

TUESDAY, SEPTEMBER 22, 2009

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)
DODGE COUNTY)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2009-18 C.O.W.

The Dodge County Commissioners met in Committee of the Whole September 22, 2009, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:00 a.m. CDT. Lyle Tjosaas, Vice Chair opened the meeting at 9:00 a.m. CDT.

Meeting Convened

The Vice Chair acknowledged those present:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	Don Gray	District #4
Members absent:	David Erickson	District #3
	David Hanson	District #5
Also present:	David McKnight	County Administrator
	Becky Lubahn	Deputy County Clerk

The Board held a meet and confer session with County Recorder Sue Alberts on her 2010 salary request.

Meet and Confer
Session on County
Recorder Salary for
2010

Ms. Alberts stated that as in the past this meeting has provided her with an opportunity to present to the County Administrator and County Board her salary request for the upcoming year. The County Recorder noted that as the Board is well aware, the time when she plans to retire from her position is fast approaching and that her social security and PERA compensation will be determined based on her five highest years of salary. In view of this it would be in her best interest to request a salary increase, however in light of the current economic issues for the county and all Dodge County employees she will not be requesting such an increase for 2010. Ms. Alberts was hopeful that it will not be necessary to repeat this option for 2011 and commented that if the Board has an opportunity to adjust her salary in the future when the budget crisis has been resolved that she would like to see them adjust her salary accordingly in the next budget cycle.

The County Recorder indicated that she appreciated the considerations that the Board has afforded her in the past and truly hopes the future will present a brighter outlook for everyone.

Commissioner Tjosaas stated that he appreciates the fact that Ms. Alberts was not asking for a salary increase for 2010 in light of the current budget situation.

Ms. Alberts acknowledged the importance of setting an example for her employees in not requesting a salary increase for 2010 and informed the Board that the employees in her office will be reducing their hours in an effort to do their part to help cut expenses.

Meet and Confer
Session on County
Recorder Salary for
2010 - Continued

The County Recorder expressed concern that because of the reduction in staff hours that it may take longer to process documents in her office. Ms. Alberts warned the Board that if the workload in her office increases again that there is a possibility that her staff may not be able to get documents out in a timely manner as required by the state. The County Recorder asked that the Board share the reason for staff reductions with anyone from the public that complains about the time it takes to process documents in the Recorder’s Office.

County Administrator David McKnight suggested that if the County Recorder sees the workload increasing in her office that she come before the Board to ask that her office be allowed to increase their hours again because there is money in her budget that can be accessed to cover this expense.

The Board thanked Ms. Alberts for her decision to forgo an increase in salary for 2010.

David McKnight provided the Board with a County Administrator update.

County Administrator
Update

The Vice Chair adjourned the meeting at 9:09 a.m. CDT.

Meeting Adjourned

ATTEST:

LYLE TJOSAAS
VICE CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: