

**TUESDAY, OCTOBER 10, 2006**

**APPROVED MINUTES OF THE  
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)  
DODGE COUNTY)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2006-19 C.O.W.**

The Dodge County Commissioners met in Committee of the Whole October 10, 2006, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:00 a.m. CDT. David Erickson opened the meeting at 9:03 a.m. CDT.

Meeting Convened

The Chair acknowledged those present:

Those Present

Members present: Klaus Alberts District #1  
Lyle Tjosaas District #2  
David Erickson District #3  
Don Gray District #4  
David Hanson District #5

Members absent: None

Also present: David McKnight County Administrator  
Becky Lubahn Deputy County Clerk  
Sue Alberts County Recorder

The Board held a meet and confer session with the County Recorder on her 2007 salary request.

2007 County  
Recorder Salary  
Discussion

Ms. Alberts shared with the Board salary compensation information for twelve similarly sized counties. The County Recorder noted that the average years of experience for the twelve counties is nine years. Ms. Alberts has been in her position for twelve years. The County Recorder noted that her salary request for 2007 is \$53,267.21, this represents a 5% increase over her 2006 salary.

The Board discussed with Ms. Alberts the imaging that is being done in her office.

Commissioner Tjosaas wanted to know how much of the information handled in the Recorder's Office can be accessed through the internet.

The County Recorder reported that none of the information can be accessed at this time through the internet. Dodge County is not at this stage yet.

Commissioner Hanson wanted to know if the Recorder's Office is able to keep up with all the duties being handled in the office including abstracting.

Ms. Alberts informed the Board that since things are slowing down they are able to keep up and that documents are currently being mailed out in a timely manner.

Commissioner Erickson wanted to know what duties some of the other comparison counties have since not all handle vitals, abstracting and driver's license.

The County Recorder stated that the offices that have no additional duties listed simply record documents. Other departments in their county are responsible for handling vitals, abstracting and driver's license.

2007 County Recorder Salary Discussion - Continued

Ms. Alberts informed the Board that in 2005 she received a 2% salary increase and that in previous years she had received a 2.5% salary increase.

The Board took the information under advisement.

The Chair adjourned the meeting at 9:10 a.m. CDT.

Meeting Adjourned

**ATTEST:**

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DAVID ERICKSON  
CHAIR, COUNTY BOARD

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BECKY LUBAHN  
DEPUTY COUNTY CLERK

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DATED: