

TUESDAY, MAY 23, 2006

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2006-10

The Dodge County Board of Commissioners met in regular session May 23, 2006, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. David Erickson, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5

Members absent: None

Also present:	David McKnight	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

Motion by Tjosaas seconded by Alberts to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

Chief Deputy Jim Trihey and Technology Coordinator Dave Deschene met with the Board to discuss a request to expend 911 monies for ArcView mapping software. Mr. Deschene informed the Board that when the mapping software was originally installed with the Sheriff's Office CAD system (approximately 1998), MapInfo was installed because that was the only software available at the time that met their requirements. The Technology Coordinator recently approached the Sheriff with a request to migrate from the MapInfo base to ArcView base. The reason being is that switching would allow consistency with GIS. The Sheriff's Office has contacted GeoComm regarding this matter and they not only support this move but recommend that they make this move.

ArcView Mapping
Software Installation
Approved

The cost of the update would be \$3,000 plus \$1,500 for data conversion, for a total cost of \$4,500 which would be paid for out of 911 fees. This move would put county systems "on the same page," so to speak, in that Highway, Planning, and the Sheriff's Office would all be utilizing the same mapping software.

Motion by Hanson seconded by Alberts to approve and authorize the Sheriff's Office to install ArcView mapping software at a coat of \$4,500 to be paid out of the 911 fund. *Motion adopted unanimously.*

Mr. Trihey reviewed with the Board an Automated Pawn System (APS) agreement request.

Automated Pawn
System Agreement
Approved

The agreement would allow the Dodge County Sheriff's Office Investigators access to the state wide APS. There is one time set up and training fee of \$240 plus a \$54 per month user fee. This expense will be paid from the Investigative Expense line item.

The Chief Deputy stated that a majority of pawn shops state wide are now being required to report all transactions to this central system, it has become an invaluable tool in identifying and recovering stolen property, identifying suspects and working with warrants.

Mr. Trihey reported that the reason this is being brought before the Board is that it requires Dodge County to enter into an agreement with the Minneapolis Police Department who maintains the system. The Chief Deputy requested authorization for signatures to the agreement so they can proceed with this program.

Motion by Alberts seconded by Tjosaas to approve and authorize the Chairman of the Board and County Administrator to sign the Automated Pawn System Service and Software License Agreement as presented at a cost of \$240 for a one time set up fee and training and a \$54 per month user fee.
Motion adopted unanimously.

The Chief Deputy provided a Sprint 911 Agreement for the Board's consideration. The agreement is for the implementation of 911 services in Dodge County. Motion by Hanson seconded by Alberts to approve and authorize the Chairman of the Board to sign an Agreement for Implementation of 911 Telephone System among Dodge County, the State of Minnesota, and Sprint Communications Company L.P. *Motion adopted unanimously.*

Sprint 911 Telephone
System
Implementation
Approved

County Administrator David McKnight discussed with the Board a Local Flood Warning System request.

Local Flood Warning
System Approved

The Board reviewed the following information related to the Local Flood Warning System:

1. North and Middle Fork Zumbro River Automated Flood Warning System summary and map.
2. Summary and pictures of river monitors.
3. Email from City of Davenport, Iowa on system maintenance.
4. Memorandum of Understanding on this project.

Mr. McKnight stated that as the Board may recall this group of four counties and one city received a grant of \$70,000 from the National Weather Service to purchase and install river and rain gauges along the river that will monitor water levels. The system communicates with a base station via a radio. There are also some added benefits that the Environmental Quality Department will use.

Local Flood Warning System Approved - Continued

The purchase and installation of this equipment is paid for by the grant. The maintenance of the system is paid for by the participants. This will cost Dodge County approximately \$1,700 per year. Maintenance costs include new batteries, cleaning, gauge maintenance, new transmitter, etc.

This program will be maintained by the Environmental Quality Department. Costs for the maintenance of the system will come out of a Revenue Fund budget to be determined with the 2007 budget.

Motion by Tjosaas seconded by Hanson to authorize the County Board Chair's signature on the Memorandum of Understanding for a Local Flood Warning System as requested. *Motion adopted unanimously.*

Dodge County 4H Program Coordinator Diane Whalen met with the Board to discuss an equipment request.

4H Laptop Donation Discussion

Ms. Whalen reported that Dave Deschene has plans to replace her laptop computer. The 4H Program Coordinator asked the Technology Coordinator if it would be possible for 4H to purchase her retiring laptop. Mr. Deschene advised Ms. Whalen to talk to the Dodge County Board of Commissioner to get permission to purchase the laptop which would be used for the 4H volunteer treasurer and would travel to whoever the acting treasurer would be. The 4H Program Coordinator stated that they recently purchased QuickBooks as a bookkeeping software for their 4H program and that by having access to a traveling laptop it would allow them to be more efficient and they would be less likely to have errors occur in the transferring of information.

The County Administrator informed the Board that we could not legally sell the laptop to the 4H Program.

It was the consensus of the Board that Ms. Whalen should just keep the old laptop to be used by the 4H Program. The laptop will however remain property of the Dodge County.

The 4H Program Coordinator introduced the new Extension Office Administrative Assistant, Adrienne Hodgman. The Board welcomed Ms. Hodgman.

New Employee Introduced

Planning Director Duane Johnson met with the Board to discuss Planning Commission Recommendations from the May 3, 2006 meeting. Motion by Tjosaas seconded by Hanson to approve the following action of the Planning and Zoning Commission recommendation as reviewed on May 3, 2006 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #06-14
Approved

Dale Ness – CUP #06-14

Request for a Conditional Use Permit to establish a non-farm dwelling in the Ag District. The property is forty acres located in the SE¼ of the SE ¼ of Section 35 of Canisteo Township. Dale Ness is the applicant and the property owner

The Planning Commission recommends approval with the following conditions:

1. The Ag Covenant shall be signed and recorded.
2. The septic system must meet the County's septic ordinance.
3. Driveway access and permits be obtained from the Township.
4. Wetland delineation report is obtained prior to issuing zoning permit.

Motion adopted unanimously.

Mr. Johnson reviewed with the Board CUP #06-15. Motion by Gray seconded by Alberts to approve the following action of the Planning and Zoning Commission recommendation as reviewed on May 3, 2006 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #06-15
Approved

Kevin Hoebing – CUP #06-15

Request for a Conditional Use Permit to expand an existing feedlot by building a second curtained hog barn for 1,200 head. This barn will be approximately 185 x 50 feet in size with an eight foot beneath barn manure pit with the same dimension. This will increase capacity to 960 animal units or 2,400 hogs at this site. The property is eighty acres, zoned agriculture, and located in the SE ¼ of SW ¼ Section 34 of Ashland Township. Kevin Hoebing is the applicant and the property owner.

The Planning Commission recommends approval with the following conditions:

The recommendation from Feedlot Advisory Report dated April 04, 2006:

Conditions:

1. Soil borings shall be taken at the building site location. These will assist in calculating soil loads for designing the concrete basin and building support and resolve any hydric soils issues.

Conditions:
(continued)

2. Dedicated drain tile with a dedicated inspection tee shall be placed around the foundation of the barn. Existing field tile needs to be cut and separately routed around the barn so they do not interfere with the dedicated perimeter tile.
3. A windbreak shall be planted at the building site that meets NRCS/SWCD approval.
4. Accurate Manure Application Plans be established and maintained that meet the MPCA 7020.2225 requirements.
5. Sufficient acres be maintained for agronomic rate nutrient plans.
6. Manure should be injected at agronomic rates and application records kept. MPCA 7020.2225 will be followed for land application of manure. If weather or soil conditions do not allow for injection, then the Dodge County feedlot officer shall be notified and MPCA 7020.2225 followed for surface application setbacks and rates.
7. A secured area shall be provided for dead animal storage and disposal that meets Minnesota Board of Animal Health requirements. If rendering is not used, a separate carcass compost shed or incinerator meeting the Minnesota Board of Animal Health requirements shall be provided for dead animal disposal.
8. Odor reduction with the use of Bio-Filters on pit fans built to University of Minnesota specifications. The bio-filters need to be installed as soon as possible but no later than September 30th, 2007 to allow backfill settling and final grading to occur before installation.
9. All MPCA permits in place and MPCA 7020.2100 followed for concrete construction.
10. Pre construction meeting to include owner, concrete contractor, professional engineer and Dodge County Officials.
11. A photographic record needs to be submitted through the design engineer documenting the excavation and construction steps. The photographic record shall meet the MPCA 'Photographic Inspection of Concrete Manure Storage Pits' fact sheet.

Motion adopted unanimously.

Planning
Commission
Recommendation
CUP #06-15
Approved -
Continued

The Planning Director reviewed with the Board CUP #06-16. Motion by Alberts seconded by Hanson to approve the following action of the Planning and Zoning Commission recommendation as reviewed on May 3, 2006 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #06-16
Approved

Lloyd Henslin Jr. – CUP #06-16

Request for a Conditional Use Permit to expand an existing feedlot by building a second tunnel ventilated hog barn for 2,000 head. This barn will be approximately 100 x 60 feet in size with an eight foot beneath barn manure pit with the same dimension. This will increase capacity to 960 animal units or 2,400 hogs at this site. The property is one hundred sixty acres, zoned Agriculture, and located in the SW ½ of SW ¼ of Section 24 of Ashland Township. Lloyd Henslin Jr. is the applicant and Lloyd Henslin III, Gary Henslin and Lloyd Henslin Jr. are the property owners.

The Planning Commission recommends approval with the following conditions:

The recommendation from Feedlot Advisory Report dated April 04, 2006:

Conditions:

1. Soil borings shall be taken at the building site location. These will assist in calculating soil loads for designing the concrete basin and building support and resolve any hydric soils issues.
2. Dedicated drain tile with a dedicated inspection tee shall be placed around the foundation of the barn. Existing field tile needs to be cut and separately routed around the barn so they do not interfere with the dedicated perimeter tile.
3. The windbreaks to the North and West at the building site shall be maintained and meet NRCS/SWCD approval.
4. Accurate Manure Application Plans be established and maintained that meet the **MPCA 7020.2225** requirements.
5. Sufficient acres be maintained for agronomic rate nutrient plans.
6. Manure should be injected at agronomic rates and application records kept. **MPCA 7020.2225** will be followed for land application of manure. If weather or soil conditions do not allow for injection, then the Dodge County feedlot officer shall be notified and **MPCA 7020.2225** followed for surface application setbacks and rates.

Conditions:
(continued)

7. A secured area shall be provided for dead animal storage and disposal that meets **Minnesota Board of Animal Health** requirements. If rendering is not used, a separate carcass compost shed or incinerator meeting the **Minnesota Board of Animal Health** requirements shall be provided for dead animal disposal.
8. Odor reduction with the use of Bio-Filters on pit fans built to University of Minnesota specifications. The bio-filters need to be installed as soon as possible but no later than September 30th, 2007 to allow backfill settling and final grading to occur before installation.
9. All MPCA permits in place and **MPCA 7020.2100** followed for concrete construction.
10. Pre construction meeting to include owner, concrete contractor, professional engineer and Dodge County Officials.
11. A photographic record needs to be submitted through the design engineer documenting the excavation and construction steps. The photographic record shall meet the **MPCA 'Photographic Inspection of Concrete Manure Storage Pits'** fact sheet.
12. The additional driveway shall be installed to meet Ashland Township specifications.

Planning
Commission
Recommendation
CUP #06-16
Approved -
Continued

Motion adopted unanimously.

Mr. Johnson reviewed with the Board CUP #06-17. Ken Folie and Craig Benedix were available to comment. Motion by Tjosaas seconded by Hanson to approve the following action of the Planning and Zoning Commission recommendation as reviewed on May 3, 2006 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #06-17
Approved

Prairie Ridge LLC / Cal Benedix– CUP #06-17

Request for a Conditional Use Permit to build two new hog confinement barns with capacity of 960 animal units or 2,400 hogs. Each barn will have an eight foot beneath barn manure pit with the same dimension as the barns at approximately 540 x 80 and 480 x 72 feet. The property is seven acres, zoned agriculture, and located in the NE ¼, of the NW ¼ of Section 5 of Mantorville Township. Prairie Ridge LLC/Cal Benedix is the applicant and property owner.

The Planning Commission recommends approval with the following conditions:

1. Recommendation from Feedlot Advisory Report dated April 04, 2006.
2. Application for Certificate of No Loss or Exemption.

Feedlot Advisory Report recommendations are as follows:

Planning

Conditions:

1. Soil borings shall be taken at the building site location. These will assist in calculating soil loads for designing the concrete basin and building support and resolve any hydric soils issues.
2. Dedicated drain tile with a dedicated inspection tee shall be placed around the foundation of the barn. Existing field tile needs to be cut and separately routed around the barn so they do not interfere with the dedicated perimeter tile.
3. A windbreak shall be planted at the building site that meets NRCS/SWCD approval.
4. Accurate Manure Application Plans be established and maintained that meet the **MPCA 7020.2225** requirements.
5. Sufficient acres be maintained for agronomic rate nutrient plans.
6. Manure should be injected at agronomic rates and application records kept. **MPCA 7020.2225** will be followed for land application of manure. If weather or soil conditions do not allow for injection, then the Dodge County feedlot officer shall be notified and **MPCA 7020.2225** followed for surface application setbacks and rates.
7. A secured area shall be provided for dead animal storage and disposal that meets **Minnesota Board of Animal Health** requirements. If rendering is not used, a separate carcass compost shed or incinerator meeting the **Minnesota Board of Animal Health** requirements shall be provided for dead animal disposal.
8. Odor reduction with the use of Bio-Filters on pit fans built to University of Minnesota specifications. The bio-filters need to be installed as soon as possible but no later than September 30th, 2007 to allow backfill settling and final grading to occur before installation.
9. All MPCA permits in place and **MPCA 7020.2100** followed for concrete construction.
10. Pre construction meeting to include owner, concrete contractor, professional engineer and Dodge County Officials.
11. A photographic record needs to be submitted through the design engineer documenting the excavation and construction steps. The photographic record shall meet the **MPCA 'Photographic Inspection of Concrete Manure Storage Pits'** fact sheet.

Commission
Recommendation
CUP #06-
17Approved -
Continued

Planning
Commission
Recommendation
CUP #06-
17Approved -
Continued

Motion adopted unanimously.

The Planning Director discussed with the Board a request to extend a conditional use permit. The Planning Commission recommends approval of a six month extension for Ripley Dairy CUP #05-04 to provide additional time to resolve a legal issue.

Ripley Dairy CUP
Extension Discussed

The County Attorney was asked to research this request and give his legal opinion to the Board at their special meeting on Tuesday, May 30, 2006.

Commissioner Erickson reviewed with the Board Cedar River flood reduction options. Mr. Erickson highlighted the options that they have been working on over the past few months. Commissioner Erickson provided Board members with meeting minutes from the May 4, 2006 Flood Reduction Ad Hoc Committee meeting and a draft resolution of support for the creation of a Cedar River Watershed District for their review.

Cedar River Flood
Reduction Resolution
Approved by
Resolution #2006-18

Motion by Gray seconded by Alberts to approve and authorize the Chairman of the Board and Deputy Clerk to sign resolution #2006-18 in support of not creating a Cedar River Watershed District:

WHEREAS, flood events have increased in frequency and severity and water quality has worsened in the Cedar River watershed over the last 25 years; and

WHEREAS, the factors that contribute to the flooding and water quality problems in the Cedar River and its tributaries occur throughout the watershed; and

WHEREAS, action to lessen the flooding problems and improve water quality in the Cedar River and its tributaries will only be effective if efforts are taken across the watershed; and

WHEREAS, there is currently no unified local government structure that is able to work across the watershed on the flooding and water quality problems in the Cedar River and its tributaries; and

WHEREAS, Minnesota Statutes provide for both watershed districts and joint powers agreements as mechanisms to work on water issues on a watershed basis through the formation of watershed districts or joint powers agreements;

WHEREAS, Dodge County would prefer to work on the project within the framework of a joint powers agreement.

THEREFORE BE IT RESOLVED, that Dodge County does not support the formation of a watershed district for the Cedar River to work to mitigate flood damages to public infrastructure and private property and to improve water quality in the Cedar River and its tributaries.

Resolution adopted unanimously.

Cedar River Flood
Reduction Resolution
Approved by
Resolution #2006-18
- Continued

Comptroller Lisa Kramer reviewed bills with the Board. Motion by Tjosaas seconded by Gray to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$109,873.03
11	Human Services Fund	\$ 288.41
13	Road and Bridge Fund	\$ 21,085.94
16	Environmental Quality	<u>\$ 58,536.40</u>
	Total	\$189,783.78

Motion adopted unanimously.

Bills Approved

Commissioner Tjosaas presented a summary of the Human Services Committee report and action items.

*Human Services
Committee Report*

Motion by Tjosaas seconded by Hanson to approve the Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Human Services and the Dodge County Department of Human Services, for DCDHS to determine client eligibility for the MNCare Program, for the term of 09-01-06 to 06-30-07. *Motion adopted unanimously.*

*MNCare Program
Joint Powers
Agreement Approved*

Motion by Tjosaas seconded by Hanson to approve a revised Letter of Agreement in which Dodge County agrees to participate in the Southern Regional Project to End Long-Term Homelessness, which combines the Region 9 and 10 Projects into one project. *Motion adopted unanimously.*

*Revised Letter of
Agreement Approved*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's review. Motion by Alberts seconded by Tjosaas to approve the following personnel actions:

*Personnel Actions
Approved*

A. Sheriff's Office

- A.1 Jean Valere – Deputy Sheriff
Step increase from C41 12 month step \$17.73 to C41 24 month step \$18.98.
Effective Date: 4/27/06
- A.2 David Crable - Deputy Sheriff
Step increase from C41 12 month step \$17.73 to C41 24 month step \$18.98.
Effective Date: 4/27/06
- A.3 Jeremy Gunderson – Investigator
Step increase from C43 start step \$24.04 to C43 36 month step \$24.84.
Effective Date: 4/28/06

B. Administration

B.1 Jackie Neve – Drug Court Case Manager
Step increase from C41 step 8 (6 months) \$16.83 to C41 month step 7 \$17.46.

Effective Date: 5/23/06

B.2 Matt Kohl – Drug Court Case Manager

Step increase from C41 step 8 (6 months) \$16.83 to C41 month step 7 \$17.46.

Effective Date: 5/23/06

C. Public Health

C.1 Heather Angell – PHN I - .4 FTE

Regular status and step increase from C42 step 8 \$17.65 to C42 step 7 \$18.31 (+\$3 R/R).

Effective Date: 6/5/06

D. Human Services

D.1 Pamela Boyd – Social Worker

Authorization to employ at C42 step 5(C) \$19.71 and at the 2-5 year PTO accrual rate.

Effective Date: 6/26/06

E. Highway Department

E.1 Guy Kohlhofer – County Engineer

Reappoint as County Engineer for four-year term to run May 23, 2006 to May 26, 2010.

Effective Date: 5/23/06

E.2 Michael Harlow – Seasonal Highway Maintenance

Rescind Personnel Action to hire.

Effective Date: 5/31/06

F. Environmental Quality

F.1 Environmental Technician/Educator position

Extend term of grant position.

Effective Date: 6/1/06 – 5/30/08

Motion adopted unanimously.

County Attorney Paul Kiltinen provided the Board with a legal update. The Board took the information under advisement.

Legal Update

Commissioner Alberts presented a summary of the Public Health Committee report and action items.

Public Health
Committee Report

The Board reviewed a request for the South Country Health Alliance Funding for County Health Promotion Program/ Health Care Infrastructure Investment Program. South Country Health Alliance (SCHA) notified the member counties of the availability of one time funding of \$20,000 to invest in programs or technology that would benefit SCHA enrollees. The outcome of this funding is to improve the access to high quality health care programs for SCHA enrollees. Brian Hartung and Peggy Espey reviewed current programs and then discussed options for the use of this funding.

South Country Health
Alliance Funding for
County Health
Promotion Program/
Health Care
Infrastructure
Investment Program

The Board reviewed a grant application that Mr. Hartung and Ms. Espey felt would be the best use of the funding for SCHA enrollees. The application reflects in detail the plan for the \$20,000. Upon approval by the Board this grant will be forwarded to SCHA for the Joint Powers Board review. Motion by Alberts seconded by Gray to approve and authorize the Human Services Director and Public Health Director to submit an application for South Country Health Alliance Funding for County Health Promotion Program/ Health Care Infrastructure Investment Program as requested. *Motion adopted unanimously.*

South Country Health Alliance Funding for County Health Promotion Program/ Health Care Infrastructure Investment Program - Continued

The Board discussed the Minnesota Department of Health (MDH) Tobacco Prevention and Control Office grant opportunity information as submitted by the Public Health Director. Public Health was recently notified of grant dollars that are available to conduct a secondhand smoke poll of our community as a community assessment tool to assist them in promoting smoke free policies. A maximum of \$15,000 is allowed. The polling project must be completed by December 31, 2006. Public Health must work with a qualified contractor to conduct and analyze the poll information.

Secondhand Smoke Poll Grant Application Approved

Public Health has contacted the Mellman Group which is an organization that conducts and analyzes polls and has completed several polls for counties in Minnesota. It is estimated that the poll will cost \$11,715 to complete. Due to the quick deadline, the Public Health Director has submitted the application noting that the application does not currently have County Board approval and that approval will be sought at today's meeting. These funds provide Public Health the opportunity to conduct community polling that they would otherwise be unable to conduct due to lack of funding. The results of the community poll will assist Public Health in reaching their grant goals by providing current community readiness to move forward in promoting smoke free environments.

Motion by Alberts seconded by Gray to approve and authorize the submission of a grant application to the Minnesota Department of Health Tobacco Prevention and Control Office for a secondhand smoke poll grant. *Motion adopted unanimously.*

Commissioner Gray presented a summary of the Public Works Committee report and action items.

Public Works Committee Report

The Board reviewed the County Engineer's request to advertise for SAP 20-634-010. Design plans are currently being reviewed by MnDOT for the replacement of culverts on the old TH 14 turn-back. As soon as these plans are complete the Highway Department would like to advertise for bids in order to expedite the process. Mr. Kohlhofer expects the review of the plans to be complete soon but is unsure of the exact timing.

SAP 20-634-010 Bid Process Approved

The Highway Department's plan is to replace the culverts this fall prior to the mill and overlay in 2008. This work is being conducted under the TH 14 turn-back agreement with MnDOT and will be paid for with funds from MnDOT.

Motion by Gray seconded by Alberts to approve and authorize the Highway Department to advertise and open bids for SAP 20-634-010 at the discretion of the County Engineer and County Administrator. *Motion adopted unanimously.*

SAP 20-634-010 Bid Process Approved - Continued

The Board discussed the Highway Department's request to purchase county maps. The County Engineer has been contacted by Cloud Cartographics with an offer to produce county road maps. The Highway Department currently produces basic road maps on a color printer in their office. The maps being offered by Cloud are folded maps which most people are familiar with.

County Road Map Purchase Approved

The smallest order offered is for 2,500 maps at a cost of \$1.75 each for a total of \$4,375. The maps are 18"x24". Larger 24"x36" maps are available for \$1.87 each. This is a 50% discount from their regular pricing.

The Highway Department currently sells their larger maps of similar size for \$5.00 and \$7.00 respectively and noted that they do not sell many large maps. The most commonly sold maps are the 11"x17" size which are sold for \$1.00 each.

A second bid was obtained from Don Pirius Cartographics Services for 2,000 maps at \$2.47 each or 3,000 maps for \$1.70 each.

The Highway Department requested direction from the Board as to whether they should obtain professionally produced maps or continue as is.

Motion by Gray seconded by Alberts to approve and authorize the purchase of 2,500 18"x24" county maps at a cost of \$1.75 each for a total of \$4,375. Maps will be sold at the Administration Office. Funds for this purchase will be taken from the Non-Departmental fund. *Motion adopted unanimously.*

Commissioner Erickson presented a summary of the Administration Committee report and action items.

Administration Committee Report

Motion by Gray seconded by Hanson to approve and authorize the May 9, 2006 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

05/09/06 Committee of the Whole Meeting Minutes Approved

Motion by Alberts seconded by Hanson to approve and authorize the May 9, 2006 meeting minutes as presented. *Motion adopted unanimously.*

05/09/06 Meeting Minutes Approved

The Board discussed the assessment agreement status log for each of the eighteen jurisdictions in Dodge County as presented by the County Assessor. Each township and city has returned their signed agreement along with the corresponding fees. The total amount collected for the assessment fees in 2006 is \$71,876.

2006 Assessment Agreements Approved

Motion by Gray seconded by Tjosaas to approve and authorize the Chairman of the Board and County Administrator to sign 2006 assessment agreements for the following jurisdictions and accept fees for assessment services as listed below:

2006 Assessment Agreements Approved - Continued

<u>Township/City Name</u>	<u>Assessment Fee</u>
Ashland Township	\$2,156
Canisteo Township	\$2,815
Claremont Township	\$2,564
Concord Township	\$3,040
Ellington Township	\$1,945
Hayfield Township	\$2,237
Mantorville Township	\$5,766
Milton Township	\$3,522
Ripley Township	\$1,693
Vernon Township	\$2,985
Wasioja Township	\$4,325
Westfield Township	\$2,523
Claremont	\$2,033
Dodge Center	\$7,480
Hayfield	\$4,168
Kasson	\$16,429
Mantorville	\$3,468
West Concord	<u>\$2,727</u>
	\$71,876.00

Motion adopted unanimously.

Commissioners provided their agency reports. Commissioner Hanson attended a Water Planning Public hearing, a Nursing Home meeting, and a Drug Court graduation. Commissioner Alberts attended a Corrections meeting and a Fair Board meeting. Commissioner Gray attended a Water Plan Public hearing, a Semcac open house, a Nursing Home meeting and a Drug Court graduation. Commissioner Erickson attended a Semcac open house, a Water Management Plan public hearing, an EDA/HRA Committee meeting, a Southern MN Initiative Foundation meeting, a Dodge County Township Officers meeting, met with the County Attorney's office, attended a Fairview Nursing Home meeting, a Dodge County Adult Court graduation, a SCHA Utilization Committee meeting and a Dodge County Corrections Task Force meeting. Commissioner Tjosaas attended a Semcac open house, a Township Officers meeting and a Fairview Nursing Home meeting.

Agency Reports

Motion by Gray seconded by Tjosaas to adjourn the meeting at 11:17 a.m. CDT. *Motion adopted unanimously.*

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on June 13, 2006 at 9:30 a.m. CDT.

Next Regular Meeting

ATTEST:

DAVID ERICKSON
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: