

TUESDAY, FEBRUARY 14, 2017

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2017-04

The Dodge County Commissioners met in regular session February 14, 2017, in the Commissioner's Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. CST. Chair Tim Tjosaas called the meeting to order at 9:30 a.m. CST.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	Rodney Peterson	District #3
	Rhonda Toquam	District #4
	David Kenworthy	District #5

Members absent: None

Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy Clerk
	Paul Kiltinen	County Attorney

The Board was informed items 1.5 and 1.6 on the Consent Agenda are being pulled and will be acted on under the Administration Committee report.

Amended Agenda
Approved

Motion by Peterson seconded by Kenworthy to approve and adopt the agenda as amended. *Motion adopted unanimously.*

Motion by Peterson seconded by Toquam to approve the following Consent Agenda items:

Consent Agenda
Items Approved

- 1.1 January 24, 2017 Committee of the Whole meeting minutes.
- 1.2 January 24, 2017 meeting minutes.
- 1.3 Liquor and Sunday Sale license for the Zumbro Valley Recreation Club for calendar year 2017, pending the approval of the County Attorney and County Sheriff.
- 1.4 Gambling Permit for the Byron Sportsmen and Conservation Club.
- 1.7 Appointment of Steve Gray to the Parks and Trails Committee in place of Dick Leonard.
- 1.8 2017 seasonal supply bids as recommended.
- 1.9 Permitting of Hayfield trail as proposed.

Motion adopted unanimously.

EDA Director Tom Monson presented for the Board's consideration a request to approve a countywide housing study.

Countywide Housing Study Discussed

Mr. Monson reported Dodge County staff hosted a Council of Governments meeting on September 29, 2016 to introduce preliminary discussions on two countywide studies that would involve each local government unit within the county. The meeting focused on gauging interest in a countywide housing study. Staff and committee level follow up meetings have been held. Cities have noted interest in more specific proposals, and the County EDA and Planning Commission approved recommendations in favor of issuing a Request for Proposals.

The EDA Director shared summary, purpose, timeline and cost information related to the proposed housing studies.

Commissioner Peterson wanted to know if DMC money would be available to help pay for the study.

Mr. Monson stated probably not, DMC funding is primarily private and would not be available for this type of study.

Budgeting for the project was discussed. The EDA Director reported the county wouldn't be billed for the study until 2018.

The Board briefly discussed the upcoming Strategic Planning Session. It was suggested that Mr. Monson come back to further discussion his request to complete a housing study after the Board has held their Strategic Planning Session in March or April.

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel Actions Approved

Motion by Allen seconded by Kenworthy to approve the following personnel actions:

A. Highway

- A.1 Mary Greening – Assistant Zoning Administrator/Administrative Assistant
Annual review.
Effective Date: 2/28/17

B. Land Records

- B.1 Kim Walstad – Senior Clerk
Annual review.
Effective Date: 11/8/16

Motion adopted unanimously.

Taxpayer Services Director Rose Culbertson reviewed bills with the Board.

Bills Approved

Motion by Peterson seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 123,753.00
13	Road and Bridge Fund	\$ 91,795.69
16	Environmental Quality Fund	\$ 80,750.27
83	Forfeit Land Fund	\$ <u>300.00</u>
	Total	\$ 296,598.96

Motion adopted unanimously.

Ms. Culbertson reviewed with the Board a property tax penalty abatement request from Rachel Gartner. Ms. Gartner has submitted a request to abate the penalty and interest for the 2016 taxes on one of her ag parcels in Claremont Township.

Gartner Property
Tax Abatement
Request Denied

The Taxpayer Services director stated although the Finance Office empathizes with Ms. Gartner’s situation, it is her recommendation, to remain consistent with past decisions, that this request be denied.

Motion by Peterson seconded by Allen to deny the property tax penalty abatement request from Rachel Gartner. *Motion adopted unanimously.*

County Administrator Jim Elmquist presented for the Board’s consideration the year end financials for 2016.

Year End Financials
for 2016 Reviewed

Ms. Culbertson and Finance Director, Lisa Kramer were available to answer questions.

The Board thanked Mr. Elmquist, Ms. Culbertson and Ms. Kramer for the information.

Ms. Kramer met with the Board to discussion Auditor Warrant delegation.

Auditor Warrant
Delegation Approved

Motion by Allen seconded by Peterson to approve and authorize the payment of incidental and necessary expenses by authorization of the Finance Office approved by an Auditor Warrant for the following qualified bills, salaries, wages, benefits, related withholdings, previously presented Commissioner Warrants, training, conferences and related travel expenses, witness expenses, background checks necessary for employment, utility bills i.e. (water, sewer, electrical), postage, vehicle registration/tabs, telephone, freight, claims approved by other authorized boards, claims that are due and would incur interest and penalties, and any claims authorized by state statutes, and various state agencies pursuant to MS 384.13, 375.16., 378.18, 471.38 Subd. 2. The Board may review the Auditor’s Register and Payroll register monthly to determine appropriate payments of these incidental expenses. *Motion adopted unanimously.*

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

The Chair recessed the meeting at 10:01 a.m. CST.

Meeting Recessed

The Chair reconvened the meeting at 10:09 a.m. CST.

Meeting
Reconvened

Environmental Services Director Mark Gamm discussed with the Board his request to approve a Waste-to-Energy Service Charge.

Waste-to-Energy
Service Charge
Increase Supported

In accordance to Solid Waste Ordinance No. 6, waste generators currently pay a Waste-to-Energy (WTE) Service Charge. The WTE Service Charge pays for waste management services provided by the county. The county has not adjusted the WTE Service Charge since April 1, 2014.

The county’s fee for WTE and landfill disposal services will increase from \$113/ton to \$118/ton on May 1, 2017. As a result, the cost of operating the county’s Transfer Station will increase by \$40,000 per year. To cover this expense, the 2017 Transfer Station Budget reflects an increase to the WTE Service Charge.

Environmental Services estimates the proposed WTE Service Charge increase will add about \$0.50 to \$1.00 per month to the garbage bill of a typical household. They do not anticipate a need to increase the WTE Service Charge in 2018.

Mr. Gamm reported the County Board may adjust the WTE Service Charge by resolution following Public Notice. If adopted, Environment Services will recommend an effective date of May 1, 2017.

Motion by Allen seconded by Toquam to approve and authorize Environmental Services to post a notice to the public that the county will consider an increase to the WTE Service Charge at the County Board’s regular meeting on March 14, 2017. *Motion adopted unanimously.*

Mr. Gamm presented for the Board’s consideration a resolution to revise the Waste Management Service Charge.

Waste Management
Service Charge
Revision Approved
by Resolution
#2017-08

Since 1991, Dodge County has implemented a Waste Management Service Charge payable with real estate taxes.

The current Service Charge is \$24/year for each residential dwelling unit and for each commercial/industrial parcel containing a structure.

In the 2017 budget, the Service Charge pays for:

- Recycling Collection at 10 Drop-off Locations.
- The Recycling Center and Operation.
- Hazardous Waste Services and Management.
- Leaf and Organics Composting.
- Complaint Investigation and Ordinance Enforcement.
- Public Education and Planning.

The Environmental Services Director reported the approved 2017 Budget includes revenue from a \$26/year Service Charge. The last time they revised their Service Charge was 2013. The primary reason for the increase is to cover cost of inflation over last four years.

Waste Management Service Charge Revision Approved by Resolution #2017-08 - Continued

Commissioner Peterson offered the following resolution (#2017-08), seconded by Commissioner Kenworthy:

Waste Management Service Charge Revision

WHEREAS, in 1991, pursuant to Minnesota Statute Sec. 400.08, Dodge County adopted the Waste Management Fee Ordinance to implement a charge to implement a charge for waste management services such as recycling and household hazardous waste; and

WHEREAS, Subsection 4 of the Ordinance authorized the Dodge County Board to establish or revise rate schedules for Services Charges; and

WHEREAS, the County Board has reviewed the costs of waste management services and determines them to be fair and reasonable.

THEREFORE; BE IT RESOLVED, that Dodge County will revise the Service Charge for waste management activities in the county and such charges will be payable with real estate taxes.

BE IT FURTHER RESOLVED, that beginning February 14, 2017, the Service Charge will be \$26 per year per Unit Value assigned below:

<u>Property Description</u>	<u>Unit Value</u>
Agriculture/Residential	1.0
Residential/Homestead	1.0
1-3 Units	1.0
4-5 Units	4.0
6 or More Units	6.0
Mobile Homes	1.0
Commercial/Industrial	1.0
Tax Exempt Properties	0.0

Resolution adopted unanimously.

Mr. Gamm and Assistant Solid Waste Administrator Rita Cole reviewed with the Board a request to approve 2017 Hauler Licenses.

2017 Hauler's License Approved by Resolution #2017-09

Commissioner Allen offered the following resolution (#2017-09), seconded by Commissioner Peterson:

2017 Hauler's License

WHEREAS, the following waste haulers have applied for a license to collect and transport solid waste in Dodge County:

Veit Container Corp., Waste Management Inc., Hometown Haulers LLC, Gibson Sanitation LLC, Garbage Man of Rochester LLC, Skjeveland Enterprises, Freeborn County Co-op Oil, and Advanced Disposal Services.

2017 Hauler's License Approved by Resolution #2017-09 - Continued

WHEREAS, the Dodge County Environmental Services Department has reviewed the hauler's application and supplemental information and finds that it meets requirements set forth in Dodge County Solid Waste General Ordinance No. 1.

THEREFORE, BE IT RESOLVED; that the Dodge County Board of Commissioners grants a license to collect and transport solid waste in Dodge County for a period from February 15, 2017 through February 14, 2018 to the following haulers:

Veit Container Corp., Waste Management Inc., Hometown Haulers LLC, Gibson Sanitation LLC, Garbage Man of Rochester LLC, Skjeveland Enterprises, Freeborn County Co-op Oil, and Advanced Disposal Services.

BE IT FURTHER RESOLVED that the enforceable conditions of each license is as follows:

1. The licensee will comply with all provisions of Dodge County Ordinance and state law.
2. The licensee will pay Transfer Station Tipping Fee and Waste-to-Energy Service Charge as determined by Dodge County.

Resolution adopted unanimously.

Zoning Administrator Melissa DeVetter discussed with the Board the appointment of Board of Adjustment members.

Board of Adjustment Members Appointed

Motion by Peterson seconded by Allen to appoint the following five members to the Board of Adjustment:

Ken Folie, Walter Wyttenbach, Beth Davis, James Hruska, and Dean Schuette

The terms of the appointments will be for one year after which time the Board of Adjustment members will determine how they want to stagger their appointments.

Motion adopted unanimously.

Zoning Administrator Melissa DeVetter presented for the Board's consideration the February 1, 2017 Planning Commission recommendations.

Zoning Ordinance Amendment #17-01 – Chapters 8, 10, 11, 12, 13 Approved by Resolution #2017-10

Zoning Amendment –ZA#17-01 was discussed.

Zoning Amendment –ZA#17-01

The first public hearing is to consider a Zoning Amendment to the Dodge County Zoning Ordinance. The proposal is to repeal and replace language pertaining to height limits in Chapters 8, 10, 11, 12, and 13.

The Planning Commission recommends approval as presented.

Commissioner Peterson offered the following resolution (#2017-10), seconded by Commissioner Toquam:

Zoning Ordinance
Amendment #17-01
– Chapters 8, 10, 11,
12, 13 Approved by
Resolution #2017-10
- Continued

Zoning Ordinance Amendment – Chapters 8, 10, 11, 12, 13

WHEREAS, the general district provisions of the Dodge County Zoning Ordinance specify a maximum height of structures associated with permitted, conditional, and interim uses; and

WHEREAS, some of the structures for the uses allowed in these districts cannot meet these maximum height restrictions due to the nature of the use; and

WHEREAS, this situation results in the need for variances to be issued by the Board of Adjustment for uses that would otherwise be allowed if they could meet the criteria for granting the permit; and

WHEREAS, this creates confusion and an uncertainty for allowable uses; and

WHEREAS, Dodge County has not adopted the Minnesota State Building Code; and

WHEREAS, building plans, including the height of buildings, is not currently requested as part of a Zoning Permit application nor verified during a zoning inspection which relates to meeting setbacks; and

WHEREAS, there are currently zoning overlay districts (Shoreland and Airport) in more critical areas where height limitations are already regulated and do require verification; and

WHEREAS, a summary of the proposed amended language of Chapters 8, 10, 11, 12, & 13 have been published in the legal newspaper on January 11th, 2017 and posted upon the county website; and

WHEREAS, a public hearing on the proposed amendments was held by the Dodge County Planning Commission on February 1st, 2017; and

WHEREAS, the Planning Commission recommended approval of the amendments to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the Planning Commissions’ ordinance recommendations at its February 14th, 2017 meeting.

THEREFORE BE IT RESOLVED, the Dodge County Board adopts the amendments to Chapter 8, 10, 11, 12 & 13 of the Dodge County Zoning Ordinance as approved on February 14th, 2017.
Resolution adopted unanimously.

Zoning Amendment –ZA#17-02 was discussed.

Zoning Ordinance
Amendment #17-02
– Chapters 5,7
Approved by
Resolution #2017-11

Zoning Amendment –ZA#17-02

The second public hearing is to consider a Zoning Amendment to the Dodge County Zoning Ordinance. The proposal is to move and renumber Chapter 7: General Zoning District Rules of Application to Chapter 5 and rename Chapter 7 to Chapter 7: Hamlet District and replace with new language.

The Planning Commission recommends approval as presented.

Commissioner Peterson offered the following resolution (#2017-11), seconded by Commissioner Allen:

Zoning Ordinance Amendment – Chapters 5, 7

WHEREAS, unincorporated historic communities of Wasioja and Old Concord were platted with small lots and streets in the mid 1800's, prior to the adoption of zoning in Dodge County; and

WHEREAS, these communities were rezoned to Rural Residential in 1995 under the Dodge County Zoning Ordinance; and

WHEREAS, the Rural Residential Zoning District performance standards adopted in 1995 did not consider the unique existing circumstances of the established historic communities; and

WHEREAS, rezoning these historic communities to Rural Residential resulted in the majority of properties becoming legal nonconformities due to the inability to comply with criteria that could not be met; and

WHEREAS, nonconformities are regulated under Chapter 6 of the Dodge County Zoning Ordinance and Minnesota Statutes 394.36 which limit and restrict the improvement of nonconforming properties; and

WHEREAS, the performance standards applied substantially increased the need for variances due to nonconforming status of the properties; and

WHEREAS, the variance process is costly and indeterminate which further limits the maintenance and improvement of properties in these areas; and

WHEREAS, the proposed new Hamlet Zoning District performance standards will result in a reduction of the number of nonconformities and a reduction in the need for variances while adequately protect health, safety and welfare and preserving the character of the established historic communities; and

WHEREAS, the Dodge County Board of Commissioners approved of proceeding with the zoning amendments at its January 28th, 2014 Committee of the Whole meeting; and

WHEREAS, Concord Township has reviewed and approved of the proposed changes at the public hearing and the regular township meeting held on October 13th, 2016; and

WHEREAS, a summary of the proposed amended language of Chapters 5 and Chapter 7 have been published in the legal newspaper on January 11th, 2017 and posted upon the county website; and

Zoning Ordinance
Amendment #17-02
– Chapters 5,7
Approved by
Resolution #2017-11
- Continued

WHEREAS, a public hearing on the proposed amendments was held by the Dodge County Planning Commission on February 1st, 2017; and

WHEREAS, the Planning Commission recommended approval of the amendments to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the Planning Commissions’ ordinance recommendations at its February 14th, 2017 meeting.

THEREFORE BE IT RESOLVED, the Dodge County Board repeals the existing language of Chapter 7 (Zoning District Rules of Application) and moves this language to Chapter 5 (Reserved for Future Use). The Board also adopts the new language of Chapter 7 (Hamlet District) and rezones the unincorporated community of Old Concord to Hamlet Zoning District as approved on February 14th, 2017.

Resolution adopted unanimously.

Ms. DeVetter reviewed with the Board Dodge Sun LLC/Sullivan – Cup #16-01.

CUP #16-01
(Extension)
Approved

Commissioner Peterson expressed his frustration with individuals starting the CUP process and not having their paperwork in order which delayed the project and also prevented others from having an opportunity to develop in the area.

Motion by Allen seconded by Kenworthy to approve of the following action of the Planning and Zoning Commission as reviewed on February 1, 2017 with the reasons, recommendations and conditions as found in the individual permit:

Dodge Sun LLC / Sullivan –CUP#16-01 (extension)

The Planning recommends approval of a one year extension. CUP#16-01 would be extended from March 8, 2017 to March 8, 2018 with the following conditions:

1. Dodge County Zoning Permit shall be obtained before construction.
2. No structures or fill are permitted within the FEMA 100 year floodplain.
3. Operation will comply with all local, state, and federal regulation regarding the use and activities performed on site.
4. The use applies only to the approximately 50 acre site where the solar farm is proposed as identified in preliminary site plan PV-01 dated 2/3/16. Any change involving the enlargement, intensification or expansion of the use or similar changes not specifically permitted by the CUP shall require an amended CUP to be issued by the County Board.

5. The use shall comply with Section 17.19 (Nuisance Standards). The permittee shall designate an individual present on the site during construction activities to receive and address calls regarding nuisance complaints such as noise, dust, waste management or other concerns/issues. Signs with the contact information of the designated individual should be posted near the site at a highly visible location and the contact information for the individual should be provided to the Department. The permittee shall notify the Environmental Services Department of any complaints received and their efforts to address the issue. Nuisance complaints may result in review of the CUP by the Planning Commission.
6. The permittee shall obtain the appropriate stormwater permit(s) from MPCA. A copy of the permit and Stormwater Pollution Prevention Plan (SWPPP) shall be on file with the CUP in the Environmental Services Office. The name and phone number of the individual responsible for installation, maintenance and monitoring of the stormwater practices shall be provided to the Department.
7. An annual performance report on the solar farm shall be provided to the Environmental Services Department and the City of Kasson by January 31st of each calendar year.
8. The solar farm shall meet the Performance Standards of Section 16.46.2 of the Dodge County Zoning Ordinance.
9. A Decommissioning Plan including financial assurance which complies with Section 16.46.3 of the Dodge County Zoning Ordinance shall be submitted to the Environmental Services Department to be on file with the CUP. Dodge County shall be the holder of the required decommissioning performance bond or escrow account.

CUP #16-01
(Extension)
Approved -
Continued

Motion adopted, Tjosaas, Allen, Toquam, Kenworthy aye, Peterson nay.

Commissioner Kenworthy presented a summary of the Public Works Committee report and action items.

Public Works
Committee Report

The Board discussed the County Engineer’s request to approve 2017 spring load restrictions.

2017 Spring Load
Restrictions
Approved by
Resolution #2017-12

Commissioner Allen offered the following resolution (#2017-12), seconded by Commissioner Kenworthy:

2017 Seasonal Weight Restrictions

BE IT RESOLVED, by the County Board of Commissioners of Dodge County, that due to deteriorations caused by snow, rain and the usual spring climatic conditions, county roads will be seriously damaged unless restrictions are placed on the vehicles operating thereon;

NOW, THEREFORE, no person shall operate any vehicle or combinations of vehicles upon any County State Aid Highway or County Aid Road over the posted weight limit per axles, as defined by Minnesota Statute, Section 169.87 and as amended by the 1981-82 legislature, and not to exceed six tons per axle based on gross weight formulas except on roads restricted by bridges of lesser posted weight and those roads specified as follows:

10 TONS PER AXLE

C.S.A.H. 1 and C.S.A.H. 3 described as follows:

Beginning at the junction of T.H. No. 14 and C.S.A.H. No. 1, thence southerly along C.S.A.H. No. 1 to its junction with C.S.A.H. 3 (Front Street), thence easterly along C.S.A.H.3 (Front Street), to its junction with Claremont's East Street, as designated on the original plat, and there terminating.

C.S.A.H. 7 from T.H. 14 to C.S.A.H. 34 (old T.H. 14)
 C.S.A.H. 13 from T.H. 14 to 3450 feet Southeast
 C.S.A.H. 17 from C.S.A.H. 16 to C.S.A.H. 22
 C.S.A.H. 25 from T.H. 14 to C.S.A.H. 34 (Old T.H. 14)
 C.S.A.H. 34 from T.H. 56 to C.S.A.H. 25
 C.A.R. R from cul-de-sac to T.H. 56

2017 Spring Load
Restrictions
Approved by
Resolution #2017-12
- Continued

9 TONS PER AXLE

C.S.A.H. 1 from T.H. 14 to C.S.A.H. 24
 C.S.A.H. 2 from the West County Line to T.H. 56
 C.S.A.H. 3 from T.H. 30 to T.H. 14
 C.S.A.H. 3 from East Street to 130th Ave
 C.S.A.H. 4 from T.H. 56 to the East County Line
 C.S.A.H. 5 from C.S.A.H. 2 to T.H. 14
 C.S.A.H. 7 from C.S.A.H. 34 (Old T.H. 14) to the North County Line
 C.S.A.H. 9 from T.H. 14 to C.S.A.H. 22
 C.S.A.H. 10 from C.S.A.H. 3 to C.S.A.H. 5
 C.S.A.H. 11 from C.S.A.H. 16 to C.S.A.H. 19
 C.S.A.H. 12 from C.S.A.H. 9 to T.H. 57
 C.S.A.H. 13 from T.H. 30 to 3450 feet Southeast of T.H. 14
 C.S.A.H. 15 from T.H. 30 to C.S.A.H. 34
 C.S.A.H. 16 from T.H. 56 to C.S.A.H. 17
 C.S.A.H. 19 from 240th Ave to the East County Line
 C.S.A.H. 20 from C.S.A.H. 1 to T.H. 56
 C.S.A.H. 21 from C.S.A.H. 34 to C.S.A.H. 12
 C.S.A.H. 22 from C.S.A.H. 24 to C.S.A.H. 17
 C.S.A.H. 24 from the West County Line to C.S.A.H. 22
 C.S.A.H. 34 from C.S.A.H. 25 to the East County Line
 C.A.R. "N" (Industrial Park Blvd.) from T.H. 56 to C.A.R. "T"
 C.A.R. "T" from C.A.R. "N" to C.S.A.H 4

7 TONS PER AXLE

C.S.A.H. 1 from the West County Line to C.S.A.H. 3 (Front Street in Claremont)
 C.S.A.H. 5 from C.S.A.H. 24 to the North County Line
 C.S.A.H. 9 from the South County Line to T.H. 14
 C.S.A.H. 10 from C.S.A.H. 5 to T.H. 56
 C.S.A.H. 15 from C.S.A.H. 34 to T.H. 57
 C.S.A.H. 18 from C.S.A.H. 11 to C.S.A.H. 17
 C.S.A.H. 20 from the West County Line to C.S.A.H. 1
 C.S.A.H. 24 from C.S.A.H 22 to the East County Line
 C.A.R. "G" from the West County Line to C.S.A.H. 1
 C.A.R. "L" from T.H. 30 to 1.5 miles North

Emergency vehicles of the public utilities used incidental to making repairs to its plant and equipment or fire apparatus vehicles shall be exempt from the provisions of this resolution.

2017 Spring Load Restrictions
Approved by Resolution #2017-12
- Continued

The County Board authorizes the County Engineer to determine the effective date for road postings and to lower a road posting due to road conditions as he sees the need.

Resolution adopted unanimously.

Commissioner Tjosaas presented a summary of the Administration Committee report and action items.

Administration Committee Report

The Board discussed the 2016 Fleet Report.

2016 Fleet Report Discussed

The Board reviewed the IT Director's camera server replacement request.

Camera Server Replacement
Approved

IT Director Tobey Hicks was available to comment on the request.

Motion by Allen seconded by Kenworthy to approve and authorize the IT Director to purchase a camera server from Dell as requested at a cost of \$15,847.43. *Motion adopted unanimously.*

Mr. Hicks discussed with the Board his request to replace the county's firewall.

Firewall Replacement
Approved

Motion by Peterson seconded by Allen to approve and authorize the IT Director to spend a total of \$8,005.00 with TechRight Services to replace the county's firewall. *Motion adopted unanimously.*

Commissioners provided their agency reports. Commissioner Allen attended a COG meeting, an Extension meeting, a Kasson-Mantorville open house and a Building Committee meeting. Commissioner Kenworthy attended a County Government 101 training session, a Dodge-Steele Community Health Board meeting, a Triton COG meeting, a Kasson-Mantorville School open house and an ECB Radio meeting. Commissioner Peterson attended a joint Dodge-Steele Health meeting, a Dodge County Planning meeting, a MNPrairie initial audit in-brief, a Kasson-Mantorville High School dedication, a ZWP speaker presentation on 1W1P, a meeting with the Fair group and 4-Seasons and a Kasson-Mantorville COG meeting. Commissioner Tjosaas attended a Parks & Trails meeting, a Community Health Board meeting, a Kasson-Mantorville COG meeting, a MNPrairie Policy Committee meeting, a County Audit Closeout & Initial meeting and a Kasson-Mantorville High School open house. Commissioner Toquam attended a County Government 101 Commissioner Training session, a Dodge-Steele Community Health Board meeting, an Extension meeting, a Workforce Development meeting and a Kasson-Mantorville High School open house.

Agency Reports

County Administrator Jim Elmquist provided the Board with a County Administrator update.

County Administrator Update

Motion by Peterson seconded by Kenworthy to adjourn the meeting at 10:59 a.m. CST. *Motion adopted unanimously.*

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on February 28, 2017 at 5:00 p.m. CST.

Next Regular Meeting

ATTEST:

**TIM TJOSAAS
CHAIR, COUNTY BOARD**

**BECKY LUBAHN
DEPUTY CLERK**

DATED: