

**TUESDAY, MARCH 25, 2014**

**APPROVED MINUTES OF THE  
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2014-07**

The Dodge County Board of Commissioners met in regular session March 25, 2014, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. Rodney Peterson, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	John Allen	District #1
	Tim Tjosaas	District #2
	Rodney Peterson	District #3
	David Erickson	District #4
	Steven Gray	District #5

Members absent: None

Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

Financial Assistance Supervisor Cathy Skogen introduced Jodi Benda who is a new Eligibility Worker in the Human Services Department.

New Employee  
Introductions

The Board welcomed Ms. Benda.

Human Services Director Jane Hardwick introduced Kristin Ferris who is the new Executive Assistant in Human Services.

The Board welcomed Ms. Ferris.

Motion by Allen seconded by Tjosaas to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

Motion by Erickson seconded by Gray to approve the following Consent Agenda items:

Consent Agenda  
Items Approved

- 1.1 Liquor and Sunday Sale license for the Doge Country Club for calendar year 2014, pending the approval of the County Sheriff.

- 1.2 Human Services Director, Chair and County Attorney to sign an agreement with Olmsted County for the provision of infrastructure support for Child & Family Social Services staff and activities for the period of January 1, 2014 through December 31, 2014, in the amount of \$16,572.
- 1.3 Awarding the 2014 bituminous projects contract to Rochester Sand and Gravel for the amount of \$2,020,902.89 with the County Engineer authorized to approve change orders and supplemental agreements up to 10% of the contract amount.
- 1.4 Final payment of \$4,546.75 to Minnowa Construction for SAP 020-599-105.

Consent Agenda  
Items Approved -  
Continued

*Motion adopted unanimously.*

Finance Director Lisa Kramer presented for the Board's consideration the proposed Audit Engagement letter for the 2013 audit.

2013 Audit  
Engagement Letter  
Approved

Each year the State Auditors require a signed engagement letter describing the services the auditors will provide and the responsibility of the County.

Motion by Erickson seconded by Gray to approve and authorize the Chair, County Administrator and Finance Director to sign the 2013 audit engagement letter with the State Auditor's as presented. *Motion adopted unanimously.*

Ms. Kramer discussed with the Board her request to set a public hearing date for amending the Capital Improvement Plan (CIP) and declaring intention to issue bonds.

Resolution #2014-13  
Calling for a Public  
Hearing on the  
Intention to Issue  
Bonds & the Proposal  
to Adopt an  
Amendment of the  
CIP Approved

The Finance Director stated that the first step in issuing the 2014 CIP Bonds is to set a date for the public hearing to amend the County's CIP Plan to include the current projects at the Government Services Center and Courthouse and to declare the county's intention to issue bonds.

Ms. Kramer noted that in order to accommodate advertising requirements and following the tentative schedule supplied by David Drown Associates, the public hearing date should be set for Tuesday, April 22, 2014 at 10:00 a.m. CDT.

Associate Gary Weiers from David Drown Associates was available to answer questions.

Commissioner Gray offered the following resolution (#2014-13), seconded by Commissioner Allen:

**RESOLUTION #2014-13 CALLING FOR A PUBLIC HEARING  
ON THE INTENTION TO ISSUE BONDS AND THE PROPOSAL TO ADOPT AN  
AMENDMENT OF THE CAPITAL IMPROVEMENT PLAN THEREFOR,  
AND AUTHORIZING THE PUBLICATION OF A NOTICE OF THE HEARING**

**WHEREAS**, the County of Dodge, Minnesota (the "County"), has heretofore adopted and amended its "Dodge County Capital Improvement Plan" (the "Capital Improvement Plan"), and now intends to adopt an amended "Capital Improvement Plan 2014-2019" and issue general obligation bonds as provided in the Capital Improvement Plan for improvements to and/or construction of County Buildings, identified therein; and

Resolution #2014-13  
Calling for a Public  
Hearing on the  
Intention to Issue  
Bonds & the Proposal  
to Adopt an  
Amendment of the  
CIP Approved -  
Continued

**WHEREAS**, Minnesota Statutes, Section 373.40 (the "Act"), gives counties the power to issue general obligation bonds without an election for capital improvements identified in the Capital Improvement Plan provided that, among other things, prior to issuing the bonds the County adopts the Plan after a public hearing thereon and publishes a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on the matter; and

**WHEREAS**, the County Board of the County intends that the County issue general obligation bonds (the "Bonds") pursuant to Act, which requires a public hearing on the intention to issue bonds.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of the County of Dodge, Minnesota, as follows:

1. A public hearing on the intention to issue the Bonds and the amendment of the Capital Improvement Plan will be held at the time and place set forth in the Notice of Public Hearing attached hereto.
2. An estimate of the principal amount of Bonds to be issued pursuant to the Act is described in the attached form of Notice of Public Hearing.
3. The County Administrator is hereby authorized and directed to cause notice of the hearing to be given one publication in the official newspaper of the County not less than 14 days nor more than 28 days prior to the date fixed for the hearing, substantially in the form of the attached Notice of Public Hearing.

*Resolution adopted unanimously.*

Director of Land Records Ryan DeCook presented for the Board's consideration regular option abatement request.

Regular Option  
Abatement Request  
Approved

Minnesota Statutes 375.192 provides that the County Board may grant the reduction or abatement of a property taxpayer's estimated market valuation and the resulting taxes, costs, penalties, or interest which have been erroneously or unjustly assessed. The County Board may consider and grant reductions and abatements for applications as they relate to taxes payable in the current year and the two prior years. However, abatements for the two prior years shall be considered and granted only for clerical errors and when the taxpayer fails to file for a reduction or an adjustment due to a hardship, as determined by the County Board.

All applications must be written and approved by the County Assessor and the County Auditor before consideration by the County Board. Said abatement applications are entirely discretionary, subject to precedence and prior Board policy, and are not appealable to another level of authority. Based on the applicants' claims and the investigation of the facts, the Finance Director and Director of Land Records are offering the following assessment changes for taxes payable in the year 2011, 2012 and 2013.

Regular Option  
Abatement Request  
Approved - Continued

Parcel ID	Owner	Street	City	Reason	Tax Reduction
R08.011.0500 (2011,2012, 2013)	Arlin Johnson	26195 655th Street	Kasson	Property in the Road Right of Way is exempt from property tax. This property is all R.O.W.	\$306

Motion by Erickson seconded by Gray to approve the regular option abatement for Parcel R08.011.0500 Arlin Johnson as requested for 2011, 2012 and 2013. *Motion adopted Erickson, Tjosaas, Gray, Peterson aye, Allen abstained.*

Mr. DeCook discussed with the Board the 2014 Assessment Agreement summary log for the eighteen jurisdictions in Dodge County. Each of the townships and cities has returned their signed agreements and payments. The total amount collected for the 2014 assessment fees is \$117,469.

2014 Assessment  
Agreements  
Approved

Motion by Allen seconded by Tjosaas to approve and authorize the Chair and County Administrator to sign the 2014 Assessment Agreements and fees for assessment services rendered as follows:

CTV	TOWNSHIP/CITY	RETURNED AGREEMENT	TOTAL ASSESSMENT FEE	RECEIVED PAYMENT
7	Ashland Township	01/15/14	\$ 3,553.00	01/15/14
8	Canisteo Township	01/10/14	\$ 4,752.00	01/10/14
9	Claremont Township	01/17/14	\$ 4,262.00	02/13/14
10	Concord Township	02/28/14	\$ 5,079.00	02/28/14
11	Ellington Township	01/16/14	\$ 3,325.00	01/16/14
12	Hayfield Township	02/11/14	\$ 3,859.00	02/11/14
13	Mantorville Township	02/12/14	\$ 9,832.00	02/12/14
14	Milton Township	02/10/14	\$ 5,919.00	02/10/14
15	Ripley Township	12/16/13	\$ 2,845.00	12/16/13
16	Vernon Township	12/18/13	\$ 4,905.00	02/29/14
17	Wasioja Township	01/16/14	\$ 6,911.00	01/16/14
18	Westfield Township	01/08/14	\$ 4,306.00	01/08/14
21	Claremont City	01/16/14	\$ 2,616.00	01/16/14
22	Dodge Center	01/15/14	\$ 12,230.00	02/29/14
23	Hayfield City	12/17/13	\$ 6,355.00	01/23/14
24	Kasson City	12/20/13	\$ 26,792.00	01/10/14
25	Mantorville City	01/16/14	\$ 5,515.00	01/16/14
26	West Concord	01/17/14	\$ 4,415.00	01/17/14
	<b>Grand Totals</b>		\$117,469.00	

*Motion adopted unanimously.*

Taxpayer Services Director Rose Culbertson reviewed bills with the Board. Ms. Culbertson noted that several duplicate payments were discovered in the bills that were included in the Board packet and that a new printout of the bills has been distributed.

Bills Approved

Motion by Allen seconded by Tjosaas to approve the amended bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 195,977.61
11	Human Services Fund	\$ 355.70
13	Road and Bridge Fund	\$ 80,463.94
16	Environmental Quality Fund	\$ 4,292.42
32	County Capital Projects	\$ <u>1,267.63</u>
	Total	\$ 282,357.30

*Motion adopted unanimously.*

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

County Administrator Jim Elmquist discussed with the Board a request to approve the re-allocation of funds to the Semcac Senior Dining Program in Dodge County.

Re-Allocation of  
Funds to Semcac  
Senior Dining  
Program Approved

Mr. Elmquist reported that the county's outside agency funding allocation resolution for Semcac does not stipulate what the money is to be used for so this is more for the Board's acknowledgement to the changes occurring within their programming rather than to permit the request.

A letter from Senior Services Director Debbie Betthausser reported that the Dodge County Board awarded the Semcac Retired and Senior Volunteer Program funding for 2014. Semcac was recently notified that they were not awarded the 2014-2016 RSVP program grant. Catholic Charities – Common Good RSVP, out of Winona, MN, will be serving Dodge County as of April 1, 2014. Since Semcac has managed the volunteers in Dodge County for the past 40 years, and since the allocation has traditionally been used for recognizing the many volunteers who contribute their time in Dodge County, they would like to request that the county funding (except for the first quarter's allocation) be re-allocated to the Semcac Senior Dining Program. Sr. Dining has always prepared and served an annual dinner honoring these great people. Since this annual even could not be planned and carried out prior to April 1<sup>st</sup> and the end of their RSVP Program, the funds, if re-allocated to Sr. Dining would be used to recognize the RSVP volunteers one last time.

Motion by Allen seconded by Erickson to direct Semcac to re-allocate Dodge County 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarter allocations to the Semcac Senior Dining Program as requested. *Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration. Ms. Hager noted that there was a resignation late last week therefore she was adding items E.1 and E.2 to the agenda.

Personnel Actions  
Approved

Motion by Gray seconded by Tjosaas approve the following personnel actions:

**A. Land Records**

- A.1 Wendy Iverson – Assessment Office Manager  
Authorization to change status from Assessment Support Specialist B23 step 1 \$21.07 to Assessment Office Manager step 6 \$22.81.  
Effective Date: 3/17/14

**B. Public Health**

- B.1 Deborah Harlow – Public Health Nurse I  
Annual review.  
Effective Date: 3/25/14
- B.2 Iva Kietzmann - Public Health Nurse II  
Annual review.  
Effective Date: 4/1/14

**C. Human Services**

- C.1 Human Services Delivery Authority Project Manager –  
Authorization to post and fill new position at D62 level.  
Effective Date: 3/25/14

**D. Sheriff's Office**

- D.1 Deputy Sheriff – PT (2)  
Authorization to post and fill two part-time positions.  
Effective Date: 3/25/14

**E. Human Services**

- E.1 Emily Handevitd – Office Support Specialist  
Resignation.  
Effective Date: 3/20/14
- E.2 Office Support Specialist –  
Authorization to post and fill vacancy.  
Effective Date: 3/25/14

*Motion adopted Erickson, Tjosaas, Gray, Peterson aye, Allen nay.*

Sheriff Jim Jensen discussed with the Board his request to approve a Jail Contract amendment with Steele County.

Amended Jail Rental  
Contract with Steele  
County Approved

Mr. Jensen noted that the amendment is at the same number of beds and same rate, the only difference is the amendment will automatically renew each year.

Motion by Erickson seconded by Allen to approve and authorize the Chair to sign the proposed Amendment to Jail Rental Contract with Steele County as requested. *Motion adopted unanimously.*

The Chair recessed the meeting at 10:02 a.m. CDT.

Meeting Recessed

The Chair reconvened the meeting at 10:10 a.m. CDT.

Meeting Reconvened

The County Administrator and Commissioner Peterson provided the Board with a SEMMCHRA Update

Mr. Elmquist reported that on March 19, 2014 Dodge County Board Chair Rod Peterson, Dodge Center HRA Executive Director Amy Van Ram and Kasson Planning and Economic Development Director Mike Martin, and the County Administrator testified on behalf of Senate File 1872 (Senjem) in State and Local Government Committee allowing Dodge County to be excluded from SEMMCHRA. The item on the agenda lasted approximately 20 minutes and included an opposition statement from SEMMCHRA Executive Director Joe Wheeler.

There were several questions that were asked by legislators but ultimately, the item was “laid on the table” which likely means no action will be taken on this bill at this time. Mr. Elmquist stated that he will keep the Board apprised of any future developments.

IT Director Paul Wiltgen and Information Systems Specialist Tobey Hicks discussed with the Board the proposed five-year Technology Plan.

Five-Year  
Technology Plan  
Reviewed

Mr. Wiltgen reported that all Dodge County department heads have collaborated on producing a five-year technology plan. The purpose of this plan is to lay out for the Board an itemized list of what IT expects to spend on technology improvements over the next five years.

The IT Director stated that technology changes rapidly, and as such it is difficult to predict what will be needed in five years. Mr. Wiltgen felt that it is prudent to attempt to make some plans, since some technology upgrades can be expensive.

It was noted that this items was intended for informational purposes only, no action is required.

The IT Director presented for the Board’s consideration a request to approve the lease of multi-function printers/copiers.

Five-Year Lease  
Agreement with  
MARCO for Multi-  
Function Printers/  
Copiers Approved

Mr. Wiltgen reported that the county’s five-year lease with METRO expires in May of this year. The existing lease includes nineteen machines located in various office buildings in the county; this does not include desktop ink-jet or desktop laser-jet printers.

The new lease with Marco is for \$3,144.50/month. An estimate of one year cost is \$40,935, which includes an estimate of extra prints. This estimate of one year cost is \$5,000 less than what the county currently pays in a typical year and includes preventative maintenance.

The IT Director reminded the Board that at their March 11, 2014 Board meeting, selection of vendor MARCO was approved. IT has met with MARCO to finalize the contract. Today IT is asking the Board to approve the final contract, and sign it.

Motion by Gray seconded by Tjosaas to approve and authorize the Chair or County Administrator to sign a five-year lease agreement with MARCO for the lease of multi-function printers/copiers for the county at a cost of \$3,144.50/month. *Motion adopted unanimously.*

*Five-Year Lease Agreement with MARCO for Multi-Function Printers/ Copiers Approved - Continued*

Commissioner Gray presented a summary of the Human Services Committee report and action items.

*Human Services Committee Report*

Water Program Manager Dean Schrandt met with the Board to discuss his request to approve a Zumbro Watershed Planning Pilot Project.

*Intent to Participate in the One Watershed One Plan Pilot Project Approved by Resolution #2014-14*

The Board of Water & Soil Resources (BWSR) has issued a Request for Interest seeking three-four watersheds to take part in a pilot project for the purpose of developing a comprehensive watershed management plan under their “One Watershed – One Plan” program.

BWSR has initiated “One Watershed – One Plan” in an effort to define essential watershed management services and outcomes, and as a means of packaging Clean Water Amendment funding at a watershed scale. Benefits of watershed planning include streamlining planning and grant preparation efforts, providing more complete coverage of conservation needs watershed-wide and more stable funding for longer-term conservation efforts.

The Environmental Services Office is requesting that the County Board approve the proposed resolution to support Dodge County cooperating with the other Zumbro counties for the purpose of working together to pursue being chosen as a pilot watershed in this program, and to participate fully in the watershed planning process, if the grant is obtained.

Commissioner Erickson offered the following resolution (#2014-14), seconded by Commissioner Gray:

**Resolution of Intent to Participate in the One Watershed One Plan Pilot Project**

**WHEREAS**, Integrated comprehensive watershed planning will benefit the water resources of the Zumbro River Watershed; and

**WHEREAS**, Planning and implementation at the watershed scale will likely improve efficiencies and reduce county costs; and

**WHEREAS**, the six counties, six SWCD’s and Bear Valley WD in the Zumbro River Watershed already have a long and successful history of cooperation for resource protection and enhancement; and

**WHEREAS**, State grant funding is now available for counties, SWCD’s, and watershed districts who wish to cooperate in a pilot watershed planning effort; and



**WHEREAS**, participating in the One Watershed One Plan pilot will provide funding for plan development and if successful, may increase our potential for future statewide funding sources.

*Intent to Participate in the One Watershed One Plan Pilot Project Approved by Resolution #2014-14 - Continued*

**THEREFORE, BE IT RESOLVED**, that Dodge County/SWCD will participate in the grant application for the One Watershed One Plan Pilot Program.

**BE IT FURTHER RESOLVED**, that if the state grant is awarded, Dodge County/SWCD will enter into a cooperative Joint Powers Agreement, or similar formal agreement, to carry out the watershed planning effort.

*Motion adopted unanimously.*

Environmental Services Director Mark Gamm presented for the Board’s consideration a 2014 hauler license request for Gibson Sanitation, LLC.

*2014 Hauler’s License Approved for Gibson Sanitation, LLC by Resolution #2014-15*

Commissioner Gray offered the following resolution (#2014-15), seconded by Commissioner Allen:

**2014 Hauler’s License – Gibson**

**WHEREAS**, the following waste hauler has applied for a license to collect and transport solid waste in Dodge County:

Gibson Sanitation LLC

**WHEREAS**, the Dodge County Solid Waste Officer has reviewed the hauler’s applications and supplemental information and finds that it meets requirements set forth in Dodge County Solid Waste Ordinance.

**THEREFORE, BE IT RESOLVED**; that the Dodge County Board of Commissioners grants a license to collect and transport solid waste in Dodge County for a period from March 25, 2014 through February 15, 2015 to the following hauler:

Gibson Sanitation LLC

**BE IT FURTHER RESOLVED** that the enforceable conditions of each license is as follows:

1. The licensee will comply with all provisions of Dodge County Ordinance and state law.
2. The licensee will pay Transfer Station Tipping Fee and Waste-to-Energy Service Charge as determined by Dodge County.

*Resolution adopted unanimously.*

Commissioner Erickson presented a summary of the Public Safety Committee report and action items.

*Public Safety Committee Report*

The Board reviewed the Drug Court Coordinator’s request to accept the donation of eight \$15.00 gift certificates from the Erdman Charitable Board that will be used as incentives for Dodge County Adult Drug Court graduates.

Drug Court Donation  
Approved by  
Resolution #2014-16

Commissioner Erickson offered the following resolution (#2014-16), seconded by Commissioner Gray:

**Drug Court Program Donation**

**WHEREAS**, the Dodge County Drug Court receives donations from time to time from individuals and/or organizations; and

**WHEREAS**, Drug Court wishes to accept these donations and utilize them for the purpose of incentives for Dodge County Drug Court participants; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used for incentives for participants of the Dodge County Drug Court Program:

Erdman Charitable Board - \$15.00 gift certificates (eight)

*Resolution adopted unanimously.*

The Board reviewed the Drug Court Coordinator’s request to accept the donation of \$500.00 from the Erdman Charitable Board that will be used to replenish the funds in a previously established charitable board account for use by the Dodge County Adult Drug Court for future program graduates and Sober Fest events.

Drug Court Donation  
Approved by  
Resolution #2014-17

Commissioner Erickson offered the following resolution (#2014-17), seconded by Commissioner Gray:

**Drug Court Program Donation**

**WHEREAS**, the Dodge County Drug Court receives donations from time to time from individuals and/or organizations; and

**WHEREAS**, Drug Court wishes to accept these donations and utilize them for the purpose of incentives for Dodge County Drug Court participants; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used for incentives for participants of the Dodge County Drug Court Program:

Erdman Charitable Board - \$500.00

*Resolution adopted unanimously.*

Commissioner Peterson presented a summary of the Administration Committee report and action items.

Motion by Erickson seconded by Tjosaas to approve and authorize the March 11, 2014 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

Motion by Erickson seconded by Gray to approve and authorize the March 11, 2014, 2014 meeting minutes as corrected on page 74. *Motion adopted unanimously.*

Motion by Allen seconded by Tjosaas to approve and authorize the March 18, 2014 special session meeting minutes as presented. *Motion adopted unanimously.*

Commissioners provided their agency reports. Commissioner Allen attended an EDA meeting, a Septic meeting, Mantorville and Milton township meetings and a special session at Fairview. Commissioner Erickson attended Hayfield, Westfield, Ripley, Claremont and Ellington annual township meetings, a Dodge County Township Officers meeting, a Fairview Care Center meeting, a special session at Fairview, an Environmental Regulations Board of Adjustments meeting, a DFO Advisory Board meeting and a SCHA Joint Powers Board meeting. Commissioner Gray attended a Dodge County Board meeting, an Employee Appreciation banquet, Wasioja and Concord township annual meetings, a Transportation meeting at the Capital, a Dodge County Township Association meeting, a Dodge County Historical Society annual meeting, a Fairview meeting, a special session at Fairview, a DFO Advisory Board meeting, a meeting with Jane Hardwick and a SCHRC meeting. Commissioner Peterson attended Ashland, Canisteo and Vernon annual township meetings, an SDA meeting, a SEMMCHRA meeting at the Capital, a Fair Board meeting and a SWCD meeting. Commissioner Tjosaas attended an Employee Recognition banquet, a Fairview Care Center meeting, a special session at Fairview, an EDA meeting, a SDA Joint Powers Agreement meeting with Jane Hardwick and a South Central Human Relations Center meeting.

Motion by Erickson seconded by Tjosaas to close the meeting to the public at 11:12 a.m. CDT to develop or consider an offer or counteroffer for the purchase or sale of real or personal property: Dodge County Ice Arena formerly known as the Dodge County Four Seasons Arena.

The Chair opened the meeting to the public at 11:55 a.m. CDT.

*Drug Court Donation  
Approved by  
Resolution #2014-17  
- Continued*

*Administration  
Committee Report*

*03/11/14 Committee  
of the Whole Meeting  
Minutes Approved*

*03/11/14 Meeting  
Minutes Approved*

*03/18/14 Special  
Session Meeting  
Minutes Approved*

*Agency Reports*

*Meeting Closed to  
the Public*

*Meeting Opened to  
the Public*

Motion by Tjosaas seconded by Allen to offer the Ice Arena to the City of Kasson which includes the building and grounds and 25 feet on all sides of the building. The property would not include the parking lot as that would remain in its current status with an understanding the ice arena and fair would maintain its current uses. The County asks the City to forgive the previous Agriculture Society's unpaid utility bill and give them electric, water and sewer service at no cost for the next ten years. It would also be with the understanding that if the City of Kasson were to discontinue its use of the building as an ice arena, the property would revert back to the county for future Fair purposes. *Motion adopted unanimously.*

*Ice Arena Offer to the City of Kasson Approved*

Motion by Gray seconded by Tjosaas to adjourn the meeting at 12:00 p.m. CDT. *Motion adopted unanimously.*

*Meeting Adjourned*

The next meeting of the Dodge County Board of Commissioners will be held on April 8, 2014 at 9:30 a.m. CDT.

*Next Regular Meeting*

**ATTEST:**

\_\_\_\_\_  
RODNEY PETERSON  
CHAIR, COUNTY BOARD

\_\_\_\_\_  
BECKY LUBAHN  
DEPUTY COUNTY CLERK

\_\_\_\_\_  
DATED: