

**TUESDAY, JULY 28, 2015**

**APPROVED MINUTES OF THE  
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2015-15**

The Dodge County Commissioners met in regular session July 28, 2015, in the County Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. CDT. Chair John Allen called the meeting to order at 5:06 p.m. CDT.

Meeting  
Convened

The pledge of allegiance was recited.

Pledge of  
Allegiance

The Chair acknowledged those present:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	Rodney Peterson	District #3
	David Erickson	District #4
	Steven Gray	District #5
Members absent:	None	
Also present:	Lisa Kramer	Finance Director
	Becky Lubahn	Deputy Clerk

Motion by Erickson seconded by Peterson to approve and adopt the agenda as amended to include a SCHA discussion item and the removal of the July 14, 2015 meeting minutes approval and the Public Works Committee report. *Motion adopted unanimously.*

Agenda  
Amended

Captain Ryer Anderson introduced Ryan Pacheco who is a new on-call Deputy in the Sheriff's Office.

New Employee  
Introduced

The Board welcomed Mr. Pacheco.

Motion by Tjosaas seconded by Gray to approve the following Consent Agenda items:

Consent Agenda  
Items Approved

- 1.1 One-day Temporary On-Sale Liquor License for the Dodge County Agricultural & Mechanical Society effective August 1, 2015, pending the approval of the County Sheriff and County Attorney.
- 1.2 Cell phone stipend increase for the Assistant County Engineer from \$20/month to \$50/month for upgrading from a basic cell phone to a smartphone.
- 1.3 On-line Governmental Accounting Training for Jessica Brennan at a cost of \$1,500 for a three course series.

*Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel  
Actions  
Approved

Motion by Peterson seconded by Erickson to approve the following personnel actions:

Personnel  
Actions  
Approved -  
Continued

**A. Sheriff's Office**

- A.1 Tanya Wunderlich – 911 Dispatcher  
Step increase from B22 step 5 \$18.97 to B22 step 6 \$19.55.  
Effective Date: 7/1/15
- A.2 Erin Wanek – 911 Dispatcher - .55 FTE  
Step increase from B22 step 1 \$16.86 to B22 step 2 \$17.35.  
Effective Date: 7/1/15
- A.3 Part-time Sheriff's Office staff review of FTE status. The following changes need to be made according to average hours worked. The next audit will be 1/2016.
- Erin Wanek– 911 Dispatcher  
Decrease FTE from .55 to .50.
- Gerald Runnells – Deputy  
Decrease FTE from .90 to .85.
- Tyler Vermeersch – Deputy  
Increase FTE from On-Call to .60.
- Bruce Allen – Transport Officer  
Increase FTE from On-Call to .45 FTE.
- Wendell Meyer – Transport Officer  
Increase FTE from On-Call to .45 FTE.  
Effective Date: 7/1/15

**B. Public Health**

- B.1 Angelina Schultz – PHN – On-Call  
End of employment.  
Effective Date: 7/28/15
- B.2 Sagar Chowdhury – Health Educator – On-Call  
End of employment.  
Effective Date: 7/28/15
- B.3 Interpreters – On-Call  
Authorization to post and fill On-Call Language Interpreter positions.  
Effective Date: 7/28/15

**C. Land Records**

- C.1 Kelly Madsen – Deputy Recorder  
End of employment.  
Effective Date: 8/10/15

**D. Environmental Services**

- D.1 David Fitzgerald – Solid Waste Facility Operator III  
Annual review.  
Effective Date: 7/9/15

*Motion adopted unanimously.*

Taxpayer Services Director Rose Culbertson reviewed bills with the Board.

Bills Approved

Motion by Peterson seconded by Tjosaas to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 115,595.86
13	Road and Bridge Fund	\$ 73,397.76
16	Environmental Quality Fund	\$ 13,686.12
17	Eq Revolving Equip Fund	\$ 13,140.00
32	County Capital Projects	\$ 665,626.48
80	Agency Fund	\$ 148.00
	Total	\$ 881,594.22

Bills Approved -  
Continued

*Motion adopted unanimously.*

The Board discussed Wold Architects and Engineering’s request to revise Change Order #3 and approve Change Order #4.

Government  
Services  
Building and  
Courthouse/  
Annex Remodel  
– Revised  
Change Order  
#3 Approved

Change Order #3 was previously approved at the June 23, 2015 County Board meeting.

The following changes were recommended for Changer Order #3:

- 1. PR #11** **Add \$3,745 \$7,939**  
 Modifications were requested by the Sheriff’s Office to move Dispatch from the current location to the other side of the security checkpoint. The reason for this request is based on the daily interactions between Civil Process and Dispatch. This modification will improve workplace efficiency. Reductions to the renovation to the Sheriff’s Office area were included to reduce the cost impact.
  
- 8. GCPR #6** **Add \$734 \$2,574**  
 A roof drain was added to the east entrance to improve drainage along the property line.

With the proposed changes the total cost for Change Order #3 is \$76,352.00.

Motion by Erickson seconded by Tjosaas to approve and authorize the Chair to sign revised Change Order #3 for the addition of \$76,352.00 for the Government Services Building and Courthouse/Annex remodel project. *Motion adopted Allen, Gray, Tjosaas, Erickson aye, Peterson nay.*

The Board reviewed Change Order #4.

Government  
Services  
Building and  
Courthouse/  
Annex Remodel  
Change Order  
#4 Approved

Wold Architects and Engineering has concluded their review of outstanding contractor costs for the Government Services Building and Courthouse and Annex remodel and they are recommending approval of the following costs:

- 1. PR #19** **Add \$2,043**  
 The Code Official requested a dedicated GCFI receptacle and light in the elevator pit.
  
- 2. PR #21** **Add \$1,433**  
 The City Engineer requested a modification of the pedestrian ramps at 7<sup>th</sup> Street and Main Street.

**3. PR #22 Add \$1,155**  
 Waterproofing was added to the side entry based on removal of the existing stair and regrading needed.

Government Services Building and Courthouse/Annex Remodel #4 Approved - Continued

**4. PR #27 Add \$2,019**  
 Existing mechanical vent stacks at the lower level of the Annex were discovered to be not up to code once the ceilings were removed. This cost was to replace the non-conforming existing vent stacks.

**5. PR #30 Deduct \$8,653**  
 It was agreed that the majority of the Government Services site could be hydro seeded rather than sod. A credit was received for this reduction in scope.

**6. PR #31 Add \$1,334**  
 In order to provide the hydration stations in the Annex, two of the water coolers had to be replaced. The contractor inadvertently installed one previously purchased hydration station at the Government Services Building and is donating an additional replacement for the Annex.

**7. GCPR #12 Add \$1,838**  
 During construction at the Government Services Building, it was discovered that the existing masonry control joints in the existing brick building were significantly deteriorated. This change removed and replaced all the joint sealant in the control joints.

**8. GCPR #13 Add \$2,368**  
 During construction there was a need to modify some soffits at the Government Services Building to cover up an existing condition. Repairs were also needed at the existing soffit due to water infiltration from the adjacent existing wall.

**9. GCPR #16 Add \$384**  
 An electric strike was requested to be added to door A111C in the Government Services Building.

**10. GCPR #17 Add \$797**  
 The new toilet partitions at the annex were changed to floor mounted partitions in lieu of ceiling hung partitions to eliminate the need to add steel above the ceiling.

Motion by Peterson seconded by Tjosaas to approve and authorize the Chair to sign Change Order #4 for the addition of \$4,718.00 for the above modifications to the Government Services Building and Courthouse/Annex remodel project. *Motion adopted unanimously.*

County Attorney Paul Kiltinen was not available to provide the Board with a legal update.

Legal Update

Commissioner Erickson provided the Board with a South County Health Alliance (SCHA) update.

SCHA Update

An e-mail from South Country Health Alliance Chief Executive Officer Leota Lind was shared with the Board. Ms. Lind's e-mail highlighted the potential impact of the State's intent to only offer a contract with South Country Health Alliance for PMAP and MNCare in Dodge County.

SCHA Update -  
Continued

Ms. Lind's e-mail indicated that a conference call will be held with a law firm to discuss their options. Over the next 24 to 48 hours SCHA plans to provide additional detail and talking points related to the impact of the State's notice.

Included in the handout was a spreadsheet with the July membership by county and product. The information in yellow indicates the membership that will be impacted. This will reduce South Country's total membership in MA by 29,232 and MNCare membership will be reduced by 2,042. SCHA's overall enrollment would go from approximately 37,000 members to 6,000 members.

The Chief Executive Officer's e-mail noted that all of these members will be disenrolled from South Country effective 12/31/15 and would need to be enrolled in a new health plan as of 1/1/16. This will cause disruption in care for many members based on network and formulary differences of the new plan. This is a very valid concern and will be argued that members care was disrupted when South Country entered the market and other plans were removed when SCHA expanded in the northern counties. The success of the transition and mitigation of the disruption will be dependent on how well members and county staff are able to work with the new health plan.

Additional impacts were listed as follows:

- Loss of the Community Care Connector – Ms. Lind would not anticipate this would be sustainable at the reduced membership level.
- County Directors and staff will have limited ability to have a voice in health plan policy or operations.
- Revenue in the counties as a result of the Rewards Program Vouchers that members obtain for completing certain preventative health visits.
- Currently South Country funds a major portion of the staff position for the HealthCare Coordinators at the Owatonna Hospital and New Ulm Medical Center.
- Local primary care clinics will be impacted by the loss of revenue through South Country Pay for Performance Programs.
- Potential impact to provider reimbursement.
- The new Healthy Pathways Program would not be available to SCHA's members.

These are just a few of the potential impacts. Ms. Lind will follow up with the counties after their discussion with legal counsel and will provide additional information as soon as possible.

Commissioner Erickson stated this now becomes a political issue and a legal issue.

Mr. Erickson noted the SCHA update was for informational purposes only at this time.

Commissioner Gray questioned whether or not the county would have to object to the State’s decision.

SCHA Update - Continued

Commissioner Erickson reported each County Board affected would have to object to the State’s decision individually.

Commissioner Allen presented a summary of the Administration Committee report and action items.

Administration Committee Report

Commissioners provided their agency reports. Commissioner Allen attended a Fairview Care Center meeting. Commissioner Erickson attended a Construction Committee meeting, a Planning & Zoning Committee meeting, a SCHA Joint Powers Board meeting, two Building Committee meetings, a Dodge County Fair Picnic, a Fairview Care Center Board meeting and a FEMA Training session. Commissioner Gray attended a County Board meeting, a Highway 14 Partnership meeting, a SCHRC meeting, a Joint Powers Public Health meeting and a special meeting. Commissioner Peterson attended a MnPrairie meeting, a Dodge County Agricultural & Mechanical Society meeting, a FEMA Training session, a Hiawatha Valley meeting, a Fairview Care Center meeting, a Dodge County Fair meeting, a Radio Board & SEMN ECB Board meeting and a Dodge County Fair Picnic. Commissioner Tjosaas attended an EDA meeting, a Dodge County Fair Program, a FEMA/Emergency Management Elected Officials meeting, a Fairview Board meeting, a SCHRC meeting, a MnPrairie meeting and a Dodge/Steele Community Health Board meeting.

Agency Reports

The County Administrator was not available to provide the Board with an Administrator’s update.

County Administrator Update

Motion by Gray seconded by Peterson to adjourn the meeting at 6:07 p.m. CDT. *Motion adopted unanimously.*

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on August 11, 2015 at 9:30 a.m. CDT.

Next Regular Meeting

**ATTEST:**

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**JOHN ALLEN  
CHAIR, COUNTY BOARD**

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**BECKY LUBAHN  
DEPUTY CLERK**

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**DATED:**