

**TUESDAY, FEBRUARY 23, 2016**

**APPROVED MINUTES OF THE  
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2016-04 C.O.W.**

The Dodge County Commissioners met in Committee of the Whole February 23, 2016, in the Commissioner's Room at the Dodge County Government Services Building, Mantorville, MN, at 4:30 p.m. CST. Chair Steven Gray opened the meeting at 4:30 p.m. CST.

Meeting Convened

The Chair acknowledged those present:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	Rodney Peterson	District #3
	David Erickson	District #4
	Steven Gray	District #5
Members absent:	None	
Also present:	Jim Elmquist	County Administrator
	Duke Harbaugh	Facilities and Fleet Manger

Facilities and Fleet Manager Duke Harbaugh provided the Board with the following construction update:

Construction Update

Government Services Building

- Still awaiting a solution to the main staircase hand rail, we have had multiple contractors and engineers involved and now will wait and see what the governing inspector suggests to achieve compliance.
- Drywall cracking, we have had the drywall contractor in house repairing the known cracks.
- Tile grout cracking has been noted and we will have Palmer Soderberg here next week repairing these areas as well as installing some caulk expansion joints.
- TLD signs will be in the building in the upcoming days installing the Extension Office signage in preparation for their move in.

Lower Level Annex

- The remodel has been completed in the lower level and it is Mr. Harbaugh's understanding that the contractual work is complete.

Main Level Annex

- Remodel in the main area of the Annex is substantially complete although there will be some minor work as the electrician adds the required additional smoke detectors and fire alarms.
- There are still a few outstanding punch list items; it is assumed the contractors will be finishing up the punch list items as they complete the Courthouse.

- TLD signs will be installing signage this week for Records, Attorney and Probation.
- A temporary door in the Sheriff's Office was removed to allow finishes to be installed in that area.
- The main areas are complete with the exception of Investigator Bohle's office and the contractors will be applying finishing touches in there this week as well as Ryan Electric and ASI installing data and power.
- Ryan Electric will be installing fire alarms and smoke detectors in the Sherriff's Office.
- We are working with a key and lock contractor to finish up the last of the doors in the Sherriff's Office.

Construction Update  
- Continued

Courthouse

- Work is well under way and scheduled to be substantially complete this week.
- The Court Room is all carpeted and the bench seating is installed.
- All the ceilings and lights are complete.
- Flooring should be completed by Friday, February 19, 2016.
- Door frames are all on site and installed which is about a week ahead.
- Tierney Brothers is on site and scheduled to be complete by Friday, February 19, 2016.
- Schmidt Goodman will be here Tuesday, February 23, 2016 to start reinstalling the furniture in preparation for the move.
- The elevator install is complete and scheduled for inspection Wednesday, February 24, 2016.
- All the heating equipment is installed and is being balanced February 18-19, 2016.
- All doors are on site as of Thursday, February 18, 2016 which is 10 days ahead of schedule.
- Benike is on track to be finished by Monday, February 22, 2016 allowing a punch list inspection for that afternoon.
- Courts will be moving back on Friday, March 4, 2016.

Mr. Harbaugh took the Board on a site tour to see the newly remodeled Courthouse.

Courthouse Tour

The Chair adjourned the meeting at 4:59 p.m. CST.

Meeting Adjourned

**ATTEST:**

---

**STEVEN GRAY  
CHAIR, COUNTY BOARD**

---

**JIM ELMQUIST  
CLERK**

---

**DATED:**