

TUESDAY, NOVEMBER 12, 2008

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2008-21

The Dodge County Board of Commissioners met in regular session November 12, 2008, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CST. Klaus Alberts, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CST.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5

Members absent:

None

Also present:

David McKnight	County Administrator
Becky Lubahn	Deputy County Clerk
Paul Kiltinen	County Attorney

Motion by Hanson seconded by Tjosaas to approve and adopt the agenda as amended to remove the County Administrator's request to approve a Data Practices Policy and appoint responsible authorities. This agenda item will be discussed at a later date. *Motion adopted unanimously.*

Agenda Approved

Human Services Director Jane Hardwick introduced Shannan Thompson who is a new Child Support Officer in her office. The Board welcomed Ms. Thompson.

New Employee
Introduced

Wold Architects representative John McNamara discussed with the Board a change order request for the Ag Center project.

Ag Center Change
Order Request
Approved

Mr. McNamara reported that there is a need for a change order on the Ag Center project due to a decision made in regards to the states plumbing plan review. It has been determined that the existing water main serving the building was undersized per current codes. Upgrading the water service is currently not a part of the project.

The reason this expense was not figured in as a part of the project is that during the design process, Wold Architects reasoned that the existing usage of the building (office space) was the same as the proposed usage (office space for Public Health) and that upgrading the existing service was not needed.

The State does not agree with Wold’s assessment and is requiring a change order in order to approve the drawings.

Ag Center Change Order Request Approved - Continued

Wold Architects preliminarily estimated that the cost of the work to upgrade this service would be approximately \$20,000. Wold issued a proposal request to the contractor to get firm pricing and has been working on ways to minimize the cost impact to the project.

Mr. McNamara informed the Board that Wold Architects is requesting the county authorize the work in order to proceed. The contractor needs to lay asphalt in the next week prior to the asphalt plants closing for the season.

Motion by Hanson seconded by Gray to approve and authorize a change order for the Ag Center for water service upgrades at a cost of \$15,844. The work will be completed by Key Builders. *Motion adopted unanimously.*

Commissioner Hanson presented a summary of the Human Services Committee report and action items.

Human Services Committee Report

Motion by Hanson seconded by Tjosaas to approve Human Services actions for October 2008, consistent with Human Services resolution #95-10:

Human Services Resolution #95-10 for October 2008 Approved

- Authorize payment of all claims and bills received in the prior month.
- Approve all Financial Assistance case actions taken in the prior month.
- Approve all Social Services case actions taken in the prior month.
- Approve destruction of closed cases listed for destruction in the prior.

Motion adopted unanimously.

County Engineer Guy Kohlnhofer and Maintenance Superintendent Dallas Ness met with the Board to continue discussions regarding the Highway Department’s request to purchase a new mower attachment.

Highway Department Mower Equipment Purchase Approved

The Highway Department would like to purchase a new mower attachment at an estimated cost of \$21,000.

At the last Board meeting additional information was requested regarding options for a mower purchase. Mr. Ness reported that three additional suppliers were contacted for approximate pricing on four mowers.

Carlson:

Alamo Falcon 15’ Hydraulic drive.	\$21,000
Schulte direct drive.	\$32,000

Tiger Mowers:

TWR-180C direct drive mower.	\$16,000
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Chatfield Equipment:

Brush Hog direct drive mower.	\$16,000
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The Highway Department plans to lease a 110hp+ tractor during the summer mowing operations. They expect to put between 300-400 hours on the leased tractor at a cost of \$20 per hour. The Highway Department's current John Deere tractor is being used with their Tiger Mower and is averaging 529 hours/year.

Highway Department
Mower Equipment
Purchase Approved -
Continued

Mr. Ness reported that the 2008 budget currently contains \$18,000 for the purchase of a new mower. They will obtain the remaining \$2,000 from multiple subcategories within the shop budget.

Motion by Gray seconded by Erickson to approve and authorize the Highway Department to purchase an Alamo Falcon 15 Flex-Wing Rotary Mower off of State contract from Carlson Tractor & Equipment at a cost of \$21,000. *Motion adopted unanimously.*

Mr. Kohlhofer and Commissioner Gray shared with the Board comments for TH 14 EIS.

TH 14 EIS County
Input Letter Approved

For more than a year MnDOT has been conducting an environmental impact study for the TH 14 construction between Dodge Center and Owatonna. Dodge County staff and commissioners have been involved in this process from the beginning. Although Dodge County's input has been used to help form the draft EIS, MnDOT is now asking for a letter from the county stating the counties positions and concerns.

The Board reviewed a letter created by the County Engineer indicating some county concerns. The concerns within each alignment have been addressed during the process. Mr. Kohlhofer noted that the concerns listed generally address why the county would prefer one alignment over another. Mr. Kohlhofer reported that the Board needs to comment and make any requested changes so that the letter can be submitted prior to November 17, 2008.

The Board directed the County Engineer to send a letter to MnDOT that addresses the counties concerns. The following is a list of concerns Dodge County has regarding the alignment of TH 14 between Dodge Center and Owatonna.

1. Use of the current alignment and the ensuing restrictions included with an expressway severely limit farm to market transportation in the area. The county does not have an east/west county road in that area. Loss of this road for use by farm equipment and short trip local traffic would likely cause an increase in traffic on a parallel township road thereby requiring an upgrade by the county.
2. As part of the southern alignment Dodge County is concerned with the area of Claremont. The county would prefer Option 4 with the new TH 14 aligned over current 630th Street. This alignment minimizes impact and allows growth to the community. Option 4 also includes an overpass for CSAH 1 to cross TH 14. This is a vital route for industry and agriculture and the county would like to see the overpass remain with option 4.

Tax Services Director Rose Culbertson discussed with the Board a request to abate property tax penalties.

Brekke Property Tax
Abatement Request
Denied

Chris Brekke submitted a request to abate the penalty for his 2008 second half property tax payment. Mr. Brekke states that he always pays his taxes and was two days late this one time. To remain consistent with past decisions based on similar situations, it was Ms. Culbertson's recommendation that this request be denied.

The Board stated that they sympathize with Mr. Brekke's situation but could not support the request due to the fact that they have denied similar requests in the past.

Motion by Hanson seconded by Gray to deny the request of Chris Brekke to abate the penalty for his 2008 second half property tax payment in order to stay consistent with previously requested abatement requests. *Motion adopted unanimously.*

The Tax Services Director reviewed with the Board a second request to abate property tax penalties.

Chicos Property Tax
Abatement Request
Approved

Rita Chicos submitted a request to abate the penalty for her 2008 second half property tax payment. Ms. Chicos contacted the Finance Office and spoke with Finance Director Lisa Kramer stating that she tried unsuccessfully to pay her taxes online before midnight on October 15 and could not pay them on time due to technical difficulties with the website. Ms. Kramer e-mailed Jeff Schulze, the counties tax website contact, concerning the difficulty reported by Ms. Chicos. Mr. Schulze indicated that the website goes down for maintenance at 11:30 p.m. each night. This maintenance has since been changed to occur after midnight.

The Finance Office routinely tells taxpayers that they can pay on-line up to midnight on the day taxes are due. It has been confirmed that the website was inaccessible from 11:30 p.m. to 12:00 midnight on the due date. It is possible that Ms. Chicos attempted to pay on-line and was not able to pay on time because of the website maintenance. This would also mean she was not able to get her mailed in payment postmarked by the 15th. Although Finance does not know for certain that Ms. Chicos did attempt to pay her taxes on-line on the night of the October 15th it is possible that she did and was unable to pay on time because the site was not accessible. Because of these circumstances it was Ms. Culbertson's recommendation that the penalty be abated.

Motion by Tjosaas seconded by Erickson to approve and authorize the abatement of 2008 second half property tax penalty for Rita Chicos as requested due to the fact that the on-line payment option was inaccessible from 11:30 p.m. to 12:00 midnight on the due date. *Motion adopted Erickson, Hanson, Tjosaas, Alberts aye, Gray nay.*

Tax Services Director Rose Culbertson reviewed bills with the Board. Motion by Erickson seconded by Hanson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$165,893.48
11	Human Services Fund	\$199,401.70
13	Road and Bridge Fund	\$ 40,208.32
16	Environmental Quality Fund	<u>\$ 12,752.40</u>
	Total	\$418,255.90

Motion adopted unanimously.

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

Finance Director Lisa Kramer met with the Board to review a request to approve a 2006-2007 Four Seasons operational deficit payment.

2006-2007 Four Seasons Operational Deficit Payment Approved by Resolution #2008-45

Ms. Kramer informed the Board that the financial statements have been completed for 2006 and 2007. The 2006 operational deficit for the Four Seasons Ice Arena was \$75,093 and \$51,498 for 2007. These two years are continuing the trend of reducing the operating loss each year.

Motion by Tjosaas seconded by Hanson to approve and authorize the Chair and Deputy Clerk to sign resolution #2008-45 authorizing the 2006-2007 Four Seasons operational deficit payment of \$75,093 for 2006 and \$51,498 for 2007:

WHEREAS, Dodge County shares with participating cities in the operating costs of the Four Seasons Ice Arena, and

WHEREAS, Dodge County has provided cash flow to the Four Seasons Ice Arena as fiscal agent that is to be repaid to Dodge County, and

WHEREAS, Dodge pays a prorate share of operating costs that is not to be construed as an appropriation.

NOW, THEREFORE BE IT RESOLVED, that Dodge County does hereby authorize a check to be paid to Four Seasons Ice Arena in the amount of \$63,295 for the years 2006 and 2007 prorate operating costs only and not an appropriation due to past loans.

Resolution adopted unanimously.

The Finance Director provided the Board with an annual county ditch system report.

Annual County Ditch
System Report
Approved

Each year every drainage authority must submit an annual report to the state BWSR. This report is completed by the Ditch Inspector and presented to the appropriate board for approval before it is submitted. The report summarizes what has transpired with each drainage system during the preceding year. The summary for county ditches 1, 4, 5, and 7 indicates that ditches 1 and 5 are in the process of re-determination, and that five inspections were completed for blowout areas.

Motion by Gray seconded by Erickson to approve the annual report for County Ditches 1, 4, 5 and 7 as presented. *Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Boards consideration. Motion by Gray seconded by Tjosaas to approve the following personnel actions:

Personnel Actions
Approved

A. Administration

- A.1 Kathi Sweet – Custodian - .5 FTE
Completion of trial work period and step increase from A13 step 7 \$11.72 to A13 step 6 \$12.07.
Effective Date: 8/28/08

B. Human Services

- B.1 Jodi Holmberg – Case Aide - .9 FTE
Step increase from B22 step 2 \$16.25 to B22 step 1 \$16.78.
Effective Date: 11/20/08

C. Highway Department

- C.1 Michael Johnson – Seasonal Maintenance
Authorization to change status from seasonal to on-call.
Effective Date: 11/6/08
- C.2 Equipment Operator II – 1.0 FTE
Authorization to post and fill vacancy.
Effective Date: 11/12/08

D. Environmental Quality

- D.1 Dominic Dahlen – Seasonal Sorter/Processor
Authorization to change status from seasonal to on-call.
Effective Date: 11/25/08

Motion adopted unanimously.

Compliance Officer Melissa DeVetter presented for the Board's consideration the November 5, 2008 Planning Commission recommendations. Motion by Gray seconded by Hanson to approve the following action of the Planning and Zoning Commission as reviewed on November 5, 2008 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #93-02 (Amend)
Approved

Leon Avery – CUP #93-02 (amend)

The first public hearing was to consider amending conditional use permit #93-02 and to allow a new accessory building in the Industrial District. The property is 15.97 acres located in the SW ¼ of the SW ¼ of Section 20, Concord Township. The Leon Avery is the applicant and property owner.

Planning
Commission
Recommendation
CUP #93-02 (Amend)
Approved -
Continued

The Planning Commission recommends approval of the findings of facts and recommendations of the agenda report with the following conditions:

1. A Dodge County Zoning Permit shall be obtained before construction.
2. All structures are prohibited within 200 feet of the intersection of State Highway 56 and 560th Street in order to maintain a site line for highway safety purposes.
3. The facility shall obtain all required state and federal permits or approvals that pertain to their business operation, salvage material and waste (hazardous and non-hazardous).
4. The business shall properly accept, process, store, transport, document, recycle, and dispose of all salvage materials and/or waste and in accordance with state and federal law and the pertinent ordinances of Dodge County. All required recordkeeping/documentation for material/waste shall be in accordance with state and federal law.
5. Business shall utilize the existing sign, which conforms to Section 1601.4 (Signs).
6. The permittee shall comply with Section 1611, items 1 through 6, regarding Nuisance Standards. Nuisance complaints shall result in review of the CUP by the Planning Commission.
7. The property shall conform with the Dodge County Sewage and Wastewater requirements.
8. Hours of operation shall be 8:00 a.m. to 4:30 p.m., Monday through Friday, as stated by applicant.
9. Designated storage areas containing autos/other salvage material or outside activity areas shall be totally screened by means of berms, fencing, vegetation, or landscaping so the area or salvage material/autos shall not be visible from public roads nor from dwellings that are located on adjacent lots, including those adjacent lots located across public roads. No open storage at a greater height than that of the screening element is allowed.
 - a. If fencing is used, it shall consist of a solid fence or wall no less than eight feet in height. The applicant has requested an eleven foot fence which will require Planning Commission approval. Fencing shall be uniformly painted and properly maintained at all times. Fences shall be located no closer than 48 feet from the centerline of 560th Street and 200 feet to the centerline of State Highway 56.
 - b. If vegetative screening is utilized, two rows conifer species no less than five feet in high must be planted to provide immediate screening. The conifer species shall be planted no less than 25 feet from property boundaries and ROW to comply with county ordinance setback requirements.

10. All salvaged materials or autos shall not be stored outside of the fenced area or within ROWs.
11. All vehicles shall remain and be stored upright unless the motor and running gear have been removed.
12. Any change involving structural alterations, enlargement, intensification of use, or similar change not specifically permitted by the conditional use permit issued shall require an amended conditional use permit to be issued.
13. Recommend Board approval contingent on Township approval.

Planning
Commission
Recommendation
CUP #93-02 (Amend)
Approved -
Continued

Motion adopted unanimously.

Ms. DeVetter reviewed with the Board the Planning Commission Recommendation for Joan Jantzen – CUP #08-027. Motion by Gray seconded by Tjosaas to approve the following action of the Planning and Zoning Commission as reviewed on November 5, 2008 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #08-027
Approved

Joan Jantzen – CUP #08-027

The second public hearing was to consider an application for a conditional use permit to establish one additional non-farm dwelling with a sunset clause in the Agricultural District. The property is 38.65 acres located in the NE ¼ of the NE ¼ of Section 25, Claremont Township. Joan Jantzen is the applicant and Roger and Joan Jantzen are the property owners.

The Planning Commission recommends approval of the findings of facts and recommendations of the agenda report with the following conditions:

1. Dodge County Zoning Permit be obtained before construction.
2. The Agricultural Covenant shall be signed and recorded.
3. The septic system must meet the Dodge County's septic ordinance.
4. Address be obtained from Dodge County Highway Department.
5. The sunset clause applies. The home is for the daughters use only. When the home is no longer used by the daughter it is to be vacated and removed within 90 days. The septic system serving the home shall be abandoned by a licensed septic professional within 30 days of the home being vacated.

Motion adopted unanimously.

Ms. DeVetter reviewed with the Board the Planning Commission Recommendation for Niall McNeilus – CUP #08-028. Motion by Tjosaas seconded by Hanson to approve the following action of the Planning and Zoning Commission as reviewed on November 5, 2008 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #08-028
Approved

Niall McNeilus – CUP#08-028

The third public hearing was to consider an application for a conditional use permit to establish a non-farm dwelling in the Urban Expansion District. The property is 45 acres located in the NW ¼ of the SW ¼ of Section 26, Wasioja Township. Niall McNeilus is the applicant and Leland McNeilus is the property owner.

The Planning Commission recommends approval of the findings of facts and recommendations of the agenda report with the following conditions:

1. Dodge County Zoning Permit be obtained before construction.
2. The Agricultural Covenant shall be signed and recorded.
3. The septic system must meet the Dodge County’s septic ordinance.
4. Address be obtained from the Dodge County Highway Department.

Motion adopted unanimously.

Planning
Commission
Recommendation
CUP #08-028
Approved -
Continued

Ms. DeVetter reviewed with the Board the Planning Commission Recommendation for Jaguar Communication – CUP #08-029 (TV antenna). Motion by Hanson seconded by Gray to approve the following action of the Planning and Zoning Commission as reviewed on November 5, 2008 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #08-029
Approved

Jaguar Communication – CUP #08-029 (TV antenna)

The fourth public hearing was to consider an application for a conditional use permit to allow a combination transmission/meteorological tower in the agricultural district. The applicant is proposing to extend the existing personal 80 foot tower/antenna to 180 feet. The proposed tower will house additional antennas and meteorological equipment and is intended to be used with nine recently installed satellite dishes for the purpose of providing television signal to their customers in the area. The property is 159.26 acres located in the SW 1/4 of Section 30, Ripley Township. Jaguar Communications, Inc is the applicant and Marcia Smith is the property owner.

The Planning Commission recommends approval of the findings of facts and recommendations of the agenda report with the following conditions:

1. Dodge County Zoning Permit be obtained before any construction.
2. Fences and/or vegetation, which conform to Sections 1609 (Fences and Screening) of the Dodge County Ordinance shall be constructed to adequately screen the satellites on the north side (as viewed from 685th Street) by June 1st , 2009.
3. The property is not permitted as a home occupation nor shall it be used for storage or as a staging area for other Jaguar related projects. The applicant, Jaguar Communications, has applied for a conditional use permit for the transmission tower on land owned by Marcia Smith. All equipment/materials that are not specifically use for the tower shall be removed from the property within 30 days.

Motion adopted unanimously.

Ms. DeVetter reviewed with the Board the Planning Commission Recommendation for Jaguar Communication – CUP #08-030 (Fiber Optic Cable). Motion by Erickson seconded by Gray to approve the following action of the Planning and Zoning Commission as reviewed on November 5, 2008 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
Recommendation
CUP #08-030
Approved

Jaguar Communication – CUP #08-030 (Fiber Optic cable)

The fifth public hearing was to consider an application for a conditional use permit for the installation of major essential service. The route being considered will connect to the existing fiber optic cable on County Rd 10 (650th Street) and run in the R.O.W north along the east side of County Road 3 (130th Avenue) in Section 4 of Ripley Township and Section 33, 28 of Claremont Township to the City of Claremont. The fiber optic cable will run on the west side of the City of Claremont and run in the R.O.W south along the west side of County Road 1 (120th Avenue) in Section 28, 32, 33 of Claremont Township and into Section 4 of Ripley Township to Catherine DeClerk property and in Section 9 of Ripley Township north on the west side of 120th Avenue from 655th Street to Steven Schley property. Jaguar Communications, Inc. is the applicant.

Planning
Commission
Recommendation
CUP #08-030
Approved -
Continued

The Planning Commission recommends approval of the findings of facts and recommendations of the agenda report with the following conditions:

1. Jaguar Communications shall provide a copy of the Insurance Certificate for Contractors General Liability and Property Damage (as per section 17.1709) to Dodge County Planning staff prior to the installation of the fiber optic cable.
2. Jaguar Communications shall obtain a Dodge County Highway Department ROW permit and provide a copy of the permit to Dodge County Planning staff prior to the installation of the fiber optic cable.
3. Jaguar Communications shall obtain a MnDOT ROW permit and provide a copy of the permit to Dodge County Planning staff prior to installation of the fiber optic cable.
4. Jaguar Communications shall obtain a Utility Crossing License from the Minnesota Department of Natural Resources and provide a copy of the license prior to installation of the fiber optic cable crossing DNR protected watercourse located in Section 34 of Claremont Township.
5. Jaguar Communications shall notify Dodge County Planning and the Dodge County Highway Department 48 hours prior to starting the project.
6. As built plans shall be submitted to each impacted Township and to the Dodge County Highway Department within 60 days of project completion.
7. Jaguar Communications shall contact all landowners to obtain information on tile lines and crossings in the project area. All drainage facilities and patterns shall be repaired to pre-construction condition. When tile lines are cut and before repairs are made, tile openings shall be protected to prevent dirt, silt or animals from entering the tile system. All tile lines which are impacted shall be restored and repaired to the previous conditions and operable state without cost to the landowner. All repair/restoration activities shall coincide with installation of the cable.
8. Construction activities shall be conducted in such a manner as to minimize impacts on livestock movements and access to agricultural fields.
9. Fiber optic cable shall be installed no less than three feet below ground within the ROW and under public road surfaces.

- 10. Fiber optic cable shall be bored under all public and private roads (including driveways) unless the County Board approves an alternate process.
- 11. No installation outside of the ROW is authorized without written landowner permission submitted to Dodge County Planning staff prior to installation of the fiber optic cable.

Planning
Commission
Recommendation
CUP #08-030
Approved -
Continued

Motion adopted unanimously.

The County Attorney left the meeting at 11:06 a.m. CST.

County Attorney Left
Meeting

The County Administrator provided for the Board’s consideration a Memorandum of Agreement for 4-H Coordinator Services.

Memorandum of
Agreement for 4-H
Coordinator Services
Discussion Deferred

Mr. McKnight shared with the Board information that he received from the University of Minnesota Extension Service on the 4-H Coordinator services. The County Administrator noted that the county contracts with the University of Minnesota Extension to provide these services on a yearly basis.

The County Administrator reported that this year the Board has an opportunity to enter into either a one year or three year contract for these services. The cost of the 4-H coordinator services for 2009 is proposed to increase by 3.5% over 2008 to a cost of \$64,900. This amount has been included in the Board’s 2009 Dodge County budget. The potential costs for 2010 and 2011 would be determined at a later date in the following years.

Mr. McKnight informed the Board that the other change to this contract is the inclusion of the Nutrition Education Program information previously reflected in separate contracts. This program currently provides two part time employees who work out of our Extension office and provide nutrition education to certain segments of our residents. The cost for this program for 2009 is \$74,900. The county does not pay actual cash for this program but instead supports this program through office space, technology support, etc.

The County Administrator stated that he would like the Board to consider the following points on this contract before they make a decision:

- 1. Mr. McKnight has a concern about entering into a three year contract without knowing the costs of the second and third year of the contract.
- 2. As the county begins the work of finding a permanent home for Extension the County Administrator has a concern that the county may not have enough room for the Nutrition Education Program as it exists today depending on the space they find, dollars required, etc.

Mr. McKnight commented that it is up to the Board to determine if they are comfortable acting on either of these contracts.

It was the consensus of the Board that they did not want to commit to the proposed contract because they do not know if they will have room for Nutrition Education Program staff.

Motion by Gray seconded by Erickson to defer action on the Memorandum of Agreement for 4-H coordinator services request until the County Administrator has time to talk to University of Minnesota Extension Campus Regional Director LuAnn Hiniker to suggest that two separate contracts be created. *Motion adopted unanimously.*

Memorandum of Agreement for 4-H Coordinator Services Discussion Deferred - Continued

The County Administrator discussed with the Board scheduling a County Board work session.

County Board Work Session Date Set

Mr. McKnight informed the Board that he has a number of items that will need County Board direction before he can move ahead on the projects. The County Administrator is hoping that the Board can schedule a County Board work session to discuss the issues in more detail.

The work session may be between three-four hours long and could include some of the following topics.

1. 2009 Budget
2. Variances
3. Space Issues
4. Cell Phone Policy
5. Other

Mr. McKnight noted that he would limit the amount of topics on the agenda in order to ensure that he gets clear direction from the Board on the topics that are most important.

Motion by Hanson seconded by Gray to set a County Board work session date of Tuesday, November 25, 2008 after the regular County Board meeting. *Motion adopted unanimously.*

Commissioner Tjosaas provided a summary of the Public Safety Committee report and action items.

Public Safety Committee Report

The Board reviewed Sheriff Thompson's request to approve a DNR ATV grant.

DNR ATV Grant Approved

Additional grant monies have been allotted to the Dodge County Sheriff's Office for FY 2009. This additional money would give the Sheriff's Office an additional \$4,200 for this same time frame. This is the second year the Sheriff's Office has received an ATV grant. Money received during the first year were spent primarily for purchasing an ATV trailer and for construction materials to set up a training course at the landfill. No decision has been made as of yet as to how these additional funds will be spent but the instructors have indicated they would like to explore purchasing another ATV.

Motion by Tjosaas seconded by Hanson to approve and authorize the Chair and County Administrator to sign an Off Highway Vehicle Enforcement grant agreement with the Minnesota Department of Natural Resources for \$4,200 for FY 2009 as submitted. *Motion adopted unanimously.*

Commissioner Alberts presented a summary of the Administration Committee report and action items.

Administration Committee Report

Motion by Erickson seconded by Gray to approve and authorize the October 28, 2008 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

10/28/08 Committee of the Whole Meeting Minutes Approved

Motion by Tjosaas seconded by Gray to approve and authorize the October 28, 2008 meeting minutes as corrected on page 292. *Motion adopted unanimously.*

10/28/08 Meeting Minutes Approved

Commissioners provided their agency reports. Commissioner Hanson attended a SEAAA meeting, a Public Health Joint Powers meeting, a Planning and Zoning meeting, a Workforce Development Joint Powers meeting, a Township Officers meeting and a County Fair Board meeting. Commissioner Alberts attended a Canvassing meeting, a Semcac meeting and a Public Health Joint Powers meeting. Commissioner Gray attended a Planning and Zoning meeting, a Ditch meeting and a SCHRC meeting. Commissioner Erickson attended a Joint Powers Board – Ripley/Havana Ditches meeting, a Dodge County Township Officers meeting and a Dodge County Voter Canvassing Board meeting. Commissioner Tjosaas attended a Planning and Zoning, a Township Officers meeting, a Semcac meeting and a Fair Board Annual meeting.

Agency Reports

Motion by Gray seconded by Hanson to adjourn the meeting at 11:36 a.m. CST. *Motion adopted unanimously.*

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on November 25, 2008 at 9:30 a.m. CST.

Next Regular Meeting

ATTEST:

KLAUS ALBERTS
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: