

TUESDAY, JANUARY 12, 2016

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2016-01 C.O.W.

The Dodge County Commissioners met in Committee of the Whole January 12, 2016, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:00 a.m. CST. Chair Steven Gray opened the meeting at 9:05 a.m. CST.

Meeting Convened

The Chair acknowledged those present:

Those Present

Members present: John Allen District #1
 Tim Tjosaas District #2
 Rodney Peterson District #3
 David Erickson District #4
 Steven Gray District #5

Members absent: None

Also present: Jim Elmquist County Administrator
 Becky Lubahn Deputy Clerk
 Scott Rose Sheriff

Sheriff Scott Rose met with the Board to discuss his request to approve a Next Generation 911 Phone System for the Dispatch Center. The Sheriff previously discussed his desire to purchase this system during his 2016 budget meetings with the Board.

Next Generation 911
Phone System
Discussion

Mr. Rose reported the current phone system in the Dispatch Center, which is over 10 years old, is at its end of life this month, meaning it will no longer be supported by the vendor. In anticipation of this, the Sheriff's Office reviewed several different phone system options last year from various vendors. The goal was to ensure the system chosen would meet all of their future upgrade requirements including text to 911 and video to 911. The other goal was to find a system that would meet their financial needs.

The Sheriff's Office chose the Emergency Call Works system from Motorola. This system not only met all of their expectations regarding functionality and future upgrades, it is also the only one that provided more flexible payment options. As was discussed this past year, Motorola agreed to allow the Sheriff's Office to do three equal annual payments of \$53,799.15 with the first payment due one year from project completion (2017). There is also a monthly payment option at the same rate; the Sheriff is comfortable with moving forward with whatever payment option is preferred by Finance. This payment also covers their annual maintenance agreement for the first year. Each additional year after the first year will have a maintenance agreement cost of \$19,867.74/year covering all system support, onsite maintenance, and extended hardware warranty. This annual expense, starting in 2017, will be offset by the reduction of two service agreements that the new phone system will help replace: GeoComm (\$9,120/yr) and Northland (\$2,504/hr).

Sheriff Rose informed the Board Motorola is the only company that provided this type of extended payment option.

The Sheriff's Office also anticipates upgrades in the future that will allow for some integration between their new Motorola radio system and the new phone system.

Next Generation 911
Phone System
Discussion -
Continued

Commissioner Erickson reported a discussion took place at a radio board meeting regarding Motorola; it appears they have a monopoly on phone systems. Also noted was the State of Minnesota has entered into an agreement with Motorola for the state's phone system. Mr. Erickson pointed out Motorola is a big company and that they could potentially be providing phone systems nationwide. Commissioner Erickson stated the county could go with another company however there could be compatibility issues.

Commissioner Gray briefly discussed the 3-5 year lease option, Mr. Gray prefers the county enter into a 3 year lease for the new phone system.

Commissioner Erickson reminded the Board the Sheriff's Office has a backup Dispatch Center at the Highway Department.

Sheriff Rose informed the Board that during an asset inventory at the Highway Department Dispatch Center last year they discovered a lot of equipment had been dismantled or was non-functioning. Mr. Rose reported the backup Dispatch Center is no longer needed at the Highway Department since they now have the flexibility to run Dispatch from a laptop. Also noted was the old system at the Highway Department was not compatible with the new radio system therefore it has become obsolete.

The Board questioned whether or not the old radio system at the Highway Department could be used by the Highway Department.

Sheriff Rose stated the Highway Department doesn't use the radio system.

County Attorney Paul Kiltinen arrived to the meeting.

County Attorney
Arrived at Meeting.

Commissioner Gray wanted to know what kind of crossover there would be from dismantling the old system to installing the new system.

Next Generation 911
Phone System
Discussion -
Continued

It was Mr. Rose's opinion the crossover would be done in six weeks, possibly the end of February or the beginning of March. Sheriff Rose informed the Board the rates from Motorola didn't go up significantly from 2015 to 2016.

Sheriff Rose stated he is interested in moving forward with the new phone system purchase for the Dispatch Center because he has concerns with the possibility of the old system going down.

Formal action on this request will take place during the full Board meeting.

Sheriff Rose discussed with the Board his request to approve the purchase of three new patrol vehicles and one prisoner transport vehicle for the Sheriff's Office.

Purchase of Sheriff's
Office Vehicles
Discussed

Mr. Rose reported the Sheriff’s Office budget includes \$136,549 for three squads this is a reduction of nearly \$10,000 from last year’s request for the same number of vehicles. The following summary details the Sheriff’s anticipated costs per vehicle to purchase and outfit.

Purchase of Sheriff’s Office Vehicles Discussed - Continued

2016 Fully Marked Patrol Vehicle (x3) <ul style="list-style-type: none"> • All equipment including lighting, push bumper, and counsel. • Equipment removal from old squad and installation. • All graphics. 	\$104,775
2016 Prisoner Cargo Van <ul style="list-style-type: none"> • Removal and reinstallation of existing prisoner cage. • All graphics. 	\$ 31,774
TOTAL INVESTMENT	\$136,549

Sheriff Rose informed the Board he’d like to purchase two Ford SUVs and one Dodge pickup off the state bid.

Mr. Rose reported they will be able to save some money since they plan to reuse some of the equipment from the old vehicles.

Commissioner Erickson informed Sheriff Rose the Board likes to see bid information on the vehicles considered and requested that bid information from all vendors be provided for future vehicle purchases.

Sheriff Rose reported all vehicles recommended for purchase are off the state contract. Mr. Rose noted the Sheriff’s Office can get state bid pricing from local businesses and that he’d rather buy locally than from dealerships up north as was done in the past.

Commissioner Allen wanted to know why the Sheriff’s Office wanted to purchase another pickup; he felt pickups were more expensive than SUVs.

Sheriff Rose informed the Board the Dodge pickup he is recommending to purchase is actually cheaper than the Ford SUVs. Mr. Rose reported the Fords have a harder time getting around in the deep snow and that it was easier for the pickups to get around in during the winter. Sheriff Rose stated the pickup will be going down to Hayfield and will be responsible for responding to calls in the southern part of the county. The Sheriff’s Office feels they need a 4-wheel drive vehicle in the southern part of the county to get around better in the winter.

Commissioner Peterson wanted to know if the Sheriff’s Office will be using a local installer and graphics business to up fit and letter the new squads.

Mr. Rose clarified they will be using local vendors to up fit and letter the new squads. Sheriff Rose informed the Board one of his local vendors came into his office yesterday to go over vehicle options and determine what parts and equipment need to be ordered for the new vehicles. Mr. Rose pointed out the vendor doesn’t get paid to offer that service.

Commissioner Gray wanted to know what will be done with the vehicles and equipment being taken out of service.

Purchase of Sheriff's Office Vehicles Discussed - Continued

Sheriff Rose reported a few vehicles will replace part-time vehicles. All of the equipment that can be reused will be reused in the new vehicles or replace older equipment. Mr. Rose also noted one of the vehicles may be parked at the Government Services Building.

Commissioner Erickson wanted to know if Rich Allee is going to start working at the courthouse security station soon.

Sheriff Rose stated Mr. Allee will begin working at the security station in two weeks; the equipment for this station still needs to be ordered. Mr. Rose noted Mr. Allee's first couple of weeks at this station will be organizing the work station.

Commissioner Gray reported he has heard good things about the squad being parked at the Government Services Building. Mr. Gray questioned whether or not the Sheriff's Office was doing security rounds in Government Services Building.

Mr. Rose indicated the Sheriff's Office will continue to do rounds in the Government Services Building and they currently have security in the building with the courts here.

The Board thanked Sheriff Rose for the information.

The Chair adjourned the meeting at 9:28 a.m. CST.

Meeting Adjourned

ATTEST:

STEVEN GRAY
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: