

**TUESDAY, MARCH 15, 2016**

**APPROVED MINUTES OF THE  
COUNTY BOARD OF COMMISSIONERS SPECIAL SESSION HELD**

**STATE OF MINNESOTA)  
DODGE COUNTY)**

**FAIRVIEW CARE CENTER  
DODGE CENTER, MN**

**2016-02 Special**

The Dodge County Board of Commissioners met in special session March 15, 2016, at the Fairview Care Center, Dodge Center, MN at 9:45 a.m. CDT. Chair Steven Gray called the County Board of Commissioners meeting to order at 9:45 a.m. CDT.

Meeting Convened

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present: John Allen District #1

Tim Tjosaas District #2

Steven Gray District #5

Members absent: Rodney Peterson District #3

David Erickson District #4

Also present: Jim Elmquist County Administrator

Motion by Tjosaas seconded by Allen to approve the agenda as presented.  
*Motion adopted unanimously.*

Agenda Approved

County Administrator Jim Elmquist met with the Board to discuss his request to consider wage adjustments for duties performed in the absence of an Administrator.

Temporary Wage  
Adjustments for  
Duties Performed  
in the Absence of a

Mr. Elmquist reminded the Board that in a previous discussion, it was stated that during the transition between Administrators, the duties of the position would be performed by the Finance Director, the Employee Relations Director, and the Deputy Clerk when possible.

County  
Administrator  
Approved

The County Administrator noted in October of 2009, this transitional issue was addressed in this manner with the same personnel but due to the higher level of responsibility, the positions were granted an hourly wage differential to address the additional duties. Mr. Elmquist proposed a \$2/hour increase wage adjustment to the Finance Director, Employee Relations Director, and the Deputy Clerk to conclude at the time a new Administrator commences his or her tenure.

Motion by Gray seconded by Tjosaas to approve a \$2/hour wage increase for the Employee Relations Director, Finance Director, and the Deputy Clerk in the absence of a County Administrator. *Motion adopted, Gray, Tjosaas aye, Allen nay.*

Motion by Tjosaas seconded by Allen to adjourn the meeting at 9:50 a.m. CDT.  
*Motion adopted unanimously.*

Meeting Adjourned

**ATTEST:**

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**STEVEN GRAY**  
**CHAIR, COUNTY BOARD**

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**JIM ELMQUIST**  
**CLERK**

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**DATED:**