

TUESDAY, AUGUST 12, 2014

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2014-16

The Dodge County Board of Commissioners met in regular session August 12, 2014, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:31 a.m. CDT. John Allen, Vice Chair called the County Board of Commissioners meeting to order at 9:31 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Vice Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	David Erickson	District #4
	Steven Gray	District #5
Members absent:	Rodney Peterson	District #3
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy Clerk
	Paul Kiltinen	County Attorney

Motion by Erickson seconded by Tjosaas to approve and adopt the agenda as amended to replace Dave Erickson's Public Safety Committee report with a Public Health Committee report by Tim Tjosaas. *Motion adopted unanimously.*

Agenda Approved

Commissioner Erickson offered a motion to approve the following Consent Agenda items and resolutions, seconded by Commissioner Gray:

Consent Agenda
Items Approved

- 1.1 Resolution #2014-30 - 2014 Savings Rate for Governmental Agencies.
- 1.2 4-Day Temporary On-Sale Liquor License for the Dodge County Mechanical & Agricultural Society effective September 3-6, 2014 pending the approval of the County Sheriff and County Attorney.
- 1.3 Human Services resolution #95-10.
- 1.4 Out-of-state travel and training for Bob Flach and Krista Moore, Child & Family Social Services Social Workers, to attend the Child Welfare Conference regarding Differential Response in Seattle, Washington on November 11-14, 2014 at a cost not to exceed \$1,550 per person.
- 1.5 To adopt the corrected version of the South Country Health Alliance Delegation Agreement as presented.

- 1.6 Southeast Minnesota Chemical Dependency Pilot Project Cooperative Agreement with the participating counties for the period of July 1, 2014 through December 31, 2014 at the per member/per month cost of \$1,187.
- 1.7 Resolution #2014-31 - accepting Sober Fest/Drug Court Program donations.
- 1.8 Authorize the County Engineer and Vice Chair to sign and accept a \$10,000 Minnesota Historical & Cultural Heritage Grant for the Wasioja Ruins Conditions Assessment and Treatment Plan project.

Consent Agenda
Items Approved -
Continued

Motion adopted unanimously.

John McNamara from Wold Architects met with the Board to discuss the updated budget and projected schedule for the Government Services Building and the Courthouse/Annex Addition and Renovation projects.

Updated Budget and
Projected Schedule
for Remodeling
Projects Discussed

Mr. McNamara informed the Board that the correct date to award the project will be Tuesday, September 23, 2014, not September 26th as indicated in the handouts.

Motion by Tjosaas seconded by Erickson to send the Government Services Building and the Courthouse/Annex Addition and Renovation projects out for bid.
Motion adopted, Erickson, Tjosaas, Allen aye, Gray nay.

County Attorney Paul Kiltinen discussed with the Board a request to approve a Retainer Agreement for the Al-Corn tax court appeal.

Retainer Agreement
for Al-Corn Tax Court
Appeal Approved

It was reported that Marc J. Manderscheid is a shareholder of Briggs and Morgan and is currently working with Waseca County on the Janesville Ethanol plant. Mr. Manderscheid is certified as a Real Estate Law Specialist and has 30 years of practice.

Motion by Erickson seconded by Tjosaas to approve entering into a Retainer Agreement with Marc J. Manderscheid of Briggs and Morgan for the Al-Corn tax court appeal. *Motion adopted unanimously.*

SSTS Coordinator Sandra Schaefer presented for the Board's consideration a request to approve payment for a SSTS Construction Grant.

Payment for SSTS
Construction Grant
Approved

Ms. Schaefer reported that Dodge County received a 2014 low income grant from Minnesota Pollution Control to upgrade failing or imminent health threat septic systems in the amount of \$37,900.

The SSTS Coordinator informed the Board that the first system using these grant funds is now completed and the homeowner is requesting payment from the grant.

Date of Compliance	Vendor	Explanation	HO Payment
7/8/14	17094 680th Street Dodge Center	Septic Replacement	\$9,175.00

Payment for SSTS
Construction Grant
Approved -
Continued

Motion by Gray seconded by Erickson to approve and authorize payment of \$9,175.00 for the installation of a new septic system at 17094 680th Street, Dodge Center, MN. *Motion adopted unanimously.*

Waste Facility Manager Terrance Selthun discussed with the Board his request to approve the replacement of radiant tube heaters at the Recycling Center.

Replacement of
Radiant Tube
Heaters at Recycling
Center Approved

Mr. Selthun reported that the existing overhead radiant tube heaters were installed in 1991 when the Recycling Center was constructed. The natural gas heaters no longer work and have exceeded their life expectancy. Although the Recycling Center has supplemental heat provided by a used oil furnace, they need the radiant heaters to provide base level heating for the building. Therefore, they plan to replace the existing radiant tube heaters with new heaters.

Environmental Services has received two price quotes to replace the tube heaters. Advanced Heating and Plumbing in Kasson provided the lowest quote of \$13,900. The 2014 Environmental Services Capital Replacement Fund budget includes \$15,000 for purchase of roll-off containers. They plan to forego the purchase of the roll-off containers in favor of replacing the heating system in 2014. The Environmental Services 2015 budget proposal includes the purchase of roll-off containers.

Mr. Selthun reported that Environmental Services staff has considered several options including using their oil furnace for base load heat. Over the past several years the oil furnace has not been reliable enough to provide base load heat. On several occasions, it has failed, leaving the Recycling Center in danger of freeze-up. Additionally, used oil is getting harder to obtain as a low cost fuel source. Last year the Transfer Station ran out of used oil and had to purchase oil. They considered other types of natural gas heating systems but heating professionals recommended overhead radiant tube heaters because they are energy efficient, effective for their operation, and would require the least amount of modification to their building.

Motion by Erickson seconded by Tjosaas to approve and authorize Environmental Service Department to accept the proposal of \$13,900 from Advanced Heating and Plumbing to replace radiant tube heaters in the Recycling Center. *Motion adopted unanimously.*

Zoning Administrator Melissa DeVetter presented for the Board's consideration the August 6, 2014 Planning Commission recommendations.

CUP #14-06
Discussed

Byron Sportsman Club & Conservation – CUP #14-06 was discussed. The recommendation read as follows:

Byron Sportsmen Club & Conservation – CUP #14-06

The first public hearing is to consider an application for a Conditional Use Permit to allow an expansion of an existing gun club and including the addition of a new shooting range in the Ag district. There are five parcels that are included in this expansion that total approximately 114.59 acres. Three parcels totaling 84.85 acres are located in the SW ¼ of Section 13 and two parcels totaling 29.74 acres are located in the SE ¼ of Section 14, Mantorville Township. Joseph Hensel is the applicant and Byron Sportsmen & Conservation Club is the property owner.

CUP #14-06
Discussed -
Continued

It was noted that the CUP request was tabled at the applicants request until a later date.

VZ Hogs, LLP – CUP#94-18 was discussed.

CUP #94-18 (Amend)
Approved

Motion by Erickson seconded by Tjosaas to approve of the following action of the Planning and Zoning Commission as reviewed on August 6, 2014 with the reasons, recommendations and conditions as found in the individual permit:

VZ Hogs, LLP – CUP#94-18 (amend)

The second public hearing is to consider a request to amend Conditional Use Permit #94-18 to allow an expansion of an existing feedlot of 2,490 head of gestation/farrowing swine or 996 animal units for a total of 4,980 head or 1,992 animal units. This proposal includes two total confinement barns with beneath barn 8 foot concrete pits for manure storage. The barns will be approximately 90 x 550 foot and 76 x 384 foot in size. The property is 157.6 acre parcel located NW ¼ (government lots 1, 2, 5, 6) of Section 6, Wasioja Township. VZ Hogs, LLP is the applicant and Doug VanZuilen is the property owner.

The Planning Commission recommends approval with the following conditions:

1. A Dodge County Zoning Permit shall be obtained before construction of each barn and any additional accessory structures.
2. The Dodge County animal feedlot registration shall be updated prior to occupation of the barn.
3. All recommendations of the Feedlot Advisory Report dated 6/30/14 completed.
4. A copy of the appropriation permit from Minnesota DNR (when required) shall be submitted to Department for feedlot file and included with a copy of the CUP.

Motion adopted unanimously.

Ms. DeVetter discussed with the Board Zoning Amendment – ZA#14-03 (Chapters 6, 8).

ZA #14-03 - Chapter
6 Approved by
Resolution #2014-32

Zoning Amendment – ZA#14-03 (Chapters 6, 8)

The third public hearing is to consider a Zoning Amendment to the Dodge County Zoning Ordinance. The proposal includes new language for Chapter 6 (Nonconformities) and Chapter 8 (Agricultural District).

The Planning Commission recommends approval of Chapters 6, 8 as presented.

Commissioner Gray offered the following resolution (#2014-32), seconded by Commissioner Erickson:

ZA #14-03 - Chapter 6 Approved by Resolution #2014-32 - Continued

Zoning Ordinance Amendment Chapter 6

WHEREAS, the Dodge County Zoning Ordinance provisions provide for amendments to the zoning ordinance upon recommendation of the County Board; and

WHEREAS, the Environmental Services staff informed the Dodge County Board of issues with nonconformities with properties in the unincorporated townships of Wasioja and Old Concord resulting from rezoning to Rural Residential Zoning in these locations and potential solutions to the issue; and

WHEREAS, the Dodge County Board of Commissioners directed Environmental Services staff to commence ordinance revisions for the proposed districts pertaining to Wasioja and Old Concord at its January 23rd, 2014 Committee of the Whole meeting; and

WHEREAS, the proposed revisions are to be completed in coordination with vacation of the Township Roads by the Township Road Authority; and

WHEREAS, the vacation of roads would cause unintended nonconforming lot issues with the requirements for lot sizes which the revision is proposing to address; and

WHEREAS, the intent of the ordinance revisions are to relieve issues with nonconformities, not to create new issues; and

WHEREAS, a summary of the language to be added to Chapter 6 (Nonconformities), has been published in the legal newspaper July 23rd, 2014 and posted upon the county website; and

WHEREAS, a public hearing on the proposed amendment was held by the Dodge County Planning Commission on August 6th, 2014; and

WHEREAS, the Planning Commission recommended approval of the proposed amended Chapter 6 to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed amended Chapter at its August 12th, 2014 meeting.

THEREFORE BE IT RESOLVED, that the County Board of Dodge County hereby adopts the amendment to Chapter 6 (Nonconformities).

Resolution adopted unanimously.

Commissioner Erickson offered the following resolution (#2014-33), seconded by Commissioner Gray:

ZA #14-03 - Chapter 8 Approved by Resolution #2014-33

Zoning Ordinance Amendment Chapter 8

WHEREAS, the last major revision of the Dodge County Zoning Ordinance was on May 16th, 1995; and

WHEREAS, sections of the 1995 Dodge County Zoning Ordinance are not in compliance with current Minnesota Statutes; and

WHEREAS, the 1995 Dodge County Zoning Ordinance contains numerous administrative and reference errors; and

WHEREAS, ordinance provisions regarding land uses do not accurately reflect current Dodge County issues and priorities; and

WHEREAS, the Dodge County Comprehensive Plan promotes sustainable development; and

WHEREAS, solar energy is considered a clean, renewable and sustainable energy source; and

WHEREAS, the Dodge County Board of Commissioners supported solar energy as a renewable energy source at its November 19th, 2013 Special County Board Meeting; and

WHEREAS, the use of solar energy farms is currently not listed in the Dodge County Zoning Ordinance and as a result, the use is considered prohibited under ordinance provisions; and

WHEREAS, a summary of the language to be added to Chapter 8 (Agricultural District), has been published in the legal newspaper July 23rd, 2014 and posted upon the county website; and

WHEREAS, a public hearing on the proposed amendments was held by the Dodge County Planning Commission on August 6th, 2014; and

WHEREAS, the Planning Commission recommended approval of the proposed amended Chapter to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed amended Chapter 8 at its August 12th, 2014 meeting.

THEREFORE BE IT RESOLVED, that the County Board of Dodge County hereby adopts the amendment to Chapter 8 (Agricultural District).

Resolutions adopted unanimously.

Ms. DeVetter reviewed with the Board Zoning Amendment – ZA#14-02 Chapter 9 (tabled).

ZA #14-02 - Chapter 9 & 7 Approved by Resolution #2014-34

Zoning Amendment – ZA#14-02 Chapter 9 (tabled)

The fourth public hearing is to consider a map and a text amendment to the Dodge County Zoning Ordinance. The proposal includes new language and a map amendment for Chapter 9 (Closed Landfill Restricted District).

The Planning Commission recommends approval of the language and map amendment as presented.

Commissioner Erickson offered the following resolution (#2014-34), seconded by Commissioner Gray:

**Zoning Ordinance Amendment Chapter 9 & Chapter 7
(administrative change based on new Chapter 9)**

WHEREAS, the Minnesota Legislature adopted the Landfill Cleanup Act (LCA) (Minn. Stat. 115B.39-115B.45) in 1994, creating the Closed Landfill Program (CLP); and

WHEREAS, under the CLP, the Minnesota Pollution Control Agency (MPCA) is responsible for the cleanup and long term care of 112 closed, municipal, solid waste landfills throughout the state; and

WHEREAS, the MPCA is responsible for the long term care and cleanup of the Dodge County landfill; and

WHEREAS, Minnesota Statutes 115B.412, Sub. 9 of the LCA requires the MPCA to develop a Land Use Plan for each of these landfills; and

WHEREAS, Minnesota Statutes 115.B.412, Subd. 4 requires the MPCA to provide LGUs certain information about the landfill and to incorporate this information in to their local land use planning; and

WHEREAS, the MPCA provided, in cooperation with Dodge County Environmental Services, a Closed Landfill Use Plan (CLUP) dated February 8th, 2013 and revised April 8th, 2013; and

WHEREAS, the purpose of the CLUP, which is to:

- protect the integrity of the landfill’s remediation and monitoring systems
- protect human health and public safety at the landfill
- accommodate local government needs and desire for land use at the facility

is consistent with Dodge County’s goals for the facility; and

WHEREAS, Minnesota Statutes 115B.412 requires local government units to make their land use plans consistent with the MPCA's plan for the site; and

ZA #14-02 - Chapter
9 & 7 Approved by
Resolution #2014-34
- Continued

WHEREAS, the property is currently zoned Agricultural and uses allowed within the Agricultural Zoning District conflict with the Closed Landfill Use Plan, considering the risks associated with the landfill; and

WHEREAS, the area proposed to be rezoned and regulated under Chapter 9 (Closed Landfill Restricted District) has been surveyed and legally described; and

WHEREAS, a summary of the proposed repealed and replaced Chapter 9 (Closed Landfill Restricted District) and Chapter 26 (Effective Date of Zoning Amendments) have been published in the legal newspaper on February 19th, 2014 and posted upon the county website; and

WHEREAS, a public hearing on the proposed repeals and amendments was held by the Dodge County Planning Commission on March 5th, 2014 and the public hearing was closed; and

WHEREAS, the Planning Commission recommended tabling of the repealed and amended Chapter 9 to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners tabled the proposed repealed and amended Chapters at its March 11th, 2014 meeting; and

WHEREAS, the Planning Commission recommended approval of the repealed and amended Chapter 9 to the Dodge County Board of Commissioners at the August 6th, 2014 meeting; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed repealed and amended Chapters at its August 12th, 2014 meeting.

THEREFORE BE IT RESOLVED, that the County Board of Dodge County hereby:

Repeals Chapter 9 (Reserved for Future Use) and replaces it with Chapter 9 (Closed Landfill Restricted)

as adopted on August 12th, 2014. In addition, the County Board of Commissioners adopts the amendments to Chapter 26 (Effective Date of Zoning Amendments) and formal amendment of the Dodge County Zoning Map to reflect the new zoning district.

Resolution adopted unanimously.

Adam King introduced himself; he is the new District Manager at the Soil and Water Conservation District in Dodge Center and is responsible for grant writing and the day to day operations of the Conservation District.

New SWCD District Officer Introduced

The Board welcomed Mr. King.

The Vice Chair recessed the meeting at 10:09 a.m. CDT.

Meeting Recessed

The Vice Chair reconvened the meeting at 10:17 a.m. CDT.

Meeting Reconvened

Accounting Services Director Sara Marquardt met with the Board to discuss the appointment of County Canvassing Board members.

County Canvassing Board Members Appointed

Ms. Marquardt reported that each election year the County Canvassing Board is required to meet to canvas the results of the Primary and General Elections. State statute provides that the following individuals be on the County Canvassing Board.

- County Auditor
- County Court Administrator
- Mayor of the County's Largest City
- Two Members of the County Board not up for election

The Accounting Services Director has set the Canvassing Board meetings dates as listed below:

County Primary Canvassing Board

Friday, August 15, 2014
9:00 a.m.
Conference Room B

County General Canvassing Board

Monday, November 10 or Thursday, November 13, 2014
9:00 a.m.
Conference Room B

The Vice Chair appointed Commissioner Erickson and Commissioner Gray to serve on the County Primary Canvassing Board Friday, August 15, 2014 and County General Canvassing Board Monday, November 10, 2014.

Taxpayer Services Director Rose Culbertson presented for the Board's consideration a property tax penalty abatement request for Susan Woolison.

Woolison Property Tax Abatement Request Discussed

Ms. Culbertson informed the Board that Susan Woolison has submitted a request to abate the penalty for her 2014 first half taxes.

Included in the Board packet was the abatement form in which Ms. Woolison explains that she has been in the hospital unconscious all of 2014. Ms. Woolison stated to the Taxpayer Services Director that she has just gotten out of the hospital and only recently regained consciousness. Ms. Woolison also stated that she was unable to pay her taxes because of her health. It was noted that Ms. Woolison had a difficult time writing so Ms. Culbertson finished filling out her form for her (#6). Ms. Woolison has now paid her first half tax and penalty in full.

Woolison Property
Tax Abatement
Request Discussed -
Continued

The Taxpayer Services Director commented that she does empathize with Ms. Woolison's situation; however it was her recommendation to remain consistent with past decisions and deny the request.

Motion by Gray to approve the 2014 first half property tax penalty abatement request of Susan Woolison. The motion died due to the lack of a second.

Commissioner Erickson stated that he would consider approving the abatement request if Ms. Woolison could substantiate the abatement request with a letter from her doctor stating that she was incapacitated for the first half of 2014.

It was the consensus of the Board that Ms. Culbertson contact Ms. Woolison and ask that she obtain a letter from her doctor stating that she was medically incapacitated and resubmit the abatement request once she has a letter from her doctor.

Ms. Culbertson reviewed bills with the Board.

Bills Approved

Motion by Gray seconded by Tjosaas to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 122,005.30
11	Human Services Fund	\$ 78.00
13	Road and Bridge Fund	\$ 174,887.45
16	Environmental Quality Fund	\$ 11,479.57
32	County Capital Projects	\$ 24,181.54
41	Ditch Fund	\$ 6.25
	Total	\$ 332,638.11

Motion adopted unanimously.

County Administrator Jim Elmquist provided the Board with a second quarter financials update for 2014.

Second Quarter
Financials Update for
2014

Mr. Elmquist noted that the information was assembled by Rose Culbertson and indicates a trend towards annual expectations. Items of note for the Board's review were listed as follows:

Expenditures:

149 – Insurance premiums are paid in January. Further costs like copays, etc. are settled as the year progresses.

705 – Debt Fund Payments – This includes preliminary expenses for the building project that will be a part of a reimbursement resolution on the bond. These are also expenses on the Fairgrounds Project.

Revenue:

149 – The county receives tax settlements after June 30 each year. Revenue will reflect this.

The Board thanked Mr. Elmquist for the report.

Emergency Management Director Matthew Maas provided the Board with a flooding disaster declaration update.

Mr. Maas shared information with the Board regarding the flood event that occurred on June 16, 2014. The Emergency Management Director reminded the Board that they had requested, by resolution, that the Governor petition the President of the United States for a major Disaster declaration. Mr. Maas reported that this process is underway and has resulted in a Major Disaster Declaration. FEMA and State officials have visited Dodge County, surveyed the damage and met with Local officials.

The Board thanked Mr. Maas for the update.

Mr. Maas discussed with the Board a 2014 Emergency Management Performance Grant.

It was reported that Dodge County has been awarded the Emergency Management Performance Grant for 2014. This grant, as in previous years, is awarded to counties that have a full time Emergency Management Director position and meet all of the State and Federal requirements of the Emergency Management Program.

The grant award is in the amount of \$20,564. These funds are designed to help the county with the costs of staffing this position and go towards salary and benefits.

Motion by Gray seconded by Tjosaas to approve and authorize the Vice Chair and Emergency Management Director to sign and accept the 2014 Emergency Management Performance Grant in the amount of \$20,564. *Motion adopted unanimously.*

Second Quarter
Financials Update for
2014 - Continued

Flooding Disaster
Declaration Update

2014 Emergency
Management
Performance Grant
Acceptance
Approved

Employee Relations Director Lisa Hager presented the amended Personnel Agenda for the Board's consideration.

Personnel Actions
Approved

Motion by Erickson seconded by Tjosaas to approve the following personnel actions:

A. Human Services

- A.1 Zola Bennett – Case Aide
Annual review.
Effective Date: 3/12/14

B. Sheriff's Office

- B.1 Brian Allen Thompson – On-Call Deputy
Authorization to hire as On-Call Deputy Sheriff C41 Hire step \$20.02.
Effective Date: 7/28/14

C. Public Health

- C.1 Patricia Busse – Public Health Nurse II
Step increase from C41 step 3 \$25.45 to C41 step 2 \$26.21.
Effective Date: 7/01/14
- C.2 Christine Agerter – Public Health Nurse II
Step increase from C41 step 4 \$24.55 to C41 step 3 \$25.45.
Effective Date: 7/01/14

D. Highway

- D.1 James Kylo – Equipment Operator III
No longer employed.
Effective Date: 11/26/14

E. Transfer Station

- E.1 Robert Naatz – Sorter/Processor
Annual review.
Effective Date: 7/24/14

F. Public Health

- F.1 Patricia Busse – PHN II - .6 FTE.
No longer employed.
Effective Date: 8/28/14
- F.2 Public Health Nurse II - .6 FTE
Request authorization to post and fill vacancy.
Effective Date: 8/12/14

Motion adopted unanimously.

Commissioner Tjosaas presented a summary of the Public Health Committee report and action items.

Public Health
Committee Report

The Board reviewed the Public Health Director's request to approve the proposed 2014 flu shot fee.

2014 Flu Shot Fee
Set

It was reported that the 2013 flu clinic program activities and fees have been reviewed. A cost analysis was completed and based on this analysis Ms. Espey is recommending that the 2014 flu shot fee increase from \$27.00 to \$28.00 per shot for their community clinics.

The approved flu shot fee has not increased since the 2012 flu season. It was noted that for the past 12 years Public Health has paid for all part time employees that have received their shots through their clinics. It cost Public Health approximately \$350.00 this past flu season to provide flu shots for part time employees. Public Health has and will continue to encourage all employees to receive their annual flu shot. In 2013 Public Health was able to vaccinate 71 Dodge County Employees. For the full time employees Public Health is able to bill insurance and recover their costs, but for part time employees they have no source to bill. Public Health will continue to absorb the costs for the part time employees unless directed by the County Board to do differently.

2014 Flu Shot Fee Set - Continued

Motion by Tjosaas seconded by Gray to set the 2014 flu shot fee at \$28.00 per shot as recommended. *Motion adopted unanimously.*

Commissioner Gray presented a summary of the Human Services Committee report and action items.

Human Services Committee Report

The Board reviewed the Human Services Director's request to accept the donation of 30 handmade blankets from Project Linus for their Child and Family Social Services unit to distribute to needy children.

Donation of Handmade Blankets to Project Linus Approved by Resolution #2014-35

Commissioner Gray offered the following resolution (#2014-35), seconded by Commissioner Tjosaas:

Resolution to Accept Donation of Handmade Blankets from Project Linus, Rochester/SE Minnesota Chapter

WHEREAS, the Dodge County Human Services Department has received a donation from Project Linus, Rochester/SE Minnesota Chapter, in the form of thirty (30) handmade blankets; and

WHEREAS, the Dodge County Human Services Department wishes to accept this donation and utilize it for the purpose of needy children; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accepts the donation of thirty (30) handmade blankets from Project Linus, Rochester/SE Minnesota Chapter, for the purpose of comforting and providing warmth to needy children.

Resolution adopted unanimously.

Commissioner Allen presented a summary of the Administration Committee report and action items.

Administration Committee Report

Motion by Erickson seconded by Gray to approve and authorize the July 22, 2014 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

[07/22/14 Committee of the Whole Meeting Minutes Approved](#)

Motion by Erickson seconded by Gray to approve and authorize the July 22, 2014, 2014 meeting minutes as corrected on page 201. *Motion adopted unanimously.*

[07/22/14 Meeting Minutes Approved](#)

Commissioners provided their agency reports. Commissioner Allen attended a Building Committee meeting. Commissioner Erickson attended a Law Library Committee meeting, a Zip Rail Public meeting, a Veteran's Committee meeting, a Dodge County Planning & Zoning meeting, a SCHA Joint Powers Board meeting, a Dodge County Township Officers meeting, a Building Committee meeting and a Regional Emergency Committee meeting. Commissioner Gray attended a regular Dodge County Board meeting, a Highway 14 Partnership meeting, an Election Judge training sessions, an Ice Arena meeting, a MN Prairie meeting, a SCHRC meeting, two Zip Rail meetings, a Rail Transportation forum/phone conference, a Parks & Trails meeting, a Planning Commission meeting, a Dodge County Township Officers meeting and a Rail presentation at the Goodhue County Fair in Zumbrota. Commissioner Peterson was not available to report his meeting attendance. Commissioner Tjosaas attended a Pre-Fair picnic, a Fairview Board meeting, a County EDA meeting, a KM Livable Communities Group meeting, a South Central HRC meeting, a National Night Out event and a Sencac meeting.

[Agency Reports](#)

The County Administrator provided the Board with an Administrator update.

[Administrator Update](#)

Commissioner Allen read the following statement in response to the Keystone Cop article that was published in the Wisconsin based Outer Boundary Magazine that was distributed to county residents:

[Response to Magazine Article Read](#)

Dodge County is aware of a publication that was mailed to all residents detailing a number of complaints against the county. When an allegation of misconduct is made involving the county, the county acts to promptly review the complaint and thoroughly investigate if necessary. This law prevents the county from commenting or releasing information to the public. As for the referenced complaint against a member of the County Attorney's Office, the Minnesota Lawyers Professional Responsibility Board, in cooperation with the County Attorney, reviewed the author's complaint and determined it did not warrant an investigation.

Motion by Gray seconded by Tjosaas to adjourn the meeting at 11:20 p.m. CDT. *Motion adopted unanimously.*

[Meeting Adjourned](#)

The next meeting of the Dodge County Board of Commissioners will be held on August 26, 2014 at 9:30 a.m. CDT.

[Next Regular Meeting](#)

ATTEST:

JOHN ALLEN
VICE CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: