

TUESDAY, MAY 13, 2014

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2014-10

The Dodge County Board of Commissioners met in regular session May 13, 2014, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Rodney Peterson, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	Rodney Peterson	District #3
	David Erickson	District #4
Members absent:	Steven Gray	District #5
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

The Chair informed the Board that the County Engineer's Wind Farm Development Agreement with RES America item, Public Works Committee item 1.1, needs to be discussed after item 9.1 on the full Board agenda.

Amended Agenda
Approved

Motion by Erickson seconded by Tjosaas to approve and adopt the agenda as amended. *Motion adopted unanimously.*

Human Services Fiscal Supervisor Shelley Koen introduced Miranda Wilson and Amber Andrist who are the new Office Support Specialists in the Human Services Department.

New Employees
Introduced

The Board welcomed the two new employees.

Motion by Erickson seconded by Tjosaas to approve the following Consent Agenda items:

Consent Agenda
Items Approved

- 1.1 Human Services Resolution #95-10.
- 1.2 Human Services Director, Chair and County Attorney to sign a contract with Independent Management Services for the period January 1, 2014 to December 31, 2014 for the provision of guardianship - conservatorship services at a rate of \$30.00 per hour.

- 1.3 Cell phone stipend for Abbie Willis, as Development Project Manager. This expense will be fully reimbursed to Dodge County Human Services by the Minnesota Prairie County Alliance as part of the design and implementation.
- 1.4 Chair, Human Services Director and County Attorney to sign the updated South Country Health Alliance Delegation Agreement effective January 1, 2014.
- 1.5 Chair and County Administrator to sign a Ratification Statement with MCCC for the maintenance and support of PH-Doc effective April 1, 2014 through March 31, 2016.
- 1.6 The appointment of Lori Kindschy, Hayfield City Clerk, to the EDA Board.

Consent Agenda
Items Approved -
Continued

Motion adopted unanimously.

Solar Project Manager Tena Rytel met with the Board to discuss the Geronimo/Aurora Solar project.

Geronimo/Aurora
Solar Project
Presentation

It was reported that Zoning and Highway staff along with the City of Dodge Center previously met with a representative from Geronimo Energy regarding a proposed solar farm located near Dodge Center. At that time the company asked for a letter of support from the County Board for the proposed project.

Geronimo/Aurora Solar wanted to meet with the Dodge County Board to discuss the project prior to submitting the Site Permit application to the Public Utilities Commission. The purpose of the meeting is to ensure there is adequate time to address questions or concerns regarding the application.

It was noted that Aurora Distributed Solar, LLC (Aurora), a wholly-owned subsidiary of Geronimo Energy (Geronimo), is proposing to construct a 100 megawatt solar farm across approximately 25 locations in Minnesota. One (or more) of the locations has been proposed in Dodge County.

Geronimo is a Minnesota-based developer that has successfully completed three other wind farms in southwest Minnesota, including a 20 MW Marshall Wind Farm in Lyon County, the 20 MW Odin Wind Farm in Watonwan and Cottonwood Counties and they recently constructed 200 MW Prairie Rose Wind Farm in Rock County. Aurora will be the largest solar project in the Upper Midwest when completed by 2016.

Aurora is currently gathering information in preparation for filing a Site Permit Application for a Site Permit under the Power Siting Act (Site Permit) to the Minnesota Public Utilities Commission (PUC). They encourage the county's participation in the PUC's permitting processes.

At this time, Aurora's array locations, access roads and electrical connections have not been finalized. A map, which was included in the Board packet for review, identified the location of the solar facility and project boundary. Additionally, a map indicating the locations of every facility across the state was also included in the Board packet.

The Solar Project Manager stated that she appreciated the opportunity to meet with the Board to discuss Aurora prior to submitting their Site Permit Application.

Geronimo/Aurora
Solar Project
Presentation -
Continued

Ms. Rytel informed the Board that it will take nine months to get the permit for this project and that the solar project should be completed sometime between 2015-2016.

The Board thanked Ms. Rytel for the information.

Drug Court Coordinator Eric Thompson discussed with the Board the proposed Third Judicial District Cooperative Agreement.

Third Judicial District
Cooperative
Agreement Approved

The Dodge County Drug Court receives reimbursement from the Third Judicial District for Drug Court case management services. Pursuant to the proposed Cooperative Agreement for 2014, state funding is available on a quarterly reimbursement basis from January 1, 2014 through June 30, 2014. As in past years, there is \$36,000.00 in reimbursement funding available from the Third Judicial District.

On April 2, 2014, the State of Minnesota (Judicial Branch) presented Dodge County with a 2014 Cooperative Agreement that includes the same language as in the previous 2013 Cooperative Agreement. Mr. Thompson has requested that County Attorney Paul Kiltinen review and approve the 2014 Cooperative Agreement.

Motion by Allen seconded by Tjosaas to approve and authorize the Drug Court Coordinator and Chair to sign the proposed 2014 Cooperative Agreement with the State of Minnesota subject to approval by County Attorney Kiltinen. *Motion adopted unanimously.*

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

Mr. Kiltinen informed the Board that the Alcorn tax court appeal is still on the calendar for October.

The County Attorney stated that he and the Director of Land Records believe the Alcorn property is undervalued.

Mr. Kiltinen reported that he has had no response from the Alcorn Plant Attorney's to meet and discuss their concerns regarding their valuation.

It was the County Attorney's recommendation that he be allowed to contact the firm that represented Waseca County in their Alcorn tax court appeal to discuss Dodge County's tax court appeal with the Alcorn Plant in Claremont.

Mr. Kiltinen noted that he has also received a tax appeal from the Eastwood Bank; however he feels that this appeal can be handled internally.

Director of Land Records Ryan DeCook was available to comment on the Alcorn Plant valuation.

It was the consensus of the Board that Mr. Kiltinen be allowed to contact the firm that represented Waseca County in their Alcorn tax court appeal to discuss Dodge County's tax court appeal with the Claremont Alcorn Plant.

Legal Update -
Continued

Commissioner Allen asked the County Attorney for an update on the recent feedlot lawsuit.

The County Attorney reported that the feedlot lawsuit has been submitted to the county's insurance provider, MCIT, and they will be addressing the lawsuit.

The Board thanked Mr. Kiltinen for the update.

Director of Land Records Ryan DeCook presented for the Board's consideration an abatement request.

2014 Assessment
Abatement Approved

The Director of Land Records informed the Board that Minnesota Statutes 375.192 provides that the County Board may grant the reduction or abatement of a property taxpayer's estimated market valuation and the resulting taxes, costs, penalties, or interest which have been erroneously or unjustly assessed. The County Board may consider and grant reductions and abatements for applications as they relate to taxes payable in the current year and the two prior years. However, abatements for the two prior years shall be considered and granted only for clerical errors and when the taxpayer fails to file for a reduction or an adjustment due to a hardship, as determined by the County Board.

All applications must be written and approved by the County Assessor and the County Auditor before consideration by the County Board. Said abatement applications are entirely discretionary, subject to precedence and prior Board policy, and are not appealable to another level of authority. Based on the applicants' claims and the investigation of the facts, the Finance Director and Director of Land Records are offering the following assessment changes for taxes payable in the years listed.

Parcel ID	Owner	Street	City/TWP	Reason	Tax Reduction
R24.501.0020 (Pay 2013, 2014)	Jean Jacques	15 7 th Street NW	Kasson	Appealed value after purchasing a foreclosure. Property was damaged and most of the copper had been removed. Property was reviewed and adjusted price was agreed to in the acceptable timeframe. We use two systems to maintain valuations and the tax side did not get adjusted. 2013 portion is a penalty for late payment.	\$158.02 +\$1,150.54 \$1,308.56

The Board was not in favor of abating the \$158.02 late fee as recommended.

Motion by Erickson seconded by Allen to approve 2014 assessment abatement of \$1,150.54 as discussed for the following parcel: 24.501.0020. *Motion adopted unanimously.*

Taxpayer Services Director Rose Culbertson reviewed bills with the Board.

Bills Approved

Motion by Allen seconded by Tjosaas to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$	34,130.12
11	Human Services Fund	\$	39.00
13	Road and Bridge Fund	\$	71,401.40
16	Environmental Quality Fund	\$	92,990.35
32	County Capital Projects	\$	<u>136,776.60</u>
	Total	\$	335,337.47

Motion adopted unanimously.

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel Actions Approved

Commissioner Allen asked for clarification on item A.6 - Executive Assistant – SDA temporary position.

The Human Services Director discussed the terms of this position with the Board.

Mr. Allen also expressed concern with items E.1 and E.3 and the Sheriff's decision to promote someone other than the individual that has served in the temporary Sergeant position for the last year. Commissioner Allen noted that there have been no complaints regarding the individual that has been serving in the temporary Sergeant capacity.

Ms. Hager indicated that she could not get into the details regarding the Sheriff's decision to promote someone else other than the individual currently in the position but indicated that it was the Sheriff's decision. It was noted that there may be repercussions because of this decision.

Motion by Erickson seconded by Tjosaas to approve the following personnel actions:

A. Human Services

- A.1 Robert Flach – Social Worker
Step increase from C42 step 6 \$23.91 to C42 step 5 \$24.80.
Effective Date: 4/2/14
- A.2 Krista Moore – Social Worker
Regular status and step increase from C42 step 9 \$21.43 to C42 step 8 \$22.22.
Effective Date: 3/11/14
- A.3 Karen Smith – Case Aide
Annual review.
Effective Date: 4/8/14
- A.4 Deloris Scherger – Support Enforcement Aide
Annual review.
Effective Date: 4/15/14

- A.5 Amy Jobe – Support Enforcement Aide
Regular status and step increase from B22 step 9 \$15.41 to B22 step 8 \$15.91.
Effective Date: 4/30/14
- A.6 Executive Assistant – SDA Temporary Position
Authorization to change from one year temporary to a two year temporary position.
Effective Date: 5/13/14
- B. Highway**
- B.1 Mitchell Schuster – Seasonal Highway Maintenance
Authorization to employ at A11 step 11 \$11.18 to fill approved vacancy.
Effective Date: 5/12/14
- B.2 Kelly Huneke – Seasonal Highway Maintenance
Authorization to employ at A11 step 11 \$11.18 to fill approved vacancy.
Effective Date: 5/19/14
- B.3 Paul Berge - Equipment Operator II
Authorization to employ at B22 90% of hire \$17.87.
Effective Date: 5/19/14
- B.4 Joshua Smith – Engineering Technician II
Regular status and step increase from B22 95% of hire \$22.51 to B22 100% of hire \$23.54.
Effective Date: 5/1/14
- C. Administration**
- C.1 Sara Sheeran – 4H Summer Assistant
Authorization to employ as 4-H Summer Assistant at \$10.00.
Effective Date: 6/9/14 – 8/15/14
- D. Public Health**
- D.1 Erica Mathis – Health Educator
Authorization to change status from .80 FTE to on-call.
Effective Date: 5/7/14
- D.2 Registered Nurse/Health Educator - .75 FTE
Authorization to post and fill vacancy created by status change.
Effective Date: 5/13/14
- D.3 Kristin Cerda – Public Health Dietitian
Step increase from C42 step 3 \$26.71 to C42 step 2 \$27.51.
Effective Date: 5/1/14
- E. Sheriff's Office**
- E.1 Shannon Boerner – Sergeant
Authorization to change status from Deputy Sheriff C41 84 month step \$27.54 to Sergeant C43 hire step \$29.03.
Effective Date: 5/12/14
- E.2 Matthew Stradtman - Deputy Sheriff – FT
Authorization to change status from on-call to 1.0 FTE to fill approved vacancy.
Effective Date: 5/12/14
- E.3 Robert Hovland – Deputy Sheriff
Authorization to change status from Temporary Sergeant C43 hire \$29.03 to Deputy Sheriff C41 120 month step \$28.09.
Effective Date: 5/12/14

Personnel Actions
Approved -
Continued

Motion adopted Erickson, Tjosaas, Peterson aye, Allen nay.

The Chair recessed the meeting at 10:27 a.m. CDT.

Meeting Recessed

The Chair reconvened the meeting at 10:32 a.m. CDT.

Meeting Reconvened

Human Services Director Jane Hardwick and David Drown Associates Consultant Gary Weiers discussed with the Board the proposed Joint Powers Agreement to form the Multi-County Human Services Agency.

Proposed Joint Powers Agreement to Form Multi-County Human Services Delivery Agency Discussion

Ms. Hardwick stated that the proposed agreement was created using the South Country Health Alliance Joint Powers Agreement as a template. The agreement has been reviewed by private attorney Steve Smith, Smith Tollefson Rahrick & Cass, who coordinated a review by each entity's County Attorney. It has also been reviewed by a fiscal leadership team that includes the following from each county: County Administrator; County Treasurer, Auditor and/or Finance Director; Human Services Director; and Human Services Fiscal Supervisor.

Ms. Hardwick reviewed the following information:

What is the joint powers agreement? The joint powers agreement will form a governance structure for a new, Multi-County Human Services agency, known as Minnesota Prairie County Alliance, effective June 1, 2014 and will provide for the transfer of operations of each county's Human Services to the new entity on January 1, 2015. This will include all human services that a county is mandated by statute to provide and any other human services that a county is authorized or able to provide.

This new agency will be a public entity that is governed by a board composed of two commissioners appointed from each of the member counties, along with an alternate.

Each member county will be required to transfer funds to establish a beginning fund balance for the new agency. The amount of the beginning fund balance will be determined by the Joint Powers Board, and each member county's share will be calculated in accordance with a formula in the agreement.

Each member county will also be required to make a semi-annual payment of operating funds calculated in accordance with a formula in the agreement and based on the annual budget set by the Joint Powers Board.

Why? The following are a number of reasons why this historic step in the administration of Human Services in Dodge, Steele, and Waseca counties is recommended, but essentially, the county needs to prepare for a future that will require us to serve more people more effectively.

- Demand for human services has grown as our populations have grown and aged –this will continue at unprecedented rates.
 - In the past twenty years, the combined population of Dodge, Steele, and Waseca has grown by 9%.

- The Minnesota demographer recently projected that the population for Dodge, Steele, and Waseca counties will increase by 14% over the next twenty years, with a 59% increase in the number of frail elderly (age 85 or older) projected for the same period.
- Federal and state funding for administration of Human Services has not kept pace with the increasing demand for services and complexity of services.
 - County Human Services expenditures for the three counties increased by 39% from 2001 to 2011, while federal and state revenues to the counties decreased by 4% in that same period.
- The counties can be more efficient by eliminating the duplication of many administrative activities across the three agencies.
- The counties can improve their responsiveness with a deeper bench of staff in some areas and specialization in others.
- The evolution of technology – while certainly not a replacement for personal relationships – enhances the county’s ability to effectively serve people more efficiently and across a greater geographic area.
 - Many technology supports are too expensive for the agencies to purchase alone, such as an electronic document management system.
- Increasing attention by the federal and state government to county Human Services performance requires that they be more attentive to data analysis, performance measurement, and research around best and emerging and promising practices.
 - As small agencies we are ill-suited to address these expectations independently.
- The counties have successfully worked together on other multi-county collaborations like South Central Human Relations Center and South Country Health Alliance.

Proposed Joint Powers Agreement to Form Multi-County Human Services Delivery Agency Discussion - Continued

What do we hope to achieve? They believe that by combining the efforts and resources of our three Human Services agencies, they can – over time – improve their offering of consistent, high-quality services with an emphasis on prevention and early intervention, continuous improvement, partnering, and accountability. They believe that they can improve the safety and wellness of residents as a result.

The counties hope that they can get the best of both worlds by combining the benefits of smaller agencies (including relationships) with the critical mass from a modestly larger, merged agency (such as the ability to purchase certain technology) and that over time they can reduce the growth in costs that would otherwise occur.

What will be the impact on county property tax levy? It is important to note that the budget for the new agency will be set by the Joint Powers Board and that two commissioners from each county comprise the board. A pro forma will be prepared by CliftonLarsonAllen to assist in the initial budget-setting process.

There will be some initial increases in costs for infrastructure, converging of employee compensation and benefits plans, etc. that will be offset over time with increased efficiencies. Some of those costs have already been incurred and funded in the design and implementation phases, some will begin post-implementation. The expectation is that over a period of many years, the growth in local Human Services costs will be lower than it would be without the merger.

How long are we committing our counties to this new model? The joint powers agreement will require that a member county be committed to this model for a period of five years, after which a three-year notice to withdraw may be offered, if that is the county's intent. The initial commitment period will increase the likelihood of a successful launch and management through the challenges of implementing such a significant change. It also lends to a sense of stability for staff of the new organization. The withdrawal period helps assure that later transitions for the organization and staff are orderly.

What are next steps after JPA is adopted? Each Board will appoint two commissioners and one alternate to serve on the Joint Powers Board. The initial meetings of the Board will likely be those that were otherwise scheduled for the steering committee:

- June 10, 2014, 1:30-3:00 p.m., Room 40, Steele County Administration Building
- June 27, 2014, 9:00-11:00 a.m., Museum Conference Room, Waseca County Human Services

The new Board will begin by considering and adopting by-laws, electing officers, hiring an Executive Director, setting the beginning fund balance, and determining initial budget-setting assumptions.

The Minnesota Prairie County Alliance Steering Committee adopted a motion on April 25, 2014 to recommend the following actions by the Boards of Commissioners for Dodge, Steele, and Waseca counties:

- **Recommendation 1:** Adopt a motion to enter into a Joint Powers Agreement among Dodge, Steele, and Waseca counties to form and fund a Multi-County Human Services Delivery Authority effective June 1, 2014 and to transfer operations of each member county's Human Services to the new entity on January 1, 2015.
- **Recommendation 2:** Adopt a motion to appoint two Commissioners to serve on the Joint Powers Board for Minnesota Prairie County Alliance beginning June 1, 2014 and to appoint an alternate Commissioner to serve as an alternate to those two Commissioners for the same purpose.

Proposed Joint Powers Agreement to Form Multi-County Human Services Delivery Agency Discussion - Continued

Commissioner Peterson asked that they go through the proposed joint powers agreement and highlight the areas of the agreement that weren't boiler plate items.

Proposed Joint Powers Agreement to Form Multi-County Human Services Delivery Agency Discussion - Continued

Mr. Weires highlighted changes that were made to the Joint Powers Agreement.

Commissioner Erickson wanted to know which County Attorney would be used when they have an issue that needs to be addressed by a County Attorney.

Ms. Hardwick reported that items that require an Attorney's opinion will be directed to the county/County Attorney in which the question pertains to.

County Administrator Jim Elmquist reported that this project has been in the works for five years and commended the work of the individuals involved to see the project through to completion.

Commissioner Peterson stated that he appreciates the progress that this project has made over the years and the fact that the project has continually moved forward. Mr. Peterson pointed out that grant funds have been used when available to assist with completing this project.

Commissioner Tjosaas noted that his dad, the late District 2 County Commissioner Lyle Tjosaas, was a big supporter of this project and strongly believed that this was the correct direction for the county to go.

Motion by Erickson seconded by Tjosaas to approve and authorize the Chair, County Administrator and County Attorney to sign a Joint Powers Agreement with Dodge, Steele, and Waseca counties to form and fund a Multi-County Human Services Delivery Authority effective June 1, 2014 and to transfer operations of each member county's Human Services to the new entity on January 1, 2015. *Motion adopted unanimously.*

Joint Powers Agreement to form Multi-County Human Services Delivery Authority Approved

Motion by Allen seconded by Erickson to appoint Commissioners Peterson and Tjosaas to serve on the Joint Powers Board for Minnesota Prairie County Alliance beginning June 1, 2014 and to appoint Commissioner Gray to serve as an alternate to those two commissioners for the same purpose. *Motion adopted unanimously.*

Minnesota Prairie Alliance Board Member Appointments Approved

County Engineer Guy Kohlnhofer met with the Board to discuss a proposed Wind Farm Development Agreement.

Wind Farm Development Agreement Approved

Mr. Kohlnhofer reported that RES Americas Inc. (RES), a wind farm developer, presented in front of the Board on April 22, 2014. At that time they presented their plan for 100 wind towers in Dodge and Mower Counties, with twelve of those towers being in Dodge.

As presented in April, the County Engineers of the two counties and RES personnel have been working on a Development Agreement to cover the unexpected damages to the county and township roads. Included in the Board packet was the proposed agreement they have come up with.

The basic aspects are of the agreement are as follows:

1. Designated township roads will be managed by the county.
2. Visibly damaged roads will be repaired by the Developer.
3. A fee based on traffic loading, called ESAL's, will be assessed the Developer for road life used.
4. In the event a traffic fee is not practical a "per tower" fee will be used.

Wind Farm
Development
Agreement Approved
- Continued

The County Attorney has reviewed the Development Agreement and will continue to be consulted as necessary.

Motion by Allen seconded by Erickson to approve and authorize the Chair and staff to execute the final draft of the Development Agreement when complete and designate the County Engineer as the Dodge County Agent as laid out in the agreement. *Motion adopted unanimously.*

Commissioner Tjosaas discussed with the Board a proposal to modify the County Board meeting schedule.

Modified Board
Meeting Schedule
Discussion

Mr. Tjosaas offered up for discussion a proposal to change the Commissioner's regular Board Meeting time for the 4th Tuesday of the month. Rather than committee meetings starting at 8:00 a.m. and the Board meeting at 9:30 a.m., Commissioner Tjosaas proposed that the Board have their committee meetings start at 4:00 p.m. with the Board meeting beginning at 5:30 p.m.

Mr. Tjosaas' main reason for this proposal is community/citizen involvement. Commissioner Tjosaas noted that he is in no ways deluding himself into thinking that they will now have a chamber full of county residents by altering their meeting time, however he does believe that this will allow a higher percentage of residents to attend a meeting if they so choose. Mr. Tjosaas fully understands the thought process as to when these meetings were originally set however as the county grows and its demographics change he sees the county needing to follow suit and provide a way for the "average" or "typical" resident to be involved and informed.

Commissioner Tjosaas researched what some of the surrounding counties are doing with their County Board schedules and had the following information to share:

- Steele County – Committee of the Whole meets at 3:00 p.m. and Board meetings start at 7:00 p.m. (both meetings).
- Olmsted County – first meeting of the month at 9:00 a.m., second meeting at 3:00 p.m.
- Goodhue County – first meeting of the month at 5:00 p.m., second meeting at 9:00 a.m.
- Mower County – first meeting of the month at 1:00 p.m., second meeting at 8:30 a.m.
- Rice County – both meetings start at 8:30 a.m.

Mr. Tjosaas reported that in time he would like to see both of their meetings moved to a later start time along with the potential for moving their Planning & Zoning Commission meeting time as well. However, at this point in order to see how it works Commissioner Tjosaas is only looking to alter their meeting on the 4th Tuesday of the month.

Modified Board Meeting Schedule Discussion – Continued

Commissioner Tjosaas acknowledged that everyone's schedules are different and that he is open as to when the Board would make this change, if they so choose.

Commissioner Peterson indicated that he supports the concept of having a late meeting one night a month.

The County Administrator was asked to come back with a meeting concept at a later date.

It was the consensus of the Board to start the modified meeting schedule in September with committee meetings beginning at 4:00 p.m. the fourth Tuesday of the month.

The County Attorney left the meeting at 11:25 a.m. CDT.

County Attorney Left Meeting

Commissioner Tjosaas presented a summary of the Public Health Committee report and action items.

Public Health Committee Report

The Board reviewed the Public Health Director's request to sign the Statewide Health Improvement Program (SHIP) Implementation Grant July 1, 2014 through October 31, 2015.

SHIP Implementation Grant Approved

Ms. Espey has received a letter of confirmation from the Minnesota Department of Health notifying her that the SHIP Implementation Grant Agreement Amendment for Dodge-Steele Counties has been awarded for the period from July 1, 2014 through October 31, 2015. In October 2103, Dodge-Steele Counties were awarded a planning SHIP grant of \$100,000 for the period of November 1, 2013 – June 30, 2014. MDH will be amending the current grant agreement to add the additional funds of \$206,166. The Public Health Director noted that in the proposed amendment agreement Steele County Public Health is named as the Grantee. Dodge County is currently working to get this to reflect the current arrangement with Dodge County as the Grantee. This change will be made before signing. Public Health sees this as a great opportunity for Dodge and Steele Counties to carry out the interventions identified in the SHIP planning grant to address the issues of obesity and tobacco use.

Motion by Tjosaas seconded by Erickson to approve and authorize the Public Health Director to sign the SHIP implementation grant effective July 1, 2014 through October 31, 2015. *Motion adopted unanimously.*

Commissioner Tjosaas presented a summary of the Human Services Committee report and action items.

Human Services Committee Report

Commissioner Peterson presented a summary of the Administration Committee report and action items.

Administration
Committee Report

Motion by Erickson seconded by Allen to approve and authorize the April 15, 2014 Special Session meeting minutes as presented. *Motion adopted unanimously.*

04/15/14 Special
Session Meeting
Minutes Approved

Motion by Allen seconded by Tjosaas to approve and authorize the April 22, 2014 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

04/22/14 Committee
of the Whole Meeting
Minutes Approved

Motion by Allen seconded by Erickson to approve and authorize the April 22, 2014, 2014 meeting minutes as presented. *Motion adopted unanimously.*

04/22/14 Meeting
Minutes Approved

Motion by Allen seconded by Erickson to approve and authorize the April 29, 2014 Special Session meeting minutes as amended on page 2. *Motion adopted unanimously.*

04/29/14 Special
Session Meeting
Minutes Approved

The Board reviewed the Finance Director's request to approve the 2014/2015 Snowmobile Club sponsorship requests.

2014/2015
Snowmobile Club
Sponsorship
Discussion

The State Department of Natural Resources requested resolutions confirming Dodge County's sponsorship of the Dodge County Snowseekers Snowmobile Club and the K-M Snowdrifters Snowmobile Club for the 2014/2015 season accompany each club's grant application. Ms. Kramer is requesting an approved resolution confirming that the county functions as a sponsor for the Dodge County Snowseekers Snowmobile Club and for the K-M Snowdrifters Snowmobile Club with the addition of granting the Finance Director the ability to sign the grant agreements and related reports.

The county does not provide any funds for trail maintenance but acts as a flow through agent for the state reimbursement.

Commissioner Erickson offered the following resolution (#2014-20), seconded by Commissioner Allen:

Snowseekers
Snowmobile Club
Sponsorship
Approved by
Resolution #2014-20

Snowseekers Snowmobile Club Sponsorship

WHEREAS, Dodge County has two snowmobile clubs that maintain the county snowmobile trails; and

WHEREAS, these snowmobile clubs need the county to act as sponsor to receive their reimbursements from the State Department of Natural Resources; and

WHEREAS, the Finance Director needs County Board approval to sign the grant agreements and expense reports.

THEREFORE BE IT RESOLVED, that the County Board approves the county sponsorship of the Dodge County Snowseekers Snowmobile Club and gives approval to the County Finance Director to sign the related reports.

Resolution adopted unanimously.

Snowseekers
Snowmobile Club
Sponsorship
Approved by
Resolution #2014-20
- Continued

Commissioner Tjosaas offered the following resolution (#2014-21), seconded by Commissioner Allen:

K-M Snowdrifters Snowmobile Club Sponsorship

K-M Snowdrifters
Snowmobile Club
Sponsorship
Approved by
Resolution #2014-21

WHEREAS, Dodge County has two snowmobile clubs that maintain the county snowmobile trails; and

WHEREAS, these snowmobile clubs need the county to act as sponsor to receive their reimbursements from the State Department of Natural Resources; and

WHEREAS, the Finance Director needs County Board approval to sign the grant agreements and expense reports.

THEREFORE BE IT RESOLVED, that the County Board approves the county sponsorship of the K-M Snowdrifters Snowmobile Club and gives approval to the County Finance Director to sign the related reports.

Resolution adopted unanimously.

Commissioners provided their agency reports. Commissioner Allen attended a Township Officers meeting and a Special session. Commissioner Erickson attended a Special session, a walk through at the Ice Arena, a SCHA Joint Powers Board meeting, a Dodge County Township Officers meeting, a Dodge County Corrections Task Force meeting and a County Board meeting. Commissioner Gray was not available to report his meeting attendance. Commissioner Peterson attended a SE MN Water Resources meeting, a Four Seasons building meeting with the City of Kasson, an SDA meeting and a Township Officers meeting. Commissioner Tjosaas attended a KM DMC Steering Committee meeting, an SDA meeting, a South Central Human Relations Center meeting, a Special session, an Ice Arena tour and a Semcac meeting.

Agency Reports

Motion by Allen seconded by Tjosaas to adjourn the meeting at 11:43 a.m. CDT.
Motion adopted unanimously.

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on May 27, 2014 at 9:30 a.m. CDT.

Next Regular
Meeting

ATTEST:

RODNEY PETERSON
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY COUNTY CLERK

DATED: