

TUESDAY, MARCH 11, 2008

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2008-05

The Dodge County Board of Commissioners met in regular session March 11, 2008, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Klaus Alberts, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Klaus Alberts	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5

Members absent:

None

Also present:

David McKnight	County Administrator
Becky Lubahn	Deputy County Clerk
Paul Kiltinen	County Attorney

Motion by Tjosaas seconded by Hanson to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

Environmental Quality Director Mark Gamm informed the Board that members of the Land Use Task Force were present to provide the Board with a yearly report.

Land Use Task Force
Report

Norman Senjem, Task Force Facilitator, along with Task Force members Jackie Torrens and Mark Moenning were present to provide the Board with a summary of past and planned work.

Mr. Senjem reported that one year ago, in March 2007, the Dodge County Board of Commissioners reappointed the Land Use Task Force (LUTF), asking that they address the following three issues in order of priority: 1) Feedlot Setback Standards; 2) Manure Transportation and Land Application; and 3) Multiple Agricultural Districts. The LUTF initiated monthly meetings in April 2007 to resume its work of advising Dodge County on priority land use issues.

Land Use Task Force
Report - Continued

The Task Force Facilitator first reviewed the issue of feedlot setback standards. Mr. Senjem informed the Board that the LUTF concentrated on the county's current zoning ordinance, addressing the need for setback distances between residences and feedlots to be equal (reciprocal) whether the decision be the siting of a new feedlot or a new non-farm residence. The University of Minnesota's computer program for calculating setback distances based on predicted odor, called OFFSET, was examined in detail as the county was considering whether to incorporate it into its feedlot ordinance. After much discussion the LUTF advised the county that they should use OFFSET as a guide, not as a set rule prescribed in ordinance.

Mr. Senjem noted that manure application was examined next, with the MPCA describing its role and the county explaining its role in regulation and education. The LUTF judged that larger feedlots, greater than 1,000 animal units, are adequately managed through state permitting requirements and regular inspections. Smaller feedlot operators could benefit from stepped up education and technical assistance on manure application, using the state's new short form manure management planning guide.

The Task Force Facilitator stated that the last three meetings have approached more comprehensive planning issues related to multiple agricultural districts, the new and pressing issue of wind energy farms in Dodge County and opportunities that may be presented by initiation of the Stagecoach Trail. The LUTF views the three priority issues listed above as highly inter-related, for example, different setback distances could be defined for two or more agricultural districts. Furthermore, infrastructure needs and setback restrictions associated with wind tower farms appear to have serious implications for the mix of agricultural and residential land use in different parts of the county.

The LUTF proposes to devote the remainder of 2008 to addressing the following issues:

- **Wind towers.** Given the intense interest by developers in establishing wind farms in Dodge County, the LUTF believes it is urgent that the county learn what its potential regulatory role may be regarding land use and related issues, and consider how it wishes to influence the development of wind power in the county. In addition, the LUTF believes it is urgent that the county take steps to inform landowners about financial and legal aspects of wind towers so that they can make informed decisions on wind energy contracts. A better understanding of community based economic development (CBED) which the state has enabled in recent legislation is essential in this regard. LUTF members have learned of numerous legal and land use issues related to wind energy, such as setback distances required in wind tower leases, potential for resale of leases to out-of-state utilities and potential conflict between neighbors over wind rights.

Accordingly, the LUTF proposes that it devote time in 2008 to educating itself about wind energy issues, and providing input to Dodge County on ordinance revision, public education and other aspects of wind energy development related to land use. To begin, the following individuals agreed to convene between LUTF meetings to draft an education plan for itself and the public, for the county's consideration: Ken Olson, Rich Massey, Donny Smith, Mark Moenning, and Richard Masching.

Land Use Task Force
Report - Continued

- **Multiple Agricultural Districts.** The LUTF notes that significant differences exist across Dodge County that influence the ideal mix of agricultural and residential land uses. Therefore, the LUTF proposes to study examples where multiple ag districts have been implemented, and evaluate whether this approach, perhaps in combination with transferable development rights, might be a way to reduce friction between agricultural and residential land uses in Dodge County. The LUTF will report its views and recommendations to the county at the end of the year.
- **Feedlot Ordinance Revision.** The LUTF has dealt extensively with the issue of feedlots and manure management, and believes it can develop a recommendation for reciprocal setback distances between feedlots and non-farm residences which could be used in a revised feedlot ordinance.
- **Road damage from transport of agricultural loads (manure and grain).** The LUTF believes that damage to county and township roads is a continuing problem that needs to be addressed through better communication, potential upgrading of township roads, and requirements that those responsible for damage to roads take responsibility for fixing them. It will deliberate further on this issue and offer its thoughts to the county by year's end.

Commissioner Alberts commented that he is interested in multi agricultural district information and that he would be very interested in hearing what comes out of this committee on that subject.

There was a brief discussion on feedlots and reciprocal setbacks for feedlots.

The Board thanked the Land Use Task Force members for the report.

Mr. Gamm met with the Board to request a contract extension for hazardous waste services.

Contract Extension
with Olmsted County
for Hazardous Waste
Services Approved

The Environmental Quality Director informed the Board that Olmsted County operates a Regional Hazardous Waste Facility. Dodge, Goodhue and Wabasha counties currently contract with Olmsted County for hazardous waste collection and treatment services. Mr. Gamm reported that Dodge County's five-year contract with Olmsted County expired December 31, 2007.

Mr. Gamm noted that Olmsted County is currently negotiating its contract with the State of Minnesota which will affect the conditions of our contract with Olmsted. Therefore, the Environmental Quality Office wishes only to sign a one year extension of their contract. The Environmental Quality Director commented that the extension does not change any of our fees, costs or obligations.

Contract Extension with Olmsted County for Hazardous Waste Services Approved - Continued

Motion by Erickson seconded by Hanson to approve and authorize the Chairman of the Board, County Administrator and County Attorney to sign Contract Amendment #1 between Olmsted County and Dodge County for the Operation of a Household Hazardous Waste Management Program extending the term of the Hazardous Waste Management Program contract to December 31, 2008. *Motion adopted unanimously.*

The Environmental Quality Director shared with the Board his request to approve a grant agreement for the Feedlot III, Into the Home Stretch Project.

Feedlot III, Into the Home Stretch Project Agreement Approved

Mr. Gamm reported that the Southeast Minnesota Water Resources Board (SEMNRWB) has secured grant funding for the completion of Dodge County's long standing feedlot assistance project. The Environmental Quality Director stated that what began nearly five years ago as Feedlot I Project will now culminate as Feedlot III, Into the Home Stretch Project. The project provides technical assistance to feedlot operators who are planning to improve their feedlot to meet open lot regulations.

The Environmental Quality Director noted that as a member of the SEMNRWB, Dodge County is eligible to receive up to \$14,560 for expenses incurred during the project. To receive the money, we must sign a cooperative agreement with SEMNRWB. The term of the agreement ends on August 31, 2010. Mr. Gamm commented that in the past, we have used this money to hire Larry Berg as a private contractor to provide assistance to feedlot operators. Environmental Quality's plan is to continue this contractor relationship until the end of the project.

Motion by Hanson seconded by Tjosaas to approve and authorize the Chairman of the Board to sign an Agreement between the Southeast Minnesota Water Resources Board and Dodge County for the grant entitled Into the Home Stretch: Achieving Feedlot Runoff Control to Reduce Bacteria TMDL to Impaired Waters of the Lower Mississippi in Minnesota. *Motion adopted unanimously.*

Mr. Gamm discussed with the Board office space concerns in Environmental Quality office.

Temporary Relocation of Feedlot Officer to Ag Services Center in Dodge Center Approved

The Environmental Quality director informed the Board that for over a year they have not been able to fill a vacant clerk position because there is no office space available in their current location. Mr. Gamm's office has studied several options and believe that the following plan is best:

To free up office space in the courthouse, Environmental Quality proposes to temporarily relocate the Feedlot Officer to vacant office space located in the new Ag Service Center on Airport Road in Dodge Center. After discussions with Soil and Water Conservation District (SWCD) Board of Supervisors and staff, Mr. Gamm believes this move is best for the following reasons:

Temporary
Relocation of Feedlot
Officer to Ag
Services Center in
Dodge Center
Approved -
Continued

1. Good for Feedlot Operators: location already provides services to farmers, so feedlot assistance is logical extension of this service.
2. Gain in cooperation and information transfer with SWCD/NRCS.
3. Other counties do it this way with success; about 25% of the counties in Minnesota house the Feedlot Officer with the SWCD.

Mr. Gamm reported that the SWCD Board of Supervisors has agreed to rent one office space to Environmental Quality at their cost of \$190 per month. Environmental Quality plans to install a DSL line for internet service. The plan is to return the Feedlot Officer position to the courthouse in July of 2009.

Motion by Erickson seconded by Gray to approve and authorize Environmental Quality to temporarily relocate the Feedlot Officer to the new Ag Service Center on Airport Road in Dodge Center as requested at a cost of \$190 per month for rent. *Motion adopted unanimously.*

County Engineer Guy Kohlnhofer presented a request to re-approve the 2008 seasonal weight restrictions.

2008 Seasonal
Weight Restrictions
Amended by
Resolution #2008-15

Mr. Kohlnhofer reported that after the Board approved the 2008 seasonal weight restrictions at the February 12th meeting, it was discovered that CSAH 19 from 240th Avenue to the east county line should be increased from a seven ton per axle weight restriction to a nine ton per axle weight restriction.

The County Engineer noted that this change is being made as an agreement with Goodhue County.

Motion by Gray seconded by Tjosaas to approve and authorize the Chair and Deputy Clerk to sign resolution #2008-15 amending the 2008 seasonal weight restrictions:

WHEREAS, by the County Board of Commissioners of Dodge County, that due to deteriorations caused by snow, rain and the usual spring climatic conditions, county roads will be seriously damaged unless restrictions are placed on the vehicles operating thereon.

NOW THEREFORE BE IT RESOLVED, no person shall operate any vehicle or combinations of vehicles upon any County State Aid Highway or County Aid Road over the posted weight limit per axles, as defined by Minnesota Statute, Section 169.87 and as amended by the 1981-82 legislature, and not to exceed six tons per axle based on gross weight formulas except on roads restricted by bridges of lesser posted weight and those roads specified as follows:

10 TONS PER AXLE

2008 Seasonal
Weight Restrictions
Amended by
Resolution #2008-15
- Continued

- C.S.A.H. 1 described as follows:
Beginning at the junction of T.H. No. 14 and C.S.A.H. No. 1, thence southerly along C.S.A.H. No. 1 to its junction with C.S.A.H. 3 (Front Street), thence easterly along C.S.A.H.3 (Front Street), to its junction with Claremont's East Street, as designated on the original plat, and there terminating.
- C.S.A.H. 7 from T.H. 14 to C.S.A.H. 34 (Old T.H. 14)
C.S.A.H. 13 from T.H. 14 to 3,450 feet Southeast
C.S.A.H. 34 from T.H. 56 to 900 feet West of C.S.A.H. 25

9 TONS PER AXLE

- C.S.A.H. 1 from T.H. 14 to C.S.A.H. 24
C.S.A.H. 2 from the West County Line to C.S.A.H. 5
C.S.A.H. 3 from T.H. 30 to T.H. 14
C.S.A.H. 3 from East Street to 130th Ave (Front Street)
C.S.A.H. 5 from C.S.A.H. 2 to T.H. 30
C.S.A.H. 7 from C.S.A.H. 34 (Old T.H. 14) to the North County Line
C.S.A.H. 9 from C.S.A.H. 16 to C.S.A.H. 22
C.S.A.H. 11 from C.S.A.H. 16 to C.S.A.H. 22 West
C.S.A.H. 12 from C.S.A.H. 21 to T.H. 57
C.S.A.H. 13 from T.H. 30 to 3,450 feet Southeast of T.H. 14
C.S.A.H. 15 from T.H. 30 to C.S.A.H. 34
C.S.A.H. 16 from T.H. 56 to the East County Line
C.S.A.H. 17 from C.S.A.H. 16 to C.S.A.H. 22
C.S.A.H. 19 from 240th Ave to the East County Line
C.S.A.H. 20 from C.S.A.H. 1 to T.H. 56
C.S.A.H. 21 from C.S.A.H. 34 to C.S.A.H. 12
C.S.A.H. 22 from C.S.A.H. 9 to T.H. 57
C.S.A.H. 22 from C.S.A.H. 11 to the East County Line
C.S.A.H. 24 from the West County Line to T.H. 56
C.S.A.H. 25 from T.H.14 to C.S.A.H. 34 (Old T.H. 14)
C.S.A.H. 34 from 900 feet west of C.S.A.H. 25 to the East County Line
C.A.R. "N" (Industrial Park Blvd.) from T.H. 56 to C.A.R. "T"
C.A.R. "L" from T.H. 30 to 1.5 miles North

7 TONS PER AXLE

- C.S.A.H. 1 from the West County Line to C.S.A.H. 3 (Front Street in Claremont)
C.S.A.H. 4 from T.H. 56 to the East County Line
C.S.A.H. 5 from C.S.A.H. 24 to the North County Line
C.S.A.H. 5 from T.H. 30 to T.H. 14
C.S.A.H. 9 from the South County Line to C.S.A.H. 34 (Old T.H. 14)
C.S.A.H. 9 from C.S.A.H. 34 (Old T.H. 14) to C.S.A.H. 16
C.S.A.H. 10 from C.S.A.H. 5 to T.H. 56
C.S.A.H. 11 from C.S.A.H. 22 West to the North County Line
C.S.A.H. 12 from C.S.A.H. 9 to C.S.A.H. 21

7 TONS PER AXLE (continued)

2008 Seasonal
Weight Restrictions
Amended by
Resolution #2008-15
- Continued

- C.S.A.H. 15 from C.S.A.H. 34 to T.H. 57
- C.S.A.H. 18 from C.S.A.H. 11 to the East County Line
- C.S.A.H. 20 from the West County Line to C.S.A.H. 1
- C.S.A.H. 22 from C.S.A.H. 24 to C.S.A.H. 9
- C.S.A.H. 22 from T.H. 57 to C.S.A.H. 11
- C.S.A.H. 24 from T.H. 56 to the East County Line
- C.A.R. "G" from the West County Line to C.S.A.H. 1

Emergency vehicles of the public utilities used incidental to making repairs to its plant and equipment or fire apparatus vehicles shall be exempt from the provisions of this resolution.

The County Board authorizes the County Engineer to determine the effective date for road postings as he sees the need.
Resolution adopted unanimously.

Mr. Kohlhofer requested authorization to make final payment for SAP 20-611-011.

Final Pay for SAP 20-611-011 Approved

The County Engineer reported that SAP 20-611-011 was located on County Road 11 (now known as County Road E), south of County Road 16 and consisted of removing the intersection of County Road 11 and Highway 57 and constructing a cul-de-sac in its place. This segment of County Road 11 was designated as County Road E at the February 26, 2008 Board meeting.

The contractor for SAP 20-611-011 was Swenke Company, Inc. The project was completed on July 20, 2007. The final contract amount was \$33,528.00 with the final payment amount being \$1,726.71.

Motion by Gray seconded by Erickson to approve and authorize final payment for SAP 20-611-011 to Swenke Company, Inc. in the amount of \$1,726.71. *Motion adopted unanimously.*

County Administrator David McKnight presented for the Board's consideration a request to approve a strategic planning process.

Strategic Planning
Process Approved

Mr. McKnight reminded the Board that at their February 19, 2008 County Board Work Session they discussed the implementation of a strategic plan in Dodge County. At this meeting the Board agreed that this will be an in-house process that will involve work by the County Board, County Administrator and department heads.

During this work session the County Administrator shared with the Board examples of strategic plans from the League of Minnesota Cities and Dakota County to provide examples of what different government organizations have done in this area. Since that time Mr. McKnight has also reviewed a number of other strategic plans to get input on this issue.

Mr. McKnight proposed the following process for Dodge County's strategic planning process:

Strategic Planning
Process Approved -
Continued

1. County Board discusses and lists all types of potential goals for the county for 2008-2010. Originally discussed was a five year time line, but the County Administrator believes making this a three year plan to start with is more appropriate.
2. The County Administrator will categorize the goals into same/similar strategic goals for discussion by the County Board.
3. The County Board will discuss potential board objectives to be included in each strategic goal.
4. The County Administrator will take the draft strategic goals and board objectives to department heads and staff for review and comment.
5. Department heads and staff will discuss and list departmental actions to help achieve the board objectives.
6. The County Board, County Administrator and department heads will meet to discuss and agree upon the Dodge County Strategic Plan.

The County Administrator stated that if the Board is agreeable to this concept he will start to schedule time with the County Board to get this process started.

Mr. McKnight stated that there is obviously a great deal of work involved in the development of a strategic plan. The County Administrator noted that the six step process that he proposed should not fool anyone thinking it is not a lot of work. Mr. McKnight noted that the time commitment will be well worth it once the plan is complete.

It was the consensus of the Board that they agreed with the strategic planning process as presented by the County Administrator. The County Administrator noted that he will begin scheduling meetings with the Board to begin the strategic planning process.

The County Administrator reviewed with the Board his request to appoint a member and alternate to the Southeast Minnesota Regional Radio Board.

Appointments to
Southeast Minnesota
Regional Radio
Board Approved

Mr. McKnight reminded the Board that at their February 27, 2008 County Board meeting they approved participation in and a joint powers agreement with the Southeast Minnesota Regional Radio Board. This board will be responsible for formulating a regional radio board to provide for regional administration of enhancements to the Allied Radio Matrix for Emergency Response (ARMER) System owned and operated by the State of Minnesota and enhance and improve interoperable public safety communications.

At the February 27, 2008 County Board meeting the Board asked the County Administrator to find out some additional information on the board meetings, time commitments, etc. for the commissioners who are appointed either members or alternates to this board. At this time the only information that is available on meeting dates, time commitments, etc. is the information that was contained in the joint powers agreement. This information includes the following:

Appointments to
Southeast Minnesota
Regional Radio
Board Approved -
Continued

- One commissioner from each county shall be appointed as a member and one as an alternate.
- The board shall meet at least annually. The County Administrator assumes there will be many meetings during the next two years as this board gets established.
- The board shall establish a meeting schedule at their first meeting.
- Board members shall be appointed to one year terms. There is no limit to the number of terms a member can serve.
- The Open Meeting Law applies to this board.

Mr. McKnight believes the information that the Board is looking for to make a decision is yet to be determined. It will be determined by the members of the board, most likely at their first meeting. The County Administrator stated that at this point the County Board can appoint a member and an alternate to the board and make changes to the membership after the meeting schedule is set and time commitments are determined after the first meeting if necessary.

Motion by Gray seconded by Tjosaas to appoint Commissioner Erickson as the voting member and Commissioner Hanson as the alternate member to the Southeast Minnesota Regional Radio Board. *Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Boards consideration. Motion by Tjosaas seconded by Hanson to approve the following personnel actions:

Personnel Actions
Approved

A. Administration

A.1 Tobey Hicks – Information Systems Specialist
Authorization to employ at B24 step 8 \$15.99 to fill approved vacancy.
Effective Date: 3/17/08

A.2 Jean Allen – Account Technician - .9 FTE
Annual review.
Effective Date: 2/6/08

B. Human Services

B.1 Ann Adamson – Office Support Specialist
Regular status and step increase from A13 step 7 \$11.72 to A13 step 6 \$12.07.
Effective Date: 3/5/08

B.2 Zola Bennett – Case Aide
Step increase from B22 step 2 \$16.25 to B22 step 1 \$16.78.
Effective Date: 3/12/08

Personnel ActionsApproved –Continued**C. Recorder's Office**

C.1 Ann Bradford – Deputy Recorder
Annual review.
Effective Date: 2/13/08

C.2 Data Entry Person – Full-Time Temporary
Authorization to hire temporary FT employee at A12 step 11 \$10.70.
Effective Date: TBD (not to exceed 6 months)

D. Sheriff's Department

D.1 Stephanie French – Transport Officer – On-Call
Authorization to employ at B21 step 11 \$12.21 to fill approved vacancy.
Effective Date: 3/4/08

D.2 Lucy Wood – Transport Officer – On-Call
Authorization to employ at B21 step 11 \$12.21 to fill approved vacancy.
Effective Date: 3/4/08

D.3 Robert Hovland – Deputy Sheriff
Step increase from C41 48 month step \$22.26 to C41 60 month step \$23.01.
Effective Date: 3/11/08

E. Public Health

E.1 Marcia Miller – Language Interpreter – On-Call
Authorization to employ at B22 step 9 \$12.99 to fill approved vacancy.
Effective Date: 3/12/08

E.2 Teresa Bugarin – Family Support Worker – On-Call
Authorization to employ at A13 step 7 \$11.72 to fill approved vacancy.
Effective Date: 3/12/08

E.3 Robyn Warner – Case Aide
Six-month review.
Effective Date: 3/29/08

E.4 Shelly Beck – Administrative Secretary - .60 FTE
Authorization to employ at A13 step 6 \$12.07 to fill approved vacancy.
Effective Date: 3/26/08

F. Environmental Quality

F.1 Rita Cole – Secretary/Clerk - .65 FTE
Authorization to employ at A13 step 6 \$12.07 to fill approved vacancy.
Effective Date: 3/25/08

G. Highway Department

G.1 Seasonal Highway Engineering Intern (2)
Authorization to post and fill two positions not to exceed 6 months.
Effective Date: 3/11/08

G.2 Seasonal Highway Maintenance (4)
Authorization to post and fill four positions not to exceed 6 months.
Effective Date: 3/11/08

Motion adopted unanimously.

Taxpayer Services Director Rose Culbertson reviewed bills with the Board. Motion by Hanson seconded by Erickson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

Bills Approved

01	Revenue Fund	\$101,682.27
11	Human Services Fund	\$ 169.25
13	Road and Bridge Fund	\$ 15,478.24
16	Environmental Quality Fund	<u>\$ 50,914.19</u>
	Total	\$168,243.95

Motion adopted unanimously.

County Attorney Paul Kiltinen informed the Board that there were no new legal issues to report since the last update.

Legal Update

Commissioner Hanson presented a summary of the Human Services Committee report and action items.

Human Services Committee Report

Motion by Hanson seconded by Tjosaas to approve Human Services Action Item 1.1, payment of the bills as found on the bill payment list pursuant to resolution #95-10, to approve all Financial Assistance case actions as presented, all Social Services case actions with the reasons and actions as found in the individual case files, and to approve the destruction of the closed case files as found on the monthly closed case destruction list. *Motion adopted unanimously.*

Human Services Action Item 1.1

Commissioner Tjosaas presented a summary of the Public Safety Committee report and action items.

Public Safety Committee Report

Mr. Tjosaas reviewed the Sheriff's out of state training request. The Sheriff's Office is requesting approval for out-of-state training for deputies Krause and Valere. It was noted that this is optional training for both officers, meaning they have elected to attend this training on their own time. There will be no expense to Dodge County other than transportation and the possibility of a meal during travel. The training will take place at Camp Dodge in Johnston, Iowa. Tuition, board and meals during training are provided.

Out of State Training for Deputies Approved

Motion by Tjosaas seconded by Hanson to approve and authorize deputies Krause and Valere to attend Patrol Officers Response to Street Drugs training at Camp Dodge in Johnston, Iowa April 28 – May 2, 2008 as requested. *Motion adopted unanimously.*

The Board discussed the Sheriff's vehicle replacement request.

Sheriff's Office Vehicle Replacement Approved

The Sheriff requested authorization to order three new patrol replacement cars, and begin the search for a transport vehicle to replace our 2004 Intrepid. The Sheriff's Office wants to order three Impala police cars at a price of \$18,125.15 each. The order deadline for the Impala police cars is April 4, 2008. These cars will be replacing a 2001 Ford, a 2002 Ford, and a 2004 Ford. All three cars have 130,000+ miles. Also to be replaced is the 2004 Intrepid transport car. This vehicle has 141,000+ miles. The Sheriff's Office will be replacing this with a mini van type vehicle primarily because of the extra room needed.

Motion by Tjosaas seconded by Hanson to approve and authorize the Sheriff's Office to order three Impala police cars at a cost of \$18,125.15 per car plus tax and registration. Also included in the motion was authorization for the Sheriff's Office to begin the search to replace the 2004 Intrepid transport car. *Motion adopted unanimously.*

Sheriff's Office
Vehicle Replacement
Approved -
Continued

Commissioner Gray presented a summary of the Public Works Committee report and action items.

Public Works
Committee Report

The Board discussed the Environmental Educator's request to approve and sign the Grant Agreement with Triton Schools to hire CLIMB Theatre for classroom recycling presentations.

Grant Agreement
with Triton Schools
for Recycling
Education Approved

The Environmental Quality Department is trying to direct more effort toward recycling education. This office offered a grant opportunity to all county elementary schools to defray the cost of hiring the CLIMB Theatre to come to the schools and make classroom presentations on recycling. CLIMB has developed some very good classes and plays on recycling for elementary students.

The grant would offer \$475 (75%) of the total costs of one day of classroom presentations (seven classes, covering two grade levels). Triton Schools have indicated an interest in pursuing this opportunity.

Motion by Gray seconded by Erickson to approve and authorize the Chairman of the Board and County Administrator to sign an Environmental Grant Agreement with Triton Schools to support recycling education for elementary students. *Motion adopted unanimously.*

Commissioner Alberts presented a summary of the Administration Committee report and action items.

Administration
Committee Report

Motion by Erickson seconded by Gray to approve and authorize the February 26, 2008 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

02/26/08 Committee
of the Whole Meeting
Minutes Approved

Motion by Tjosaas seconded by Gray to approve and authorize the February 26, 2008 meeting minutes as corrected on page 55. *Motion adopted unanimously.*

02/26/08 Meeting
Minutes Approved

Commissioners provided their agency reports. Commissioner Hanson attended a Wind Energy meeting, a Township Officers meeting, a Southeast Water Resources meeting and a NEST Program meeting. Commissioner Alberts attended a Wind Energy meeting, a Child Care proclamation presentation, a Semcac meeting, an Extension meeting and a Township Officers meeting. Commissioner Gray attended a S.C.H.R.C. meeting, a Wind Energy meeting, a County Township Officers meeting and a Hayfield facility tour. Commissioner Erickson attended a Dodge County Nest Program 2nd Annual Anniversary celebration, a Dodge County Township Officers meeting, a Hayfield facility tour and a U of M Extension – the Experiment in Rural Cooperation meeting. Commissioner Tjosaas attended a Township Officers meeting, a Semcac meeting, a Wind Energy meeting and a Day Care meeting.

Agency Reports

The County Administrator informed the Board that he will be attending the Minnesota City/County Management Association (MCMA) three day annual conference at the Grand View Lodge in Nisswa, Minnesota May 7-9, 2008. It was the consensus of the Board to allow Mr. McKnight to attend this training with the training costs over \$500.

County Administrator
Conference
Attendance
Discussed

Motion by Gray seconded by Erickson to adjourn the meeting at 11:11 a.m. CDT.
Motion adopted unanimously.

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on March 25, 2008 at 9:30 a.m. CST.

Next Regular
Meeting

ATTEST:

KLAUS ALBERTS
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: