

TUESDAY, JUNE 23, 2009

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)
DODGE COUNTY)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2009-12 C.O.W.

The Dodge County Commissioners met in Committee of the Whole June 23, 2009, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:00 a.m. CDT. Lyle Tjosaas, Vice Chair opened the meeting at 9:02 a.m. CDT.

Meeting Convened

The Vice Chair acknowledged those present:

Those Present

Members present: Klaus Alberts District #1
Lyle Tjosaas District #2
David Erickson District #3
Don Gray District #4

Members absent: David Hanson District #5

Also present: David McKnight County Administrator

Emergency Management Director Matthew Maas provided the Board with an Emergency Management Program update.

Emergency
Management
Program Update

Mr. Maas briefly discussed the following programs:

✓ **G.E.T.S. Program**

- Implemented Emergency Communications for County Emergency Response Personnel and informed local Emergency Response Personnel of availability.

✓ **Storm Spotting Program**

- Developed a formal storm spotting program and provided training to all Dodge County Storm Spotters. 74 persons in attendance. A storm spotting drill was conducted.

✓ **Emergency Operations Plan**

- Update plan with current information to maintain compliance.
- State Review of plan to be completed in August, will seek Board of Commissioners approval following the state review.
- In process of working with IT to create a web based plan

✓ **Hazard Mitigation Plan**

- Held two Steering Committee Meetings
 - Hazard assessment and risk analysis (24 attendees).

- Held 1 Public Open House.
 - Hazard assessment and risk analysis (110 people visited booth).
- ✓ **Disaster Response & Recovery Workshop**
 - Developing curriculum for course. This course will give all members of County and Local Government the base knowledge needed to respond and recover from a disaster.
 - Half day workshop should be provided this summer.
- ✓ **ICE Program**
 - Recently acquired software to give us the ability to share our resources and acquire resources state wide from the same database.

Emergency
Management
Program Update –
Continued

The Emergency Management Director provided the Board with the following training update:

- ✓ **NIMS**
 - Completed baseline NIMS training compliance for all county personnel.
 - Maintain training with new personnel and higher level training for those in positions that require it.
 - Assisting local Emergency Response Agencies in becoming NIMS compliant.
- ✓ **Emergency Management Certification**
 - Completed 10/30 training courses towards certification.

Mr. Maas briefly discussed steps taken to build relationships with the following entities:

- ✓ **Township Officers**
 - Have attended one Township Officers meeting and introduced himself.
- ✓ **City Officials**
 - Introduced to all officers and shared weather related information with them.
- ✓ **Emergency Services**
 - Attended at least one meeting at each of the fire departments.
 - Introduced to all Ambulance Directors.
 - Holding quarterly meeting with all fire and ambulance agencies. Meetings now involve a member of each Law Enforcement agency as well.
- ✓ **Public Schools**
 - Sat down with each School District Superintendent.
 - Share information with Superintendents, Principals and Administrative Assistants regularly.
- ✓ **Non Public Schools**
 - In the process of starting relationship.
- ✓ **Special Populations** (Day Care Facilities, Assisted Living, Group Homes, and Nursing Homes)
 - In the process of starting relationships.

The Emergency Management Director answered questions regarding the information that was presented.

Emergency
Management
Program Update –
Continued

The Board thanked Mr. Maas for the update.

The Vice Chair adjourned the meeting at 9:24 a.m. CDT.

Meeting Adjourned

ATTEST:

LYLE TJOSAAS
VICE CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: