

TUESDAY, MAY 11, 2010

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2010-09

The Dodge County Board of Commissioners met in regular session May 11, 2010, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Lyle Tjosaas, Chair called the County Board of Commissioners meeting to order at 9:32 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5
Members absent:	None	
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

Motion by Hanson seconded by Alberts to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

Environmental Services Director Mark Gamm discussed with the Board his request to approve a resolution to allow a concrete batching plant for the Highway 56 reconstruction project.

Creation of Concrete
Batching Plant
Approved by
Resolution #2010-30

Croell Ready-Mix, Inc. is proposing to establish a temporary concrete batching plant for the State Highway 56 reconstruction project. However, Dodge County's Zoning Ordinance does not provide that concrete batching plants are a permitted or conditional use. Therefore, the County Attorney's Office has drafted a proposed resolution which will allow the concrete batching plant.

Motion by Gray seconded by Hanson to approve and authorize the Chair and Deputy Clerk to sign resolution #2010-30 allowing the creation of a concrete batching plant for the Highway 56 reconstruction project:

WHEREAS, Minnesota Department of Transportation (MNDOT) is preparing for a State Highway 56 reconstruction project and has contracted with Croell Ready-Mix, Inc. for services to commence in June, 2010; and

WHEREAS, Croell Ready-Mix, Inc. (Croell) is proposing to establish a temporary central-mix concrete batching plant for the State Highway 56 reconstruction project on private land leased south of MNDOT's ARMER Tower in Wasioja Twp; and

WHEREAS, the central-mix concrete batching plant is expected to be on site a total of ten days from start-up to tear down; and

Creation of Concrete
Batching Plant
Approved by
Resolution #2010-30
- Continued

WHEREAS, the Dodge County Zoning Ordinance does not provide that concrete batching plants are a permitted or conditional use of land in the Agricultural District such that a permit can be issued; and

WHEREAS, Section 502 of the Dodge County Zoning Ordinance titled Uses Not Provided For Within Zoning Districts (Prohibited Uses) states: "Whenever in any zoning district a use is neither specifically permitted nor denied, the use shall be considered prohibited"; and

WHEREAS, MNDOT will not be leasing the land or applying for an exemption from local zoning regulations on behalf of Croell, otherwise satisfying Dodge County's Zoning Ordinance; and

WHEREAS, the Dodge County Zoning Ordinance does provide for limited remedies in cases of prohibited use; and

WHEREAS, those remedies are inadequate to address the current situation; and

WHEREAS, over the last several months, Dodge County staff has been revising and updating the Dodge County Zoning Ordinance including the addition of an Interim Use Permits which would address the current gap in the Ordinance; and

WHEREAS, the issue of Interim Use Permits is scheduled for public hearing in June of 2010; and

WHEREAS, it is in the best interests of the citizens of Dodge County that the current Minnesota State Highway 56 reconstruction project proceed without needless delay and additional cost.

NOW THEREFORE BE IT RESOLVED, the Dodge County Planning and Zoning Office is authorized not to enforce the Prohibited Use section of the Dodge County Zoning Ordinance in this limited circumstance with the understanding it expeditiously addresses the now foreseeable necessary modifications of the Ordinance.

Resolution adopted unanimously.

Water Program Manager Dean Schrandt presented for the Board's consideration a request to approve a Clean Water Amendment Grant for Septic and Feedlot Corrections.

Clean Water
Amendment Grant
for Septic and
Feedlot Corrections
Approved

The Board of Water & Soil Resources (BWSR) administers a portion of the Clean Water Amendment funding designed, in part, to protect our environment. Dodge County has been awarded a grant, from this funding, to replace six septic systems that have been identified as imminent health threats, and make corrections to four feedlots which pose a pollution risk to DNR Protected Waters.

As of now, Dodge County is eligible to receive \$118,427 for the two-year period ending December 31, 2011. This amount may increase slightly in the near future.

This grant agreement is entirely state funded, and requires no match or monetary commitment from Dodge County.

Motion by Hanson seconded by Erickson to approve and authorize the Dodge County Water Program Manager to sign the FY 2010 State of Minnesota Board of Water and Soil Resources Competitive Grants Program Grant Agreement on behalf of the county. *Motion adopted unanimously.*

Building Operations Supervisor Roger Friedt presented for the Board's review a building evaluation update.

Mr. Friedt informed the Board that the building evaluation of the Courthouse/Annex being done by Yaggy Colby Associates is not yet complete, however, the update was being provided for the Board's review and discussion.

Yaggy Colby Associates Representative Rob Gelle was available to comment on the update.

It was noted that the Annex is 21 years old.

Mr. Gelle pointed out that there are a lot of problems in the Courthouse/Annex, most of which are easily repairable. It was Mr. Gelle's opinion that although there are problems, the building is in pretty good shape.

The Building Operations Supervisor reported that once the study is complete Mr. Gelle will present Yaggy Colby's findings and the Board will then need to decide how they will address this issue.

Commissioners expressed concern with knowing there are problems with the building and not immediately addressing those issues in order to avoid liability issues.

County Attorney Paul Kiltinen was available to comment on the commissioner's liability concerns. Mr. Kiltinen reported that the commissioners do have a duty to address a problem once notified, and since they did discuss the remedy and are determined to have any problems repaired as part of the plan, which will be submitted by Yaggy Colby Associates next month, and as such this is a way to address the concern and limit the county's liability.

Commissioner Hanson expressed concern with the retaining wall that is washing away on the west end of the courthouse property.

The wall is the State of Minnesota's responsibility since it is in the State Highway 57 right-of-way. The state is aware of the problem but has not taken any action to correct the problem.

Clean Water
Amendment Grant
for Septic and
Feedlot Corrections
Approved -
Continued

Courthouse/Annex
Building Evaluation
Update

It was Commissioner Hanson's opinion that the state needs to be contacted again so they are aware that the wall issue needs to become a priority since it is impacting our building.

Courthouse/Annex
Building Evaluation
Update - Continued

Mr. Friedt reported that the County Engineer is drafting a letter to the state requesting that they put this wall back on their priority list.

The Building Operations Supervisor informed the Board that no action was needed on the evaluation today. The full building evaluation report will be brought back to the Board once it has been completed.

Mr. Gelle reported that there will likely be \$3,800 in additional expenses associated with the project due to extra work that needs to be completed and the fact that he will need to provide Excel with additional calculations which may help the county obtain rebates.

Commissioners had questions regarding the process used to request payment for the additional work.

The County Attorney indicated that Yaggy Colby would submit a change order to the Building Operations Supervisor to get paid for any additional work and that the County Board would then have to approve the change order.

It was the consensus of the Board that they were in support of the additional work to be performed by Yaggy Colby Associates.

The Board discussed setting up a meeting to review the final building evaluation report. It was determined that the Board will meet in a work session on Tuesday, June 15, 2010 at 10:30 a.m. at the courthouse, Mantorville, MN after the Fairview Care Center meeting to review the completed building evaluation report.

The Board thanked Mr. Gelle for the information.

Kasson City Administrator Randy Lenth met with the Board to discuss the Ice Arena parking lot master plan.

Dodge County Ice
Arena Parking Area
Master Plan
Approved

Kasson Mayor Tim Tjosaas was available to comment on the request.

Mr. Lenth presented for the Board's consideration the proposed site plan for parking lot improvements at the Dodge County Ice Arena, League of Minnesota Cities (LMCIT) Coverage for Skate Parks, a LMCIT Special Risk List, and Loss Control Guidelines for Skateboard Parks.

The City Administrator informed the Board that since asphalt is very competitive with concrete at this time, the city will be looking at both options for creating a hard surface for the Dodge County Ice Arena parking lot project.

Discussion took place regarding the primary use of the outdoor cement slab. Mr. Lenth reported that the first use of the cement slab is as an outdoor ice rink in the winter, the second use would be a skate board park in the summer.

The City Administrator noted that if the skate park doesn't work where it is proposed, that it can be moved anywhere. Mr. Lenth also noted that the outdoor ice rink boards will be left up in order to prevent people from parking on the slab.

Dodge County Ice
Arena Parking Area
Master Plan
Approved -
Continued

Drainage issues were discussed. It was pointed out that the city will start addressing draining issues first before any hard surfaces are put down. The work will not begin until later this year in order to avoid any conflicts with events taking place at the fairgrounds or Dodge County Ice Arena.

The County Attorney informed the Board that the county will have to enter into a lease agreement with the City of Kasson in order for them to install a skate park on county property. Once bids have been received for the hard surfaces at the Dodge County Ice Arena and the county determines that they want to move forward with the project, a lease agreement will be signed which address skate park liability issues. The lease agreement will also clarify that the city will become the primary insurer for the skate park.

Mr. Lenth suggested that instead of doing a lease agreement that Dodge County and the City of Kasson amend the management agreement.

Mr. Kiltinen wasn't certain that a change of this nature would work.

It was decided that the lease agreement issue will be addressed at a later date.

Commissioner Alberts reported that he attended the meeting in which the Dodge County Ice Arena parking lot master plan was discussed and that the Fair Board was supportive of the plan.

Motion by Alberts seconded by Hanson to approve and authorize the Ice Arena parking lot plan, skateboard park, outdoor ice rink and new driveway at the County Fairgrounds as proposed. *Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration. Motion by Gray seconded by Erickson to approve the following personnel actions:

Personnel Actions
Approved

A. Public Health

A.1 Jennifer Schindle – Public Health Dietitian – On-Call
Resignation.

Effective Date: 5/7/10

A.2 Kristin Cerda – Health Educator

Step increase from C41 step 5 \$21.81 to C41 step 4 \$22.61.

Effective Date: 5/1/10

B. Human Services

B.1 Shannan Thompson – Child Support Officer

Step increase from B23 step 8 \$15.67 to B23 step 7 \$16.18.

Effective Date: 5/12/10

B.2 Rebecca Erding – Office Support Specialist
Resignation.

Effective Date: 5/19/10

C. Administration

- C.1 Duane Hansen – Custodian/Maintenance
Step increase from A13 step 5 \$13.64 to A13 step 4 \$14.04.
Effective Date: 4/27/10

Motion adopted unanimously.

Personnel Actions
Approved -
Continued

Taxpayer Services Director Rose Culbertson reviewed bills with the Board. Motion by Alberts seconded by Hanson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$ 69,775.16
13	Road and Bridge Fund	\$ 32,145.92
16	Environmental Quality Fund	\$ 9,714.77
41	Agency Fund	\$ 24.00
	Total	\$111,659.85

Motion adopted unanimously.

The County Attorney left the meeting at 10:30 a.m. CDT.

County Attorney Left
Meeting

Zoning Administrator Melissa DeVetter presented for the Board's consideration the May 5, 2010 Planning Commission recommendations. Motion by Gray seconded by Erickson to approve of the following action of the Planning and Zoning Commission as reviewed on May 5, 2010 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
ZA #10-01 Approved

Zoning Amendment – ZA #10-01 Essential Services

The public hearing is to consider an amendment to the Dodge County Zoning Ordinance. The existing language of Chapter 17 pertaining to Essential Services would be repealed and replaced with the new proposed language.

Motion adopted unanimously.

The Board thanked Ms. DeVetter for her work on this project.

Ms. DeVetter presented for the Board's consideration CUP #09-06 Julianna Burzynski (extension). Motion by Erickson seconded by Hanson to approve of the following action of the Planning and Zoning Commission as reviewed on May 5, 2010 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
CUP #09-06
Extension Approved

CUP #09-06 Julianna Burzynski (extension)

The Planning Commission recommends approval for an extension of CUP #09-06 for 1 (one) year based on reasons stated in the letter from owner, Julianna Burzynski dated March 3, 2010. CUP #09-06 would be extended from May 12, 2010 to May 12, 2011 with the following conditions:

1. The Ag Covenant shall be signed and recorded prior to issuance of zoning permit.
2. Dodge County Zoning Permit shall be obtained before construction.

3. The septic system must meet the County's septic ordinance.
4. Driveway access permits shall be obtained. Access shall comply with Section 1604 of the Dodge County Zoning Ordinance.
5. Submit an Erosion Control Plan per Dodge County Ordinance Section 1617, prior to driveway and dwelling construction.
6. The well must be 50 feet from property line.

Planning
Commission
CUP #09-06
Extension Approved
- Continued

Motion adopted unanimously.

Ms. DeVetter presented for the Board's consideration CUP #08-18 Daley Farms (extension). Motion by Gray seconded by Alberts to approve of the following action of the Planning and Zoning Commission as reviewed on May 5, 2010 with the reasons, recommendations and conditions as found in the individual permit:

Planning
Commission
CUP #08-18
Extension Approved

Cup #08-18 Daley Farms (extension)

The Planning Commission recommends approval for an extension of CUP #08-18 for 1 (one) year based on reasons stated in the letter from owner, Jim Daley dated March 19, 2010. CUP #08-18 would be extended from June 10, 2010 to June 10, 2011 with the following conditions:

1. The Feedlot Advisory Report dated May 21, 2008.
2. Dodge County Zoning Permit obtained before construction.
3. The noise from the proposed generator be addressed.
4. Dust control be addressed on gravel roads.

Motion adopted unanimously.

County Assessor Wendell Engelstad reviewed with the Board his request to approve regular and local option abatements.

2008 and 2009
Assessments &
Classification
Change Discussion

Mr. Engelstad informed the Board that Minnesota Statutes 375.192 provides that the County Board may grant the reduction or abatement of a property taxpayer's estimated market valuation and the resulting taxes, costs, penalties, or interest which have been erroneously or unjustly paid. Minnesota Statutes 273.1233 also provides for a Local Option Abatement of taxes payable in the year of and the year after a natural disaster such as a fire, flood, or tornado. These are different than the reductions and abatements in sections MS 469.1812 and 469.1815 which may be granted as an incentive for economic development and redevelopment. All applications must be written and approved by the County Assessor and the County Auditor before consideration by the County Board.

The County Board may consider and grant reductions and abatements for applications as they relate to taxes payable in the current year and the two prior years. However, abatements for the two prior years shall be considered and granted only for clerical errors and when the taxpayer fails to file for a reduction or an adjustment due to a hardship, as determined by the County Board.

Discussion took place regarding the following proposed assessment change for Sandra Schlachter:

Schlachter 2009
Assessments
Change Discussed

Parcel ID	Owner	Street	City	Reason	Tax Reduction
R09.032.0600 (2009 pay 10)	Sandra Jean Schlachter	11449 630 th St	Claremont	Neglected to file for homestead after moving in.	\$200

Schlachter 2009
Assessments
Change Discussed -
Continued

The Board discussed the John Champa abatement request with the County Assessor.

Mr. Champa was available to comment on the request. Mr. Champa informed the Board that nothing has changed with the use of his land.

Champa 2009
Assessments &
Classification
Change Approved

Mr. Engelstad reported that last year due to a legislative change, a parcel of land would have to have ten acres in production in order to be considered agricultural. From the information the Assessor's Office had access to, it appeared that Mr. Champa's property was non-productive land, therefore his classification was changed to residential. The Assessor's Office was unaware that Mr. Champa's properties were in CRP until 2010.

It was the consensus of the Board that due to the fact that nothing has changed with the use of this parcel, they supported the proposed assessment changes.

Motion by Gray seconded by Alberts to approve the following assessment changes for taxes payable in the years indicated:

Parcel ID	Owner	Street	City	Reason	Tax Reduction
R14.003.1402 (2009 pay 10)	John Champa	52952 250th Ave	Pine Island	Neglected to notify that land in CRP until 2010.	\$375
R14.003.1405 (2009 pay 10)	John Champa	52952 250th Ave	Pine Island	Neglected to notify that land in CRP until 2010.	\$96
R14.010.0500 (2009 pay 10)	John Champa	52952 250th Ave	Pine Island	Neglected to notify that land in CRP until 2010.	\$881

Motion adopted unanimously.

The Board further discussed the Sandra Schlachter abatement request.

It was the consensus of the Board that it is the property owner's responsibility to file a homestead application; therefore they were not in support of the abatement request.

Schlachter 2009
Assessment
Abatement Denied

Motion by Erickson seconded by Hanson to deny the Sandra Schlachter abatement request. *Motion adopted unanimously.*

The Board discussed the remaining assessment and classification change requests.

Motion by Alberts seconded by Gray to approve the following assessment and homestead classification changes for taxes payable in the years indicated:

2008 and 2009
Assessments &
Classification
Change Approved

Parcel ID	Owner	Street	City	Reason	Tax Reduction
R14.027.0400 (2009 pay 10)	David Berndt	56222 255 th Ave	Pine Island	Our office incorrectly coded as non- homestead.	\$173
R17.028.3300 (2009 pay 10)	Mildred Trapp	62977 190 th Ave	Dodge Center	Our office incorrectly coded as non- homestead.	\$214
R22.104.0130 (2009 pay 10)	George Gilman	203 1 st Ave NW	Dodge Center	Our office incorrectly coded as non- homestead.	\$265
R23.100.2670 (2009 pay 10)	Jim Ronken	405 Main St W	Hayfield	Our office incorrectly coded as non- homestead.	\$226
R23.551.0080 (2009 pay 10)	Arllys Hoffmeyer	409 4 th St NE	Hayfield	Our office incorrectly coded as non- homestead.	\$259
R24.100.2570 (2009 pay 10)	Richard Folkestad	1109 7 th St W	Kasson	Our office incorrectly coded as non- homestead.	\$246
R24.121.6005 (2009 pay 10)	Brian Pitzenberger	1006 9 th St NW	Kasson	Our office incorrectly coded as non- homestead.	\$221
R25.426.1670 (2009 pay 10)	Darlene Reber	620 Jefferson St	West Concord	Our office incorrectly coded as non- homestead.	\$231
R26.018.0300 (2009 pay 10)	Rickie Jones	410 N State St	West Concord	Our office incorrectly coded as non- homestead.	\$241
R26.019.2500 (2008 pay 09)	Jeffrey Dorr	700 Highland St	West Concord	Total loss of home by fire on 6/4/09.	\$1,139
R26.019.2500 (2009 pay 10)	Jeffrey Dorr	700 Highland St	West Concord	Total loss of home by fire on 6/4/09.	\$1,108
R26.020.0100 (2009 pay 10)	William Mehling	701 S State St	West Concord	Our office incorrectly coded as non- homestead.	\$228

2008 and 2009
Assessments &
Classification
Changes Approved -
Continued

Motion adopted unanimously.

The County Attorney was not available to provide the Board with a legal update.

Legal Update

Commissioner Hanson provided a summary of the Human Services Committee report and action items.

Human Services
Committee Report

Motion by Hanson seconded by Erickson to approve Human Services actions consistent with Human Services resolution #95-10:

Human Services
Resolution #95-10
Approved

- Authorize payment of all claims and bills received in the prior month.
- Approve all Financial Assistance case actions taken in the prior month.
- Approve all Social Services case actions taken in the prior month.
- Approve destruction of closed cases listed for destruction in the prior month.

Motion adopted unanimously.

Commissioner Hanson provided a summary of the Public Safety Committee report and action items.

Public Safety
Committee Report

The Board reviewed the Sheriff's request to approve a Coroner change effective June 26, 2010 and a Coroner's Autopsy Agreement.

Coroner's Autopsy Agreement
Approved by
Resolution #2010-31

As of June 26, 2010 Barry Dibble's term of County Coroner will expire.

Per Minnesota State Statute 390.005 Subdivision 3, any coroner/medical examiner must be a forensic pathologist who is certified or eligible to be certified by the American Board of Pathology.

The Sheriff proposed that the county enter into an agreement with Mayo Clinic, Rochester for coroner services.

Mr. Trihey has conversed with all of the county's funeral home directors in the area, and they are all in favor of and feel that this would be the best choice for Dodge County.

It was noted that the Sheriff also compared services and costs from the following:

1. Regional Medical Examiner's Office of Hastings, Minnesota
2. Ramsey County Medical Examiner's Office
3. Mayo Clinic, Rochester

Sheriff Trihey was called and asked to explain the breakdown of expenses and why he preferred Mayo Clinic over the other two options.

Mr. Trihey reported that with Ramsey County there would be a flat fee of \$3,000 for coroner services, the county would be responsible for transporting the bodies to Ramsey County since they would not come here, there would be a \$2,000 charge per autopsy, any expenses associated with transporting the bodies would be at our expense, each death certificate would cost the county \$250, there would also be a separate fee for each toxicology test performed and all communication would take place over the phone since they would not come to Dodge County.

Commissioners wanted to know what triggered an autopsy being performed and who determines when one should be performed.

The Sheriff stated that for unwitnessed deaths or suspicious deaths an autopsy would be performed at the Sheriff or Coroner's request. Mr. Trihey noted that autopsies can also be requested by the family and that the expense of the autopsy would then be the family's responsibility, not the counties, since they requested it.

Mr. Trihey informed the Board that Hastings Regional Medical Examiner's Office would come down and train civilians to respond to the scene of a death and the trained civilian would then transport the deceased to Hastings in their vehicle. Hastings has estimated our budget cost for this service at \$47,000, this amount includes a number fees charged by Hastings.

The Sheriff stated that while Hastings offers great service, there is no cost savings to the county for choosing this option.

It was Mr. Trihey's opinion that the services offered by Mayo Clinic were a better choice for Dodge County.

Coroner's Autopsy Agreement
Approved by Resolution #2010-31
– Continued

Motion by Hanson seconded by Erickson to approve and authorize the Chair and Deputy Clerk to sign resolution #2010-31 in support of the Sheriff's Office entering into a Coroner's Autopsy Agreement with the Mayo Clinic, Rochester, Minnesota:

WHEREAS, the current Dodge County Coroner, Barry Dibble's term will expire on June 26, 2010, the Dodge County Sheriff's Office would like to enter into a Coroner's Autopsy Agreement by and between the County of Dodge ("Dodge County"), State of Minnesota, and Mayo Clinic Rochester ("MCR"), Rochester, Minnesota for the purpose of providing coroner services and autopsies; and

WHEREAS, the Dodge County Sheriff's Office wishes to enter into a Coroner's Autopsy Agreement and Minnesota Statute 12.27 authorizes governmental units to enter into such agreements; and

WHEREAS, the Board of County Commissioners may, by resolution, per Minnesota State Statute 390.005, state its intentions to fill the office of coroner by appointment to be effective by July 1, 2010 and is requesting MCR to perform the services of County Coroner under this agreement; and that any and all autopsies required by the Office of the Coroner shall be performed by the Division of Anatomic Pathology of the Department of Laboratory Medicine and Pathology of MCR; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members, accept and enter into this Coroner's Autopsy Agreement.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accepts the attached Coroner's Autopsy Agreement with Dodge County, State of Minnesota, and Mayo Clinic Rochester ("MCR") Rochester, Minnesota.

Resolution adopted unanimously.

The Board discussed the Sheriff's request to amend the jail rental contract.

Amendment to Jail Rental Contract
Approved

Due to the decrease in the Dodge County inmate population the Sheriff has requested authorization to reduce the number of jail beds contracted by Dodge County from 20 beds to 15 beds effective April 13, 2010.

Motion by Hanson seconded by Erickson to approve and authorize the Chair to sign the Amendment to Jail Rental Contract as presented. *Motion adopted unanimously.*

Commissioner Gray provided a summary of the Public Works Committee report and action items.

Public Works Committee Report

The Board reviewed the County Engineer's request to award Bridge Project SAP 20-599-099.

Bridge Project SAP
20-599-099
Awarded

Bids were opened on May 4, 2010 to construct Bridge No. 20J36 and the approach grading on Concord Township Road No. 80 (570th Street).

This is a planned project for the 2010 construction year and will be paid for using Township Bridge Funds. Costs have been estimated for this project; however, in order to preserve the bidding process, they are not available for public release at this time.

The following bids were received for Bridge Project SAP 20-299-099:

Swenke Company	\$ 99,594.00
Mathiowetz Construction	\$102,526.00
Fitzgerald Excavating	\$102,858.00
Landwehr Construction	\$104,400.38
Sunblad Construction	\$111,714.60

The apparent low bidder is Swenke Company at \$99,594.00.

Motion by Gray seconded by Alberts to approve and authorize awarding Bridge Project SAP 20-599-099 to the low bidder Swenke Company in the amount of \$99,594.00 with the County Engineer authorized to approve change orders and supplemental agreements up to 10% of the contract amount. *Motion adopted unanimously.*

Commissioner Tjosaas presented a summary of the Administration Committee report and action items.

Administration
Committee Report

Motion by Erickson seconded by Hanson to approve and authorize the April 27, 2010 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

04/27/10 Committee
of the Whole
Meeting Minutes
Approved

Motion by Alberts seconded by Erickson to approve and authorize the April 27, 2010 meeting minutes as presented. *Motion adopted unanimously.*

04/27/10 Meeting
Minutes Approved

Commissioners provided their agency reports. Commissioner Hanson attended a Ripley Ditch meeting, a High Speed Rail meeting, a Planning and Zoning meeting, a W.D.I. meeting, an Ashland Township meeting and a Southeast Water Joint Powers meeting. Commissioner Alberts attended an Extension meeting, a Planning meeting, a Semcac meeting, a Township Officers meeting and a retirement party for Judge Agerter. Commissioner Gray attended a County Township Officers meeting, a SCHRC meeting, a Ditch Joint Powers Board meeting and a Planning and Zoning meeting. Commissioner Erickson attended a Ripley Ditch Drainage meeting, a Cedar River Watershed District meeting, a Regional Radio Board/PSAP Committee meeting, a Dodge County Planning and Zoning meeting, a Special SCHA meeting, two retirement parties for Judge Agerter and a Dodge County Township Officers meeting. Commissioner Tjosaas attended an Extension meeting, a Township Officers meeting, a Planning and Zoning meeting, a retirement party for Judge Agerter and a Drug Court meeting.

Agency Reports

Motion by Alberts seconded by Gray to adjourn the meeting at 11:33 a.m. CDT.
Motion adopted unanimously.

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on May 25, 2010 at 9:30 a.m. CDT.

Next Regular Meeting**ATTEST:**

LYLE TJOSAAS
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: