

TUESDAY, JUNE 8, 2010

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2010-11

The Dodge County Board of Commissioners met in regular session June 8, 2010, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Lyle Tjosaas, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5
Members absent:	None	
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk

Motion by Alberts seconded by Hanson to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

Friends of Wasioja Representative John Kvasnicka discussed with the Board an anonymous donation of in-kind labor and materials for work to be done at the Wasioja Seminary.

In-Kind Contribution
for Seminary
Property Approved

Mr. Kvasnicka shared the following information with the Board regarding the proposed memorial monument at the Wasioja Seminary honoring Dodge County Civil War Veterans.

- Anonymous donor will donate the materials, equipment and labor to construct a new driveway that would accommodate bus traffic with a complete turnaround.
- Anonymous donor will donate the necessary concrete for the 20 foot by 20 foot platform in which the monument will be placed; this does not include the area for the pavers.
- Anonymous donor will donate four concrete benches around the monument.

- The monument base, pavers and benches will be placed east of the new driveway.

*In-Kind Contribution
for Seminary
Property Approved*

There is no cost to the county, all cost will be paid from a major fund raising effort by the Friends of Wasioja. Friends of Wasioja is committed to this project and it will be paid in full upon completion. This will be an added historical and educational attraction to Dodge County for future generations. Everyone can be proud to have been a part of this historical moment for the 21st Century.

Motion by Hanson seconded by Alberts to approve and authorize the acceptance of an in-kind contribution of labor and materials to build a drive way on the Seminary property in Wasioja. Also included in the motion was authorization for the installation of a concrete base at the Seminary for the Dodge County Civil War Veterans Monument. *Motion adopted unanimously.*

Fairview Director of Environmental Services Galen Heinle, Building Operations Supervisor Roger Friedt and Fairview Care Center Administrator Jane Sheeran met with the Board to discuss architect recommendations for the Fairview Care Center roof replacement project.

*Fairview Care
Center Roof
Replacement
Proposal Approved*

It was noted that meetings were held with Kane and Johnson Architects, Bonestroo and Wold Architects to review proposals for the roof replacement at Fairview Care Center.

After the meetings were concluded; Galen Heinle, Roger Friedt, Jim Elmquist and Jane Sheeran met and reviewed each proposal. Their recommendation is to go with Wold Architects and Engineers to provide a roof evaluation, design specifications and construction services for the Fairview Care Center roof replacement project.

The following is a summary of information from each proposal that was considered in making the recommendation. Each of the listed fees is an estimate due to reimbursable expenses being unknown. Fees are being based on a \$90,000 project "guesstimate" which could also change when the formal bids are received.

Wold Architects

Fee: \$7,000

Presentation was thorough, complete and the company representative was well prepared. Good ideas and suggestions offered. Questions were answered directly. Ms. Sheeran, Mr. Heinle, Mr. Elmquist and Mr. Friedt felt very comfortable with the proposal and the ability to work with the company.

KANE AND JOHNSON ARCHITECTS

Fee: \$11,000

Presentation was not well prepared and there was much discussion about information that didn't matter or pertain to Fairview. The interview group didn't feel questions were answered straight forward and they questioned Kane and Johnson's commitment to the project.

BONESTROO

Fee: \$17,940

Presentation was thorough and complete. Fee is highest by a substantial amount and the group does not feel Bonestroo would offer anything better than Wold Architects.

Motion by Erickson seconded by Gray to approve and authorize Wold Architects and Engineers to provide the roof evaluation, design specifications and construction services for the Fairview Care Center roof replacement project as recommended for a fee of \$7,000. *Motion adopted unanimously.*

Commissioner Erickson provided a summary of the Human Services Committee report.

Motion by Erickson seconded by Hanson to approve Human Services actions consistent with Human Services resolution #95-10:

- Authorize payment of all claims and bills received in the prior month.
- Approve all Financial Assistance case actions taken in the prior month.
- Approve all Social Services case actions taken in the prior month.
- Approve destruction of closed cases listed for destruction in the prior month.

Motion adopted unanimously.

Finance Director Lisa Kramer provided for the Board's consideration a request to approve 2010/2011 sponsorship of the Dodge County Snowseeker's Snowmobile Club.

The State Department of Natural Resources requests a resolution confirming Dodge County's sponsorship of the Dodge County Snowseeker's Snowmobile Club for the 2010/2011 season accompany each year's grant application.

Ms. Kramer requested approval of the proposed resolution confirming that the county functions as a sponsor for the Dodge County Snowseeker's Snowmobile Club with the addition of granting the Finance Director the ability to sign the grant agreements and related reports.

The county does not provide any funds for trail maintenance but acts as a flow through agent for the state reimbursement.

Motion by Gray seconded by Alberts to approve and authorize the Chair and Deputy Clerk to sign resolution #2010-34 confirming that Dodge County will act as a sponsor for the Dodge County Snowseeker's Snowmobile Club:

WHEREAS, Dodge County has two snowmobile clubs that maintain the county snowmobile trails; and

Fairview Care
Center Roof
Replacement
Proposal Approved -
Continued

Human Services
Committee Report

Human Services
Resolution #95-10
Approved

Dodge County
Snowseeker's
Snowmobile Club
Sponsorship
Approved by
Resolution #2010-34

WHEREAS, these snowmobile clubs need the county to act as sponsor to receive their reimbursements from the State Department of Natural Resources; and

Dodge County
Snowseeker's
Snowmobile Club
Sponsorship
Approved by
Resolution #2010-34
- Continued

WHEREAS, the Finance Director needs County Board approval to sign the grant agreements and expense reports.

THEREFORE BE IT RESOLVED, that the County Board approves the county sponsorship of the Dodge County Snowseeker's Snowmobile Club and gives approval to the County Finance Director to sign the related reports.

Resolution adopted unanimously.

Taxpayer Services Director Rose Culbertson reviewed bills with the Board. Motion by Gray seconded by Hanson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$ 47,150.89
11	Human Services Fund	\$ 10.00
13	Road and Bridge Fund	\$ 34,735.72
16	Environmental Quality Fund	\$ 5,229.55
19	EDA/HRA-Dodge County	\$ <u>42.50</u>
	Total	\$ 87,168.66

A bill in the amount of \$5.00 to Veteran's Administration was added to the revenue bills for a disabled parking permit for the Veteran Services van.

A payment on page 14 to Minnesota Sheriff's Association for \$112.31 will be paid out of the Sheriff's Conceal and Carry fund rather than the State fund.

Motion adopted unanimously.

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration. Motion by Erickson seconded by Gray to approve the following personnel actions:

Personnel Actions
Approved

A. Environmental Services

- A.1 Melissa DeVetter – Zoning Administrator
Step increase from C43 step 8 \$24.75 to C43 step 7 \$26.00.
Effective Date: 6/10/10

B. Public Health

- B.1 Majorie Hemann – Administrative Assistant
Step increase from B22 step 9 \$14.28 to B22 step 8 \$14.74.
Effective Date: 06/02/10
- B.2 Jessica Schleck – Family Connection Program Lead - .45 FTE
Step increase from C41 step 9 \$18.82 to C41 step 8 \$19.53.
Effective Date: 06/11/10

C. Extension Office

- C.1 Amanda Holmen – 4H Summer Assistant
Authorization to employ at \$10.00 to fill approved vacancy.
Effective Date: 6/7/10 – 8/20/10

D. Human Services

- D.1 Annette Schneckloth – Lead Child Support Officer
Step increase from B31 step 3 \$20.09 to B31 step 2 \$20.74.
Effective Date: 5/30/10
- D.2 Amanda Smith – Social Worker
Resignation.
Effective Date: 6/2/10
- D.3 Social Worker – 1.0 FTE
Authorization to fill vacancy created by resignation.
Effective Date: 6/8/10

E. Assessor's Office

- E.1 Mike Stupka – Property Appraiser
Step increase from B23 step 2 \$18.99 to B23 step 1 \$19.56.
Effective Date: 5/16/10

F. Sheriff's Office

- F.1 Tanya Wunderlich – Clerk Typist Records – On-Call
Authorization to hire at B21 step 11 \$12.80.
Effective Date: 6/8/10

Motion adopted unanimously.

Commissioner Alberts provided a summary of the Public Health Committee report.

Personnel Actions
Approved -
Continued

Public Health
Committee Report

The Board reviewed the Public Health Director's request to accept a donation to the Public Health Family Health Program.

Public Health Family
Health Program
Donations Approved
by Resolution
#2010-35

St. John's Lutheran Church Quilters, Kasson, MN donated adult and baby quilts valued at \$880.00, private citizens, Dodge County, MN donated baby supplies valued at \$70.00, United Methodist Women's Group, Kasson, MN donated \$100.00 and Students Confirmation Group of Holy Family Catholic Church, Kasson, MN donated baby clothes valued at \$51.00 to the Public Health Family Health Program.

Motion by Alberts seconded by Gray to approve and authorize the Chair and Deputy Clerk to sign resolution #2010-35 accepting donations to the Public Health Family Health Program:

WHEREAS, the Dodge County Public Health Department has received donations from St. John's Lutheran Church Quilters, Kasson, MN, private citizens, Dodge County, MN, United Methodist Women's Group, Kasson, MN and Students Confirmation Group of Holy Family Catholic Church, Kasson, MN; and

WHEREAS, the Dodge County Public Health Department wishes to accept these donations and utilize them for the purpose of the Public Health Family Health Programs; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accepts the following donations to be used for the Public Health Family Health Program:

St. John's Lutheran Church Quilters, Kasson, MN	\$880.00 (adult & baby quilts)
Private Citizens, Dodge County, MN	\$ 70.00 (baby supplies)
United Methodist Women's Group, Kasson, MN	\$100.00 (check)
Students Confirmation Group - Holy Family Catholic Church, Kasson, MN	\$ 51.00 (baby clothes)

Public Health Family Health Program Donations Approved by Resolution #2010-35 - Continued

Resolution adopted unanimously.

Zoning Administrator Melissa DeVetter presented for the Board's consideration the June 2, 2010 Planning Commission recommendations. Motion by Alberts seconded by Gray to approve of the following action of the Planning and Zoning Commission as reviewed on June 2, 2010 with the reasons, recommendations and conditions as found in the individual permit:

Planning Commission CUP #10-05 Approved

Eileen King – CUP #10-05

The first public hearing is to consider an application for a Conditional Use Permit to allow a Home Occupation Business in an accessory building in the Agricultural District. The property is 21.69 acres located in the NW ¼ of the SW ¼ of Section 36, Mantorville Township. Eileen King is the applicant and the property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

1. Operation will comply with all local, state, and federal regulations regarding the storage and use of hazardous products and the treatment and disposal of hazardous waste.
2. Operation must obtain state registration as a Very Small Quantity Generator.
3. Discharge of wash water into the existing septic system cannot occur.
4. Existing floor drains will be sealed at all times to contain spills and prevent product, hazardous waste, and wash water from discharging to the ground surface or underground unless contained and treated.
5. The owner will provide the county a plan for how water from the rinse tub will be treated and disposed. All wash water shall be properly disposed of in accordance with applicable federal and/or state regulations.
6. The home occupation sign advertising the business shall not exceed nine (9) square feet and shall be set back a minimum of ten (10) feet from the right-of-way.

7. Any change involving the addition of new business related structures, enlargement, intensification of the use or similar changes not specifically permitted by the CUP shall require an amended CUP to be issued. Planning
Commission
CUP #10-05
Approved -
Continued
8. The business shall comply with the conditions of this permit and the Home Occupation Agreement, which shall be recorded with the CUP.

Motion adopted unanimously.

Ms. DeVetter presented for the Board's consideration Zoning Amendment – ZA #10-02 Chapter 1 Purpose Authority and Jurisdiction, Chapter 2 General Provisions, and Chapter 18 Administration.

Planning
Commission
ZA #10-02
Discussion

Ms. DeVetter reported that Environmental Services staff informed the Planning Commission at the June 2, 2010 meeting that a suggestion was made regarding the exemption from permitting criteria. The suggestion was that the exemption (where no zoning permit would be required) for an Agricultural Use Accessory structure should be larger than 120 square feet. The Planning Commission was informed of this suggestion, but approved the amendment as presented, without the special agricultural use exception. However, staff was asked after the meeting by the Board member who proposed the idea to write up a short section on how an increase in the permitting exemption criteria for Agricultural Use might work for discussion at the Board meeting. The Zoning Administrator provided the proposed section revision for the Board's review.

Ms. DeVetter noted that after reviewing the issues that might be created by this proposal, Environmental Services staff does not recommend this change to allow for the size increase for the following reasons:

1. Environmental Services staff consulted with the Dodge County SSTS (septic) Coordinator, the Assessor's Office, and reviewed city ordinances for guidance on determining the appropriate size and criteria for an exemption from the permitting criteria. This proposed 120 square foot size threshold is consistent with both county departments as well as cities on where permits, inspections or assessments may be required.
2. In the Agricultural District, there are many other uses besides agricultural uses that are allowed. People will not understand that just because they live in the Agricultural District, they are not an agricultural use and would not qualify for the permitting size exemption. Environmental Services staff predicts an increase in violations from possible misunderstanding of the exemption. Staff also predicts that this exemption will be abused by property owners indicating they have an agricultural use, but truly do not. Planning staff questioned how they will verify the use is agricultural or will continue to be an agricultural use?

3. What would qualify as an agricultural use? Housing of animals, storage of a tractor or simply being located upon a farm, but put to any use? The County Board has recently acknowledged that Dodge County should eliminate the “farm” vs. “non-farm” labeling as far as dwellings go and the proposal to allow a larger size exemption for an agricultural use would seem to conflict (or contradict) this idea.
4. The Zoning Permit application fee for an accessory structure of this size is \$50. This is not a substantial fee and is on the low end of the scale when compared to other counties.
5. Dodge County Environmental Services staff currently provides the Assessor’s Office with a list of Zoning Permits that have been approved. If the size exemption criteria is increased, there would be buildings constructed that would require assessment without the knowledge of the Assessor’s Office.

Planning
Commission
ZA #10-02
Discussion -
Continued

Commissioner Gray commented that he feels the 10x20 size restriction as listed under 18.12.2 Exemptions from Zoning Permit Requirements is too small for an accessory structure in the ag district.

It was the Zoning Administrator’s opinion that if the Board chose to change the size restriction for one, that they should do it for everybody and be in line with the Assessor’s Office. Ms. DeVetter commented that they might be able to make it work though.

Commissioner Gray clarified that he was referring to stand alone structures and that the exception should only apply to an accessory structure.

Motion by Erickson seconded by Hanson to approve and authorize the Chair and Deputy Clerk to sign resolution #2010-36 in support of the proposed Zoning Ordinance Amendment – Essential Services:

Zoning Ordinance
Amendment –
Essential Services
Approved by
Resolution #2010-36

WHEREAS, the last major revision of the Dodge County Zoning Ordinance was on May 16th, 1995; and

WHEREAS, sections of the 1995 Dodge County Zoning Ordinance are not in compliance with current Minnesota Statutes; and

WHEREAS, the 1995 Dodge County Zoning Ordinance contains numerous administrative and reference errors; and

WHEREAS, ordinance provisions regarding land uses do not accurately reflect current Dodge County issues and priorities; and

WHEREAS, the Dodge County Zoning Ordinance provisions provide for amendments to the zoning ordinance upon recommendation of the Planning Commission; and

WHEREAS, the Environmental Services staff informed the Dodge County Planning Commission of the issues with the 1995 Dodge County Zoning Ordinance; and

Zoning Ordinance
Amendment –
Essential Services
Approved by
Resolution #2010-36

WHEREAS, the Dodge County Planning Commission directed Environmental Services staff to commence ordinance revisions at its October 7th, 2009 public hearing; and

WHEREAS, a summary of the proposed repealed and amended Chapters regarding Essential Services have been published in the legal newspaper on April 21st, 2010 and posted upon the county website; and

WHEREAS, a public hearing on the proposed repeal and amendments was held by the Dodge County Planning Commission on May 5th, 2010; and

WHEREAS, the Planning Commission recommended approval of the repealed and amended Chapters to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed repealed and amended Chapters at its May 11th, 2010 meeting.

THEREFORE BE IT RESOLVED, that the County Board of Dodge County hereby repeals the 1995 language of Section 17 regarding Essential Services and replaced it with the new Chapter 17 addressing Essential Services as adopted on May 11th, 2010. In addition, the County Board of Commissioners adopts the amendments to Sections 4, 8, 11, 12, 13, 14, 15, and 26 of the Dodge County Zoning Ordinance which resulted from the adoption of the new Essential Services language of Chapter 17 regarding Essential Services.

Resolution adopted unanimously.

Commissioners discussed item 18.12.2 Exemptions from Zoning Permit Requirements, section II and section B on page 31 of the draft Dodge County Zoning Ordinance which read as follows:

Planning
Commission
ZA #10-02
Discussion

- II. The new structure must be one hundred twenty (120) square feet or less;
- B. Additions to existing accessory structures where the cumulative additions would not cause the entire structure to exceed one hundred twenty (120) square feet and all provisions of Section 18.12.2A are met.

It was the consensus of the Board that they would like to increase the square feet for these two items from one hundred twenty (120) square feet to two hundred (200) square feet for accessory structures only.

Motion by Gray seconded by Alberts to approve of the following action of the Planning and Zoning Commission as reviewed on June 2, 2010 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
ZA #10-02 Approved

Zoning Amendment – ZA #10-02 Chapter 1 Purpose Authority and Jurisdiction, Chapter 2 General Provisions, and Chapter 18 Administration, Section 8 “A” Agricultural District, Section 10 ”X” Urban Expansion District, Section 11 “R” Rural Residential District, Section 12 “C” Commercial District, Section 13 ”I” Industrial District, Section 14 “SH” Shoreland Overlay District, Section 15 “FP” Flood Plain District and Section 16.1610 Home Occupations and Section 16.1618 Extraction of Minerals and Materials, Open Pits and the Impounding of Waters

Planning
Commission
ZA #10-02 Approved
- Continued

The second public hearing is to consider an amendment to the Dodge County Zoning Ordinance. The existing language pertaining to Chapter 1 Purpose Authority and Jurisdiction, Chapter 2 General Provisions and Chapter 18 Administration would be repealed and replaced with the new proposed language. Also as part of Chapter 18 Administration; Section 8 “A” Agricultural District, Section 10 ”X” Urban Expansion District, Section 11 “R” Rural Residential District, Section 12 “C” Commercial District, Section 13 ”I” Industrial District, Section 14 “SH” Shoreland Overlay District, Section 15 “FP” Flood Plain District and Section 16.1610 Home Occupations and Section 16.1618 Extraction of Minerals and Materials, Open Pits and the Impounding of Waters will need to be amended to allow Interim Use Permits in the districts.

The Planning Commission recommends approval of the Zoning Amendment as presented.

Commissioners approved ZA #10-02 with the following changes to item 18.12.2 Exemptions from Zoning Permit Requirements, section II and section B on page 31 of the proposed Dodge County Zoning Ordinance:

- III. The new structure must be two hundred (200) square feet or less;
- B. Additions to existing accessory structures where the cumulative additions would not cause the entire structure to exceed two hundred (200) square feet and all provisions of Section 18.12.2A are met.

Motion adopted unanimously.

Motion by Gray seconded by Alberts to approve and authorize the Chair and Deputy Clerk to sign resolution #2010-37 in support of the proposed Zoning Ordinance Amendment – Chapters 1, 2 & 18:

Zoning Ordinance
Amendment –
Chapters 1, 2 & 18
Approved by
Resolution #2010-37

WHEREAS, the last major revision of the Dodge County Zoning Ordinance was on May 16th, 1995; and

WHEREAS, sections of the 1995 Dodge County Zoning Ordinance are not in compliance with current Minnesota Statutes; and

WHEREAS, the 1995 Dodge County Zoning Ordinance contains numerous administrative and reference errors; and

WHEREAS, ordinance provisions regarding land uses do not accurately reflect current Dodge County issues and priorities; and

Zoning Ordinance
Amendment –
Chapters 1, 2 & 18
Approved by
Resolution #2010-37
- Continued

WHEREAS, the Dodge County Zoning Ordinance provisions provide for amendments to the zoning ordinance upon recommendation of the Planning Commission; and

WHEREAS, the Environmental Services staff informed the Dodge County Planning Commission of the issues with the 1995 Dodge County Zoning Ordinance; and

WHEREAS, the Dodge County Planning Commission directed Environmental Services staff to commence ordinance revisions at its October 7th, 2009 public hearing; and

WHEREAS, a summary of the proposed repealed and amended Chapters 1 (Purpose, Authority and Jurisdiction), Chapter 2 (General Provisions) and Chapter 18 (Administration) have been published in the legal newspaper on May 19th, 2010 and posted upon the county website; and

WHEREAS, a public hearing on the proposed repeal and amendments was held by the Dodge County Planning Commission on June 2nd, 2010; and

WHEREAS, the Planning Commission recommended approval of the repealed and amended Chapters to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed repealed and amended Chapters at its June 8th, 2010 meeting.

THEREFORE BE IT RESOLVED, that the County Board of Dodge County hereby repeals the 1995 language of:

Section 1 (Short Title) and replaces it with Chapter 1 (Purpose Authority and Jurisdiction)

Section 2 (Intent and Purpose) and replaces it with Chapter 2 (General Provisions)

Section 18 (Administration and Enforcement) and replaces it with Chapter 18 (Administration)

as adopted on June 8th, 2010. In addition, the County Board of Commissioners adopts the amendments to Sections 8, 11, 13, 14, 15, 16.1610, 16.1618 and 26 of the Dodge County Zoning Ordinance which resulted from the adoption of the new language of Chapters 1, 2 and 18.

Resolution adopted unanimously.

Environmental Quality Director Mark Gamm provided the Board with a summary of the Dodge/Olmsted Waste Joint Powers Board meeting.

Dodge/Olmsted
Waste Joint Powers
Update

Solid Waste Facility Manager Terry Selthun was available to comment.

Mr. Gamm presented a summary of the following information which was provided at Dodge/Olmsted Waste Management Joint Powers Board Meeting held on May 27, 2010.

1. Total waste delivered to all facilities in 2009 was less than the total waste delivered in 2008.
2. Olmsted Waste to Energy Facility (OWEF) Unit 3 start-up is continuing with final performance testing to be completed in August 2010.
3. OWEF reached a new steam sales agreement with FMC and is continuing with Green Pipes construction to provide steam line to RCTC campus.
4. Beginning July 1, 2010, Olmsted's Tipping fee to process Dodge waste will be \$106.87 per ton (very close to projection).
5. The Dodge Waste-to-Energy Service Charge was effective on January 1, 2010.
6. Over the next several years Dodge plans to make significant repairs and improvements to the Transfer Station/Recycling Center including new access, scale and scale house.
7. In five years Dodge will need to make a decision on the future of the Demolition Landfill, to build the next cell or discontinue.
8. The JPB discussed the need for a written agreement to define duties and responsibilities of Joint Powers Board. Each county will consult their attorney.

The Board thanked the Environmental Services Director for the update.

Mr. Gamm discussed with the Board his request to replace a used oil furnace.

Used Oil Furnace
Purchase Approved

The Environmental Services Director informed the Board that in the past the Environmental Services Department has burnt used motor oil in their oil furnace to heat the Recycling Center. Burning used oil saved the county about \$3,000 in natural gas during the heating season. The Transfer Station purchased their existing 500,000 BTU Reznor furnace in 1999. This furnace is an obsolete model that requires nearly 3 to 4 hours a week of maintenance just to keep it running. Currently, the air compressor does not work, parts are hard to find, and the heat chamber will likely need replacing if they don't purchase a new one.

Mr. Gamm informed the Board that his 2010 Budget includes \$14,000 to replace the used oil furnace. Environmental Services current cash balance at the end of April was \$342,485.

The Environmental Services Director provided for the Board's review the following quotes to purchase and install an oil furnace at the Transfer Station:

Used Oil Furnace
Purchase Approved
- Continued

Vendor	Model	Price
Waste Oil Furnace Distributing, Austin, MN	SH 2750 Supreme Horizontal Furnace (2 - 275,000 BTU heaters)	\$ 12,780
Derson Manufacturing, Watertown, MN	CB 2500 Clean Burn Furnace (2 - 250,000 BTU heaters)	\$ 13,675

Motion by Gray seconded by Alberts to approve and authorize the Environmental Services Department to purchase a SH 2750 Used Oil Furnace from Waste Oil Furnace Distributing of Austin, MN for approximately \$13,000. *Motion adopted unanimously.*

The County Attorney was not available to provide the Board with a legal update.

Legal Update

Commissioner Tjosaas presented a summary of the Administration Committee report and action items.

Administration
Committee Report

Motion by Gray seconded by Hanson to approve and authorize the May 25, 2010 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

05/25/10 Committee
of the Whole
Meeting Minutes
Approved

Motion by Erickson seconded by Alberts to approve and authorize the May 18, 2010 work session meeting minutes as presented. *Motion adopted unanimously.*

05/18/10 Work
Session Meeting
Minutes Approved

Motion by Erickson seconded by Hanson to approve and authorize the May 25, 2010 meeting minutes as presented. *Motion adopted unanimously.*

05/25/10 Meeting
Minutes Approved

Commissioners provided their agency reports. Commissioner Hanson attended a Planning and Zoning meeting, a W.D.I. Joint Powers meeting and a State High Speed Rail meeting. Commissioner Alberts attended a Joint Powers Environmental meeting with Olmsted and a Planning meeting. Commissioner Gray attended a RC&D meeting, a Planning and Zoning meeting and a Solid Waste Joint Powers Board meeting. Commissioner Erickson attended a SCHA Special meeting, a Cedar Creek Watershed Rules Advisory Committee meeting and a SCHA Quality Assurance Committee meeting. Commissioner Tjosaas did not have any meetings to report.

Agency Reports

Motion by Gray seconded by Erickson to adjourn the meeting at 11:09 a.m. CDT. *Motion adopted unanimously.*

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on June 22, 2010 at 9:30 a.m. CDT.

Next Regular
Meeting

ATTEST:

LYLE TJOSAAS
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: