

To be filled in by County: C.S.A.H. \_\_\_\_\_ C.M. St \_\_\_\_\_ C.A.R. \_\_\_\_\_

### DODGE COUNTY, MINNESOTA

Application for permit for working in the Right-of-Way  
on C.S.A.H.; County Municipal Streets and County Highways.

**Print or type application. Fill out permit and return to Dodge County Highway Dept., PO Box 370, Dodge Center, MN 55927; Phone: (507) 374-6694 Fax: (507) 374-2552**

**A Permit fee of \$25.00 payable to "Dodge County Highway Department", in the form of a Personal, Certified, or Cashier's check, shall be required before acceptance of this permit.**

Name of Applicant \_\_\_\_\_ Phone # \_\_\_\_\_

Address of Applicant \_\_\_\_\_

Name of Party or Organization Performing Work \_\_\_\_\_

1. Nature of Work: \_\_\_\_\_

Type of Surface to be Disturbed: \_\_\_\_\_  
(Gravel, Bituminous, Concrete)

2. Location: Highway \_\_\_\_\_ Municipality \_\_\_\_\_ Street or Avenue \_\_\_\_\_

Intersecting Highway at \_\_\_\_\_  
(Give ties to land or street lines. If parallel to Highway give ties by stations, or land lines if rural)

3. Size and kind of Pipe \_\_\_\_\_ Depth from Surface \_\_\_\_\_

Number and size of Excavations \_\_\_\_\_

4. Method of Installation or Construction \_\_\_\_\_

5. Work to start on or after (dates) \_\_\_\_\_

6. Approximate time necessary to complete work \_\_\_\_\_

7. Will detouring of traffic be necessary \_\_\_\_\_ If necessary to detour traffic, describe rerouting \_\_\_\_\_

*I, We, the undersigned herewith accept the terms and conditions of the regulations as laid down by the County Board and agree to fully comply therewith to the satisfaction of the County Engineer.*

**Applicant:** \_\_\_\_\_  
(Signature)

**Dated:** \_\_\_\_\_

**Signatures of Property Owner(s) Please sign your name and date below:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*The date when work is completed must be reported to the County Engineer. If installation is in a municipality permission must also be obtained from City or Village.*

**AUTHORIZATION OF PERMIT**

In consideration of his/their agreement to comply in all respects with the regulations of the County Board covering such operations, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with special provisions required as hereby stated:

---

Replacement of road materials shall be witnessed and inspected by Dodge County Personnel and shall be placed to the inspectors satisfaction. Must notify Highway Department one (1) day and again, two (2) hours before backfilling.

It is expressly understood that this permit is conditioned upon replacement or restoration of the highway to its original or to a satisfactory condition. It is further understood that this permit is subject to the approval of the local city or village, or borough authorities having joint supervision over said street or highway.

**APPROVED: DODGE COUNTY HIGHWAY DEPARTMENT**

**For County Use Only:** This payment made by: \_\_\_\_\_ Check # \_\_\_\_\_

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_  
Guy W. Kohlnhofer, P.E., County Engineer

**EXPLANATION**

**NOTE:** This application form to be used for installation of service connections or extensions of existing underground utilities including crossing of county highways or for placing temporary obstructions on the Right-of-Way.

**PERTINENT REGULATIONS**

**Safety**

1. Flags, flares and barricades shall be erected to protect traffic and person. (Spec.1707)
2. Traffic to be allowed to pass and to be protected at all times. (Spec. 1707 & 1708)  
(A) If it is not possible to allow traffic to pass a suitable detour must be provided.
3. Barricades to be erected in a manner which will provide suitable visibility in all directions.
4. If blasting is necessary precautions must be exercised. (Spec. 1711)
5. If work to be done lies within a municipality or platted town, permission must be obtained from such village, town, or city.
6. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins.
7. Underground construction must be so constructed as not to harm or unnecessarily destroy the root growth of sightly or ornamental trees.

**PERTINENT REGULATIONS**

**Roadway**

1. Installation of pipe under concrete or bituminous pavements to be done by jacking or boring.
2. When trenching across surfaced roads, material excavated must be piled separately.
3. All backfilling must be placed in 6" layers and thoroughly tamped and material must be flush with the road surface when finally completed.
4. If pavement or roadway is damaged same shall be restored to original condition.
5. Concrete pavement to be replaced according to State specifications.
6. If settlement occurs or excavation caves in so that replaced materials settle (bituminous mat or concrete base) same shall be restored to its original condition.
7. No pole anchors, anchors, braces or other construction to be put on roadway shoulder, except by permit authorization.
8. No driving on to highway from ditch or driving on shoulders where damage will occur.
9. When an installation is made by jacking or boring a pipe or casing of larger dimension must be used to encase the service pipe.

**LIMITATIONS**

1. No lugs shall be used on equipment traversing road.
2. Roadside should be cleaned up after work is completed. (Spec. 1407)
3. If Dodge County shall make any improvements or change on all or any part of its R/W upon, over, under or along the C.S.A.H., C.A.R., or County Municipal Street then and in every case the applicant herein named shall after notice from the County Engineer, proceed to alter, change, vacate or removed from Highway R/W said works necessary to conform with said changes without cost whatsoever to Dodge County.
4. If drains are installed they must be of sufficient size in order that overflow and damage to property will not occur.
5. No work shall be done which will created a nuisance.
6. After work on a project is completed said persons doing such work must notify the County Engineer that such work has been completed and ready for final inspection and acceptance by the County Engineer.
7. Property owner shall be responsible for erosion control and establishment of vegetation.
- 8.