

**TUESDAY, APRIL 25, 2006**

**APPROVED MINUTES OF THE  
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2006-08**

The Dodge County Board of Commissioners met in regular session April 25, 2006, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. David Erickson, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5
Members absent:	None	
Also present:	David McKnight	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

Motion by Alberts seconded by Gray to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

Public Health Director Peggy Espey shared with the Board results from a Women, Infant & Children (WIC) Management Evaluation conducted by the State of Minnesota Health Department. The overall evaluation included nutrition services, breastfeeding services, civil rights, referrals, program integrity practices, voucher security, participant certification, record retention and program administration. In addition to observing local site operations, the state reviewed a sampling of participant files and local program reports and files. The Public Health Director was proud to report and quote from the State of Minnesota Health Departments overall impressions, "The Dodge County WIC Program does a very good job of providing WIC services. Staff is well organized and demonstrates that they genuinely care about WIC participants. The Dodge County WIC Program met each of the federal requirements." Ms. Espey wanted to publicly thank and recognize Amber Converse, Coordinator of the program and the Public Health staff that work in the program to make it a great success. WIC team members include Kristin Sass, Bonnie Leifeld, Ardell Haberer, Sara Marquardt and Gail Hester. The Public Health Director noted that much hard work and dedication has been put forth to serve our community and meet the federal requirements of the program.

WIC Management  
Evaluation Results  
Discussed & Public  
Health WIC Staff  
Recognized

Public Health employees Amber Converse, Ardell Haberer, Gail Hester and Sara Marquardt were present for the presentation.

Commissioner Erickson wanted to know how many clients the WIC program works with.

WIC Management  
Evaluation Results  
Discussed & Public  
Health WIC Staff  
Recognized -  
Continued

Ms. Espey reported that the Public Health staff works with 450 clients in the WIC program.

Commissioners inquired as to how often clients are seen.

Amber Converse informed the Board that WIC clients are seen every six months and that the meetings are conducted one on one with the clients.

Commissioner Erickson wanted to know the age of the children involved in the WIC program.

Ms. Espey reported that the WIC staff work with children from birth to age five and with pregnant women.

Commissioner Erickson acknowledged the importance of the work the Public Health staff does with the WIC Program and thanked them for their efforts.

County Engineer Guy Kohlhofer provided the Board with a projects update. Current projects are as follows:

Highway Department  
Projects Update

CSAH 3 – Driving surface reconstructed in 2005. Turf establishment to be completed this spring. Considering replacement of mailboxes.

CSAH 16 – Regrade completed in 2005. Scheduling public meeting. Paving contract starts June 12th. It was requested that the Highway Department delay paving so that construction is not active during graduation parties.

CSAH 17 – Joint project with Olmsted to do joint doweling and surface milling. The work is similar to Olmsted CSAH 3 through Rock Dell, completed a couple years ago.

CSAH 19 – Joint project with Goodhue County to resurface county line road. Surface will be recycled into the base and a new asphalt surface put on. Contract starting date is mid May.

CSAH 34 – Plans are currently being developed for the replacement of culverts. It is hoped that culvert replacement can be completed this year to allow a winter season prior to surface rehabilitation.

CSAH 34 Bridge – The bridge in front of Swenke's will be replaced this summer using state bond funds for the majority of the project. Contract starting date is May 30th.

CR T – County forces are scheduled to widen the shoulders and in-slopes beginning in June. When funding is available the surface will be recycled and paved.

CR X – An overlay of this road is included in the contract to pave CSAH 16. Following the overlay the road will be turned back to the City of Claremont as agreed.

Highway Department  
Projects Update -  
Continued

Commissioners expressed concern with some project start dates and how these timeframes would affect trucks hauling to the elevators during harvest season.

Mr. Kohlhofer indicated that the Highway Department will take the concerns expressed by the commissioners into consideration when working on these roads and do what they can to avoid conflicts if possible.

The Board thanked the County Engineer for his report.

Planning Director Duane Johnson presented an April 5, 2006 Planning Commission Recommendation for the Board's consideration. Environmental Quality Director Mark Gamm and Environmental Technician/Educator Dean Schrandt were available to comment. Motion by Gray seconded by Alberts to approve the following action of the Planning and Zoning Commission as reviewed on April 5, 2006 with the reasons, recommendations and conditions as found in the individual permit:

Planning  
Commission  
Recommendation  
CUP #06-13  
Approved

**Shane Masching – CUP #06-13**

Request for a Conditional Use Permit to establish a new feedlot hog confinement barn with capacity of 960 animal units or 2,400 hogs in the Ag District. The property is two hundred acres located in the NE ¼ of Section 7 of Westfield Township. Shane Masching is the applicant and Duane and Scott Masching are the property owners. Howard Kittleson is the previous owner.

The Planning Commission recommends approval with the following conditions:

**Conditions:**

1. Soil borings shall be taken at the building site location. These will assist in calculating soil loads for designing the concrete basin and building support.
2. Dedicated drain tile with a dedicated inspection tee shall be placed around the foundation of the barn. Existing field tile needs to be cut and separately routed around the barn so they do not interfere with the dedicated perimeter tile.
3. A windbreak shall be planted at the building site on the North and West sides that meets NRCS/SWCD approval.
4. Accurate Manure Application Plans be established and maintained that meet the MPCA 7020.2225 requirements.
5. Sufficient acres shall be maintained for agronomic rate nutrient plans.

6. Manure shall be injected at agronomic rates and application records kept. MPCA 7020.2225 will be followed for land application of manure. If weather or soil conditions do not allow for injection, then the Dodge County Feedlot Officer shall be notified and MPCA 7020.2225 followed for surface application setbacks and rates.
7. A secured area shall be provided for dead animal storage and disposal that meets Minnesota Board of Animal Health requirements. If rendering is not used, a separate carcass compost shed or incinerator meeting the Minnesota Board of Animal Health requirements shall be provided for dead animal disposal.
8. Odor reduction with the use of Bio-Filters built to University of Minnesota specifications. The bio-filters need to be installed and operational as soon as possible or by September 30, 2007 to allow backfill settling and final grading to occur before installation.
9. All MPCA permits in place and MPCA 7020.2100 followed for concrete construction.
10. Pre construction meeting to include owner, concrete contractor, excavation contractor, professional engineer and Dodge County Officials.
11. A photographic record needs to be submitted through the design engineer documenting the excavation and construction steps. The photographic record shall meet the MPCA Photographic Inspection of Concrete Manure Storage Pits fact sheet.
12. When the existing barns are abandoned, MPCA 7020.2025 shall be followed for manure storage area closure.

Planning  
Commission  
Recommendation  
CUP #06-13  
Approved -  
Continued

*Motion adopted unanimously.*

County Administrator David McKnight discussed with the Board his request for mandates submission to the State Auditor. Mr. McKnight reminded the Board that at their last County Board meeting they asked that department heads and supervisors be offered the opportunity to comment on the proposed issues list that AMC created for possible submission to the State Auditor.

Mandate  
Submissions to State  
Auditor Approved by  
Resolution #2006-14

Department heads and supervisors were offered two different opportunities to comment over the past two weeks and no comments were received.

Motion by Hanson seconded by Tjosaas to approve and authorize the Chairman of the Board and Deputy Clerk to sign resolution #2006-14 in support of the mandate submissions to the State Auditor:

**WHEREAS**, Minnesota Session Laws 2005, Chapter 156, Art. 2 now codified in Minn. Stat 6.79 states, "A county, town, school district, or statutory or home rule charter city may file a written resolution with the state auditor objecting to a state mandate or making recommendations for reforming a state mandate," and

Mandate  
Submissions to State  
Auditor Approved by  
Resolution #2006-14  
- Continued

**WHEREAS**, the State Auditor has encouraged local governments to consider submitting those state mandates, to list on her website, that they believe are in need of reform or repeal to help legislators identify them; and

**WHEREAS**, the Association of Minnesota Counties has worked to develop a sample list of mandates to aid counties in their response to the State Auditor's request; and

**WHEREAS**, Minnesota Counties are facing massive cuts in federal funding for provision of state mandated social services due to the recently passed Federal Budget Reconciliation Act; and

**WHEREAS**, the Dodge County Board supports actions which improve efficiency and increase effectiveness of state and local public services delivered to our joint constituents; and

**WHEREAS**, the Dodge County Board finds that listing and reforming mandates is only one way to improving the state-county relationship and enhancing outcomes for citizens.

**THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners supports forwarding the attached list, "Mandates Submission to the State Auditor from Dodge County" to the State Auditor for listing with other mandate reforming proposals on her web site.

*Resolution adopted unanimously.*

Environmental Quality Director Mark Gamm and Environmental Technician/Educator Dean Schrandt provided the Board with a Water Management Plan update. Mr. Gamm informed the Board that the Water Management Plan will set our course of action over the next ten years. The Environmental Quality Director believes that it is important to review and understand the proposed actions.

Water Management  
Plan Update

Commissioner Erickson wanted to know if we have any records of testing in wells prior to construction.

Mr. Schrandt reported that most of the time people do not do well tests therefore there are no records.

The Environmental Quality Director referred the Board to page three of the Dodge County Water Management Plan 2006-2015 handout and reviewed the following core activities:

**Core Activities****2. Groundwater Monitoring:**

- a) Provide well water testing service to public. Assign lab results to well record in the County Well Index.
- b) Coordinate a network of citizen volunteers to sample their wells over a long period of time to determine trends.

Commissioner Gray wanted to know where and where we do not get involved in city water plans. Mr. Gray wanted to know specifically where you would address concerns with chemicals that are being applied to lawns and end up in retention ponds within the city limits of Claremont.

Mr. Gamm stated that they do not have this figured into the core activities and that they would need more money to address this particular issue. The Environmental Quality Director suggested that the city adopt storm water management services on their own and noted that they are not required to have a storm water management plan at this time because of their size.

The Board thanked Mr. Gamm and Mr. Schrandt for the information.

Mr. Gamm provided the Board with a MPCA grant resolution for their consideration. The Environmental Quality Director reported that Dodge County's preliminary grant application has been selected as one of the top projects in the state. Therefore, Dodge County has been invited to submit a final application due on May 1, 2006. The proposed resolution is required to be submitted with the final application.

Water Management  
Plan Update -  
Continued

MPCA Final Grant  
Application Approved  
by Resolution  
#2006-15

The anticipated outcomes of the grant project are as follows:

- 1) Over 18,000 residents and 400 businesses will receive a direct mailing that illustrates the economic and environmental benefits of the county's integrated waste management services.
- 2) Three public schools, three cities, three county facilities and two large businesses will receive personal technical assistance to develop Resource Management Contracts.
- 3) Three public schools, three grocery stores and thirteen restaurants will receive personal technical assistance to set-up a food waste to compost collection system.

Motion by Alberts seconded by Hanson to approve and authorize the Chairman of the Board and Deputy Clerk to sign resolution #2006-15 in support of submitting a final application to the MPCA for an Environmental Assistance Grant:

**WHEREAS**, Dodge County has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its Environmental Assistance Grant Program; and

**WHEREAS**, Dodge County is committed to implementing the proposed project as described in the grant application, if MPCA funding is received; and

MPCA Final Grant  
Application Approved  
by Resolution  
#2006-15 -  
Continued

**WHEREAS**, MPCA requires that Dodge County enter into a grant agreement with MPCA that identifies the terms and conditions of the funding awarded.

**THEREFORE BE IT RESOLVED**, that Dodge County hereby agrees to enter into a grant agreement and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs the Environmental Quality Director to sign the grant agreement on its behalf.

*Resolution adopted unanimously.*

County Recorder Sue Alberts met with the Board to discuss her request for an additional new fee.

Recorder's Office  
Computer Generated  
Report Fee Approved

Ms. Alberts reported that she would like to create a \$25.00 per month fee for selling a computer generated reports of specific documents such as mortgages and deeds. This is a report of all mortgages recorded within a specific month created in a PDF file and then e-mailed to the requesting customer. The County Recorder stated that other counties charge \$60.00 per month but this amount includes all documents recorded for a specific month, not just mortgages. Motion by Gray seconded by Alberts to approve and authorize the County Recorder to charge a fee of \$25.00 per month requested for each type of document as discussed effective April 26, 2006. *Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's review. Motion by Hanson seconded by Tjosaas to approve the following personnel actions:

Personnel Actions  
Approved

**A. Human Services**

- A.1 Korina Osborn - Financial Worker - .6 FTE  
Authorization to employ at B22 step 3 \$14.98.  
Effective Date: 6/1/06
- A.2 Lynn Beckard – Social Worker  
Rescind resignation.  
Effective Date: 4/14/06
- A.3 Sandy Gilbertson – Support Enforcement Aide  
Authorization to change status from Support Enforcement Aide B21 step 3 \$14.04 to Child Support Officer B23 step 6 \$14.47.  
Effective Date: 4/17/06
- A.4 Carrie Anderson – Social Work Intern  
Authorization to place in internship position.  
Effective Date: 9/5/06

**B. Extension**

- B.1 Adrienne Hodgman – Administrative Assistant - .5 FTE  
Authorization to employ at A13 step 9 \$10.51.  
Effective Date: 4/24/06

**C. Environmental Quality**

C.1 Heidi Eggert – Administrative Assistant  
Annual review.

Effective Date: 3/24/06

C.2 Duane Johnson – Planning Director  
Annual review.

Effective Date: 5/2/06

**D. Sheriff's Department**

D.1 Kristina Lubahn – 911 Dispatcher .8 FTE  
Employment termination.

Effective Date: 4/17/06

D.2 911 Dispatcher .8 FTE  
Authorization to post and fill vacancy.

Effective Date: 4/17/06

D.3 Gerald Lubahn – 911 Dispatcher – On-Call  
Resignation.

Effective Date: 4/17/06

D.4 911 Dispatcher – On-Call  
Authorization to post and fill vacancy.

Effective Date: 4/17/06

D.5 Jeff Hoffman – Deputy Sheriff  
Step increase from C41 12 month step \$17.73 to C41 24 month step \$18.98.

Effective Date: 3/24/06

D.6 Mark Dyshaw - – Deputy Sheriff  
Step increase from C41 12 month step \$17.73 to C41 24 month step \$18.98.

Effective Date: 3/10/06

**E. Highway Department**

E.1 Nickolas Haltvick -Seasonal Engineering Intern (2nd year)  
Authorization to employ at B21 \$11.62 per hour.

Effective Date: 5/15/06

E.2 Mike Shiek -Seasonal Maintenance (2nd year)  
Authorization to employ at A11 step 10 \$9.26 per hour.

Effective Date: 5/15/06

E.3 Jennifer Larson -Seasonal Maintenance (2nd year)  
Authorization to employ at A11 step 10 \$9.26 per hour.

Effective Date: 5/8/06

E.4 Joshua Kvasnicka -Seasonal Maintenance (2nd year)  
Authorization to employ at A11 step 10 \$9.26 per hour.

Effective Date: 5/30/06

E.5 Edward Rose -Seasonal Maintenance (2nd year)  
Authorization to employ at A11 step 10 \$9.26 per hour.

Effective Date: 5/30/06

E.6 Mitchell Peterson -Seasonal Maintenance  
Authorization to employ at \$8.65 per hour.

Effective Date: 5/30/06

E.7 Michael Harlow -Seasonal Maintenance  
Authorization to employ at \$8.65 per hour.

Effective Date: 5/31/06

Personnel Actions

Approved -

Continued

- E.8 Warren Schwenke – Engineering Supervisor  
Annual review.  
Effective Date: 4/20/06

Personnel Actions  
Approved -  
Continued

**F. Public Health**

- F.1 Kristin Sass – Health Educator/CRMT  
Authorization to change status from WIC Dietitian .2 FTE to Health Educator 1.0 FTE.  
Effective Date: 5/1/06
- F.2 PHN I/Public Health Dietitian - .2 FTE  
Authorization to post and fill vacancy created by status change.  
Effective Date: 4/25/06
- F.3 Jenna Fadlalla – PHN 1 – 1.0 FTE  
Authorization to employ at C42 step 8 \$17.65 (+\$3 R/R) to fill approved vacancy. FTE at .5 until 6/26/06.  
Effective Date: 5/9/06
- F.4 Case Aide – 1.0 FTE  
Authorization to post and fill position created by SCHA program.  
Effective Date: 4/25/06
- F.5 Sara Marquardt – Account Technician .8 FTE  
Step increase from B23 step 8 \$13.56 to B23 step 7 \$14.01.  
Effective Date: 4/4/06
- F.6 Catalina Hotung – Nest Clerk .4 FTE  
Regular status and step increase from A13 step 9 \$10.51 to A13 step 8 \$10.83.  
Effective Date: 5/28/06
- F.7 Ardell Haberer – Secretary .6 FTE  
Regular status and step increase from A13 step 9 \$10.51 to A13 step 8 \$10.83.  
Effective Date: 5/28/06

Motion adopted unanimously.

Comptroller Lisa Kramer reviewed bills with the Board. Motion by Alberts seconded by Gray to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$ 97,306.63
11	Human Services Fund	\$ 122.71
13	Road and Bridge Fund	\$ 34,245.59
16	Environmental Quality	\$ 47,105.11
80	Agency Fund	\$ 220.00
	Total	\$179,000.04

Motion adopted unanimously.

Commissioner Erickson discussed with the Board recommendations on the Cedar River Flood Control Project. Mr. Erickson reviewed options that were discussed on the Cedar Creek issue at the March 28, 2006 meeting with representatives from the Mower County SWCD and BWSR. Also available to comment on the Cedar River Flood Control Project were Finance Director Tom Olney, Ditch Inspector Jim Hruska and Environmental Quality Director Mark Gamm.

Cedar River Flood  
Control Options  
Discussion

Mr. McKnight provided for the Board relevant information from the March 28<sup>th</sup> meeting along with some research that Mr. Olney did on the special taxing district issue.

Commissioner Erickson reviewed with the Board issues on regional flood reduction for the Upper Cedar River. Mr. Erickson reported that on May 4, 2006 he and Don Gray will be attending a Regional Flood Reduction Committee meeting at the Austin Public Library. Commissioner Erickson stated that the Board needs to determine what position Dodge County wants to take.

Mr. Erickson reported that there are four choices to consider.

- A. Joint Powers Board.
- B. Expand the Turtle Creek Watershed District currently in Freeborn and Mower.
- C. Create a new Upper Cedar River Watershed District: Dodge, Freeborn, Mower and Steele.
- D. Take no action.

Other issues discussed by Commissioner Erickson include the following:

1. Joint Powers:
  - a) Create a Special Taxing District.
  - b) What share of budget would Dodge county have to raise?
  - c) Levy limits.
  - d) How would special assessments be taxed?
  - e) Political will to do something.
2. Watershed District:
  - a) Governing Board appointed.
  - b) 50 resident owners residing in the watershed can petition for a watershed district – state decides.

Commissioner Hanson questioned the benefits of flood reduction efforts to Dodge County residents.

Jim Hruska stated that the benefit would be in what you do to the land. The benefit we are going to see is minimal unless you put in big changes.

Commissioner Alberts voiced his opinion that the best we can do in Dodge County is slow the water down before it reaches the Austin area.

Cedar River Flood  
Control Options  
Discussion -  
Continued

County Highway Engineer Guy Kohlnhofer reminded the Board that the county has spent tens of thousands of dollars on roads that have washed out.

It was Commissioner Tjosaas' opinion that they need to look at the total program and look further down the road and determine how the drainage affects others down the line.

The Finance Director informed the Board that he has been in contact with Bev Nordby of Mower County SWCD to find out more on the county's options with creating a special taxing district in the Upper Cedar River Watershed. It was Ms. Nordby's belief that a Water Management Special Taxing district could be set up through water planning under State Statute 103B.301.

Mr. Hruska discussed the benefits to Dodge County in taking steps towards flood reduction.

The Board discussed what their preferences for the flood control project.

County Attorney Paul Kiltinen commented that with a Joint Powers Board the Board has the ability to get out of the agreement if they desired to do so. With a Watershed District you cannot get out.

The Board thanked the Environmental Quality Director, Finance Director, Ditch Inspector and County Engineer for the information.

It was the consensus of the Board that Dodge County would benefit more from a Joint Powers Board than a Watershed District.

County Attorney Paul Kiltinen provided the Board with a legal update. The Board took the information under advisement.

Legal Update

Commissioner Tjosaas presented a summary of the Human Services Committee report and action items.

Human Services  
Committee Report

Motion by Tjosaas seconded by Hanson to approve an agreement with the Exchange Club Center for Family Unity to provide the service of supervised visitation for the term of May 1, 2006, to December 31, 2006, in an amount not to exceed \$3,000 for the term of the Agreement. *Motion adopted unanimously.*

Agreement with  
Exchange Club  
Center for Family  
Unity Approved

The County Attorney left the meeting at 11:36 a.m. CDT.

County Attorney Left  
Meeting

Commissioner Alberts presented a summary of the Public Health Committee report and action items.

Public Health  
Committee Report

The Board reviewed the Public Health Director's request to accept donations. Motion by Alberts seconded by Gray to approve and authorize the Public Health Department to accept the following donations to the Public Health Nest Program from January through March 2006:

Public Health Nest  
Program Donations  
Accepted

<u>Donated By</u>	<u>Item Donated</u>	<u>Amount</u>
Peggy Espey	2 pairs of baby's shoes	\$10.00
	2 small baby jumpsuits	\$ 5.00
	4 small onesies	\$11.00
	1 sheet for crib	\$ 2.50
	1 box of thank you cards	\$ 2.50
	4 girls tights	\$ 4.00
	2 pairs of baby's socks	\$ 2.00
	1 baby's bib	\$ 1.00
	5 flannel baby's burpers	\$ 5.00
	3 flannel receiving blankets	\$10.50
	1 small bag of nursing pads	<u>\$ 1.00</u>
	\$ 54.50	
Teresa Prond	17 small plastic hangers	\$ 8.00
	2 baby's photo albums	\$27.00
	1 classic Pooh watch me grow	<u>\$ 7.00</u>
	\$ 42.00	
Ashley Olson	2 baby's Spanish books	\$17.50
Marie Utz	2 baby's bath towels	\$ 6.00
Holy Family Catholic Church in Kasson		
	7 bags of personal hygiene	\$56.00
	3 reversible big baby blankets	\$32.00
	4 reversible small baby blankets	<u>\$ 9.00</u>
	\$ 97.00	
St. John's Lutheran Church in Kasson		
	2 small hand towels	\$ 3.00
	2 white medium towels	\$ 4.00
	3 baby jumpsuits	\$10.50
	2 used white onesies	\$ .10
	1 under t-shirt	\$ 1.50
	3 onesies	\$ 4.50
	2 used blankets	\$ 5.50
	2 reversible blankets	\$18.00
	2 small quilted blankets	<u>\$ 8.00</u>
	\$ 55.10	
Total Amount of Donations		\$272.10
<i>Motion adopted unanimously.</i>		

It was noted that the Public Health Department is pleased and excited to have community involvement. To date seventeen people have volunteered forty-six hours of their time for the Nest Program. In addition there have been numerous hours of donated time by community members. These donations are greatly appreciated by the Public Health Department.

Public Health Nest  
Program Donations  
Accepted - Continued

The Board discussed Ms. Espey's request to increase their petty cash fund. To date Public Health has been managing the petty cash account successfully. The request for increasing the amount is need driven. The Public Health Nest Program has an ongoing need to replace items as they are earned and purchased. Public Health has explored options with the Finance Office for purchasing items and have come to the conclusion that an increase in their petty cash fund would be the best option.

Public Health Petty  
Cash Fund Increase  
Approved

Motion by Alberts seconded by Gray to approve and authorize Public Health to increase their petty cash to \$300.00 as requested. It was noted that this account will continue to be managed as outlined in policy. *Motion adopted unanimously.*

Commissioner Erickson presented a summary of the Administration Committee report and action items.

Administration  
Committee Report

Motion by Tjosaas seconded by Hanson to approve and authorize the April 11, 2006 Committee of the Whole meeting minutes as corrected on page 2. *Motion adopted unanimously.*

04/11/06 Committee  
of the Whole Meeting  
Minutes Approved

Motion by Gray seconded by Alberts to approve and authorize the April 11, 2006 meeting minutes as presented. *Motion adopted unanimously.*

04/11/06 Meeting  
Minutes Approved

Commissioners provided their agency reports. Commissioner Hanson attended an EMS Joint Powers meeting, a Workforce Development Joint Powers meeting, and a Nursing Home meeting. Commissioner Alberts attended a Land Use meeting and a Nursing Home meeting. Commissioner Gray attended a Nursing Home meeting and met with Steele County officials on the jail bed contract. Commissioner Erickson drove to the Finstuen feedlot site, attended a Fairview Nursing Home meeting, a meeting with Steele County on jail contract and a SCHA workshop. Commissioner Tjosaas attended a Nursing Home meeting and a South Country meeting.

Agency Reports

Motion by Gray seconded by Alberts to adjourn the meeting at 12:13 p.m. CDT. *Motion adopted unanimously.*

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on May 9, 2006 at 9:30 a.m. CDT.

Next Regular  
Meeting

**ATTEST:**

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DAVID ERICKSON  
CHAIR, COUNTY BOARD

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BECKY LUBAHN  
DEPUTY CLERK

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DATED: