

TUESDAY, DECEMBER 28, 2010

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2010-25

The Dodge County Board of Commissioners met in regular session December 28, 2010, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CST. Lyle Tjosaas, Chair called the County Board of Commissioners meeting to order at 9:35 a.m. CST.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5
Members absent:	None	
Also present:	Jim Elmquist	County Administrator
	Paul Kiltinen	County Attorney

The Board was informed that item 9.0 needs to be pulled from the agenda; the presenter is not available for the meeting. Motion by Gray seconded by Alberts to approve and adopt the agenda as discussed. *Motion adopted unanimously.*

Agenda Approved

State Senator Senjem discussed 2011 Legislative Agenda. Items discussed were: taxes, deficit, higher education, transportation, committee assignments, Republican Control, the belief that the house and Senate will be able to have a working relationship with the Governor, the Vikings Stadium, and the jobs and economy being the No. 1 and 2 priorities for 2011.

2011 Legislative
Discussion

Commissioner Erickson showed concern for the state and unfunded mandates they put on Minnesota Counties. Tjosaas said one example would be no-load miles for volunteer drivers who help out those who need transportation for appointments and the concern that counties are having to decide whether or not to take on those costs. Commissioner Hanson talked about Passenger Rail and mentioned that the County was still waiting to be appointed as a voting member of the Minnesota Passenger Rail Forum.

Due to the length of time of the previous item, the Public Hearing for the Bonds was moved up an item.

Presale Report

Shelly Eldridge of Ehlers & Associates presented a presale report for the Commissioner's review. It was noted that two resolutions were included in the Board packet for consideration: one approving the Capital Improvement Plan and one calling for the sale of bonds.

The Chair opened the public hearing regarding issuance of Capital Improvement Plan bonds for the ARMER System and HVAC System at 10:02 a.m. CST.

CIP Public Hearing
Opened to the Public

There were no comments from the public regarding the issuance of Capital Improvement Plan bonds for the ARMER System and HVAC System.

CIP Public Hearing
Closed

Motion by Gray seconded by Hanson to close the public hearing at 10:05 a.m. CST. *Motion adopted unanimously.*

A resolution was presented adopting the 2011 to 2015 Capital Improvement Plan authorizing the issuance and calling for the sale of General Obligation Capital Improvement Plan Bonds. The sale will take place on February 8th, 2011 at 11:00 a.m.

2011 to 2015 CIP
Plan and Issuance &
Calling for Sale of
General Obligation
CIP Bonds Approved
by Resolution
#2010-64

Motion by Alberts seconded by Gray to approve and authorize the Chair and Clerk to sign resolution #2010-64 adopting the 2011 to 2015 Capital Improvement Plan and authorizing the issuance and calling for the sale of General Obligation Capital Improvement Plan Bonds:

BE IT RESOLVED by the Board of County Commissioners of Dodge County, Minnesota (the County), as follows:

WHEREAS, the Board of County Commissioners (the “Board”) of Dodge County, Minnesota (the “County”) has prepared a 2010 to 2015 Capital Improvement Plan (the “CIP”) pursuant to Minnesota Statutes, Sections 373.40 and 373.47; and

WHEREAS, during the course of the preparation and review of the CIP, the Board has considered, for each capital improvement and for the CIP overall: the condition of the County’s existing infrastructure, including the projected need for repair or replacement; the likely demand for the improvements; the estimated cost of the improvements; the available public resources; the level of overlapping debt in the County; the relative benefits and costs of alternative uses of the funds; operating costs of the proposed improvements; and alternatives for providing services most efficiently through shared facilities with other counties or local government units; and

WHEREAS, the CIP covers at least a five year period beginning with the date of its adoption; sets forth the estimated schedule, timing, and details of specific capital improvements by year, together with the estimated costs, the need for the improvements, and sources of revenue to pay for the improvements; and

WHEREAS, the County intends to issue its capital improvement plan bonds (the “Bonds”) in the approximate principal amount of \$2,155,000 to finance capital projects described in the CIP, pursuant to Minnesota Statutes, Section 373.40; and

WHEREAS, pursuant to Minnesota Statutes, Sections 373.40, the County has published notice of its intent to adopt the CIP, its intent to issue the Bonds thereunder, and the time and date of the hearing to obtain public comment on the matter at least fourteen (14) but not more than twenty-eight (28) days prior to the date hereof; and

2011 to 2015 CIP
Plan and Issuance &
Calling for Sale of
General Obligation
CIP Bonds Approved
by Resolution
#2010-64 -
Continued

WHEREAS, the County has held a public hearing to obtain public comment on its intent to adopt the CIP and to issue the Bonds on February 8, 2011;

NOW, THEREFORE, BE IT RESOLVED By the Board of County Commissioners of Dodge County, Minnesota:

SECTION 1: ADOPTION. The CIP is hereby adopted.

SECTION 2. ISSUANCE OF BONDS. It is hereby determined to be in the best interests of the County to issue its General Obligation Capital Improvement Plan Bonds in the approximate aggregate principal amount of \$2,150,000, pursuant to Minnesota Statutes, Section 373.40, 373.47 and Chapter 475, to finance capital improvements as described in the CIP.

SECTION 3. SALE MEETING. This Board shall meet on Tuesday, February 8, 2011, at 11:00 a.m. for the purpose of considering sealed bids for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the County. Ehlers & Associates, Inc., as independent financial advisor, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9) is hereby authorized to solicit bids for the Bonds on behalf of the County on a negotiated basis.

Resolution adopted unanimously.

A resolution was presented providing for the sale of \$3,390,000 General Obligation Bonds Series 2011A.

Sale of General
Obligation Bonds
Series 2011A
Approved by
Resolution #2010-65

Motion by Erickson seconded by Hanson to approve and authorize the Chair and Clerk to sign resolution #2010-65 providing for the sale of \$3,390,000 General Obligation Bonds Series 2011A:

WHEREAS, the County Board of the Dodge County, Minnesota, has heretofore determined that it is necessary and expedient to issue the County's \$3,390,000 General Obligation Bonds, Series 2011A (the "Bonds"), to finance various projects and equipment in the County and to refund the 2004B Solid Waste Bonds of the County; and

WHEREAS, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the Dodge County, Minnesota, as follows:

1. Authorization; Findings. The County Board hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. Meeting; Proposal Opening. The County Board shall meet at 11:00 a.m. on February 8, 2011, for the purpose of considering sealed proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

Sale of General
Obligation Bonds
Series 2011A
Approved by
Resolution #2010-65
- Continued

Resolution adopted unanimously.

Environmental Services Director Mark Gamm presented the item of deferring a capital purchase to 2011 of a roll-off truck, hook lift and roll-off containers with a budget of \$113,000. Terry Selthun, Solid Waste Facility Manager stated he will have to procure this item off the state bid. Mr. Gamm stated his current fund balance in the ES Fund is \$527,000 as of October 31, 2010.

2010 Capital
Purchases Deferred
to 2011

Motion by Hanson seconded by Gray to defer 2010 Environmental Services Capital purchases until 2011 as requested. *Motion adopted unanimously.*

Mr. Gamm discussed with the Board a vacancy on Zumbro River Partnership Board of Directors.

Appointment to
Zumbro River
Partnership Board of
Directors Discussed

The Zumbro River Partnership is managed by a Board of Directors. The Board of Directors includes one county commissioner from each county in the watershed. The Dodge County seat is currently vacant.

The Environmental Services Director discussed with the Board whether or not Dodge County should be represented on the Board of Directors for the Zumbro River Partnership.

Mr. Gamm reported that this Board meets monthly on the second Thursday from 7:00 – 9:00 p.m. Not all Directors are present at every meeting. The general duties of the Board are to set the direction for the organization, approve decisions and use of funds, hire contract employees or staff, help fundraise and carry out the legal duties of the organization. Each director is involved to a different extent so it can be as involved as the commissioner desires.

Commissioner Gray volunteered to serve on the Zumbro River Partnership Board of Directors.

Emergency Management Director Matthew Maas presented a cooperative contract for the ARMER Project between Dodge County, SE Minnesota Regional Radio Board and the State of Minnesota. This will be an annual cost of \$500.00.

Cooperative
Agreement Between
Dodge County,
SERRB and State of
Minnesota Approved
by Resolution
#2010-66

Motion by Erickson seconded by Hanson to approve and authorize the Chair and Clerk to sign resolution #2010-66 authorizing Cooperative Agreement between Dodge County, South East Minnesota Regional Radio Board, and the State of Minnesota through its Commissioner of Transportation:

Cooperative Agreement Between Dodge County, SERRB and State of Minnesota Approved by Resolution #2010-66 - Continued

WHEREAS, Dodge County will enter into a cooperative agreement with the South East Minnesota Regional Radio Board and the State of Minnesota through its Commissioner of Transportation for the design, procurement, construction, and operation of an 800 MHz County/Regional Integrated Public Safety Radio Communication Subsystem; and

WHEREAS, Dodge County will utilize the State of Minnesota's back bone infrastructure with a cost, based on the number of base units owned and operated by Dodge County, of \$500.00 annually.

BE IT RESOLVED, that Dodge County enters into a cooperative agreement with the South East Minnesota Regional Radio Board and the State of Minnesota through its Commissioner of Transportation for the design, procurement, construction, and operation of an 800 MHz County/Regional Integrated Public Safety Radio Communication Subsystem.

Resolution adopted unanimously.

Mr. Maas discussed with the Board his request to accept a 2009 Citizen Corps Grant Award. This is a continuation from a September approval by the Board for this item as the State would like the Board Chairman to sign the grant agreement.

2009 Citizens Corps Grant Agreement Approved

Motion by Erickson seconded by Gray to approve and authorize the Chair and County Administrator to sign a 2009 Citizen Corps Grant Agreement with the State of Minnesota as requested. *Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel Actions Approved

There was a question about the need for retention pay for nurses and engineering techs. Ms. Hager referenced research information included in the Board packet that talked about market rates for positions and described how removing that pay would result in a problematic situation for retaining current employees and hiring future employees.

Motion by Erickson seconded by Gray to approve the following personnel actions:

A. Administration

- A.1 Wendy House – Account Technician
Step increase from B23 step 3 \$18.91 to B23 step 2 \$19.27.
Effective Date: 12/10/10
- A.2 Eric Thompson – Drug Court Coordinator
Authorization to change status from Drug Court Case Manager C41 step 1 \$25.07 to Drug Court Coordinator step 2 \$25.54.
Effective Date: 1/3/11

- A.3 Amanda Linderman – Drug Court Case Manager
Step increase from C41 step 7 \$20.25 to C41 step 6 \$21.01.
Effective Date: 12/26/10

Personnel Actions
Approved -
Continued

B. Human Services

- B.1 Ann Kruger – Account Technician - .9 FTE
Authorization to change status from Office Support Specialist A13 step 5 \$13.64 to Account Technician B23 step 9 \$15.17 to fill approved vacancy.
Effective Date: 12/29/10
- B.2 Office Support Specialist – 1.0
Authorization to fill position created by status change.
Effective Date: 12/28/10
- B.3 Susan Neimi – Office Support Specialist
Authorization to hire at A13 step 9 \$12.11 to fill approved vacancy.
Effective Date: 12/29/10
- B.4 Michele Sneed – Social Worker
Authorization to employ at C42 step 4 \$23.72 and 2-5 year PTO accrual rate to fill approved vacancy.
Effective Date: 1/24/11
- B.5 Valerie LaPorte – Social Services Supervisor
Step increase from C51 step 7 \$26.56 to C51 step 6 \$27.91.
Effective Date: 8/16/10
- B.6 Krista Foley - Support Enforcement Aide - .9 FTE
Authorization to employ at B22 step 9 \$14.28 to fill approved vacancy.
Effective Date: 1/11/11
- B.7 Shelley Koen – Fiscal Supervisor
Step increase from C41 step 7 \$22.58 to C41 step 6 \$23.25.
Effective Date: 12/15/10
- B.8 Jen Adamson - Social Worker
Annual review.
Effective Date: 1/7/11

C. Highway

- C.1 Daniel Burton – Equipment Operator II
Authorization to employ at B22 90% of hire \$17.09 to fill approved vacancy.
Effective Date: 1/3/11
- C.2 Dennis Johnson – Equipment Operator II
Resignation.
Effective Date: 4/1/11
- C.3 Equipment Operator II –
Authorization to fill vacancy created by resignation.
Effective Date: 12/28/10

D. Environmental Services

- D.1 Terrance Selthun – Solid Waste Facility Manager
Annual review.
Effective Date: 1/2/11
- D.2 Rita Cole – Waste Management Specialist
Annual review.
Effective Date: 1/1/11

E. Public Health

- E.1 Maricia Miller – Family Service Aide/Support Worker – On-Call
Resignation as Family Service Aide/Support Worker but continue in on-call
Interpreter status.

Effective Date: 12/31/10

- E.2 Family Service Aide/Support Worker – On-Call
Authorization to fill vacancy created by resignation.

Effective Date: 12/28/10

F. Retention and Recruitment Pay

- F.1 Public Health Nurses and Engineering Technicians –
Continuance of R/R pay for 2011 at \$3.00 per hour for positions currently
receiving this pay.

Effective Date: 1/1/11

Motion adopted unanimously.

Personnel Actions

Approved -
Continued

Taxpayer Services Director Rose Culbertson reviewed bills with the Board.

Bills Approved

Motion by Alberts seconded by Erickson to approve the bills as discussed in the
following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$101,227.66
11	Human Services Fund	\$ 113.02
13	Road and Bridge Fund	\$ 16,487.99
16	Environmental Quality Fund	\$ 6,271.72
	Total	\$124,100.39

Motion adopted unanimously.

Ms. Culbertson presented for the Board's consideration a property tax penalty
abatement request by Schuette Enterprises. The penalty is on the 2nd half of the
2010 property tax payment.

Schuette Enterprises
Property Tax Penalty
Abatement Request
Denied

Discussion took place on past practices.

Motion by Erickson seconded by Hanson to deny the property tax penalty
abatement request of \$88.80 by Schuette Enterprises in order to remain consistent
with past practices. *Motion adopted unanimously.*

Lisa Kramer, Finance Director presented for the Board's consideration a retirement
plan from Nationwide that takes a percentage of your wages rather than just a
specific dollar amount. An employee utilizing this plan would have the option of
the percentage or the set amount but this option would offer an alternative which
wasn't the case before.

Additional Nationwide
Deferred
Compensation
Withholding Option
Approved

Motion by Hanson seconded by Gray to approve and authorize the new
Nationwide Contribution Election Form plan alternative as requested. *Motion
adopted unanimously.*

The Finance Director also provided a memo to the Board requesting a transfer of funds from the arena fund to the revenue fund to satisfy an advance from 2002. The advance is \$170,211.47 and once the transfer is completed there would be an excess in the fund of \$1,001.25 to distribute back to the various entities. Dodge County's distribution amount is \$500.62.

Four Seasons Arena
Fund Distributions
Approved

Motion by Hanson seconded by Erickson to approve a transfer in the amount of \$170,211.47 from the arena fund to the revenue fund to pay back the entire advance and then distribute the remaining cash to the original joint powers participants in the percentages outlined in the original agreement. The distribution amounts will be as follows: Dodge County - \$500.62, Kasson - \$350.43, Dodge Center - \$110.13, Mantorville - \$40.05. *Motion adopted unanimously.*

Commissioner Erickson presented to the Board a language change in the Joint Powers Agreement concerning South Country Health Alliance (SCHA). It is a notice of intent to withdraw from April 30 to March 31, 2011. This allows a member county to make a decision by March 31, 2011. This also allows member counties to see what the first quarter's financial situation is prior to making a decision. The vote at SCHA was 8-3 to approve the amendment with Commissioner Erickson being one of the commissioners voting against the amendment. At this point, however, Mr. Erickson would recommend the resolution be passed.

South Country Health
Alliance Joint Powers
Agreement
Amendment
Approved by
Resolution #2010-67

Motion by Erickson seconded by Gray to approve and authorize the Chair and Clerk to sign resolution #2010-67 in support of the South Country Health Alliance Joint Powers Agreement amendment:

WHEREAS, the Third Amended Joint Powers Agreement sets forth the procedure by which counties may withdraw from South Country Health Alliance, and by which additional counties may be admitted; and

WHEREAS, under the terms of that Third Amended Joint Powers Agreement, counties wishing to withdraw at the end of 2011, must give notice by December 31, 2010; and

WHEREAS, certain counties may be considering withdrawal; and

WHEREAS, the Board of South Country Health Alliance wishes to afford the Member Counties the greatest opportunity possible to enter into a well-informed decision as to whether to withdraw, without prejudicing the contracting and planning processes for the 2012 calendar year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of South Country Health Alliance recommend to the Boards of SCHA's Member Counties the following resolution, which, if adopted by two-thirds of those boards, shall constitute the Fourth Amendment to the Joint Powers Agreement of South Country Health Alliance:

RESOLVED, by the Commissioners of Dodge County, that this county approves the further amendment of the Third Amended Joint Powers Agreement of South Country Health Alliance, amending Section 12.1 of that Agreement by replacing the third sentence to allow member counties until March 31, 2011 to give notice to withdraw at the end of 2011, such that Section 12.1. will read as follows:

South Country Health Alliance Joint Powers Agreement Amendment Approved by Resolution #2010-67 - Continued

12.1 Method of Withdrawal

A Member County may withdraw from this Amended Agreement by filing with the Joint Powers Board Chair a written notice of intent to withdraw by December 31, one year prior to the year of withdrawal. The effective date of withdrawal shall be December 31 of the year following the written notice ("Effective Date"). Notwithstanding the foregoing, any county wishing to withdraw effective December 31, 2011, shall have until March 31, 2011, to provide its written notice of withdrawal, effective on December 31, 2011. Upon receipt of the resolution of a withdrawal, the Chair shall send a copy of said resolution to each Member County.

Resolution adopted unanimously.

The County Attorney provided the Board with a legal update.

Legal Update

Commissioner Erickson presented a summary of the Human Services Committee report and action items.

Human Services Committee Report

The Board reviewed Human Services request to approve the delegation of duties for 2011. Annually the Board has delegated to the Human Services Director the following duties by resolution:

Delegation of Duties to Human Services Director Approved by Resolution #2010-68

- a. To sign documents legally binding the department directly relative to the operation and necessary to implement the judicially or statutorily mandated fiscal responsibilities of the department, and
- b. To approve the payment of expenditures utilizing auditor’s warrants for the year of 2011.

Motion by Erickson seconded by Hanson to approve and authorize the Chair and Clerk to sign resolution #2010-68 in support of the delegation of duties to the Human Services Director:

WHEREAS, the Human Services Department has numerous purchase of service contracts and agreements, individual service and placement agreements, warrants, reports, and other documents that are required and/or essential for the professional and successful operation of the Department; and

WHEREAS, the County Board of Commissioners is charged with the responsibility to ensure that these documents are completed and signed in an accurate and timely manner; and

WHEREAS, the payment of Federal and State Public Assistance program expenditures, Social Services program expenditures, and Administrative expenditures is required and/or necessary to maintain the orderly flow of Agency business; and

Delegation of Duties
to Human Services
Director Approved by
Resolution #2010-68
- Continued

WHEREAS, the ability to pay these expenditures in a timely and opportune manner promotes efficient and effective Agency practices; and

WHEREAS, it is advisable and prudent for the Board of Commissioners to delegate these responsibilities to the Human Services Director or her designee.

NOW, THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby authorizes the Director of Human Services or designee to sign documents legally binding the department directly relative to the operation and necessary to implement the judicially or statutorily mandated fiscal responsibilities of the department, and to approve the payment of expenditures utilizing auditor's warrants for the year of 2011.

Resolution adopted unanimously.

The Board discussed Ms. Hardwick's request to approve write offs.

Human Services
Write Offs Approved

Annually, and at the advice of the State Auditor's Office, the Department reviews all accounts to determine which should be considered uncollectable and deleted from their accounting or receivables amounts. Accordingly, the Human Services Director recommends the Board approve a motion to write off \$48,487.34 for out-of-home placements authorized by Community Corrections and \$9,249.75 for detoxification services.

These accounts are determined to be uncollectable based on the following criteria:

- Debtor is deceased.
- Debtor no longer lives in Minnesota where we can apply for state tax revenue recapture.
- Claim is older than four years, without response or cooperation from debtor.

Although removed from the Human Services accounts receivable amounts, they continue to list these bills with the Minnesota Department of Revenue to enable collection from any tax refund, rebate, or other payment due to them from the State.

Motion by Erickson seconded by Hanson to approve the authorize Human Services to write off \$48,487.34 for out-of-home placements authorized by Community Corrections and \$9,249.75 for detoxification services as requested.
Motion adopted unanimously.

The Board reviewed a Human Services request to extend a contract for Guardianship and Conservatorship Services. Dodge County Human Services contracts with Mr. Gary Trelstad to provide guardianship and conservatorship services to clients as requested by the court.

Contract for 2011
Guardianship &
Conservatorship
Services Approved

Motion by Erickson seconded by Hanson to approve and authorize a contract for 2011 for guardianship and conservatorship services by Gary Trelstad at the same rates as 2010. *Motion adopted unanimously.*

The Board reviewed Ms. Hardwick's request to take a position on whether to pay the SEMCAC contract for administration of access transportation. At the last County Board meeting, the Board was undecided about whether to pay volunteer drivers when a client isn't in the car, known as "no-load" miles (e.g., from the volunteer's home to the client's home), given that the federal and state governments have indicated they will no longer reimburse the county for that expense. As indicated in the Human Service Director's memo to the Board for the December 14th meeting, Ms. Hardwick is concerned about picking up this very clear cost-shift to counties in a time of reduced state investment in human services programs. At the same time, the Human Services Director is concerned about the potential reduction in access to medical services that may result from not paying for no-load miles.

No-Load Mileage
Reimbursement Rate
Approved

Therefore, before finalizing the contract with Semcac for 2011, Ms. Hardwick is awaiting the sense of the Board of Commissioners on this issue.

Commissioner Tjosaas said a number of other Counties are deciding on this issue regarding if volunteer drivers should be reimbursed mileage if they are returning home from a drop-off and still need to return to pick up an individual needing transportation. The commissioners discussed alternatives.

Motion by Erickson seconded by Hanson to reimburse no-load miles for volunteer drivers at half the rate effective January 1, 2011. *Motion adopted Hanson, Alberts, Erickson, Tjosaas aye, Gray nay.*

The Board discussed the Human Services Director's request to adopt a Strategic Plan. In September 2010, the Board was provided an opportunity to review the draft strategic plan for Dodge County Human Services. The plan lays out an updated vision, mission, and core values statement, in addition to a strategic plan for 2011-2013. The plan was developed with input from a variety of stakeholders through a survey and an opportunity to review the draft, as well as a core development team of selected employees and partners.

Human Services
Strategic Plan
Adopted

Motion by Erickson seconded by Hanson to adopt the Department of Human Services Strategic Plan for 2011-13 as presented. *Motion adopted unanimously.*

Commissioner Hanson presented a summary of the Public Safety Committee report and action items.

Public Safety
Committee Report

The Board reviewed the Sheriff's request to approve a law enforcement contract for 2011 with the City of Dodge Center.

2011 Law
Enforcement
Contract with the City
of Dodge Center
Approved

Motion by Hanson seconded by Erickson to approve and authorize the Chairman of the Board, Clerk and County Attorney to sign a law enforcement contract with the City of Dodge Center as presented for 2011. *Motion adopted unanimously.*

The Board reviewed the Sheriff's request to approve a law enforcement contract for 2011 with the City of Claremont.

2011 Law
Enforcement
Contract with the City
of Claremont
Approved

Motion by Hanson seconded by Erickson to approve and authorize the Chairman of the Board, Clerk and County Attorney to sign a law enforcement contract with the City of Claremont as presented for 2011. *Motion adopted unanimously.*

Commissioner Tjosaas presented a summary of the Administration Committee report and action items.

Administration
Committee Report

Motion by Erickson seconded by Alberts to approve and authorize the December 14, 2010 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

12/14/10 Committee
of the Whole Meeting
Minutes Approved

Motion by Alberts seconded by Gray to approve and authorize the December 14, 2010 meeting minutes as presented. *Motion adopted unanimously.*

12/14/10 Meeting
Minutes Approved

The Board reviewed the Accounting Services Director's request to approve a Liquor License for the Zumbro Valley Recreation Club for 2011.

2011 Liquor License
Approved for Zumbro
Valley Recreation
Club

The Zumbro Valley Recreation Club in Mantorville is requesting a renewal of their liquor and Sunday sale license. This renewal will cover the time period of January 1, 2011 through December 31, 2011.

Motion by Erickson seconded by Hanson to approve and authorize a Liquor and Sunday Sale license for Zumbro Valley Recreation Club and Dodge Country Club for calendar year 2011, pending the approval of the County Attorney and County Sheriff, the submission of all required insurance documentation, and fee payment. *Motion adopted unanimously.*

The Board discussed the IT Director's request to deny the waiver of the Beacon fee for the Farm Service Agency.

Request to Waive
Beacon Annual Fee
Denied

Daniel Root, Executive Director of the Farm Service Agency, has requested that Dodge County waive the \$300 annual fee for access to the county on-line Beacon web site. Mr. Wiltgen included with the Board memo the letter that Daniel Root submitted, in which he explains his reasons for needing access and needing the fee waiver.

Paul Wiltgen recommended that a motion be made to deny this request. As the IT Director, he is not in favor of donating this service. These fees are intended to help the county recover the cost of the Beacon service, which is fairly expensive. The county paid \$30,000 in 2008, for three years worth of support. In 2009, the GIS department collected \$4,486 in Beacon fees, and so far in 2010 they have taken in \$4,652.

Request to Waive Beacon Annual Fee Denied - Continued

Motion by Gray seconded by Alberts to deny the request of the Farm Service Agency to waive the \$300 annual fee for access to the on-line Beacon web site. *Motion adopted unanimously.*

Erickson mentioned that he wanted to thank Klaus Alberts for his service and noted that it was a pleasure working with him. He wished him the best in his retirement. Erickson also mentioned that he wanted to thank Lyle Tjosaas for his leadership over the last year in what turned out to be a eventful year and somewhat trying.

Comments from Commissioner Erickson

Klaus Alberts thanked the Board for their support and wanted to demonstrate his appreciation to staff and the news reporters for the way they did their jobs. He stated that he will miss the meetings but will still be around and is looking forward to retirement.

Comments from Commissioner Alberts

Commissioners provided their agency reports. Commissioner Hanson attended a Truth in Taxation meeting, a SEAAA meeting, a Workforce Development meeting, a Fairview meeting and an HRC meeting. Commissioner Alberts attended a Fairview Care Center meeting and a Semcac meeting. Commissioner Gray attended a Care Center meeting, a SCHRC meeting and a Truth in Taxation meeting. Commissioner Erickson attended a Truth in Taxation meeting, a SHCA Joint Powers Board meeting, a Fairview Care Center meeting and a SE MN Regional Radio Board meeting. Commissioner Tjosaas attended a Care Center meeting, a Semcac Board meeting and a Truth in Taxation meeting.

Agency Reports

Motion by Alberts seconded by Gray to adjourn the meeting at 11:36 a.m. CST. *Motion adopted unanimously.*

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on January 4, 2011 at 9:30 a.m. CST.

Next Regular Meeting

ATTEST:

LYLE TJOSAAS
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPTY CLERK

DATED: