

TUESDAY, MAY 12, 2015

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2015-09 C.O.W.

The Dodge County Commissioners met in Committee of the Whole May 12, 2015, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:00 a.m. CDT. Chair John Allen opened the meeting at 9:00 a.m. CDT.

Meeting Convened

The Chair acknowledged those present:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	Rodney Peterson	District #3
	David Erickson	District #4
	Steven Gray	District #5
Members absent:	None	
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy Clerk
	Duke Harbaugh	Facilities and Fleet Manager
	Guy Kohlnhofer	County Engineer

Facilities and Fleet Manger Duke Harbaugh provided the Board with a Building Committee update.

Building Committee Update

Discussion items included:

- retaining wall update
- roof leak at Government Services Building

Commissioner Allen will be getting a price to fix/repair the leaking roof on the Government Services Building; this item will be discussed further at a later time.

- Sheriff Department camera request

County Administrator Jim Elmquist reported the Building Committee has suggested the Board consider adding additional cameras in the Government Services Building and County Board Room at a later date since this is an add on cost. It was pointed out Court Administration would like to have a camera system installed in the new County Board Room that would allow the Sheriff's Office to zoom in on individuals during the court proceedings, Court Administration currently has this capability in their courtroom.

Mr. Harbaugh reported contractors broke the last piece of glass being installed in the Environmental Services conference room upstairs. The Facilities and Fleet Manger will be taking a look at this issue today and reported a temporary fix will be put in place until the new glass can be installed.

- Sheriff Department Dispatch move request

Discussion took place regarding the fact that there will not be restrooms in the Dispatch Center once the Dispatchers move to the Annex, this issue was noted so it was understood before the Dispatch move took place.

Building Committee Update - Continued

Mr. Harbaugh informed the Board there have been some issues with leaking windows in the Government Services Building, the leaks are being repaired.

The Facilities and Fleet Manger reported the Government Services Building parking lot is going to be blacktopped. Discussion took place regarding the possibility of pouring concrete for the handicapped parking spaces and blacktopping the remainder of the parking lot.

County Engineer Guy Kohlnhofer was available to comment on parking lot options.

The Board was informed the first phase of the move will take place next Friday, May 22, 2015.

Signage was discussed. State code requires that signs be installed for restrooms, mechanical rooms and electrical rooms. Department signs were not figured into the budget and will be an add on expense and can be added later.

Outdoor signage was discussed. Mr. Harbaugh has prices from Owatonna Monument to re-veneer the current sign or create a new sign. No decision was made regarding outdoor signage.

The Facilities and Fleet Manager updated the Board on the status of the Claremont demolition project. Mr. Harbaugh reported the project is coming to an end and both the City of Claremont and Dodge County have received calls from individuals inquiring about the vacant lots. The vacant lot topic will be revisited at a future meeting.

Commissioner Gray thanked Commissioner Erickson and Mr. Harbaugh for staying up to date on the demolition process and providing the Board with updates.

The Chair adjourned the meeting at 9:29 a.m. CDT.

Meeting Adjourned

ATTEST:

**JOHN ALLEN
CHAIR, COUNTY BOARD**

**BECKY LUBAHN
DEPUTY CLERK**

DATED: