with the Board to discuss annual maintenance for the board presentation system.

Board Room
Presentation System
Annual Maintenance
Contract Approved

Mr. Wiltgen reported that the board room presentation system was installed in the February-March 2006 timeframe. At the time of installation, Dodge County contracted with the company that the system was acquired from, M:Space, for maintenance on the system for one year. That contract has expired.

The Information Systems Director informed the Board that M:Space has provided a one year contract for continued maintenance on the board room presentation system, covering the timeframe March 2007 – February 2008. The cost of this maintenance is \$1,530 and covers the following:

- next business day on-site response
- telephone support
- parts and labor

Mr. Wiltgen noted that without the contract, support would be provided at the rate of \$125 per hour labor plus parts.

Motion by Erickson seconded by Alberts to approve and authorize the Chair to sign an AdvanceCare On-Site Maintenance and Service Prime Contract with M:Space, Inc. for the board room presentation system effective March 2007 – February 2008 as recommended by the Information Systems Director and County Administrator. *Motion adopted unanimously.*

Mr. Deschene shared with the Board his request for approval to install a remote dispatch T1 line.

Installation of
Remote Dispatch T1
Line Approved

Mr. Deschene reported that the Sheriff has an objective of creating a Remote Dispatch Center in the conference room at the Highway Department in Dodge Center. If approved by the Board, the implementation of this project would take place over the next twelve months or so, with funding coming out of the E911 funds and a possible loan from the county.

The Technology Coordinator stated that whether or not the entire project is approved at this time or not, there is a benefit in the immediate implementation of the first phase of this project:

- Installation of a T1 high speed data communications line between the courthouse and Highway Department.
- Relocation of the backup Computer Aided Dispatch server (CADEOC) to the Highway Department.

The benefit of implementing this phase of the Remote Dispatch Center project is that it provides for the physical isolation of the CADEOC server from the production CAD server at the courthouse.

The cost of this phase of the project is a one-time charge of approximately \$300 for installation of the T1 line, and a monthly fee for the T1 line of approximately \$300. Funding would come out of the E911 funds.

Installation of
Remote Dispatch T1
Line Approved -
Continued

Motion by Alberts seconded by Hanson to approve and authorize the installation of a T1 high speed data communications line between the courthouse and the Highway Department to support the relocation of the CADEOC server to Dodge Center. *Motion adopted unanimously.*

Sheriff Gary Thompson discussed with the Board a request to renew the GeoComm Maintenance Agreement. Mr. Thompson informed the Board that the annual maintenance agreement with GeoComm is up for renewal.

GeoComm Annual
Maintenance
Agreement Renewal
Approved

Motion by Erickson seconded by Tjosaas to approve and authorize the Chair to sign a Professional Services Agreement with GeoComm, Inc. for the renewal of annual E-911 System Maintenance Services. *Motion adopted unanimously.*

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

Public Health Director Peggy Espey reviewed with the Board her request for an emergency badge system.

Emergency Badge
System Equipment
Purchase Approved

Late December 2006 a presentation was given regarding Public Health Emergency Preparedness to the County Department Heads. One of Public Health's goals shared during this meeting was to purchase a badge system to utilize during public health emergencies. Funding this project has been a challenge and therefore they have not been able to move forward to date. The County Recorder indicated that her department had discretionary funds that could be used to purchase a badge system. During January and February, time has been spent to research badge systems.

The Public Health Director had an opportunity to review Steele County Public Health's emergency badge system and determined that she would like to purchase the same system which would allow the two counties to coordinate systems if needed. Public Health has consulted with County Administrator Dave McKnight and received his support and go ahead to pursue a badge system for Public Health. Ms. Espey also sought the expertise of Paul Wiltgen and Dave Deschene from the Information Systems Office. Mr. Wiltgen contacted different companies and discussed each of their badge systems and costs. Sheriff Thompson was contacted to discuss the proposed badge system. Discussion between these departments explored the possibility of a universal badge system for all county employees. Sheriff Thompson anticipates using this system for employees but also for gun permits. Public Health will plan to badge all Dodge County employees as well as known volunteers to be prepared for the time of an emergency.

This proposed badge system will be used for everyday identification as well as during a public health emergency. With the installation of the proposed emergency badge system Public Health would be able to track who is working during a public health emergency situation. This is data that not only would be very helpful at the time of the emergency, but also in the reporting of expenses to the Federal Government for aide if available. The proposed system will be located in the Information Systems Department. The badge readers are mobile and would be able to be taken off site as needed during an emergency. The proposed system is utilized by Clearwater County as well as Steele County and they are both happy with the system. This universal badge system would also be valuable to the Sheriff's department as a security measure for the employees entering the Courthouse after hours. Three ID badge quotes from ID America were provided for the Board's review. Public Health is proposing the purchase of the equipment in the amount of \$17,541.08. There is an annual maintenance fee and the cost of ongoing supplies. Sheriff Thompson has indicated that he has funds that could be contributed to these annual fees.

Emergency Badge
System Equipment
Purchase Approved -
Continued

Ms. Espey feels that this system is another step toward being prepared for a potential public health emergency.

Health Educator Ashley Olson, Paul Wiltgen, Gary Thompson and Chief Deputy Jim Trihey were available to comment on the request.

David McKnight stated that he would like every employee to have an ID.

Mr. Thompson reported on how the proposed badge system could also be used by the Sheriff's Office for issuing gun permits.

The Information Systems Director informed the Board that the yearly maintenance for the badge system would be \$1,100.

Commissioner Erickson wanted to know where the funding for the maintenance would come from. David McKnight reported that the yearly maintenance cost would be worked into next year's budget and that it would be taken out of the Central Services budget.

Motion by Alberts seconded by Tjosaas to approve and authorize the purchase of a badge printing system at the cost of \$17,541.08 with the funds to be taken from the Recorder's Office equipment budget. *Motion adopted unanimously.*

Ms. Espey commended the efforts of everyone involved in researching and volunteering to financially contribute to the emergency badge system.

The Employee Relations Director presented the Personnel Agenda for the Board's review. Motion by Erickson seconded by Hanson to approve the following personnel actions:

Personnel Actions
Approved

A. Public Health

- A.1 Iva Kietzmann – Public Health Nurse II - .60 FTE
Step increase from C41 step 4 \$19.98 to C41 step 3 \$20.72 + \$3.00 R/R.
Effective Date: 4/1/07
- A.2 Elaine Vermilyea – Account Technician - .8 FTE
Authorization to hire at B23 step 9 \$13.47 to fill approved vacancy.
Effective Date: 4/2/07

B. Environmental Quality

- B.1 Allen Faulhaber – Solid Waste Facility Operator
Annual review.
Effective Date: 3/1/07
- B.2 Mary Greening – Administrative Assistant – Planning
Step increase from B23 step 8 \$13.90 to B23 step 7 \$14.36.
Effective Date: 2/28/07

Motion adopted unanimously.

Finance Director Lisa Kramer reviewed bills with the Board. Motion by Hanson seconded by Erickson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$142,214.62
11	Human Services Fund	\$ 135.99
13	Road and Bridge	\$ 53,711.97
16	Environmental Quality	\$ 44,719.54
	Total	\$240,782.12

Motion adopted unanimously.

The County Attorney reviewed with the Board a rental agreement for landfill buffer land.

Property Leases on
Landfill Buffer Land
Approved

Mr. Kiltinen informed the Board that about ten years ago Dodge County purchased three parcels of land around the landfill. As a part of the purchase agreement Dodge County allowed the owners to continue to cultivate the land for a ten-year period. At this time, farming rights on two of the parcels have expired. Summary information is as follows:

Name	Renting Rights Expired	Total Acres	Tillable Acres	Property Tax Payments
Blatti	09-16-06	10.00	7.27	\$ 52
Larson	01-03-07	6.07	5.26	\$ 82
Lutter	04-27-08	14.61	8.22	\$330

The County Attorney reported that they do not have any plans to use this property within the next year and recommended that they offer Leona Blatti and Sterling Larson the opportunity to continue to rent the land for one year. Mr. Kiltinen has prepared a rental agreement for the Board's consideration. The proposed amount of rent is \$0.0 but the tenant must agree to pay the taxes.

Property Leases on
Landfill Buffer Land
Approved -
Continued

Motion by Alberts seconded by Tjosaas to approve and authorize the Chair to sign property leases with Leona Blatti and Sterling Larson as requested for one year. *Motion adopted unanimously.*

Commissioner Alberts presented a summary of the Public Health Committee report and action items.

Public Health
Committee Report

The Board discussed the Local Public Health Services Statistical/Expenditure Report for 2006 as presented by Public Health. The Minnesota Department of Health Reporting Forms for 2006 were completed for Dodge and Dodge/Steele Community Health Services. The report was presented, reviewed/discussed and supported by Dodge-Steele Community Health Advisory Committee and will be presented/ discussed at the Dodge-Steele Joint Boards of Health on April 13th at 10:00 a.m. CDT in Steele County.

Local Public Health
Services Statistical/
Expenditure Report
for 2006 Approved

Motion by Alberts seconded by Erickson to approve the Local Public Health Services Statistical/Expenditure Report for 2006 as presented. *Motion adopted unanimously.*

It was noted that no local tax dollars were used for this because the money is currently coming from South Country Health Alliance.

The Board reviewed the Maternal Child Health (MCH) Statistical/Expenditure Report for 2006 as presented by Public Health. The Minnesota Department of Health Reporting Forms for 2006 were completed for Dodge and Dodge/Steele Community Health Services. The report was presented, reviewed/discussed and supported by Dodge-Steele Community Health Advisory Committee and will be presented/ discussed at the Dodge-Steele Joint Boards of Health on April 13th.

Maternal Child Health
Statistical/
Expenditure Report
for 2006 Approved

Motion by Alberts seconded by Erickson to approve the Maternal Child Health (MCH) Statistical/Expenditure Report for 2006 as presented. *Motion adopted unanimously.*

A request from Public Health to accept donations was reviewed. Miscellaneous infant items and clothing have been donated to the Public Health Nest Program of Dodge County by private citizens and the Holy Family Catholic Church. A detailed list of items donated is recorded and maintained in the Public Health Department. The donations are valued at \$120. Motion by Alberts seconded by Erickson to approve and authorize the Public Health Department to accept the donation of items valued at \$120 from private citizens and the Holy Family Catholic Church to be used for the Public Health Nest Program. *Motion adopted unanimously.*

Public Health Nest
Program Donations
Accepted

The Board reviewed the Public Health Director's request to approve a Substance Abuse and Mental Health Services Administration (SAMHSA) grant application. Peggy Espey and Ashley Olson were available to comment.

Public Health
Substance Abuse
and Mental Health
Services
Administration Grant
Application Approved

The Public Health Department has been working with the Mower County Chemical Health Coalition/Parenting Resource Center since May of 2005. This agreement was put in to place with the approval of the County Board. The agreement was to mentor our county to develop and grow the Dodge County Chemical Health Coalition with the intent to prepare us to apply for the SAMHSA funding that is now available.

Since May of 2005 Public Health has worked to develop the Chemical Health Coalition and made big strides to work with other community members and agencies that are working to prevent youth alcohol, tobacco and other drug use as well as lowering use in the adult population of Dodge County.

Public Health is currently working with the collaborative to apply for SAMHSA funds. This is a federal grant from the Department of Health and Human Services. The main two goals for which the funds will be used are: 1) strengthen collaboration and long-term commitment to reduce youth substance abuse among all sectors and organizations within the community and 2) reduce substance abuse among youth, and over time, among adults in Dodge County by using multiple strategies to reduce the risk factors and increase protective factors that correlate to alcohol, tobacco and other drug abuse. Dodge County Public Health will serve as the fiscal host and hire a new full time employee to implement the program as planned since the 2005 agreement with Mower County Chemical Health Coalition/Parenting Resource Center.

The Chemical Health Coalition will be applying for \$99,975 per year times five years. This is a five year grant with the option of reapplying at that time. The Collaborative is required to match dollar for dollar. This match can be in kind as well as cash. The Board reviewed information on Public Health's portion of the match as well as other coalitions match.

Match to Chemical Coalition Drug Free Grant information is as follows:

Public Health

Salaries & Benefits	\$12,621.92
Supplies/Equipment	<u>\$2,910.00</u>
Total out of Public Health budget	\$15,531.92

County In-Kind

Usage of office space, copier, county vehicle, fax, equipment, meeting rooms and other resources	\$13,587.88
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In-Kind from other Agencies

Volunteers, School, MN Resource Agency, Family Services Collaborative, newspaper, tv and other agencies	\$70,855.20
Total Match	\$99,975.00

Public Health
Substance Abuse
and Mental Health
Services
Administration Grant
Application Approved
- Continued

To pay for Public Health's portion of the required match (\$15,531.92 noted above), Public Health can utilize a portion of our LPHG dollars up to \$10,000 yearly and then either use SCHA incentives or possibly some of the investment return dollars from SCHA.

The Public Health Department has devoted much time and energy into this process to be ready to apply for these grant dollars. The most recent commitment and support made by the County Board was authorizing the Health Educator to attend the training in Montana in July 2007.

Ms. Espey requested the Board's continued support and approval as they move forward in submitting the proposal. The Public Health Director believes these are dollars well invested for the return that we will receive in collaborative efforts with several partners working together to prevent drug abuse in our youth and adult populations of Dodge County.

Commissioner Erickson wanted to know how the program is administered.

Ashley Olson reported that the program allows Public Health to assist schools with drug free programs, coordinate youth activities and other drug free activities for youth and provides education for parents.

Commissioner Erickson clarified that some of these activities have previously been done by the Family Services Collaborative.

Peggy Espey commented that one area they will be building on is intervention.

Commissioner Alberts noted that the grant is good for five years and wanted to know what would happen to the program after five years.

Ms. Espey stated that after the five years is up they would have to go out and get other organizations to financially support the program in order to continue to provide the same services in the future.

Ms. Olson informed the Board that Public Health can re-apply for the grant after the first five years but there would be a ten year limit for the grant. Ms. Olson clarified that counties can only receive the grant twice.

Commissioner Hanson wanted to know who the target group was.

Commissioner Erickson commented that the Star Program targets fourth grade students and the D.A.R.E. Program targets fifth and sixth grade students.

The Health Educator reported that they plan to build on programs that are already in place in the schools.

Public Health
Substance Abuse
and Mental Health
Services

The Board discussed hiring issues and space issues with Ms. Espey and Ms. Olson.

Administration Grant
Application Approved
- Continued

Motion by Alberts seconded by Erickson to approve and authorize the Public Health Department to apply for a Substance Abuse and Mental Health Services Administration grant to prevent youth alcohol, tobacco and other drug use as well as lowering use in the adult population of Dodge County.
Motion adopted unanimously.

The County Attorney left the meeting at 11:03 a.m. CDT.

County Attorney Left
Meeting

Commissioner Erickson presented a summary of the Public Works Committee report and action items.

Public Works
Committee Report

The Board discussed the County Engineer's request to purchase a pickup truck.

Highway Department
Authorized to
Purchase Ford
Pickup Truck

Included in the 2007 budget is \$22,000 for the replacement of a Highway Department pickup. This pickup is for the Maintenance Superintendent and will eventually go into the maintenance fleet as the Highway Department's second ¾ ton pickup for heavy-duty use. Below are the models and quotes from two manufacturers based on state contract prices. The prices were derived from the state contract with some modifications to the base equipped vehicles in order to have similarly equipped vehicles for comparison.

	Dodge	Ford
Transmission	5 Speed Auto	4 Speed Auto
Engine Size	5.7 liters/345 hp	5.4 liters/300 hp
GVWR	9,000 lbs	9,000 lbs
Bumper to Bumper Warranty	3 yr./36,000 miles	3 yr./36,000 miles
Total Estimated Price	\$ 19,961	\$ 19,914

This truck will replace a 1992 Ford ½ ton 4X4 with approximately 104,000 miles.

Motion by Erickson seconded by Alberts to approve and authorize the Highway Department to purchase a Ford pickup truck for an expected cost of \$19,914 off the state contract from Elk River Ford. *Motion adopted unanimously.*

The Board discussed a request to appoint an Upper Cedar Watershed District Committee representative.

Upper Cedar
Watershed District
Committee
Appointment
Approved

Motion by Erickson seconded by Hanson to approve and authorize the appointment of Alfred Kording to the Upper Cedar Watershed District Committee. *Motion adopted unanimously.*

Commissioner Gray presented a summary of the Administration Committee report and action items.

Administration Committee Report

Motion by Tjosaas seconded by Hanson to approve and authorize the March 13, 2007 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

03/13/07 Committee of the Whole Meeting Minutes Approved

Motion by Erickson seconded by Hanson to approve and authorize the March 13, 2007 meeting minutes as presented. *Motion adopted unanimously.*

03/13/07 Meeting Minutes Approved

Commissioners provided their agency reports. Commissioner Hanson attended a Fairview Care Center meeting, a Committee of the Whole meeting and a Township meeting. Commissioner Alberts attended a Corrections meeting and a K-M Summit meeting. Commissioner Gray attended a RC&D meeting, a Fairview Care Center meeting, a Work Shop and a County Township Officers meeting. Commissioner Erickson attended an annual Township meeting, a utilization Committee meeting for SCHA, a Fairview Care Center meeting, a reconvened Board meeting, a Work Session, a DFO Advisory Board meeting, informational meetings on the effects of atrazine on water, a Dodge County Township Officers meeting, a Field Crest Nursing Home demonstration, a SCHA Executive Committee meeting and a Dodge County Corrections Task Force meeting. Commissioner Tjosaas attended a Township Officers meeting, a Semcac meeting, a Care Center Work Session and a K-M School Summit meeting.

Agency Reports

Motion by Hanson seconded by Tjosaas to adjourn the meeting at 11:29 a.m. CST. *Motion adopted unanimously.*

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on April 10, 2007 at 9:30 a.m. CDT.

Next Regular Meeting

ATTEST:

DON GRAY
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: