

**TUESDAY, JANUARY 24, 2017**

**UNAPPROVED MINUTES OF THE  
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2017-02 C.O.W.**

The Dodge County Commissioners met in Committee of the Whole January 24, 2017, in the County Board Room at the Dodge County Government Services Building, Mantorville, MN, at 4:30 p.m. CST. Chair Tim Tjosaas opened the meeting at 4:33 p.m. CST.

Meeting Convened

The Chair acknowledged those present:

Those Present

|                  |                 |                      |
|------------------|-----------------|----------------------|
| Members present: | Tim Tjosaas     | District #2          |
|                  | Rodney Peterson | District #3          |
|                  | Rhonda Toquam   | District #4          |
|                  | David Kenworthy | District #5          |
| Members absent:  | John Allen      | District #1          |
| Also present:    | Jim Elmquist    | County Administrator |
|                  | Becky Lubahn    | Deputy Clerk         |
|                  | Paul Kiltinen   | County Attorney      |

Emergency Management Director Matthew Maas shared with the Board Dodge County's disaster declaration process.

Disaster Declaration  
Process Reviewed

Mr. Maas reported over the last few years there have been significant changes to the disaster declaration process. One of the primary changes being the addition of state assistance for smaller scale disasters that may not meet the federal thresholds.

The Emergency Management Director stated he wanted to take some time to review this process with the Board to ensure that everyone has a good understanding of the county's roles and responsibilities.

Commissioner Allen arrived to the meeting at 4:35 a.m. CST.

Commissioner Allen  
Arrived

Mr. Maas presented a slide show which further detailed Dodge County's disaster declaration process.

Disaster Declaration  
Process Reviewed -  
Continued

The Emergency Management Director stressed the importance of timely processing of damage estimates to the state and federal governments.

Commissioner Tjosaas wanted to know if the preliminary damage assessment numbers could be adjusted if needed once reported.

Mr. Maas stated the preliminary numbers reported can always be adjusted if needed.

The Chair adjourned the meeting at 4:59 p.m. CST.

Meeting Adjourned

**ATTEST:**

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**TIM TJOSAAS**  
**CHAIR, COUNTY BOARD**

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**BECKY LUBAHN**  
**DEPUTY CLERK**

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**DATED:**