

**TUESDAY, SEPTEMBER 24, 2013**

**APPROVED MINUTES OF THE  
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2013-19**

The Dodge County Board of Commissioners met in regular session September 24, 2013, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. David Erickson, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Board observed a moment of silence in memory of Captain Loring Guenther who passed away Tuesday, September 10, 2013.

Moment of Silence  
Observed

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present: John Allen                      District #1  
Rodney Peterson                      District #3  
David Erickson                      District #4  
Steven Gray                      District #5

Members absent: None

Also present: Jim Elmquist                      County Administrator  
Becky Lubahn                      Deputy County Clerk  
Paul Kiltinen                      County Attorney

Motion by Peterson seconded by Allen to approve the agenda as presented.  
*Motion adopted unanimously.*

Agenda Approved

Motion by Gray seconded by Peterson to approve the following Consent Agenda items:

Consent Agenda Item  
Approved

- 1.1 Public Health Director to sign UCare Grant Agreement in the amount of \$46,519 for the grant period of September 1, 2013 through August 31, 2014 to continue Dodge County's efforts to reduce obesity.
- 1.2 Dodge County Human Services to contract with Steele County Human Services for the supervision of child support staff and activities for the period of September 15, 2013 to December 31, 2014, or until such time as a joint powers agreement merging Dodge and Steele County Human Services agencies is implemented.
- 1.3 2014-2015 Dodge County MFIP Biennial Service Agreement with the Minnesota Department of Human Services.

- 1.4 Stipends for Highway Department employees Josh Smith at \$20/month, Troy Jobe at \$50/month and increasing Andrew Heser's stipend to \$30/month.

Consent Agenda Item  
Approved -  
Continued

*Motion adopted unanimously.*

Zoning Administrator Melissa DeVetter met with the Board to discuss the Board of Adjustment vacancy.

Board of Adjustment  
Vacancy Discussion

Ms. DeVetter reported that Dodge County ran an advertisement requesting applications for a Board of Adjustment (BOA) vacancy for two weeks in the DCI, Star Herald and the News Enterprise. As of the closing date of September 13, 2013, there were no interested applicants.

Under Section 18.3.1 A, all members of the BOA shall be appointed by the Chair of the County Board and ratified by the County Board.

As there were no interested applicant's in this vacancy, the department is requesting the County Board appoint a member to fill the alternate position at its earliest convenience.

Commissioner Allen indicated that he had someone in mind for the vacancy and that he would talk to that individual to see if they were interested in serving on the Board of Adjustment.

The Zoning Administrator discussed with the Board a proposed Interim Use Permit for Stussy/Mantorville Quarry.

Interim Use Permit  
for Stussy/  
Mantorville Quarry  
Discussion

Environmental Services has received an Interim Use Permit application for a proposed expansion to the Stussy Quarry which will exceed 40 acres or more in the Agricultural Zoning District. The quarry's existing permit is only valid until December 31, 2013.

Under Minnesota Rules Chapter 4410.4300, Subd 12 (**Nonmetallic mineral Mining**), Item B it states "For development of a facility for the extraction or mining of sand, gravel, stone, or other nonmetallic minerals, other than peat, which will excavate 40 or more acres of land to a mean depth of ten feet or more during its existence, the local government unit shall be the RGU."

Below is the threshold test for the mandatory environmental review, in which nonmetallic mineral mining is a listed use. Please note the third paragraph relating to "phased action" or "connected actions", which are defined in 4410.0200 below. This information has been provided by the Environmental Quality Board (EQB) to aid the Dodge County Commissioners with their determination.

**4410.4300 MANDATORY EAW CATEGORIES.**

Subpart 1. **Threshold test.** An EAW must be prepared for projects that meet or exceed the threshold of any of subparts 2 to 37, unless the project meets or exceeds any thresholds of part 4410.4400, in which case an EIS must be prepared.

Interim Use Permit  
for Stussy/  
Mantorville Quarry  
Discussion -  
Continued

If the proposed project is an expansion or additional stage of an existing project, the cumulative total of the proposed project and any existing stages or components of the existing project must be included when determining if a threshold is met or exceeded if construction was begun within three years before the date of application for a permit or approval from a governmental unit for the expansion or additional stage but after April 21, 1997, except that any existing stage or component that was reviewed under a previously completed EAW or EIS need not be included.

Multiple projects and multiple stages of a single project that are connected actions or phased actions must be considered in total when comparing the project or projects to the thresholds of this part and part 4410.4400.

**4410.4400 MANDATORY EIS CATEGORIES.**

Subpart 1. **Threshold test.** An EIS must be prepared for projects that meet or exceed the threshold of any of subparts 2 to 25. Multiple projects and multiple stages of a single project that are connected actions or phased actions must be considered in total when comparing the project or projects to the thresholds of this part.

**4410.0200 DEFINITIONS AND ABBREVIATIONS.**

Subp. 9c. **Connected actions.** Two projects are "connected actions" if a responsible governmental unit determines they are related in any of the following ways:

- A. one project would directly induce the other;
- B. one project is a prerequisite for the other and the prerequisite project is not justified by itself; or
- C. neither project is justified by itself.

Subp. 60. **Phased action.** "Phased action" means two or more projects to be undertaken by the same proposer that a RGU determines:

- A. will have environmental effects on the same geographic area; and
- B. are substantially certain to be undertaken sequentially over a limited period of time.

Ms. DeVetter noted that all of the phased action criteria must be met for the projects to qualify as phased actions, but any one of the connected action criteria qualifies the projects as connected actions.

The Zoning Administrator reported that as the RGU, the County Board will need to evaluate the proposed request and make a determination as to whether the proposed expansion request would be considered either “Connected actions” or a “Phased action” based upon the definitions provided above. This action will determine whether an EAW would be required for the applicant’s proposed expansion request.

Interim Use Permit  
for Stussy/  
Mantorville Quarry  
Discussion -  
Continued

Commissioner Allen indicated that he was not in favor of requiring an EAW.

Commissioner Gray stated that he believes this is a Phased action.

Commissioner Peterson concurred with Mr. Gray’s comment that this is a Phased action based on the definitions provided.

The Board discussed taking no action and having the application go through the public hearing process.

Motion by Peterson seconded by Gray to make the determination that the proposed Interim Use Permit for Stussy/Mantorville Quarry be classified as a Phased action which will trigger an EAW category threshold test. *Motion adopted Gray, Peterson, Erickson aye, Allen nay.*

IUP for Stussy/  
Mantorville Quarry  
Classified as a  
Phased Action

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

Mr. Kiltinen briefly discussed a pending retirement in his office and the need to replace this individual.

The County Attorney updated the Board on the status of the Alcorn lawsuit.

Sheriff Jim Jensen provided the Board with a PSAP Study review.

PSAP Study Review  
Discussion

Mr. Jensen informed the Board that he has spent time with all four of the dispatch centers that responded to Dodge County’s RFI. Included in the Board packet was a summary sheet for each of the four dispatch centers that were observed. Mr. Jensen reviewed the information with the Board and wanted to know where they would like him to go from here.

Considerable discussion took place on the available options.

Commissioner Allen commented that he is in favor of keeping the Dispatcher Center in Dodge County.

Commissioner Gray reported that he favors looking at the dispatch option with Goodhue County if it isn’t feasible to keep the Dispatch Center in Dodge County.

Commissioner Peterson preferred to keep the Dispatch Center in Dodge County.

Commissioner Allen reiterated that he preferred to keep the Dispatch Center in Dodge County.

Commissioner Erickson stated that with the pending purchase of additional building space and the possibility of adapting what the county will have available for space, he preferred to keep the Dispatch Center in Dodge County.

PSAP Study Review Discussion - Continued

It was the consensus of the group to have the Sheriff look at what options are available for keeping the Dispatch Center in Dodge County.

Mantorville Restoration Association (MRA) Representative Lyle Hoagland presented for the Board's consideration a request for a 99-year lease on Dodge County property.

MRA 99-Year Lease Discussion

Karl Huppler from the Mantorville Theatre Company was available to comment on the request.

Mr. Hoagland reported that the City of Kasson has made a generous offer to the Mantorville Restoration Association, the offer is as follows:

- Donation of the Folkestad carriage house.
- Payment of approximately \$6,000 in moving costs.
- Arrangement for raising electrical lines during the moving process.
- Payment of an additional \$10,000 for initial renovation efforts.

The MRA and Mantorville Theatre Company (MTC) propose to use the building to relieve the sever storage and construction constraints now experienced by the MTC.

The challenge:

Although the building would physically fit behind the Opera House, that location is not ideal:

- Would need to be close to both the Opera House porch and the neighboring garage.
- Would obstruct the view of the Opera House (although it will be attractive in its own right, it won't be a limestone opera house).

If the building could be located on the NW portion of the Sheriff maintenance building property, it would be ideal.

- Area virtually never used.
- Attractive to those viewing it from 4<sup>th</sup>, 5<sup>th</sup> or the alley.
- Closer to the side door access for the Opera House.

The building was described as follows:

- Structurally sound.
- Not officially "historic" but clearly "classic".
- Approximately 16X24, with two usable levels.
- Needs new roof.
- Needs new windows and some work on doors.

- Needs paint, but wood in good shape.
- Needs level slab with treated lumber plates.

MRA 99-Year Lease  
Discussion -  
Continued

The proposed location is approximately a 50' X 50' area in the NW corner of the Sheriff's maintenance building property (including set-back from alley).

What MTC and MRA will do:

- All necessary surveys.
- Work with City on necessary zoning variances and permits.
- Appropriate fill to bring building out of flood danger and ensure existing buildings are not jeopardized.
- Fill and gravel to generate and retain drainage.
- Install slab.
- Gravel drive from building to alley.
- Provide labor for roof, painting and other restoration.
- Electrical wiring and ongoing electricity costs.
- Any additional costs to complete renovation.

What MRA and MTC is asking of the County:

Generate a free or low-fee lease of the property:

- Likely lessee is MTC, but MRA is also a possibility.
- Understanding that an MTC-owned building will be placed there.
- 99-year lease with transfer to new owners of land, should that occur.

Commissioner Allen stated that he was not in favor of a 99-year lease and tying up the property if the county decided that they wanted to build on this property in the future.

It was Building Operations Supervisor Roger Friedt's opinion that this item needs further discussion.

County Administrator Jim Elmquist clarified that the MRA and MTC would still need to obtain two conditional use permits from the City of Mantorville before this project could move forward.

It was Commissioner Gray's opinion that the request would be an unnecessary encumbrance on county property.

Commissioner Peterson reported that he is ok with the request and likes the idea that the building is removable.

Commissioner Allen commented that he was not opposed to the request; however he preferred that they have a temporary lease.

The County Attorney was asked to work out the wording of the temporary lease agreement between Dodge County and the MRA and/or the MTC.

Motion by Allen seconded by Peterson to allow the MRA/MTC use of county property as requested with no guarantee of the duration of use. Also included in the motion was authorization for the Board to have the discretion of determining when they want the MRA/MTC to vacate the property. *Motion adopted, Peterson, Allen, Erickson aye, Gray nay.*

Temporary Property  
Lease with MRA  
Approved

It was the understanding of those present that at no time will water and sewer be connected to this building.

Taxpayer Services Director Rose Culbertson reviewed bills with the Board.

Bills Approved

Ms. Culbertson provided the Board with information on credit card payments that will be added to the bills.

Motion by Peterson seconded by Gray to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$	78,550.04
11	Human Services Fund	\$	3,708.12
13	Road and Bridge Fund	\$	21,023.28
16	Environmental Quality Fund	\$	70,982.10
	Total	\$	174,263.54

*Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel Actions  
Approved

Motion by Gray seconded by Allen to approve the following personnel actions:

**A. Human Services**

- A.1 Amanda Rinehart – Office Support Specialist  
Step increase from B21 step 8 \$14.20 to B21 step 7 \$14.66.  
Effective Date: 8/27/13

**B. Sheriff**

- B.1 Christine Wolcott – 911 Dispatcher  
No longer employed.  
Effective Date: 10/4/13
- B.2 911 Dispatcher  
Authorization to fill vacant position.  
Effective Date: 9/24/13
- B.3 Bruce Frondal – 911 Dispatcher  
Annual review.  
Effective Date: 9/4/13

**C. Environmental Services**

- C.1 Robert Naatz – Sorter/Processor  
Annual review.  
Effective Date: 7/3/13

- C.2 Sandra Schaefer – Septic System Coordinator/Acct. Tech.  
Annual review.  
Effective Date: 8/8/13

Personnel Actions  
Approved -  
Continued

**D. County Attorney**

- D.1 Janet Mahle Hinds – Assistant County Attorney  
No longer employed.  
Effective Date: 12/31/13
- D.2 Assistant County Attorney  
Authorization to post and fill open vacancy.  
Effective Date: 9/24/13
- D.3 Heather Story – Legal Assistant  
Step increase from B22 step 9 \$15.29 to B22 step 8 \$15.62.  
Effective Date: 7/3/13

*Motion adopted unanimously.*

County Administrator Jim Elmquist discussed Commissioner appointments for the remainder of 2013.

County  
Commissioner  
Appointment  
Discussion

Mr. Elmquist reported that Commissioner Tjosaas held several committee appointments and while there are alternates for most of these committees, Administration feels it would be best to review and determine if current schedules are going to allow for these committees to be represented as planned or if they need be revisited. Any appointment adjustments would be for the remainder of the 2013.

Commissioner Tjosaas' committees that have not already been designated an appointee or handled by the Board Chair were listed as follows:

- Extension
- AMC Transportation
- Four Seasons (Alternate)
- SEMCAC
- South Central Human Relations
- Dodge/Olmsted Solid Waste JPB
- SE Minnesota Recycling Exchange JPB
- DFO (Alternate)
- Drug Court Executive Committee (Alternate)
- Dodge County Trail Association
- Highway 14 Committee

The Board reviewed the proposed 2013 committee assignments.

2013 Committee  
Assignment Changes  
Approved

The Chair approved the following changes to the 2013 committee assignments:

	<b>COMMITTEE</b>	<b>FIRST MEMBER (S)</b>	<b>ALTERNATE (S)</b>
<b>8</b>	Extension Committee	John Allen Rodney Peterson	David Erickson
<b>9</b>	Investment Committee	David Erickson Rodney Peterson	John Allen
<b>10</b>	Safety Committee	Rodney Peterson	David Erickson
<b>11</b>	Building Committee	David Erickson	Rodney Peterson
<b>13</b>	Judicial District Courts	David Erickson (C)	Steven Gray
<b>17</b>	AMC Transportation	John Allen	-
<b>26</b>	SEMCAC	David Erickson	Rodney Peterson
<b>27</b>	Dodge/Steele Community Health Joint Powers Board	Steven Gray Rodney Peterson John Allen	David Erickson
<b>29</b>	South Central Human Relations Center	Steven Gray David Erickson	Rodney Peterson
<b>32</b>	Dodge/Olmsted Solid Waste Joint Powers Board	John Allen Rodney Peterson	Steven Gray
<b>33</b>	County and Judicial Ditch Board	David Erickson Rodney Peterson John Allen	Steven Gray
<b>35</b>	Southeastern Minnesota Recycling Exchange Joint Powers Board	Steven Gray Terry Selthun	John Allen Mark Gamm
<b>36</b>	EDA/HRA	David Erickson Rodney Peterson	John Allen Steven Gray
<b>37</b>	DFO Joint Powers Board	Dave Erickson Steven Gray	John Allen
<b>40</b>	Drug Court Executive Committee	Dave Erickson Steven Gray	Rodney Peterson
<b>41</b>	Regional Flood Reduction Committee	Rodney Peterson	David Erickson
<b>42</b>	Dodge County Trail Association	Steven Gray John Allen	Guy Kohlnhofer
<b>51</b>	Highway 14 Committee	John Allen	Steven Gray

2013 Committee Assignment Changes Approved - Continued

The County Attorney left the meeting at 11:16 a.m. CDT.

County Attorney Left Meeting

Finance Director Lisa Kramer presented for the Board's review a list of the county's investments.

County's Investments Reviewed

Ms. Kramer reported that the main responsibility of the Investment Committee is to review the county's investments. This review is a compensating control to provide oversight for investments initiated by the Finance Director or Accounting Services Director.

Included in the Board packets was a listing of the county's current certificates of deposit. The list detailed the name of the issuing bank, the principal amount of the certificate, its purchase and maturity dates, and the applicable interest rate.

County's Investments Reviewed - Continued

Accounting Services Director Sara Marquardt was available to comment on the report.

No action was needed at this time.

Ms. Kramer discussed with the Board the proposed County Management Representation letter for the 2012 audit.

2012 Management Representation Letter Approved

The Finance Director informed the Board that each year near the end of the audit the State Auditors require a signed Management Representation letter describing that county management understood its audit responsibilities and to the best of their knowledge they submitted accurate information and have disclosed any important subsequent events.

Motion by Allen seconded by Peterson to approve and authorize the Chair, County Administrator and Finance Director to sign the 2012 Management Representation letter as presented. *Motion adopted unanimously.*

Commissioner Peterson presented a summary of the Public Health Committee report and action items.

Public Health Committee Report

The Board reviewed the Public Health Directors request to approve a Southeast Minnesota Disaster Health Coalition Partner resolution.

Southeast Minnesota Disaster Health Coalition Partner Resolution #2013-41 Approved

As part of the county's Public Health Preparedness Grant, Public Health is working together in partnership with public and private Southeast MN agencies as they plan and prepare for response to public health emergencies. The purpose of the SEMN Disaster Health Coalition is to facilitate preparedness to assist communities with building a Health and Medical Services Capability to respond to and recover from disasters, especially those with regional impact. The SEMN Disaster Health Coalition supports health and medical preparedness across southeastern Minnesota, which includes the following counties: Dodge, Fillmore, Freeborn, Goodhue, Houston, Mower, Olmsted, Rice, Steele, Wabasha, and Winona. The Coalition partners will carry out health and medical response and recovery activities within the parameters of statutory authority, jurisdictional Emergency Operation Plans and as defined in operational support compacts, mutual aid agreements, and memoranda of understanding or other operational agreements. Peggy Espey currently is one of two Public Health seats on this SEMN Disaster Coalition representing all eleven Southeast County Public Health Departments. Other representatives on this Coalition are Emergency Management, Emergency Medical Services, Emergency Medical Services Regulatory Board, Hospitals, Long Term Care Facilities, Skilled Nursing Facilities, Specialty Medical Services, Tribal Health, and Volunteer Organizations Active in Disasters. One of the deliverables expected by the State Health Department is that they have a written agreement between the participating partners outlining what they are agreeing to in the event of a disaster.

The Public Health Director is requesting the proposed resolution (included in the Board packet) be supported agreeing that Dodge County Public Health is a SEMN Disaster Health Coalition partner and that Dodge County supports the purpose of the SEMN Disaster Health Coalition.

Southeast Minnesota  
Disaster Health  
Coalition Partner  
Resolution #2013-41  
Approved -  
Continued

Commissioner Peterson offered the following resolution (#2013-41), seconded by Commissioner Gray:

**Southeast Minnesota Disaster Health Coalition  
Partner Resolution**

**WHEREAS**, the purpose of the SEMN Disaster Health Coalition is to facilitate preparedness to assist communities with building a Health and Medical Services (Emergency Support Function 8/ESF8) Capability to respond to and recover from disasters, especially those with regional impact; and

**WHEREAS**, the SEMN Disaster Health Coalition supports health and medical preparedness across southeastern Minnesota, which includes the following counties: Dodge, Fillmore, Freeborn, Goodhue, Houston, Mower, Olmsted, Rice, Steele, Wabasha, and Winona; and

**WHEREAS**, the SEMN Disaster Health Coalition consists of organizations with responsibilities to mitigate the likelihood of a hazard negatively impacting the ability of a health and medical system to provide services and to prepare for, respond to, recover from consequences of a disaster; and

**WHEREAS**, the following groups are represented as part of the SEMN Disaster Health Coalition: Emergency Management, Emergency Medical Services, Emergency Medical Services Regulatory Board (EMSRB), Hospitals, Long Term Care Facilities, Public Health, Skilled Nursing Facilities, Specialty Medical Services, Tribal Health, and Volunteer Organizations Active in Disasters (VOAD); and

**WHEREAS**, Coalition partners will carry out health and medical response and recovery activities within the parameters of statutory authority, jurisdictional Emergency Operations Plans and as defined in operational support compacts, mutual aid agreements, and memoranda of understanding or other operational agreements.

**NOW THEREFORE BE IT RESOLVED**, the signatory organization agrees it is a SEMN Disaster Health Coalition partner and it supports the purpose of the SEMN Disaster Health Coalition.

*Resolution adopted unanimously.*

Commissioner Gray presented a summary of the Human Services Committee report and action items.

Human Services  
Committee Report

The Board discussed the Human Services Director’s request to approve an agreement to provide half-time interim director services to Southeast Minnesota Human Services Delivery Authority Steering Committee; the proposed agreement was included in the Board packet for review. Consistent with the Board action on September 10, 2013, to authorize Jane Hardwick to act approximately fifty percent of the time as the Transition Director for the Southeast Minnesota Human Services Delivery Authority Steering Committee until December 31, 2014, the proposed agreement would enable Dodge County to receive reimbursement from the Steering Committee for fifty percent of the costs of salary plus benefits and other expenses. In addition, the agreement would authorize the Steering Committee to pay an additional stipend to Ms. Hardwick for the fifty percent of time spent providing Transition Director services.

Agreement to Provide Half-Time Transition Director Services to Southeast MN HSDA Steering Committee Approved

The Human Services Director is in discussions with Dodge County Human Services supervisors and Executive Assistant to prepare a plan for assuring that Dodge County Human Services continues to have comprehensive leadership by seeking to delegate certain aspects of her role to specific staff within the agency or under contract with the agency.

Motion by Gray seconded by Peterson to approve and authorize the Human Services Director, Chair and County Attorney to sign the agreement to provide half-time Transition Director services to the Southeast Minnesota Human Services Delivery Authority Steering Committee for the period August 2, 2013 to December 31, 2014. *Motion adopted unanimously.*

Commissioner Allen presented a summary of the Public Safety Committee report and action items.

Public Safety Committee Report

The Board reviewed the Drug Court Coordinator’s request to approve a donation from Sam’s Club.

Drug Court Program Donation Approved by Resolution

Sam’s Club (Rochester) recently donated a \$50.00 gift card to the Dodge County Drug Court to be used as an incentive for Drug Court participants.

#2013-42

Commissioner Allen offered the following resolution (#2013-42), seconded by Commissioner Peterson:

**Drug Court Program Donation**

**WHEREAS**, the Dodge County Drug Court receives donations from time to time from individuals and/or organizations; and

**WHEREAS**, Drug Court wishes to accept these donations and utilize them for the purpose of incentives for Dodge County Drug Court participants; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used for incentives for participants of the Dodge County Drug Court Program:

Drug Court Program  
Donation Approved  
by Resolution  
#2013-42 - Continued

Sam's Club (Rochester) - \$50.00 Gift Card

**BE IT FUTHER RESOLVED**, that county staff will express our appreciation for this generous donation on behalf of the Dodge County Board.

*Resolution adopted unanimously.*

The Board discussed the Sheriff's request to purchase mobile printers, fingerprint readers, driver's license swipes and extra computers.

Sheriff's Office  
Authorized to  
Purchase Equipment  
for E-Citation  
Program

The Sheriff's Office has purchased mobile computers to be used with the E-Citation Program. They need two more computers, more fingerprint readers and driver's license swipes and mobile printers to have all the equipment ready.

Mr. Jensen is requesting approval from the Board to purchase the rest of the equipment so they are ready to implement the e-citation program.

Discussion took place regarding the cost of the E-Citation Program. The Board indicated that they would like more information on the requested equipment purchases.

Motion by Gray seconded by Peterson to approve and authorize the Sheriff's Office to purchase mobile printers, fingerprint readers, driver's license swipes and extra computers as presented from Minco Technology Center, in St. Cloud, MN at a cost of \$23,662.13. *Motion adopted unanimously.*

The County Administrator was asked to have the Sheriff come back to the next meeting and further explain the purchases.

Commissioner Allen presented a summary of the Public Works Committee report and action items.

Public Works  
Committee Report

The Board reviewed the Environmental Services Director's request to set the 2014 Market Price for Solid Waste Management Tax.

2014 Market Price for  
Solid Waste  
Management Tax  
Approved by  
Resolution #2013-43

Dodge County only needs to pay MN Solid Waste Management Tax on the "Market Price" of waste disposal services. The Market Price is defined as the "lowest price available in the area". Dodge County's disposal costs are higher than the Market Price so, to lower our tax rate, the county needs to pass a resolution that identifies the Market Price; then submit it to the state for approval.

Commissioner Allen offered the following resolution (#2013-43), seconded by Commissioner Peterson:

**2014 Market Price for Minnesota Solid Waste Management Tax**

2014 Market Price for  
Solid Waste  
Management Tax  
Approved by  
Resolution #2013-43  
- Continued

**WHEREAS** the Minnesota Solid Waste Management Tax requires political subdivisions to identify by resolution a Market Price if the political subdivision:

- a. Subsidizes the cost of service at a facility; or
- b. Directly bills on a property tax statement for organized collection of mixed municipal solid waste.

**WHEREAS** the political subdivision will be liable for any solid waste management tax based only on the Market Price amount identified through the resolution; and

**WHEREAS** the Market Price is defined in Minnesota statute as the “lowest price available in the area” considering disposal and transportation costs; and

**WHEREAS** Dodge County’s research has identified the Steele County Landfill as the lowest disposal price available in the area at a rate of \$40.00 per ton.

**THEREFORE BE IT RESOLVED;** that County of Dodge, considering transportation costs, declares a 2014 Market Price of \$47 per ton.

*Resolution adopted unanimously.*

Commissioner Erickson presented a summary of the Administration Committee report and action items.

Administration  
Committee Report

Motion by Gray seconded by Allen to approve and authorize the September 10, 2013 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

09/10/13 Committee  
of the Whole Meeting  
Minutes Approved

Motion by Gray seconded by Peterson to approve and authorize the September 10, 2013 meeting minutes as corrected on page 221. *Motion adopted unanimously.*

09/10/13 Meeting  
Minutes Approved

Commissioners provided their agency reports. Commissioner Allen attended a Board of Adjustments training session, a Fairview meeting and a Building Committee meeting. Commissioner Erickson attended a Farm Bureau meeting, an Olmsted Waste Burner open house, a Wind Farm (RES) meeting, a County Board training session on Appeals & Equalization, a Task Force meeting, a visitation for Loring Guenther, a Fairview Care Center Board meeting, a DFO Advisory Board meeting, a DFO Joint Powers Board meeting, a MN State – Mankato – Modeling – Zumbro River Flood District meeting, a SCHA Joint Powers Board meeting and a SCHRC Joint Powers Board meeting. Commissioner Gray attended a regular County Board meeting, an Olmsted County Solid Waste tour, a CBAE training session, a SMART Annual meeting, the last hurrah for the Mantorville School, a Fairview Care Center meeting, a Dodge County Historical Society meeting, an SCHRC Compensation Committee meeting, a DFO Corrections Task Force meeting and a SCHRC monthly meeting.

Agency Reports

Commissioner Peterson attended a SE MN Water Resources meeting, a Fairview Board meeting, an Ag & Mechanical Society meeting and a Board of Adjustments training session.

Agency Reports - Continued

Motion by Peterson seconded by Allen to adjourn the meeting at 11:55 a.m. CDT. *Motion adopted unanimously.*

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on October 8, 2013 at 9:30 a.m. CDT.

Next Regular Meeting

**ATTEST:**

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DAVID ERICKSON  
CHAIR, COUNTY BOARD

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BECKY LUBAHN  
DEPUTY COUNTY CLERK

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DATED: