

TUESDAY, MAY 13, 2008

**UNAPPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2008-09

The Dodge County Board of Commissioners met in regular session May 13, 2008, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Klaus Alberts, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5

Members absent: None

Also present:	David McKnight	County Administrator
	Becky Lubahn	Deputy County Clerk

Motion by Gray seconded by Hanson to approve and adopt the agenda as amended to include a South Country Health Alliance resolution request under the County Administrator's agenda items. *Motion adopted unanimously.*

Agenda Approved

The County Attorney arrived to the meeting at 9:31 a.m. CDT.

County Attorney
Arrived

Wold Architect representatives Lynae Schoen and John McNamara reviewed with the Board a proposed schematic design for the Ag Center building.

Schematic Design for
Ag Center Building
Approved

Ms. Schoen shared with the Board space summary information as well as support services space requirements.

Questions regarding the proposed floor plan were addressed.

Mr. McNamara shared with the Board the proposed time frame for the Ag Center renovation.

The Board acknowledged that according to the schematic design it appears that the Extension staff will not fit into this newly remodeled space. The Board noted that they will need to address the Extension office space issue at a later date.

Commissioner Hanson expressed concern with finding adequate office space for the Extension staff. It was Mr. Hanson's opinion that the Extension staff and Public Health staff should be housed in the same building.

Schematic Design for
Ag Center Building
Approved -
Continued

Commissioner Alberts indicated that he feels the Board is moving too fast on this request and was in favor of postponing the renovation in order to see what happens with the school property across the road. Mr. Alberts believes the Kasson-Mantorville Intermediate School building will become available in the next couple of years and did not want to see the county put too much money into the Extension building and then turn around and purchase another building and put substantial money into a second building.

Motion by Erickson seconded by Hanson to approve and authorize the schematic design for the Ag Center building as presented by Wold Architects. Also included in the motion was authorization for Wold Architects to proceed with phase two of the project. *Motion adopted, Gray, Erickson, Tjosaas, Hanson aye, Alberts nay.*

Finance Director Lisa Hager met with the Board to discuss a request to amend and restate the Joint Powers Agreement and approve Amendment No. 1 between Minnesota Counties Computer Cooperative (MCCC) and Dodge County.

MCCC Joint Powers
Agreement and
Amendment
Approved

Ms. Kramer informed the Board that Dodge County is a member of the MCCC. MCCC provides training, support and development for Dodge County's financial general ledger system (IFS) and property tax system.

The Finance Director stated that the Joint and Cooperative Agreement and Amendment continues the relationship between MCCC and Dodge County. The MCCC Board has approved this Joint and Cooperative Agreement and requires every member county to sign the agreement and amendment to the agreement.

Motion by Gray seconded by Tjosaas to approve and authorize the Chair, County Administrator and Finance Director to sign an Amended and Restated Joint Powers Agreement with Minnesota Counties Computer Cooperative and Amendment No. 1 to Minnesota Counties Computer Cooperative Amended and Restated Joint Powers Agreement. *Motion adopted unanimously.*

Commissioner Hanson presented a summary of the Human Services Committee report and action items.

Human Services
Committee Report

Motion by Hanson seconded by Tjosaas to approve Human Services Action Item 1.1, payment of the bills as found on the bill payment list pursuant to resolution #95-10, to approve all Financial Assistance case actions as presented, all Social Services case actions with the reasons and actions as found in the individual case files, and to approve the destruction of the closed case files as found on the monthly closed case destruction list. *Motion adopted unanimously.*

Human Services
Action Item 1.1

Public Health Director Peggy Espey and Health Educator Melissa McLaurin provided the Board with an update on the Family Connections Parent Program. Ms. McLaurin shared with the Board the programs progress, goals, target population, successes and challenges.

Family Connections
Parenting Program
Update

Ms. Espey briefly discussed funding concerns with the Board.

Family Connections
Parenting Program
Update - Continued

Ms. McLaurin shared with the Board testimonials from Family Connections Parenting participants.

The Public Health Director commended Ms. McLaurin on her accomplishments with the program.

The Board thanked Ms. Espey and Ms. McLaurin for the update.

County Engineer Guy Kohlnhofer requested authorization to award the 2008 bituminous project.

2008 Bituminous
Project Awarded

Mr. Kohlnhofer reported that bids were opened April 30, 2008 for the 2008 bituminous projects that include the overlaying of bituminous on several county roads as well as road projects in the City of Mantorville. The 2008 bituminous projects include:

1. SAP 20-609-024 (CSAH 9 - Between CSAH 34 & CSAH 16)
2. SAP 20-635-005 (CSAH 35 - Clay St. & 9th St. in the City of Mantorville)
3. CP 20-0803 (CAR H - Between CSAH 5 & CSAH 7)
4. City of Mantorville Projects

In order to receive the best value, this project was bid with four different alternatives. The following are descriptions of the different alternatives and the bids:

BASE BID		ROCHESTER S&G	ROAD CONSTRUCTORS
CSAH 9	Surface reclamation and paving.		
CSAH 35	Remove bituminous and pave.		
CR H	Overlay existing surface.		
Mantorville Streets	Overlay various streets. (city expense)	\$969,497.00	\$1,248,963.15

ALTERNATE 1			
CSAH 9	Surface reclamation and paving.		
CSAH 35	Remove bituminous and pave.		
CR H	Overlay existing surface.	\$911,023.25	\$1,179,202.15

ALTERNATE 2			
CSAH 9	Surface reclamation and paving.		
CSAH 35	Remove bituminous and pave.		
CR H	1.5 inch mill and 1.5 inch overlay.		
Mantorville Streets	Overlay various streets. (city expense)	\$940,914.51	\$1,263,185.65

ALTERNATE 3			
CSAH 9	Surface reclamation and paving.		
CSAH 35	Remove bituminous and pave.		
CR H	1.5 inch mill and 1.5 inch overlay.	\$882,440.76	\$1,193,424.65

Motion by Gray seconded by Hanson to award the 2008 bituminous contract to Rochester Sand & Gravel for the Alternate two bid in the amount of \$940,914.51 with the County Engineer authorized to approve change orders and supplemental agreements up to 10% of the contract amount. *Motion adopted unanimously.*

2008 Bituminous
Project Awarded –
Continued

The County Engineer requested authorization to award the contract for SP 20-030-01.

Contract for SP
20-030-01 Awarded

Mr. Kohlhofer informed the Board that bids were opened on May 6, 2008 at 11:00 am for SP 20-030-01. This project is for the re-alignment at three intersections within the county using Federal Safety Funds. The intersections involve roads intersecting with high-speed curves. The County Engineer believes the re-alignment of these intersections will improve the safety of the traveling public.

The three intersections are located at:

1. CSAH 3 and CAR 'O' in Ripley Township.
2. CSAH 5 and Dodge/Mower Road in Westfield Township.
3. CSAH 22 and 560th Street in Concord Township.

The following bids were received:

- | | |
|--------------------------------|--------------|
| 1. Schumacher Excavating, Inc. | \$ 96,417.76 |
| 2. Kimball Excavating, Inc. | \$106,678.72 |
| 3. S. L. Contracting, Inc. | \$106,931.20 |
| 4. Swenke Co. | \$117,181.03 |
| 5. Road Constructors | \$154,871.25 |
| 6. Freeborn Construction | \$181,224.12 |

Motion by Erickson seconded by Gray to award the contract for SP 20-030-01 to low bidder, Schumacher Excavating for \$96,417.76 with change order and supplemental agreement approval up to 10% of the contract amount. *Motion adopted unanimously.*

Building Operations Supervisor Roger Friedt presented for the Board's consideration the Kane and Johnson courthouse roof asbestos abatement design proposal for the work that must occur in this area as a part of the project. Also reviewed were the structural reinforcement roof replacement documents needed to perform services associated with the roof replacement project.

Courthouse Roof
Asbestos Abatement
Design Proposal
Approved

The asbestos abatement design contract proposal would include: (1) asbestos abatement design, construction documents and construction administration and (2) industrial hygiene monitoring. The two proposals would take the asbestos abatement process from bid creation all the way through project completion and air monitoring.

The estimated costs for these two projects at this point are:

Project Design Fee plus Estimated Reimbursable	\$ 9,672
Industrial Hygiene Monitoring	<u>\$10,800</u>
TOTAL	\$20,472*

Courthouse Roof
Asbestos Abatement
Design Proposal
Approved -
Continued

*These costs were not included in the \$315,510 estimated cost of the option the Board selected at their meeting on April 29th. The cost of the actual abatement project (\$53,000) was included in the estimate.

The structural reinforcement and roof replacement contract proposal includes the architectural services, structural engineering and roofing consultants for the courthouse roof project. The Board authorized this work at their April meeting. The cost of this contract is \$27,400 plus reimbursable. This cost was not included in the \$315,510 estimate from the April 29th meeting.

Mr. McKnight noted that the most likely source of funding for this project is the proposed capital improvement bond that was discussed with representatives from Ehlers and Associates in March. At this point it appears this project will cost in the area of \$362,872 depending on the bids that are received. This project, along with the Ag Center renovation project, would be the two projects included in the CIP bond.

Motion by Hanson seconded by Tjosaas to approve and authorize the Chair to sign the Asbestos Abatement Design Proposal with Kane and Johnson Architects as presented. *Motion adopted unanimously.*

Motion by Gray seconded by Erickson to approve and authorize the Building Operations Supervisor to sign the Structural Reinforcement and Roof Replacement proposal. *Motion adopted unanimously.*

Structural
Reinforcement and
Roof Replacement
Proposal Approved

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Boards consideration. Motion by Hanson seconded by Tjosaas to approve the following personnel actions:

Personnel Actions
Approved

A. Administration

- A.1 Karla Volkart – Custodian
 Step increase from A13 step 7 \$11.72 to A13 step 6 \$12.07.
 Effective Date: 4/23/08

B. Highway Department

- B.1 Andrew Fitzgerald - Seasonal Highway Engineering Intern
 Authorization to employ at B21 step 11 \$12.21 not to exceed 6 months.
 Effective Date: 5/19/08
- B.2 Brad Bordelon - Seasonal Highway Maintenance
 Authorization to employ at A11 step 11 \$9.73 not to exceed 6 months.
 Effective Date: 5/5/08
- B.3 Chad Leonhardt - Seasonal Highway Maintenance
 Authorization to employ at A11 step 11 \$9.73 not to exceed 6 months.
 Effective Date: 5/19/08

- B.4 Michael Johnson - Seasonal Highway Maintenance
Authorization to employ at A11 step 11 \$9.73 not to exceed 6 months.
Effective Date: 5/5/08
- B.5 Logan Arendts - Seasonal Highway Maintenance
Authorization to employ at A11 step 11 \$9.73 not to exceed 6 months.
Effective Date: 5/21/08
- B.6 Sara Kvasnicka - Seasonal Highway Maintenance
Authorization to employ at A11 step 11 \$9.73 not to exceed 6 months.
Effective Date: 5/19/08
- C. Sheriff's Department**
- C.1 Ryan Rismeyer – 911 Dispatcher – On-Call
Resignation.
Effective Date: 4/28/08
- C.2 911 Dispatcher – On-Call
Authorization to fill vacancy created by resignation.
Effective Date: 5/13/08
- C.3 Tammy Kunde - 911 Dispatcher – On-Call
Authorization to employ at B22 step 11 \$13.15 to fill approved vacancy.
Effective Date: 5/14/08
- C.4 Natasha Bacon - 911 Dispatcher – On-Call
Authorization to employ at B22 step 11 \$13.15 to fill approved vacancy.
Effective Date: 5/14/08
- C.5 Lois Johnson – 911 Dispatcher – On-Call
Authorization to employ at B22 step 11 \$13.15 to fill approved vacancy.
Effective Date: 5/14/08
- C.6 David Crable – Deputy Sheriff
Step increase from C41 36 month step \$21.51 to C41 48 month step
\$22.26.
Effective Date: 4/27/08
- D. Human Services**
- D.1 Jolene Nelson-Mahtab – Social Worker
Step increase from C42 step 8 \$18.54 to C42 step 7 \$19.24.
Effective Date: 4/25/08
- D.2 Jolene Nelson-Mahtab – Social Worker
Resignation.
Effective Date: 5/7/08
- D.3 Pamela Boyd – Social Worker
Resignation.
Effective Date: 5/9/08
- D.4 Social Worker – 1.0 (2 positions)
Authorization to post and fill two vacancies created by resignations.
Effective Date: 5/13/08
- E. Public Health**
- E.1 Jenna Fadlalla – PHN – On-Call
Resignation.
Effective Date: 4/24/08

Personnel Actions
Approved -
Continued

F. Environmental Quality

F.1 Environmental Tech/Educator position
 Extend term of grant position.
 Effective Date: 6/1/08 – 5/30/10

Motion adopted unanimously.

Personnel Actions

Approved -
Continued

Taxpayer Services Director Rose Culbertson reviewed bills with the Board.
 Motion by Gray seconded by Erickson to approve the bills as discussed in the
 following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$145,193.86
11	Human Services Fund	\$199,401.50
13	Road and Bridge Fund	\$ 38,935.04
16	Environmental Quality Fund	\$ 20,497.67
64	Environmental Grant & Loan Fund	<u>\$ 475.00</u>
	Total	\$404,503.07

A payment in the amount of \$199,326.50 to South Country Health Alliance was
 added to the bills for payment of additional capital. *Motion adopted unanimously.*

Compliance Officer Melissa DeVetter presented the May 7, 2008 Planning
 Commission Recommendations. Motion by Gray seconded by Hanson to
 approve the following action of the Planning and Zoning Commission as reviewed
 on May 7, 2008 with the reasons, recommendations and conditions as found in
 the individual permit:

Planning Commission
Recommendation
CUP #08-11
Approved

Neal Knutson – CUP #08-11

The public hearing was to consider an application for a Conditional Use Permit to
 establish a non-farm dwelling in the Agricultural District. The property is 49.69
 acres located in the NE ¼ of the SW ¼ of Section 2, Milton Township. Neal
 Knutson is the applicant and property owner.

The Planning Commission recommends approval of the Findings of Facts and
 Recommendations of the agenda report with the following conditions:

1. Dodge County Zoning Permit be obtained before construction.
2. Dwelling shall not be built on 12% slope or greater unless accompanied
 by an engineer's plans.
3. The Agricultural Covenant shall be signed and recorded.
4. The septic system must meet the Dodge County's septic ordinance.
5. Driveway access and permits be obtained from the Township.
6. No development on land which has a slope of 18% or greater.
7. Address be obtained from Dodge County Highway Department.

Motion adopted unanimously.

The Board reviewed CUP #08-12. Wasioja Township representative Steve Gray informed the Board that the Wasioja Township Board approved this request at their last meeting. Motion by Hanson seconded by Erickson to approve the following action of the Planning and Zoning Commission as reviewed on May 7, 2008 with the reasons, recommendations and conditions as found in the individual permit:

Planning Commission
Recommendation
CUP #08-12
Approved

Blaine Delzer – CUP #08-12

The public hearing was to consider an application for a Conditional Use Permit to establish a non-farm dwelling in the Agricultural District. The property is 10 acres located in the SW ¼ of the NE ¼ of Section 24, Wasioja Township. Blaine Delzer is the applicant and David Delzer is the property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report pending the Townships approval with the following conditions:

1. Dodge County Zoning Permit be obtained before construction.
2. The Agricultural Covenant shall be signed and recorded.
3. The septic system must meet the Dodge County's septic ordinance.
4. Driveway access and permits be obtained from the Township.
5. Address be obtained from Dodge County Highway Department.

Motion adopted unanimously.

The Board reviewed CUP #08-14. Motion by Gray seconded by Hanson to approve the following action of the Planning and Zoning Commission as reviewed on May 7, 2008 with the reasons, recommendations and conditions as found in the individual permit:

Planning Commission
Recommendation
CUP #08-14
Approved

Horizon Wind Energy – CUP #08-14

The public hearing was to consider an application for a Conditional Use Permit to establish a meteorological tower in the Agricultural District. The property is 53.05 acres located in the NW ¼ of the NW ¼ of Section 7, Concord Township. Horizon Wind Energy is the applicant and R. Darwin Knott is the property owner.

The Planning Commission recommends approval of the Findings of Facts and Recommendations of the agenda report with the following conditions:

1. Dodge County Zoning Permit be obtained before building.
2. Driveway access and permits be obtained from the Dodge County Highway Department.
3. Address be obtained from Dodge County Highway Department.
4. Guy wires shall be located outside the ROW.
5. Waterway setback shall meet any SWCD requirements, if applicable.

Motion adopted unanimously.

Township Ordinance Discussion

Commissioner Hanson voiced his concerns with letting the townships that have their own zoning ordinance now being responsible for implementing and conducting public hearings and enforcing of their own ordinance. Mr. Hanson was concerned that there was no oversight by Dodge County since we are a delegated county. Commissioner Hanson wanted to ensure that the county's standards were being met in all areas, including bio-filters.

Other commissioners expressed their desire to continue down the path of having those townships that have elected to have their own zoning ordinance be totally responsible for it. County Attorney Paul Kiltinen explained what the county would need to do if a township ordinance did not meet the county standards.

Commissioner Hanson stated that he did not like this approach. The County Administrator confirmed with the County Board that staff will continue to require those townships with their own zoning ordinance to be responsible for all aspects of the ordinance except those issues that are given to county by state statute.

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

County Administrator David McKnight discussed with the Board his request to award the Multi-Hazard Mitigation Plan.

Multi-Hazard Mitigation Plan Awarded

Mr. McKnight reported that Dodge County is required by the federal government to have a multi-hazard mitigation plan in place as a basis for receiving disaster funds from the Federal Emergency Management Agency. Dodge County sent out a request for proposal to interested firms who can develop this plan along with the county earlier this year.

The bids that we received on this RFP ranged from \$46,100 to \$85,000. The RFP was not specific enough to make an easy apples to apples comparison. The individual bids received are listed below:

SHE	\$85,000
PBS&J	\$75,000
Kimley-Horn	\$69,885
Pettipiece	\$66,275
Yaggy Colby	\$54,900
Bonestroo	\$46,100

The County Administrator has reviewed each of the bids and has met with representatives from Bonestroo about their experience and approach to this plan development. Mr. McKnight stated that he is very comfortable with the step by step approach that Bonestroo has proposed. Bonestroo is also preparing the plan for Fillmore County and he received positive comments about the work they have performed to this point on the plan development. The County Administrator noted that this proposal will meet the minimum requirements for the type of plan that is required by the federal government.

Mr. McKnight informed the Board that once we provide Bonestroo with all of the background information they require the timeline for work completion is ten months. The County Administrator pointed out that the County Board has had an opportunity to review the proposal from Bonestroo and that it was discussed during the Committee of the Whole meeting on April 22, 2008.

Multi-Hazard
Mitigation Plan
Awarded - Continued

Motion by Erickson seconded by Tjosaas to award the bid for the development of the Dodge County multi-hazard mitigation plan to Bonestroo at a cost of \$46,100, contingent upon the approval by the federal government of the Multi-Hazard Mitigation Plant Grant application. *Motion adopted unanimously.*

The County Administrator requested authorization to approve a Multi-Hazard Mitigation Plan grant application. The multi-hazard mitigation plan program brings along funding from the state and federal government to create the required plan.

Multi-Hazard
Mitigation Plan Grant
Application Approved
by Resolution
#2008-22

Mr. McKnight noted that the application has been submitted to Homeland Security/Emergency Management twice for review to make sure that we have included all of the required information. Homeland Security/Emergency Management has stated that the application meets their expectations. The County Administrator reported that they have been very good to work with and are happy that Dodge County is proceeding on this project.

The County Administrator pointed out the estimated budget on page two of the application. Along with the cost of the bid from Bonestroo (\$46,100), state staff has recommended that we include \$6,000 for project management which they estimate as 300 hours of county staff time at \$20 per hour. The state staff also recommends this to us as a safeguard against the county having to expend dollars on this project. In addition, estimated costs for printing and mailing have been included. The total estimated cost of the project is \$73,300 of which 75% will be paid by the federal government and 25% by the state government.

The other portions of the application take the proposal from Bonestroo and place the work that they proposed into each section of the application.

Mr. McKnight reported that once the Board awards the RFP and the state approves the grant application, the contractor can begin work on this project. The county will front the dollars and get reimbursed from the state for the amount set forth in the grant application.

Motion by Gray seconded by Hanson to approve and authorize the Chair and Deputy Clerk to sign resolution #2008-22 in support of the Multi-Hazard Mitigation Plan Grant application. Also included in the motion was authorization for the County Administrator's signature on the Homeland Security and Emergency Management Division of the Minnesota Department of Public Safety for the Hazard Mitigation Grant application and the Letter of Commitment of Funds.

WHEREAS, the Robert T. Stafford Act, Section 404, provides post hazard mitigation assistance through the Hazard Mitigation Grant Program (HMPG); and

WHEREAS, the Disaster Mitigation Act of 2000 amended the Stafford Act to require communities to have a Hazard Mitigation Plan (plan) approved in order to receive funds available through HMPG; and

Multi-Hazard
Mitigation Plan Grant
Application Approved
by Resolution
#2008-22 -
Continued

WHEREAS, the Homeland Security and Emergency Management Division of the Minnesota Department of Public Safety is offering assistance to counties and major municipalities to prepare a plan through the HMPG; and

WHEREAS, the County will benefit by updating hazard mitigation on GIS; and

WHEREAS, this grant will be received by Dodge County and administered by the Emergency Management Department.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby authorizes the County Administrator to sign the application to the Homeland Security and Emergency Management Division of the Minnesota Department of Public Safety for the Hazard Mitigation Grant.

BE IT FURTHER RESOLVED, that the Dodge County Board of Commissioners takes the following actions contingent upon receipt of the award in conformity with the application:

1. Authorizes the County Administrator to sign the Notice of Grant Award.
2. Authorizes the County Administrator to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the project on behalf of Dodge County.

Resolution adopted unanimously.

Mr. McKnight presented for the Board's consideration a resolution approving payment of additional capital to South Country Health Alliance for capital recall. Commissioner Erickson elaborated further on the reason for the request.

Payment of
Additional Capital to
South Country Health
Alliance Approved by
Resolution #2008-23

Motion by Erickson seconded by Tjosaas to approve and authorize the Chair and Deputy Clerk to sign resolution #2008-23 approving the payment of additional capital to South Country Health Alliance for capital recall:

WHEREAS, the Counties of Brown, Cass, Crow Wing, Dodge, Freeborn, Goodhue, Kanabec, Morrison, Sibley, Steele, Todd, Wabasha, Wadena, and Waseca have formed a Joint Powers Board to implement and administer County-Based Purchasing for certain state and federal programs, which Joint Powers Board operates under the name "South Country Health Alliance" ("SCHA"); and

WHEREAS, the Minnesota Department of Human Services (DHS) in 2007 “rebased” in-patient hospitalization rates in an attempt to reallocate payments to hospitals statewide on the basis of those hospitals’ cost structures, but the method chosen by DHS to implement this significantly increased the amount which SCHA was required to pay to its hospitals, but did not raise rates paid by the State to DHS commensurately, which cost SCHA between \$4,000,000 to \$6,000,000 in unreimbursed additional costs; and

*Payment of
Additional Capital to
South Country Health
Alliance Approved by
Resolution #2008-23
- Continued*

WHEREAS, the method used by DHS to rate the risks of new members, including all of the members from the new counties, understated the actual health risks of those members, and therefore reduced payments due to SCHA, which also had a multi-million dollar adverse impact; and

WHEREAS, as a consequence, SCHA is anticipated to incur a loss of between \$6.8 and \$11 million dollars this year, and is expected to operate at a loss until the closing months of the year, when it may return to a break-even position; and

WHEREAS, this County has entered into a Guarantee Agreement by which it obligated itself to make additional cash contributions in order to meet solvency requirements; and

WHEREAS, this Board approved an Amended Joint Powers Agreement in 2006, whereby it agreed to make additional capital contributions if requested by the Joint Powers Board; and

WHEREAS, the Joint Powers Board has made an additional capital call at a special meeting of the Board of Directors of SCHA on May 12, 2008, and under the terms of the Joint Powers Agreement, this County’s share of that contribution is \$398,653.00; and

WHEREAS, the capital call made by the Joint Powers Board provides for two payments, one in the amount of \$199,326.50 on May 27, 2008, with a second installment due on November 25, 2008.

NOW, THEREFORE, BE IT RESOLVED, that this County hereby approves a further capital investment of \$398,653.00 in SCHA.

BE IT FURTHER RESOLVED, that the Finance Director of this County is directed to make payment of the first installment to South Country Health Alliance, by wire transfer or by such other means as specified by South Country Health Alliance, not later than May 27, 2008.

BE IT FURTHER RESOLVED, that the Finance Director of this County is further directed to make payment of the second installment in the amount of \$199,326.50, or such lesser amount as may be later specified by South Country Health Alliance (should SCHA’s financial circumstances improve to the point where a lesser amount is required by SCHA board action), by wire transfer or by such other means as specified by South Country Health Alliance, not later than November 25, 2008. *Resolution adopted unanimously.*

The Board reviewed Veteran Services Officer Todd Nelson’s request to approve a Business Associate Agreement between the Veteran Affairs Health Administration and Dodge County Veteran Services.

Business Associate Agreement Between the Veteran Affairs Health Administration and Dodge County Veteran Services Approved

The Minneapolis VA Medical Center (VAMC) is reviewing and updating their Business Associate Agreement (BAA).

This particular agreement between Minneapolis VAMC and Dodge County allows, within HIPAA requirements, the VAMC to provide names, dates and appointment times of veterans to facilitate transportation scheduling of Dodge County veterans.

Motion by Tjosaas seconded by Hanson to approve and authorize the Veteran Service Officer to sign a Business Associate Agreement between the Veteran Affairs Health Administration and Dodge County Veteran Services. *Motion adopted unanimously.*

The County Attorney left the meeting at 11:49 a.m. CDT.

County Attorney Left Meeting

Commissioner Erickson presented a summary of the Public Health Committee report and action items.

Public Health Committee Report

Commissioner Alberts presented a summary of the Administration Committee report and action items.

Administration Committee Report

Motion by Erickson seconded by Hanson to approve and authorize the April 22, 2008 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

04/22/08 Committee of the Whole Meeting Minutes Approved

Motion by Gray seconded by Erickson to approve and authorize the April 22, 2008 meeting minutes as presented. *Motion adopted unanimously.*

04/22/08 Meeting Minutes Approved

The Board reviewed the Accounting Services Director’s request to approve a gambling permit for the Holy Family Catholic Church.

Holy Family Catholic Church Gambling Permit Approved

Holy Family Catholic Church is requesting a Gambling Permit for excluded bingo at the Dodge County Fair July 16-20, 2008 to raise money for the church. This event will be held at the Dodge County Fairgrounds, Kasson, MN.

The license fee of \$25.00 has been paid and the Certificate of Exempt Status and license application have been received and approved by Mantorville Township.

Motion by Tjosaas seconded by Hanson to approve and authorize the Chair to sign a Gambling Permit for Holy Family Catholic Church effective July 16-20, 2008. *Motion adopted unanimously.*

The County Administrator discussed his request to accept a donation to the Four Seasons Arena.

Four Seasons Arena
Donation Approved
by Resolution
#2008-24

Mr. McKnight reported that the Four Seasons Arena recently received a donation from KM Telecom of \$150 to cover the cost of the installation of high speed internet at the arena.

The proposed resolution authorizes the Four Seasons Arena to accept and expend this donation. County staff will be asked to send the appropriate thank you letters to KM Telecom for their generous donation.

Motion by Gray seconded by Erickson to approve and authorize the Chair and Deputy Clerk to sign resolution #2008-24 accepting the donation of \$150 from KM Telecom to the Four Seasons Arena for the installation of high speed internet:

WHEREAS, the Four Seasons Arena receives donations from time to time from individuals and/or organizations; and

WHEREAS, the Four Seasons Arena wishes to accept this donation and utilize it for the purpose of installing high speed internet; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accepts the following donation to be used for the installation of high speed internet:

KM Telecom \$150

BE IT FUTHER RESOLVED, that county staff will express our appreciation for this generous donation on behalf of the Dodge County Board.

Resolution adopted unanimously.

Commissioners provided their agency reports. Commissioner Hanson attended a Trails meeting, a SEAAA meeting, a W.D.T. meeting, a Planning and Zoning meeting, an H.R.C. meeting and a S.E. Water Joint Powers meeting. Commissioner Alberts attended a DFO Joint Powers meeting, a meeting with the bus company owner to discuss the bus building and a Planning meeting. Commissioner Gray attended a County Township Officers meeting, a Hayfield Township meeting and a S.C.H.R.C. meeting. Commissioner Erickson attended a meeting with Grisim Bus Company, a DFO Joint Powers Board meeting, a Dodge County Township Officers Association meeting, a Dodge County Community Corrections Task Force meeting, a meeting at the Central Valley Coop, a meeting in Rochester concerning the County Based Purchasing group and SCHA, a Dodge County EDA/HRA meeting, a SCHA Joint Powers Board meeting and a follow-up meeting at the Courthouse with Dodge County Human Services and Public Health. Commissioner Tjosaas attended an Extension meeting, a Semcac meeting, a Township meeting, a Four Seasons Arena meeting, a Semcac meeting, an EDA meeting and a budget work session.

Agency Reports

Motion by Tjosaas seconded by Gray to adjourn the meeting at 12:04 p.m. CDT. Motion adopted unanimously.

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on May 27, 2008 at 9:30 a.m. CDT.

Next Regular Meeting

ATTEST:

KLAUS ALBERTS
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: