

TUESDAY, APRIL 22, 2014

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2014-09

The Dodge County Board of Commissioners met in regular session April 22, 2014, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. John Allen, Vice Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Vice Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	David Erickson	District #4
	Steven Gray	District #5
Members absent:	Rodney Peterson	District #3
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

The County Administrator noted that item 1.2 (request to appoint SMART Board member) and 1.5 (Out-of-State Travel Request/Drug Court Judicial Training) on the Consent Agenda will be pulled and discussed under the Administration Committee.

Amended Agenda
Approved

Motion by Erickson seconded by Tjosaas to approve and adopt the agenda as amended. *Motion adopted unanimously.*

Motion by Erickson seconded by Tjosaas to approve the following Consent Agenda items:

Consent Agenda
Items Approved

- 1.1 Gambling Permit for Holy Family Catholic Church for excluded bingo at the Dodge County Fair July 16-20, 2014 to raise money for the church.
- 1.3 Authorization for the Public Health Director to sign an Agreement with Olmsted County Public Health for Services to be provided at the Olmsted County Tuberculosis Clinic.

- 1.4 Authorization for the Human Services Director, Vice Chair and County Attorney to sign a contract with Gary Trelstad for the period January 1, 2014 to December 31, 2014 for the provision of guardianship - conservatorship services at a rate of \$33.00 per hour and a contract with Alternative Resolutions for the period January 1, 2014 to December 31, 2014 for the provision of guardianship - conservatorship services at a rate of \$50.00 per hour.
- 1.6 Extending Dodge County's agreement with Full Circle Organics for six months, until November 11, 2014 for the storage and transfer of organic waste.

Consent Agenda
Items Approved -
Continued

Motion adopted unanimously.

Zoning Administrator Melissa DeVetter discussed with the Board her request to appoint a Planning Commission member.

Planning Commission
Member Appointment
Approved

Ms. DeVetter informed the Board that Jessica Masching purchased a residence outside of Dodge County and cannot serve on the Planning Commission. As a result, the vacancy on the Planning Commission needs to be filled by a citizen of Ripley or Westfield Township. Commissioner Erickson has asked Joshua Toquam if he would be willing to serve on the Planning Commission and Mr. Toquam has indicated that he would.

Motion by Erickson seconded by Tjosaas to appoint Joshua Toquam to the Dodge County Planning Commission to represent Ripley and Westfield Townships. *Motion adopted unanimously.*

RES Americas Inc. (RES) Project Manager Justin Markell met with the Board to discuss a proposed wind farm project.

RES Letter Formally
Acknowledged

RES, a wind farm developer, has obtained PUC authority to construct a large wind farm development in Mower and Dodge counties. The majority of the approximately 100 wind towers will be located in Mower County with twelve located in Hayfield and Vernon Townships in Dodge County. This development is of such size that it falls outside of county planning and zoning authority and is under State PUC control. The one area still under control and of concern for the counties is road use and damage.

As this is a large, non-typical project it falls outside of any foreseen road design and construction planning. Therefore, the Mower and Dodge County Engineers have been working on a Development and Road Use Agreement with RES personnel. Included in the Board packet was the current agreement they have been working on although there are still some things to be added and tweaked. The general theme carried through the agreement is the care and replacement of the roads to a condition as good or better than prior to development construction. During construction the roads will be maintained by RES, including dust control. Typical permit fees will be used for overweight/width vehicles as well as utility permits. The developer will also be assessed a fee based on calculations of road life used when hauling on paved roads.

Both Hayfield and Vernon townships have passed resolutions designating the County Engineer as the road authority for purposes regarding the wind farm development. The County Engineer will manage township roads in the same manner as the county roads, directing maintenance and permitting.

RES Letter Formally Acknowledged - Continued

RES is expecting to start construction of accesses, roads and tower bases this year. Towers are expected to be built in 2015. At this time this is only a discussion item.

It was noted that the intent of the meeting was to discuss the process at this time and for the Board to acknowledge receipt of the letter from RES which was included in the Board packet.

It was reported that the County Engineer will present the final agreement to the Board on May 13, 2014 for adoption and designating the County Engineer as the agent for the development agreement.

Motion by Erickson seconded by Gray to formally acknowledge the receipt of the RES letter and that RES is working with county staff. *Motion adopted unanimously.*

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

The Board reviewed the Drug Court Coordinators request to approve out-of-state training for Judge Jodi L. Williamson to attend the Judicial Training sponsored by the National Drug Court Institute (NDCI) October 27-31, 2014 in Reno, Nevada.

Out-of-State Judicial Training Approved

The NDCI offers a weeklong, intensive training program for various disciplines designed to educate new or transitioning Drug Court team members. The NDCI is considered the preeminent source of cutting-edge training and technical assistance to the Drug Court field. The NDCI Judicial Training is scheduled for October 27-31, 2014 in Reno, Nevada. The training will cover constitutional issues, ethics and federal confidentiality laws, judicial styles, incentives and sanctions, and leadership and the role of the Drug Court Judge.

Because the judge is the leader of the Drug Court team, it is critical that Judge Williamson have an opportunity to be trained in the Drug Court model. The best training available in this regard is the Judicial Training offered by the NDCI.

The registration fee for the NDCI Judicial Training is \$975.00. This fee covers training materials, certificate of completion, lunch, and ground transportation. Airfare, hotel accommodations, and mileage are not included in the fee. The total estimated cost of the Judicial Training is approximately \$1,963.00. The Dodge County Drug Court has \$800.00 budgeted for training in 2014. Consequently, Mr. Thompson is requesting that the County Board approve an additional \$1,163.00 to be added to the Drug Court budget in order to cover all costs associated with the Judicial Training, to include registration fee, airfare, hotel accommodations, and mileage.

Motion by Gray seconded by Tjosaas to approve and authorize Judge Williams to attend the Judicial Training sponsored by the National Drug Court Institute October 27-31, 2014 in Reno, Nevada at a cost of approximately \$1,963.00 to be paid from the Drug Court budget and contingency funds. *Motion adopted unanimously.*

Out-of-State Judicial Training Approved - Continued

The Board reviewed the County Administrator’s request to appoint SMART Board members for 2014.

2014 SMART Representatives Appointed by

The following members have been recommended for the 2014 SMART Board:

Resolution #2014-18

- Dick Leonard
- Lori Kryzer
- Steve Gray and Guy Kohlnhofer, Alternate(s)

Mr. Elmquist noted that the Board routinely approves this group’s membership.

Commissioner Erickson offered the following resolution (#2014-18), seconded by Commissioner Tjosaas:

2014 SMART Board Representative Appointments

WHEREAS, the Southeastern Minnesota Association of Regional Trails is seeking nominations for two voting members and one alternate member per county.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners name the following individuals to represent Dodge County on the SMART Board:

- Member One: Dick Leonard
- Member Two: Lori Kryzer
- Alternate: Guy Kohlnhofer
- Alternate: Steven Gray

Resolution adopted unanimously.

The Finance Director discussed with the Board the Kasson Park forfeiture for Parcel 24.100.4450.

Basic Sale Price Set for Parcel 24.100.4450

Ms. Kramer informed the Board that parcel 24.100.4450 in the City of Kasson was acquired by the City of Kasson in 1999 at no cost through the use of a State Use Deed. The listed public purpose use on the deed is listed as off-street parking for abutting Lion’s Park. Since this area is being redeveloped for a commercial use it will no longer conform to the specified public purpose listed on the deed, and would either revert to the State of Minnesota or the City of Kasson may purchase it.

The City of Kasson would like to purchase this parcel pursuant to M.S. 282.01 subd. 1d (private purchase). For this transaction the County Board is responsible for setting the basic sales price. The Finance Director has consulted with Land Records for an appropriate range and the estimated market value from the property tax system is within the range Land Records provided.

Basic Sale Price Set
for Parcel
24.100.4450 -
Continued

Ms. Kramer reported that after the basic sales price is set, she will notify the City of Kasson what the price is and the total cost with fees.

The Vice Chair asked for a break at 9:55 a.m. CDT.

Break

The Vice Chair reconvened the meeting at 10:01 a.m. CDT.

Meeting Reconvened

Further discussion took place regarding the Finance Director's request to set a basic sales price for parcel 24.100.4450.

Basic Sale Price Set
for Parcel
24.100.4450 -
Continued

Motion by Erickson seconded by Gray to set the basic sales price for parcel 24.100.4450 at \$25,200. *Motion adopted unanimously.*

Ms. Kramer presented for the Board's consideration a request to approve credit card processing for the county property tax website.

Credit Card
Processing for
County Property Tax
Website Approved

The county has offered electronic payment for property taxes in the form of and e-check since 2005 and in the last few years has received many requests to pay with credit cards. The county has the authority to collect tax payments by credit card per M.S. 276.02. The company the county currently uses for e-check processing, VisualGov, can also process credit card transactions. The convenience fee charged to the taxpayer will be 2.85% of the transaction total. The tax payment and convenience fee are handled as two separate transactions with the tax deposited in the county's bank account and with the convenience fee going directly to the processor.

It was the Finance Director's opinion that this is a good way to see the real interest in credit card payments for property tax without spending any funds to buy point of sale equipment.

Motion by Erickson seconded by Tjosaas to approve and authorize the Finance Office to accept credit card payments on the Dodge County property tax website as requested. *Motion adopted unanimously.*

The Vice Chair called the Public Hearing to adopt an amended Capital Improvement Plan (CIP) to order at 10:04 a.m. CDT.

CIP Public Hearing
Called to Order

Finance Director Lisa Kramer and David Drown Associates Mike Bubany and Gary Weiers met with the Board to discuss the proposed CIP amendment.

Proposed CIP
Amendment Review

On March 25, 2014 the Dodge County Board of Commissioners approved a resolution setting a public hearing for purposes of receiving public comment regarding the amended CIP previously adopted by the county in 2011.

The updated CIP incorporates the planned improvements to the Kasson-Mantorville Intermediate School facility, the courthouse and adjacent annex.

Proposed CIP
Amendment Review -
Continued

The public hearing was duly noticed in the Star Herald on April 2, 2014. The public hearing was advertised to be held on April 22, 2014 at 10:00 a.m. in the County Board of Commissioners meeting room located in the lower level of the courthouse.

After completion of the public hearing, the Board will be asked to consider adopting a resolution to approve the amended CIP and provide preliminary approval to issue the associated bonds. The issuance of General Obligation Capital Improvement Plan Bonds is not subject to an election by the voters unless a petition containing signatures equal to five percent of the votes in the last county general election is filed with the County Auditor within 30 days after the public hearing. If a valid petition is filed, the bonds may only be issued upon obtaining the approval of a majority of the voters voting on the question of issuing the bonds.

In absence of a petition, David Drown Associates (DDA) will work with the county to identify the specific issuance timeline depending on the timing of construction bids. When the county has a firm timeline for receiving bids, DDA will provide bond recommendations and facilitate the sale of bonds. These remaining steps are likely to take about 30-45 days from the time the County Board establishes the construction bid dates.

The CIP which was included in the Board packet utilizes the \$9.9 million figure the Board discussed on March 25, 2014. This number allows maximum flexibility so when the Board settles on a final figure the CIP will not need to be amended. This in no way obligates the county to spend that amount; it simply establishes the ceiling for borrowing. The final bonding amount will be determined when the Board takes final action to set the sale of bonds. This will occur after awarding the contract for construction.

Included in the Board packet for consideration was the amended Capital Improvement Plan and a proposed Board resolution.

There were no comments from the public regarding the proposed amendment to the CIP.

Motion by Erickson seconded by Tjosaas to close the public hearing to the public at 10:10 a.m. CDT.

CIP Public Hearing
Closed

Commissioner Gray offered the following resolution (#2014-19), seconded by Commissioner Tjosaas:

Issuance of County's
General Obligation
CIP Bonds Approved
by Resolution
#2014-19

**RESOLUTION GIVING PRELIMINARY APPROVAL FOR THE ISSUANCE OF
THE COUNTY'S GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN
BONDS IN AN AMOUNT NOT TO EXCEED \$9,900,000 ADOPTING DODGE
COUNTY CAPITAL IMPROVEMENT PLAN AMENDMENT 2014-2019**

A. **WHEREAS**, the County Board of Dodge County, Minnesota (the "County") proposes to issue its general obligation capital improvement plan bonds (the "Bonds") and adopt the Dodge County Capital Improvement Plan Amendment 2014-2019 therefor (the "Plan"); and

Issuance of County's
General Obligation
CIP Bonds Approved
by Resolution
#2014-19 - Continued

B. **WHEREAS**, the County Board has caused notice of the public hearing on the intention to issue the Bonds and on the proposed adoption of the Plan to be published pursuant to and in accordance with Minnesota Statutes; and

C. **WHEREAS**, public hearing on the intention to issue the Bonds and on the proposed Plan has been held on this date, following published notice of the hearing as required by law.

NOW, THEREFORE, BE IT RESOLVED by Dodge County, Minnesota as follows:

1. Preliminary Approval for the Issuance of the Bonds and the Adoption of the Plan. The County hereby gives preliminary approval for the issuance of up to \$9,900,000 aggregate principal amount of the Bonds. The \$9,900,000 is not in excess of the amount in the Plan. The Plan is hereby adopted, the same being before the County Board and made a part of these proceedings by reference.

Resolution adopted unanimously.

Commissioner Allen presented a summary of the Administration Committee report and action items.

Administration
Committee Report

Motion by Erickson seconded by Tjosaas to approve and authorize the April 8, 2014 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

04/08/14 Committee
of the Whole Meeting
Minutes Approved

Taxpayer Services Director Rose Culbertson reviewed bills with the Board. Ms. Culbertson informed the Board that the Wells Fargo credit card bill came in yesterday and that she has amended the bills to include those charges since they need to be approved and paid before their next County Board meeting.

Bills Approved

Motion by Gray seconded by Tjosaas to approve the amended bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 144,092.04
11	Human Services Fund	\$ 565.68
13	Road and Bridge Fund	\$ 101,620.92
16	Environmental Quality Fund	\$ 69,659.09
32	County Capital Projects	\$ 94,845.36
80	Agency Fund	\$ 695.00
	Total	\$ 411,380.75

Motion adopted unanimously.

County Administrator Jim Elmquist provided the Board with a first quarter financial report.

First Quarter
Financials Report

Mr. Elmquist noted that the report was assembled by Rose Culbertson in Finance and indicates a trend towards expectations.

The County Administrator shared the following information with the Board:

Expenditures:

At this point, there are no unexpected trends relative to expenditures.

Revenue:

Revenues are normally low in the first quarter due to tax payments to the county from the state being received twice a year (July and December) which are in future quarters. The 2014 revenues should project in accordance with budget expectations barring some unforeseen circumstance.

The Board thanked Mr. Elmquist for the update.

The Vice Chair recessed the meeting at 10:24 a.m. CDT.

Meeting Recessed

The Vice Chair reconvened the meeting at 10:31 a.m. CDT.

Meeting Reconvened

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel Actions
Approved

Motion by Erickson seconded by Gray to approve the following personnel actions:

A. Sheriff's Office

- A.1 Zach Wagner – 911 Dispatcher – FT
No longer employed as 911 Dispatcher.
Effective Date: 4/18/14
- A.2 Darryl Clements – Deputy Sheriff
Step increase from C41 24 month step \$22.93 to C41 36 month step \$24.54.
Effective Date: 1/24/14
- A.3 Matt Wohlenhaus – Deputy Sheriff
Step increase from C41 36 month step \$24.54 to C41 48 month step \$25.40.
Effective Date: 2/24/14
- A.4 Travis Scanlan – 911 Dispatcher – FT
Authorization to employ at B22 step 1 \$16.53.
Effective Date: 5/7/14

B. Highway

- B.1 Troy Jobe – Equipment Operator III/Signperson
Step increase from B23 90% step \$18.49 to B23 95% step \$19.51.
Effective Date: 3/1/14

- B.2 Russell Lucas – Equipment Operator III
No longer employed.
Effective Date: 4/25/14
- B.3 Equipment Operator II –
Authorization to post and fill vacancy.
Effective Date: 4/22/14
- B.4 Guy Kohlnhofer – County Engineer
Annual review and reappointment as County Engineer.
Effective Date: May 1, 2014 – April 30, 2018

Personnel Actions
Approved -
Continued

Motion adopted unanimously.

Commissioner Tjosaas presented a summary of the Public Health Committee report and action items.

Public Health
Committee Report

Commissioner Gray presented a summary of the Human Services Committee report and action items.

Human Services
Committee Report

The Board reviewed the Human Services Director’s request to change the appointment to the Minnesota Prairie County Alliance Steering Committee. In June 2013, the Board appointed Jim Elmquist, Rodney Peterson, and Ms. Hardwick to serve on the (at that time) Southeast Minnesota Human Services Delivery Authority Steering Committee. Since that time, the Human Services Director has been appointed to staff the committee in her part-time role as transition director for the project. Accordingly, it may be appropriate at this time to remove Ms. Hardwick from the role as a Dodge County representative to the steering committee and appoint another County Commissioner to serve.

Appointment to
Minnesota Prairie
County Alliance
Steering Committee
Postponed

The Vice Chair postponed taking action on the request until Commissioner Peterson, as Board Chair, was available to comment on the request.

Dodge County Surveyor Lisa Hanni and Goodhue County Surveyor Dale Lempke provided the Board with a Surveyor report.

Surveyor Report

Director of Land Records Ryan DeCook was available to comment on the report.

In June 2011, Goodhue and Dodge counties entered into a joint employment agreement to provide County Surveyor services to Dodge County. In March 2012, the counties also entered into a joint GIS services agreement.

The following information was shared concerning project completions, project updates, Return on Investment data, and future projects.

Missing PLS section corners/certificates were listed as follows:

Township	Needed	Complete	Remaining
Ellington	49	40	11
Claremont	12	6	6
Ripley	44	35	9
Westfield	34	29	6
Total	139	110	29

It was reported that seventeen of the remaining twenty nine corners have been dug and the monument ready to set.

Surveyor Report -
Continued

The following information was shared regarding coordinates for existing monuments:

Township	Needed	Complete	Remaining
Ellington	30	30	0
Claremont	23	23	0
Ripley	37	37	0
Westfield	39	39	0
Total	129	129	0

Ms. Hanni shared the following parcel mapping projects Goodhue County has been involved in:

- Review/Approve Survey Certificates for Parcel Splits
- Update Parcel Map with Parcel Splits & Other Corrections
- Completed Right-of-Way Map for Hayfield, Ashland, Ellington Townships

The following of County Properties Survey information was shared:

- Wasioja Seminary – Boundary Survey
- Dodge County Landfill – Boundary Survey & Legal Descriptions
- Block 23 Mantorville – Boundary Survey & Encroachments
- Mantorville School – Boundary & Topo Survey

Upcoming – Ongoing Projects were listed as follows:

- Complete Remaining PLS Corner Monuments
- Survey of Mantorville Courthouse Property
 - Retaining Wall Replacement & Law Enforcement Garage
- Dodge County Landfill
 - Benchmark stakes for final soil cover & base grades on new area
 - Mark south line for planting buffer strip
- Stake CSAH 24 ROW between Concord & West Concord
- Right of Way Mapping for Claremont & Concord Townships
- Place Sign Posts Next to Off-Road Section Corners
- PLS Corner Maintenance in Other Townships
- Assist Highway Department in Replacing PLS Corners After Resurfacing

A question was raised as to when they anticipated that all of the corner monuments will be located.

Mr. Lempke stated that they should be close to being done by July.

The County Surveyor informed the Board that they have 40 corner monuments that others located but did not file certificates for. Ms. Hanni and Mr. Lempke will be completing the necessary paperwork in order to get these 40 certificates filed as time permits.

Surveyor Report -
Continued

Ms. Hanni shared the following summary of GIS services provided by Goodhue County to Dodge County in 2013:

System Administration

- Set up directories for GIS-related files and folders.
- Shared hardware resources – virtual services.
- Shared software resources including Esri GIS programs.
- GIS software license management – Managed the license agreement and the installation of all the GIS software. Dodge and Goodhue counties have a joint Enterprise Licensing Agreement (ELA) with the GIS software company Esri.

Database Administration

- Set up and implemented the GIS database architecture and security.
- Set up all user permissions.

Training

- Provided training to individual county staff.
- Assisted staff with GIS projects as necessary – Scope, Timeline, and Workflow.

Other

- Quarterly onsite meetings with all GIS users and Department Heads to review current projects and discuss future GIS projects.

Web Application Maintenance

- Updated parcel information on the county's Online GIS Mapping Site.
<http://gis.co.goodhue.mn.us/GQSMAPViewer/?sitename=dodgecountypublic>

Overview of Current GIS System

- Number of GIS Desktop Users – 12
- Number of GIS Layers – 120+

Ms. Hanni discussed with the Board their Return on Investment for 2013 for the Online GIS Mappings Sites for 2013.

Goodhue County currently hosts and maintains the Doge County online GIS mapping site. This great resource offers a wealth of information to both Dodge County staff and citizens.

The table below is a breakdown of the estimated cost savings for January – December 2013 associated with decreasing staff time spent on public inquiries/ requests and as they relate to the usage of the online GIS mapping site.

	= 15,424	Total page views: January – December 2013
15,424 X 0.50	= 7,712 staff questions	50% estimate for percent of web application page views that would otherwise be questions to agency staff.
7,712 X 0.0833 hours	= 642 work-hours of public assistance	It is estimated that each staff question would take 5 minutes (.08333 hrs) to answer.
642 X \$50.00	= \$32,100 Estimated cost savings 2013	\$50.00 is the estimated hourly rate for agency staff time. (includes salary and benefits)

Surveyor Report -
Continued

Monthly site usage information was reviewed.

Information currently available on the Dodge County public online GIS mapping site include the following:

- Aerial Imagery 2007
- Aerial Imagery 2009
- Aerial Imagery 2010
- Aerial Imagery 2012
- Airports
- Cedar Watershed
- Commissioner Districts
- Conservation Corridor
- National Wetlands Inventory
- Parcels
- Parks
- Plats
- Railroads
- Roads
- School Districts
- Shoreland
- Streams
- Structure Outlines
- Trails
- Urban Expansion District
- Wildlife Management Areas

Annual Hosting Fee: \$5,400

Annual Maintenance Fee: \$750

Ryan DeCook and Zoning Administrator Melissa DeVetter commented on the usefulness of the GIS information and how far the county has come with GIS in the last several years due to the help of Sara Schrader, Lisa Hanni and other Goodhue County employees.

The Board thanked Ms. Hanni and Mr. Lempke for the update.

Motion by Erickson seconded by Gray to approve and authorize the April 8, 2014, 2014 meeting minutes as corrected on page 104. *Motion adopted unanimously.*

04/08/14 Meeting
Minutes Approved

The County Attorney left the meeting at 11:11 a.m. CDT.

County Attorney Left
Meeting

The Board reviewed the Building Operations Supervisor’s request to approve 2014 lawn care services.

2014 Lawn Care
Services Approved

Dodge County received proposals for 2014 Lawn Care Services for the Courthouse/Annex, Maintenance Garage, vacant lot at 20 Seventh Street East, Historical Society, Government Services and Wasioja Seminary sites. The Courthouse/Annex will be the only site to receive weed control and fertilizer.

	JMC Property Services, LLC Wanamingo, MN	Jarmuz Services Byron, MN	Gibbs Lawn Care Kasson, MN	Kyle's Lawn Service	Mike's Lawn Service	Aaron's Lawn Service
Weed Control & Fertilizer	\$ 229.50/yr	No bid	\$ 418.00/yr	\$ 380.24/yr	\$ 297.00/yr	\$ 900.00/yr
*Mowing & Trimming x25	\$4,500.00/yr (\$180.00/ time)	\$11,225 /yr (\$449.00/time)	\$5,625.00/yr (\$225.00/time)	\$10,000.00/yr (\$400.00/ time)	\$ 8,750.00/yr (\$350.00/ time)	\$11,000.00/yr (\$ 440.00 /time)
Aerate/Seed	\$ 100.00	\$ 92.00	\$ 495.00	\$ 320.00	\$ 220.00	\$ 350.00
Weed Control Sidewalks, Curbs & Planting Beds	No Charge	\$ 56.00	No Charge	No Charge	\$ 130.00	\$ 25.00
Total	\$4,829.50/yr	** \$11,373.00/ yr	\$6,538.00/yr	\$10,700.24/yr	\$ 9,397.00/yr	\$12,275.00/yr

2014 Lawn Care Services Approved - Continued

* Mowing/trimming times are approximate based on moisture throughout the growing season from mid-April through mid-November. Mowing/trimming were estimated at 25 times (can vary from 20 to 30 times/year) and used for estimating a yearly cost total.

** Contractor did not bid weed control.

The funds for these services will come from the Building Operations Grounds Maintenance budget.

Motion by Gray seconded by Tjosaas to approve JMC Property Services, LLC of Wanamingo, MN for 2014 Lawn Care Services based on the prices quoted and authorize the Vice Chair to sign the proposed Independent Contractor Agreement with JMC Property Services, LLC. *Motion adopted unanimously.*

Commissioners provided their agency reports. Commissioner Allen attended a Special meeting at Fairview and a meeting with Jane Hardwick. Commissioner Erickson attended a Fairview Care Center meeting, a Special meeting on the Ice Arena, a meeting with the Human Services Director and Gary Weiers on MN Prairie County Alliance, a DFO Joint Powers Board meeting and a Joint Board of Health – Dodge/Steele meeting. Commissioner Gray attended a Dodge County Board meeting, a Dodge Refreshed meeting, a Fairview Board meeting, a meeting in MnDOT, a DFO Joint Powers Board meeting, a Dodge County Historical Society meeting, a Dodge/Steele Joint Board of Health meeting and a Special meeting at Fairview on the Ice Arena. Commissioner Peterson was not available to report his meeting attendance. Commissioner Tjosaas attended a Semcac Finance Committee meeting, a Fairview Board meeting and a Special meeting regarding the Ice Arena.

Agency Reports

Motion by Gray seconded by Tjosaas to adjourn the meeting at 11:25 a.m. CDT. *Motion adopted unanimously.*

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on May 13, 2014 at 9:30 a.m. CDT.

Next Regular Meeting

ATTEST:

JOHN ALLEN
VICE CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY COUNTY CLERK

DATED: