

TUESDAY, JANUARY 12, 2016

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2015-02

The Dodge County Commissioners met in regular session January 12, 2016, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:30 a.m. CST. Chair Steven Gray called the meeting to order at 9:30 a.m. CST.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	Rodney Peterson	District #3
	David Erickson	District #4
	Steven Gray	District #5

Members absent: None

Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy Clerk
	Paul Kiltinen	County Attorney

Motion by Allen seconded by Tjosaas to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

Motion by Peterson seconded by Allen to approve the following Consent Agenda item:

Consent Agenda
Item Approved

- 1.1 Liquor and Sunday Sale license for the Zumbro Valley Recreation Club for calendar year 2016, pending the approval of the County Attorney and County Sheriff and a copy of the Liquor Liability Insurance form.

Motion adopted unanimously.

Sheriff Scott Rose discussed with the Board his request to approve a Next Generation 911 Phone System for the Dispatch Center.

Next Generation 911
Phone System
Purchase Approved

Motorola agreed to allow the Sheriff's Office to do three equal annual payments of \$53,799.15 with the first payment due one year from project completion (2017). There is also a monthly payment option at the same rate; the Sheriff is comfortable moving forward with whatever payment option is preferred by Finance. This payment also covers their annual maintenance agreement for the first year. Each additional year after the first year will have a maintenance agreement cost of \$19,867.74/year covering all system support, onsite maintenance, and extended hardware warranty.

Sheriff Rose noted one of the selling points of the system is that it is software driven not hardware driven.

Mr. Rose stated the system is much more cost effective and there won't be any additional costs to the county when the state flips the switch for Next Gen.

Next Generation 911
Phone System
Purchase Approved
- Continued

Another selling point was that Motorola offers a lease to purchase option which no other company offered. Sheriff Rose reiterated the proposed system meets their functionality needs, upgrade needs and financial needs as well as provides the option for a three year payment plan.

It was Commissioner Peterson's opinion Motorola is the best option for Dodge County. Mr. Peterson discussed the possibility of funding becoming available for this type of equipment upgrade in the future.

Motion by Allen seconded by Tjosaas to approve and authorize the Sheriff, County Attorney and County Administrator to sign an agreement to purchase a Next Generation 911 Phone System from Motorola for the Dispatch Center at a cost of three equal annual payments of \$53,799.15 with the first payment due one year from project completion (2017). *Motion adopted unanimously.*

Sheriff Rose discussed with the Board his request to approve the purchase of three new patrol vehicles and one prisoner transport vehicle for the Sheriff's Department.

Purchase of Sheriff's
Department Vehicles
Approved

Mr. Rose reported the Sheriff's Office budget includes \$136,549 for three squads; this is a reduction of nearly \$10,000 from last year's request for the same number of vehicles. The vehicles will all be purchased off the state bid from Rochester dealerships that are competitive with other state bids.

Commissioner Allen wanted to know why the Sheriff's Office doesn't get three more pickups if they are cheaper.

Sheriff Rose stated they only want one pickup because this vehicle will be going to a taller Deputy who would otherwise have some space restrictions/size restrictions with an SUV and that some of the guys prefer more room with the SUVs. Also noted was the Deputy who will be receiving the pickup is in an area that will benefit from having a pickup in the southern part of the county.

Motion by Erickson seconded by Peterson to approve and authorize the Sheriff's Department to purchase two new Ford SUVs and one Dodge pickup at a cost not to exceed \$104,775 and one Ford or Dodge cargo van at a cost not to exceed \$31,774. This cost includes all equipment, lights, push bumper, and counsel, equipment removal from old squad and installation and all graphics. *Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel Actions
Approved

Motion by Tjosaas seconded by Peterson approve the following personnel actions:

A. Public Health

- A.1 Alicia Schumacher – Health Educator
Step increase from C41 step 9 \$20.83 to C41 step 8 \$21.60.
Effective Date: 11/5/15

- A.2 Amber Converse – Dietician
Annual review.
Effective Date: 12/8/15
- A.3 Public Health Nurse/Social Worker – 1.0 FTE
Authorization to post and fill vacancy position.
Effective Date: 1/12/16
- B. Administration**
- B.1 Building Systems Technician – 1.0 FTE
Authorization to post and fill new position.
Effective Date: 1/12/16
- C. Sheriff’s Office**
- C.1 Patrol Sergeant – 1.0 FTE
Authorization to post and fill new position.
Effective Date: 1/13/16
- C.2 Deputy Sheriff – 1.0 FTE
Authorization to fill vacancy created by Patrol Sergeant filling.
Effective Date: 1/13/16
- C.3 Gerald Runnells – Deputy Sheriff
Authorization to change status from .85 FTE to 1.0 FTE to fill vacancy.
Effective Date: 1/13/16
- C.4 Deputy Sheriff – On-Call
Authorization to post and fill vacancy.
Effective Date: 1/12/16
- C.5 Wendy Kenworthy – 911 Dispatcher FT
Authorization to employ at B22 step 1 \$17.20 to fill approved vacancy.
Effective Date: 1/20/16
- C.6 Part-time Sheriff’s Office staff review of FTE status. The following changes need to be made according to average hours worked. The next audit will be 7/2016.

Personnel Actions
Approved -
Continued

Erin Wanek– 911 Dispatcher
Decrease FTE from .50 to .40.
Galen Heinle – Deputy
Increase FTE from on-call to .55.
Michele Clements – Deputy
Increase FTE from On-Call to .50.
Wendell Meyer – Transport Officer
Decrease FTE from .45 to .40 FTE.
Effective Date: 1/1/16

Motion adopted unanimously.

Finance Director Lisa Kramer presented for the Board’s consideration an amendment to the county’s Medical Examiner Agreement with Mayo Clinic.

First Amendment to
Medical Examiner/
Autopsy Services
Agreement
Approved

Ms. Kramer reported that beginning in 2014 Dodge County began contracting medical examiner services from Mayo Clinic. The original agreement was for two years and the proposed amendment is for a three year period. For 2016 the per capita cost remains the same as 2015, \$2.83 per capita, and the population estimate is 20,231 for an annual 2016 cost of \$57,253.73. For both 2017 and 2018 there is a 2% increase making the respective annual amounts \$58,467.59 and \$59,681.45. The minor cost increase in 2017 and 2018 are the only changes to the original contract.

Motion by Erickson seconded by Tjosaas to approve and authorize the County Administrator, Chairman of the Board and County Attorney to sign the proposed First Amendment to Medical Examiner/Autopsy Services Agreement with Mayo Clinic. *Motion adopted unanimously.*

First Amendment to Medical Examiner/Autopsy Services Agreement
Approved

Ms. Kramer discussed with the Board the 2015 audit engagement letter.

2015 Audit Engagement Letter
Approved

Each year the State Auditors require a signed engagement letter describing the services the auditors will provide and the responsibility of the County.

Commissioner Erickson recommended that next year Ms. Kramer provide the Board with quotes listing what it would cost to have private companies perform the county’s audit in addition to the State Auditor’s Office providing an estimate with the breakdown of what it would cost to have their staff complete the audit.

Motion by Erickson seconded by Allen to approve and authorize the Chair, Finance Director and County Administrator to sign the proposed 2015 audit engagement letter. *Motion adopted unanimously.*

The Finance Director reviewed with the Board the proposed depositories for 2016. The proposed banks have pledged collateral and completed the certification which is on file.

2016 Depositories
Approved

Ms. Kramer informed the Board there were name changes for two banks which she forgot to change on her Board memo. Eastwood Bank in Kasson is now Bremmer Bank and Kasson State Bank in Kasson is now Home Federal Bank.

Motion by Tjosaas seconded by Allen to approve and authorize the following banks for 2016 depositories for Dodge County.

- Citizens State Bank, Hayfield
- Bremmer Bank, Kasson
- Equity Bank, Dodge Center/Claremont
- Farmers State Bank, West Concord
- Home Federal Bank, Kasson
- Pine Island Bank, Pine Island
- Wells Fargo Bank, Dodge Center

Motion adopted unanimously.

Ms. Kramer discussed with the Board incidental expenses for 2016.

Payment of 2016 Incidental Expenses
Approved

Every year the County pays incidental expenses as Auditor Warrants.

Motion by Erickson seconded by Peterson to approve and authorize the payment of incidental and necessary expenses by authorization of the Finance Office approved by an Auditor Warrant for the following: qualified bills, salaries, wages, benefits, related withholdings, previously presented Commissioner Warrants, training, conferences and related travel expenses, witness expenses, background checks necessary for employment, utility bills i.e. (water, sewer, electrical), postage, vehicle registration/tabs, telephone, freight, claims approved by other authorized boards, claims that are due and would incur interest and penalties, and any claims authorized by state statutes, and various state agencies pursuant to MS 384.13, 375.16., 378.18, 471.38 Subd. 2. The Board may review the Auditor’s Register and Payroll register monthly to determine appropriate payments of these incidental expenses. *Motion adopted unanimously.*

Payment of 2016
Incidental Expenses
Approved -
Continued

The Finance Director reviewed with the Board the proposed 2016 mileage reimbursement rate.

2016 Mileage
Reimbursement
Rate Set

Each year the county is required to set the mileage reimbursement rate for elected and appointed officials who qualify for this benefit of their position. Traditionally Dodge County has used the Internal Revenue Service standard mileage reimbursement rate. The IRS rate will be \$0.54 beginning 1/1/2016. This is a \$.035 decrease from the 2015 rate per mile.

Motion by Allen seconded by Peterson to set the 2016 mileage reimbursement rate at the IRS standard mileage rate, \$0.54 per mile, effective January 1, 2016. *Motion adopted unanimously.*

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

The County Attorney briefly discussed Olmsted County Attorney Mark Ostrem’s dismissal of the complaint against Westfield Township.

The County Attorney discussed with the Board his request to approve a Master Subscriber Agreement which would allow him electronic access to court related documents.

MGA Authority
Authorized for
County Attorney by
Resolution #2016-02

The new Minnesota Government Access Accounts is allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota District Courts.

Access to these accounts require authorization from a governing body, therefore Mr. Kiltinen is asking the County Board to approve and authorize him to sign the Master Subscriber Agreements and any subsequent amendments needed to maintain access to these accounts.

Commissioner Erickson offered the following resolution (#2016-02), seconded by Commissioner Peterson:

MGA Authority

WHEREAS, the County of Dodge desires to improve efficiencies through participating in a more efficient court process with the Minnesota Judicial Branch; and

WHEREAS, as the Minnesota Judicial Branch moves towards a more efficient court process, the eCourtMN initiative is committed to ensuring that non-court governmental agencies have appropriate access to court records and documents; and

MGA Authority
Authorized for
County Attorney by
Resolution #2016-02
– Continued

WHEREAS, Dodge County desires to subscribe to the Minnesota Court Data Services Program.

NOW THEREFORE, BE IT RESOLVED that the Dodge County Board of Commissioners approves and authorizes Paul Kiltinen, County Attorney, to sign the Master Subscriber Agreement and any subsequent amendment or agreements that may be required by the State of Minnesota to maintain the County’s connection to the Minnesota Court Data Services for Governmental agencies.

Resolution adopted unanimously.

Veteran Services Officer Todd Nelson presented for the Board’s consideration a request to accept a donation to the Dodge County Veteran Services Office.

Veteran Services
Donation Accepted
by Resolution
#2016-03

Included in the Board packet was a proposed resolution to accept a check for \$500.00 from American Legion Auxiliary Otto T. Lund Unit 52 of Blooming Prairie, MN for the purpose of applying it toward the veteran’s vehicle fund.

Commissioner Erickson offered the following resolution (#2016-03), seconded by Commissioner Peterson:

**Donation from the American Legion Auxiliary
Otto T. Lund Unit 52 of Blooming Prairie, MN**

WHEREAS, Dodge County Veteran Services receives donations from time to time from individuals and/or organizations; and

WHEREAS, Dodge County Veteran Services wishes to accept these donations and utilize them for the purpose of supporting Dodge County veterans; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members to accept a grant or devise of real property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accept this donation of \$500.00 from the American Legion Auxiliary Otto T. Lund Unit 52 of Blooming Prairie, MN. The donation will be designated to set aside for the purchase of a new veteran’s transport van via the existing capital fund.

Resolution adopted unanimously.

Commissioner Tjosaas discussed with the Board Economic Development Consultant Tom Monson’s request to transfer a county owned lot to the Rochester Habitat for Humanity (RAHH).

Transfer of County Owned Lot to Rochester Habitat for Humanity Approved by Resolution #2016-04

Mr. Monson’s memo to the County Board stated the county has been approached by RAHH and the respective Kasson-Mantorville committee with a request for 20 7th Street East, Mantorville, MN 55955. The EDA staff and Board have reviewed the matter and recommend approval of the proposed resolution on the matter. The resolution will transfer ownership of the lot to the EDA, which will then be authorized to transfer the lot to RAHH in the event of County Board approval. RAHH will be given the lot at no cost through the housing and redevelopment powers set forth in the EDA enabling resolution, but RAHH will be responsible for paying all closing costs (estimated at \$450.00).

Commissioner Erickson informed those present that Dodge County did offer the lot for sale and there were no offers on the lot.

County Administrator Jim Elmquist reported the only way a government agency can donate land is through their EDA.

Commissioners questioned whether or not the City of Mantorville has been approached about the RAHH building a house on this lot, the group assured the Board the City of Mantorville has been approached and is excited to have this parcel back on the tax rolls.

The Board questioned the seventh paragraph in the resolution that states the lot will be transferred from the EDA back to the County Board if no residence is constructed within two years. The County Attorney was asked to weigh in on the proposed language for this resolution. Mr. Kiltinen agreed the language should be changed to read the lot will be transferred from the RAHH back to the EDA if no residence is constructed within two years.

Commissioner Tjosaas offered the following resolution (#2016-04), seconded by Commissioner Allen:

Transfer of County Owned Lot to Rochester Habitat for Humanity

WHEREAS, the Dodge County government was approached by Rochester Area Habitat for Humanity, a Minnesota Nonprofit Corporation (forthwith RAHH) with interest in parcel 25.100.2060 at 20 7th Street East Mantorville, Minnesota 55955; and

WHEREAS, the proposed use of RAHH for the requested parcel is the construction of a new home; and

WHEREAS, it fits proper use of lot as determined by relevant planning and zoning; and

WHEREAS, the Economic Development Authority (forthwith EDA) acts in the interest of future development, growth of tax base, and expansion of housing stock on behalf of the Board of Dodge County Commissioners (forthwith County Board); and

WHEREAS, the EDA approved request of parcel 25.100.2060 at 20 7th Street East Mantorville, Minnesota 55955 on December 16, 2015, in a special meeting as shown by the attached minutes; and

Transfer of County Owned Lot to Rochester Habitat for Humanity Approved by Resolution #2016-04 - Continued

WHEREAS, the requested lot is to be used for future transfer to RAHH through donation per the authority granted the EDA in its enabling resolution, 2000-42 within the statutes of the state of Minnesota Sections 469.029 to 469.108:

- RAHH will be responsible for paying all closing costs.
- The EDA will donate the lot for no cost apart from the costs associated with administration, taxes, fees, services, and other expenses related to closing.

WHEREAS, the lot will be transferred from the RAHH back to the EDA if no residence is constructed within two years (twenty-four months).

THEREFOR BE IT RESOLVED, that the Board of Dodge County Commissioners approves transfer of parcel 25.100.2060 at 20 7th Street East Mantorville, Minnesota 55955 to the Dodge County Economic Development Authority.

Resolution adopted unanimously.

Commissioner Gray asked for clarification on when the parcel will be back on the tax rolls. It was reported the parcel will be back on the tax rolls in 2018.

The Board reviewed year end bills for 2015. No action was required; payment of 2015 year end bills was previously approved on December 10, 2015.

2015 Year End Bills Reviewed

Finance Director Lisa Kramer reviewed 2016 bills with the Board.

Bills Approved

Motion by Tjosaas seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 325,115.92
13	Road and Bridge Fund	\$ 90,637.05
16	Environmental Quality Fund	\$ 160,030.00
17	Eq Revolving Equip Fund	\$ 1,176.03
32	County Capital Projects	\$ 260.00
37	Debt Fund-County Go	<u>\$ 1,191,598.13</u>
	Total	\$ 1,768,817.13

Motion adopted unanimously.

The County Administrator presented for the Board's consideration a Lease Agreement with MNPrairie. Facilities and Fleet Manager Duke Harbaugh was available to comment on the proposed lease agreement.

Lease of Commercial Space with MNPrairie Approved

It was Mr. Elmquist's understanding the proposed lease agreement will be presented at the next MNPrairie Board meeting.

The County Administrator indicated it isn't a far variation from the previous agreement Dodge County had with Human Services when they were a Dodge County entity however, with the square footage change due to the construction project, a new agreement was necessary.

Lease of Commercial Space with MNPrairie Approved - Continued

Included in the Board packet for the Board's consideration was the proposed lease agreement providing for a square footage increase at the previous year's rate and a new maintenance rate. The agreement includes the space for MNPrairie staff, the break room, the small conference rooms, one of the large conference rooms (part of the old commissioners room) and half of the second large conference room (with the understanding other departments could use that room as well throughout the year).

It was noted Veteran Services, the boiler room, maintenance storage, the elevator, and equipment room are not included in the square footage amount.

The agreement has been reviewed by MNPrairie, Dodge County's Facilities and Fleet Manager and Dodge County's Finance Director.

The following previous agreement information was shared:

Current Charges per Square Foot:

- 0.965/sf for rent (has not increased since 2009).
- 0.362/sf for maintenance (has not increased since 2009).

MNPrairie total original occupied space was 5,696 square feet and paid quarterly.

- Rent at \$0.965/sf x 4721sf = \$4,555.765 for the west end per month.
- Maintenance at \$0.362 x 4,721 = \$1,709.002 for the west end per month.
- Rent at \$0.965 x 975 = \$940.875 for the east end per month.
- Maintenance at \$0.362 x 975 = \$352.95 for the east end per month.

Total quarterly should be \$22,675.78.

New agreement information was listed as follows:

2016 rent and maintenance cost breakdown

- Rent at \$0.965 x 10,765.25 = \$10,388.46 monthly.
- Maintenance at \$0.362 x 10,765.25 = \$3,897.02 monthly.
- Reduction of rate for shared Training Room \$0.4825 x 560sf = (270.20).

Total quarterly cost to MNPrairie \$42,045.84.

Motion by Erickson seconded by Peterson to approve and authorize the Chair to sign the proposed Lease of Commercial Space with Minnesota Prairie County Alliance as presented. *Motion adopted unanimously.*

Zoning Administrator Melissa DeVetter discussed with the Board a partial payment for a FY 12 Feedlot CWL Grant.

Partial Payment for FY 12 Feedlot CWL Grant Approved

Ms. DeVetter informed the Board Dodge County received a Livestock Waste Management Grant under the FY 2012 Clean Water Amendment Grant in the amount of \$88,623.00 for fixes on small open lot feedlots. Two fixes were approved under this grant. One fix had been completed previously. This request is for a partial payment for work completed and certified to date for the second feedlot approved under this grant.

Partial Payment for
FY 12 Feedlot CWL
Grant Approved -
Continued

Existing conditions were listed as follows:

Partial payment is being requested for certified practices for the feedlot fix:

Date of Partial Certification: 12/30/15

Vendor: 22844 600th Street, Mantorville, MN 55955

Explanation: Partial Payment Certified Practices on Open Lot Feedlot Fix

Total Amount from CWL Grant Funds: \$16,951.88

Motion by Allen seconded by Tjosaas to approve and authorize payment of \$16,951.88 for the installation of the feedlot fix from the grant funding as requested. The final practice will be complete and certified prior to July 1st, 2016. *Motion adopted unanimously.*

Commissioner Erickson presented a summary of the Public Health Committee report and action items.

Public Health
Committee Report

The Board reviewed the Public Health Director’s request to accept a Family Health donation of 20 baby quilts from St. John’s Church of Kasson.

Public Health Family
Health Donation
Approved by
Resolution #2016-05

Commissioner Erickson offered the following resolution (#2016-05), seconded by Commissioner Tjosaas:

Public Health Family Health Program Donation

WHEREAS, the Dodge County Public Health Department has received a donation from St. John’s Church of Kasson MN; and

WHEREAS, the Dodge County Public Health Department wishes to accept this donation and utilize it for the purpose of the Public Health Family Health Program; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accepts the following donation to be used for the Public Health Programs:

St. John’s Church Kasson, MN \$ 300.00 (20 Baby Quilts)

Public Health Family Health Donation
Approved by Resolution #2016-05
- Continued

Resolution adopted unanimously.

Commissioner Peterson presented a summary of the Public Works Committee report and action items.

Public Works Committee Report

The Board reviewed the Highway Department’s request to purchase equipment.

Highway Department Equipment Purchase
Approved

The Highway Department has spec’d out and shopped around for the various pieces of equipment planned and budgeted for replacement in 2016. All items were quoted through the state contract purchasing agreement and if possible through local dealers or dealers they have dealt with in the past that have a history of giving Dodge County good service.

The Highway Departments proposed equipment purchases for the 2016 budget year consists of:

Budgeted Item	Planned Purchase	Seller	Budgeted Funds	Purchase Price
Pick-up truck (replacement)	2016 GMC Sierra 3500 SLE 4WD dbl cab pick-up	Nelson Auto Center Fleet Department	\$48,000	\$34,000
Utility truck with dump box (replacement)	2016 F550 regular cab chassis	Midway Ford Commercial Fleet and Government Sales	\$70,000	\$43,000
	Dump box for Utility truck	Crysteel Truck Equipment		\$20,000
Utility trailer (heavy duty mid-size for hauling skid loader and mini-excavator sized equipment)	Towmaster T40 tag trailer	Ziegler in Rochester	\$29,000	\$24,000
Skid loader (replacement)	T770 T4 Bobcat Compact Track Loader w/ planer	Bobcat of Mankato	\$55,000	\$50,000
Batwing pull type ditch mower (replacement)	BW1800xRW Extreme duty 15’ bat wing mower	Minnesota Ag Group in Kasson	\$30,000	\$16,000

The purchase price does not include licenses and fees, taxes, or additional add-ons and accessories such as lettering and safety lights.

For the length of time the Highway Department is able to keep equipment in cost effective good working order and still maintain a professional view in the public eye they feel this list of equipment will fulfill those requirements.

Motion by Peterson seconded by Allen to approve and authorize the Highway Department to proceed with the purchase and payment of the above mentioned equipment as indicated. *Motion adopted unanimously.*

Commissioner Gray presented a summary of the Administration Committee report and action items.

Administration Committee Report

Motion by Erickson seconded by Tjosaas to approve and authorize the December 22, 2015 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

12/22/15 Committee of the Whole Meeting Minutes Approved

Motion by Allen seconded by Peterson to approve and authorize the December 22, 2015 meeting minutes as corrected on page 258. *Motion adopted unanimously.*

12/22/15 Meeting Minutes Approved

Motion by Allen seconded by Erickson to approve and authorize the January 5, 2016 organizational meeting minutes as corrected on page 8. *Motion adopted unanimously.*

01/05/16 Organizational Meeting Minutes Approved

Commissioners provided their agency reports. Commissioner Allen attended a Building Committee meeting and a Township meeting. Commissioner Peterson attended an Interop Conference Planning meeting and a One Watershed One Plan meeting. Commissioner Erickson attended a retirement party for Terry Selthun, a Building Committee meeting, a Construction Committee meeting, a Statutory County Board meeting, a SCHA Joint Powers Board meeting, a Dodge County Township Officers meeting and a Construction Committee meeting.

Agency Reports

Commissioners Erickson stated that he inadvertently forgot to thank Ryan DeCook at the statutory meeting when he made his remarks regarding 2015. Mr. Erickson thanked the Director of Land Records for his work with the Alcorn Plant and working something out with them so the county didn't have to go to court.

Director of Land Records Acknowledged for His Work in 2015

The Facilities and Fleet Manager provided the Board with a remodeling project update.

Remodeling Project Update

Commissioners continued their agency reports. Commissioner Tjosaas attended a SCHRC meeting, a Statutory County Board meeting and a Semcac meeting. Commissioner Gray attended a Dodge County Board meeting, a Dodge Refreshed meeting, a Highway 14 Partnership meeting, a CCARL/MnDot meeting, a Parks & Trails meeting, a Healthy Living expo and a SCHRC meeting.

Agency Reports Continued

Commissioner Gray stated Dodge County has a good diversity of members who make up the County Board.

Comments from Commissioner Gray

Mr. Gray reported he appreciates Commissioner Erickson's notes to the Board and his efforts to keep them informed of things happening within the committees he represents. Commissioner Gray commented he has considered putting similar notes together for the rest of the Board and welcomes notes from all Board members regarding the committees that they are appointed to.

Motion by Tjosaas seconded by Peterson to adjourn the meeting at 11:02 a.m. CST. *Motion adopted unanimously.*

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on January 26, 2016 at 5:30 p.m. CST.

Next Regular Meeting

ATTEST:

**STEVEN GRAY
CHAIR, COUNTY BOARD**

**BECKY LUBAHN
DEPUTY CLERK**

DATED: