

**TUESDAY, AUGUST 27 2013**

**APPROVED MINUTES OF THE  
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2013-17**

The Dodge County Board of Commissioners met in regular session August 27, 2013, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. David Erickson, Vice Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Vice Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	John Allen	District #1
	Rodney Peterson	District #3
	David Erickson	District #4
	Steven Gray	District #5
Members absent:	Lyle Tjosaas	District #2
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

Motion by Gray seconded by Peterson to approve the agenda as presented.  
*Motion adopted unanimously.*

Agenda Approved

Motion by Peterson seconded by Gray to approve the following Consent Agenda item:

Consent Agenda Item  
Approved

- 1.1 Out-of-State travel and training requests for Diane Tlougan and Ashley Ozuna, Child/Family Social Services Social Workers, to attend child welfare conference regarding Differential Response in Vail, Colorado, on October 22-25, 2013 at a cost not to exceed \$1,400 per person.

*Motion adopted unanimously.*

Southeastern Minnesota Initiative Foundation (SMIF) Development Director Jennifer Nelson thanked Dodge County for their past support and provided the Board with an annual review of SMIF.

SMIF Annual Review

Ms. Nelson reported that our 20-county southern Minnesota region has a rich heritage of invention, innovation, and entrepreneurship in the private sector. Accompanying this is a strong sense of pride in the education of our youth. SMIF clearly sees the connection between investing in our region's children – to prepare them to be the workers, entrepreneurs and leaders of tomorrow – to their vision of economic prosperity and community vitality.

Since the beginning of 2012 SMIF has invested more than \$147,770 in Dodge County through grants and loans. A recent example of an entrepreneur investment includes a loan to Clean Plus Inc.

SMIF Annual Review  
- Continued

In addition, several early childhood efforts have also received SMIF funding including a grant to the Brownsdale Hayfield School District for myON, a digital literacy database from Capstone, and start-up funding for the Kasson-Mantorville Early Childhood Initiative. Through SMIF's donor partners two IBM Young Explorer computers and 2,425 Capstone books have been awarded to various early childhood sites; and one AmeriCorps member (valued at \$18,000) is supporting young children in our county.

The county contributed \$1,320 on June 14, 2012. For 2014 SMIF is requesting that the county contribute at the same level or more if they are able. Ms. Nelson reported that the county's contribution is an investment in community and regional economic vitality, benefitting everyone who lives and works here.

SMIF's investment in Dodge County was listed as follows:

30 Loans	\$1,365,309
37 Grants	\$ 195,803
Total	\$1,561,112

Here in Dodge County, SMIF supports business growth by providing a variety of financial and management tools, including the following highlights:

- Clean Plus, Inc., West Concord 1994, 1997, 2002, 2004, 2007, 2008, 2010, 2012
- High Country Energy, LLC, Kasson 2010
- Kasson-Mantorville Nursery Group. 2006
- Prairie Stone Coffee & Juice LLC, Kasson 2006
- Foam Pro Insulation, Hayfield 2004
- Woods Metal Works, Inc., Kasson 1993, 1994
- Tri-Star Manufacturing, Inc., Kasson 1992
- Hiawathaland Tool, Inc., Kasson 1992
- RDM of MN, Dodge Center 1989

The following is a sampling of the organizations and programs supported in Dodge County by the Foundation:

- Claremont EDA, Industrial Development Initiative
- Dodge County, Regional Economic Development Planning

**Picture-It-Painted Recipients:**

- 3 projects – 142 gallons, \$3,550

The following is a list of organizations and programs that benefit from SMIF's Early Childhood Support in Dodge County:

SMIF Annual Review  
- Continued

**More children ready to learn**

- Kasson-Mantorville Early Childhood Initiative, 2012
- Kasson-Mantorville Home Visiting, 2012

**AmeriCorps LEAP Community Partner Sites:**

- 2 organizations – 3 members, \$52,500

**BookStart Recipients:**

- 5 organizations – 1,303 books, \$22,151

**Young Explorer Learning Center Recipients:**

- 6 organizations – 10 computers, \$26,000

**Reading Rocks Recipients:**

- 1 organization – 210 books, \$3,990

The Board thanked Ms. Nelson for the update.

EDA Coordinator Andrew Barbes provided the Board with a mid-year EDA update and demographic projections.

Mid-Year EDA  
Update &  
Demographics  
Projections

Mr. Barbes shared the following list of Dodge County EDA activities to date, and immediate future plans for the rest of 2013.

**2013 Activities To-Date**

- Administering the grant and loan program from the state to assist businesses affected by flooding.
- Assisted with the expansions of two major employers within Dodge County.
- Helped a new start up business in Kasson and assisted in business planning.
- Helped in financial planning for a business expansion.
- Working with communities on the Rochester Sales Tax Dollars and how to use the dollars.
- Representing Dodge County for the Rochester Area Economic Development , Rochester Chamber of Commerce and Destination Medical Center (DMC) Economic Growth Plan.
- DEED annual reporting.
- Completed 2013 JOBZ reporting for the county.

- Updated EDA application processes for loan and business incentives.
- Visited or will be visiting Dodge County city EDA's to gather feedback and give an update on available programs and grant opportunities. Also meet regularly with the township officials at their quarterly meetings.
- Exploring ways in which to promote Dodge County (businesses and the county in general) through existing or proposed county programs.
- Working with the University of Minnesota Extension on the feasibility study and other area agricultural producers.
- Working with the SMART association on improving trails in Dodge County.
- Worked with three prospective new businesses throughout the county.
- Working with the City of Kasson on a future incubator project.
- Met with all banks within the county.
- Met with a number of businesses and major employers.

Mid-Year EDA Update & Demographics Projections - Continued

#### **Future Plans & Projects**

- Organizing the 2014 Economic Development Forum and other similar meetings.
- Continue with on-going projects, assisting cities and prospects as-needed, and looking for new opportunities.
- Develop a better database of available commercial property in Dodge County.
- Expand and promote the county revolving loan fund to make its use more attractive for businesses.
- Continue to promote Dodge County by developing appropriate marketing strategies/assist local groups with their efforts.

The Board thanked Mr. Barbes for the update.

IT Director Paul Wiltgen met with the Board to further discuss the proposed web site re-design project. At the last County Board meeting the IT Director was asked to come back with firm cost estimates for the web site re-design project.

Web Site Re-Design Project Approved

The following proposal information was shared:

- 1) MarkIt : \$11,880
  - Does not include an editing tool.
  - Does not include hosting the data.
- 2) Revize : \$9,000 plus a yearly fee of \$2,000
  - Includes an editing tool, for 10 users.
  - Includes hosting the web site data.
- 3) CivicPlus : \$31,306 plus a yearly fee of \$5,414
  - Includes an editing tool, unlimited users.
  - Includes hosting the web site data.

Web Site Re-Design  
Project Approved -  
Continued

Mr. Wiltgen informed the Board that he has talked to salesmen for REVIZE and CIVICPLUS, both said there are no hidden costs; their quote includes everything Dodge County has requested.

The IT Director discussed with the Board reasons to change the web site:

**Editing tool**-several departments have asked to have the ability to do their own editing (Highway, Human Services, Public Health). Both REVIZE and CIVICPLUS would provide this capability. The inclusion of an editing tool is a key component. Without it, the county would have to purchase editing software, like Adobe Creative Suite which costs about \$400 a copy (the county would want ten copies). This type of software quickly grows obsolete, requiring new software to be purchased after three or four years.

**Compatibility with mobile devices**-allow the web site to be viewed easily on any device, such as a cell phone.

**Hosting**-Inclusion of hosting the web data, although not key, will eliminate a \$400/year expense. Dodge County currently pays vendor Hickory Tech \$400/year to host our web site. Hosting the web site is included in the vendor's yearly fee.

The REVIZE vendor advertises these benefits with a new website:

- **will benefit residents** by being the 'go to' place at any time to find the answers to questions about county services. It will save trips to county offices and phone calls and will provide up-to-date county news, a calendar of community events and an e-newsletter covering local government issues and important dates. Optionally, an e-commerce service will support secure online credit card payment of fees for county services. There also will be an option to sign up for automatic notification by email about emergencies or hazardous conditions.
- **will benefit businesses** by providing instant access to county information and regulations, as well as online permitting and fee payments. Businesses will benefit from exposure and publicity to the community, both from people who access the county's website and from out-of-towners who locate your county's businesses through search engines.

- **will benefit prospective homeowners and business owners** by offering them a comprehensive profile of the community, including attractive photos, demographics, school test scores, recreational and cultural opportunities, local organizations and churches, and residential and commercial real estate data. The website should be a marketing tool that conveys the upscale look and feel of a highly desirable destination. The user interface, images, and tone will be consistent throughout our website.
- **will benefit visitors** by presenting an engaging, enticing view of the county. Specific functions for visitors can include driving and public transit options, maps of the downtown central business district, parking information, special event listings, descriptions of parks and open spaces, information on area attractions, diagrams of pedestrian and bike trails, and promotional coupons for local businesses.
- **will benefit county employees** by being able to direct people to details on the web site or to an online permit application. The new website will be easy to maintain with users from each department authorized to post, edit and delete specific content. The improved website can support efficient use of county computing resources by connecting all the county's sites. The new site will be able to direct people to an online application with capability for file upload.
- **will benefit service providers** who serve both homeowners and business owners planning to remodel or add on to their home or business who need access to up to date information on county planning codes and processes, as well as forms and handouts needed for planning applications and requirements.
- **will benefit the citizens and those who govern the county by providing them a platform for digital democracy.** Examples of such tech-enabled governance would be the ease with which citizens could participate in the policy-making processes of the county. This would include communicating with the County Board and commissions, participating in meetings via video and audio streaming, and reviewing video, audio and textual archives of County Board and commission meetings.
- **Minnesota county using REVIZE:** <http://www.co.steele.mn.us/>

Web Site Re-Design  
Project Awarded -  
Continued

The CIVICPLUS vendor advertises these benefits, to name only a few, with a new website:

- **Notify Me:** Citizens can sign up to receive email and text message notifications about postings to the site including news items, calendars events and emergency alerts.
- **Real Estate Locator:** Promote economic development by helping residents find new homes and encourage new business to your community.
- **Citizen Request Tracker:** Allow citizens to easily report information to your staff: potholes, outages, unsafe structures, etc.

- **Media Center with Streaming Video:** Upload streaming video of Board Meetings (we don't record video, but maybe in the future we will; other counties do this).
- **Job Postings with Employers Tab:** Allow local employers to post open employment opportunities on your website.
- **Alert Center:** notify your citizens of emergency alerts 7 ways: display on website, text on website, email, SMS text, RSS, Twitter and Facebook.
- **Minnesota counties using CIVICPLUS:** Stevens, Crow Wing, Washington, Watonwan, Waseca, Fillmore.

Web Site Re-Design  
Project Awarded -  
Continued

Motion by Gray seconded by Peterson to select REVIZE as the vendor of choice to handle the county web site re-design at a cost of \$9,000 plus a yearly fee of \$2,000. *Motion adopted Gray, Peterson, Erickson aye, Allen nay.*

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

Dodge County Drug Court Coordinator Eric Thompson provided the Board with a 2013 annual report.

Drug Court Annual  
Report

Mr. Thompson shared information with the Board on the following topics:

- Participants Served
- Dodge County Performance Measures
- State of Minnesota Performance Measures
- Family Dependency Treatment Court
- Community Outreach (Sober Events)
- Training/Continuing Education

Drug Court Case Manager Amanda Linderman elaborated on the Community Outreach Program.

Commissioner Gray acknowledged the work of Mr. Thompson and Ms. Linderman and the importance of Drug Court to Dodge County.

Commissioner Peterson asked that the Drug Court Coordinator at a later date provide the Board with information on recidivism statistics for Dodge County participants.

The Board thanked Mr. Thompson and Ms. Linderman for the report.

County Administrator Jim Elmquist presented his request to set a meeting date for the final budget and levy hearing.

2014 Budget & Levy  
Hearing Date Set

Mr. Elmquist reported that it is required by statute that the County Board set its final budget and levy hearing (formerly known as a Truth in Taxation hearing) to be conducted between November 25th and December 30th and after 6:00 p.m.

The County Administrator proposed setting the meeting for the first meeting in December, the first meeting is set for Thursday, December 12, 2013 due to its conflict with the Annual AMC Conference.

Mr. Elmquist noted that the second meeting in December is December 24th and would ostensibly create problems for a time in the evening hours.

2014 Budget & Levy  
Hearing Date Set -  
Continued

Motion by Gray seconded by Allen to set a 2014 budget and levy hearing date of Thursday, December 12, 2013 at 6:30 p.m. in the County Board Room. *Motion adopted unanimously.*

The County Administrator presented for the Board's review the second quarter financials.

Second Quarter  
Financials Report

Mr. Elmquist informed the Board that the second quarter financials for 2013 were assembled by Rose Culbertson in Finance and indicates a trend towards annual expectations. Items of note for the Board's review included:

Expenditures:

101 Recorder- The low percentile due to being short-staffed in that department for a number of months.

149 – Insurance premiums are paid in January. Further costs like copays, etc. are settled as the year progresses.

Revenue:

149- The county has not received a tax settlement from the state – this will be reflected in the 3rd Quarter Report. For example, when you look at an account like EDA/HRA (705), due to no taxes being received, those settlements are not shown.

320 – State and Federal aid received for road project.

Taxpayer Services Director Rose Culbertson was available to comment on the financials report.

The Board thanked the County Administrator and Ms. Culbertson for the report.

The Taxpayer Services Director reviewed bills with the Board.

Bills Approved

Motion by Allen seconded by Peterson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$	40,951.26
11	Human Services Fund	\$	504.28
13	Road and Bridge Fund	\$	38,243.31
16	Environmental Quality Fund	\$	5,990.77
32	County Capital Projects	\$	<u>1,350.00</u>
	Total	\$	87,039.62

*Motion adopted unanimously.*



Finance Director Lisa Kramer discussed with the Board the proposed 2013 appropriations to agencies.

2013 Agency  
Appropriations  
Approved

Mr. Kramer reported that the commissioner's budget details a list of agency appropriations that the Board funds to benefit the community. The Finance Director requested that the Dodge County Board authorize payment of the following agency appropriations:

- SE Minnesota Initiative Fund - \$ 1,320.00
- Southern Minnesota Tourism - \$ 350.00
- Dodge County Mech & Ag Soc.- \$ 1,000.00
- SE MN Area Agency on Aging - \$ 300.00
- Dodge County Historical Society - \$ 5,500.00
- Soil and Water Conservation District - \$100,000.00

Commissioner Allen stated that he has a problem with the appropriation amount for the Soil and Water Conservation District (SWCD). If the county appropriates the proposed \$100,000 and Zoning contributes another \$35,000, the SWCD is actually receiving \$135,000 from the county. Mr. Allen suggested that some of this money may be better used if appropriated to the Fair Board.

The County Administrator clarified that the previous County Board approved the \$100,000 allocation for 2013. If the Board was in favor reducing the allocation amount, they would have to address that in the 2014 budget planning process.

Commission Peterson commented that he agrees with Commissioner Allen's comments and would like to revisit the discussion of possibly reducing the 2014 SWCD allocation and increasing the Fair Board allocation at a later date.

Motion by Peterson seconded by Allen to approve the 2013 Appropriations to Agencies as presented and discussed. *Motion adopted unanimously.*

The Finance Director presented for the Board's consideration a request to set a sale price for the former Budget Mart Property (22.126.0020) – Dodge Center.

Sales Price Set for  
Parcel 22.126.0020

Ms. Kramer informed the Board that the City of Dodge Center has expressed interest in purchasing the above referenced forfeited parcel. It is similar to the situation the county faced with the twin-home parcels in Kasson, in that the parcel is impaired or blighted by its condition. The Budget Mart parcel has underground tanks that need to be removed to resell the parcel. The Finance Director has included in the Board packet the City of Dodge Center's plan to prepare the parcel for resale. Since the city would like to eventually resell the parcel, it must be purchased, but it may be sold at less than market rate due to its blighted condition. The city has offered to pay \$1,000.00, and it was Ms. Kramer's opinion that this is a fair exchange as the city will bear considerable costs cleaning up the parcel to make it saleable.

Motion by Allen seconded by Gray to set a sales price of \$1,000.00 for parcel 22.126.0020 as recommended by the Finance Director. *Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel Actions Reviewed

Ms. Hager informed the Board that item A.2 is being pulled from agenda.

Motion by Gray seconded by Peterson to remove item A.2 from the Personnel Agenda. *Motion adopted unanimously.*

Item A.2 Removed from Personnel Agenda

Motion by Gray seconded by Peterson to approve the following personnel actions:

Personnel Actions Approved

**A. Human Services**

A.1 Katherine Schrandt – Social Worker  
Annual review.  
Effective Date: 8/27/13

**B. Environmental Services**

B.1 David Fitzgerald – Solid Waste Facility Operator  
Annual review.  
Effective Date: 8/13/13

**C. Highway**

D.1 Troy Jobe – Operator III – Sign Department  
Authorization to employ at B23 Hire step 90% \$18.17.  
Effective Date: TBD

*Motion adopted unanimously.*

Ms. Hager discussed with the Board a change in eligibility for Cafeteria Plan benefits.

Change in Eligibility for Cafeteria Plan Benefits Approved

Starting on January 1, 2014, the Affordable Care Act requires employers to cover full-time employees within 90 days of employment to avoid one of the penalty categories. This is one of the requirements that has not been delayed. The county's current waiting period, the first of the month following 90 days, is almost always more than a 90 day waiting period.

Ms. Hager shared the following example:

If an employee is hired May 4<sup>th</sup>, they will not be eligible for coverage until September 1<sup>st</sup>, (90 days from May 4<sup>th</sup> is August 2<sup>nd</sup>, then you have to wait until the first of the next month). Under this example the actual waiting period is 121 days.

In 2014, the county will have to revisit its definition of full-time employees (currently 36+ hours per week) and address bringing that in-line with the Affordable Care Act (30+ hours per week) to avoid one of the penalties that has been delayed until January 1, 2015.

It was the Employee Relations Director's recommendation that Dodge County changes its eligibility for Cafeteria Plan benefits including Medical, Dental, Life and Long-Term Disability from the first of the month following 90 days of full-time employment to the first of the month following 60 days of full-time employment for all employees hired full-time after October 1, 2013. This will ensure that no employee will have a waiting period of longer than 90 days at any point in 2014. Ms. Hager noted that this recommendation will put the county in compliance with "this piece" of the Affordable Care Act.

*Change in Eligibility for Cafeteria Plan Benefits Approved - Continued*

Motion by Gray seconded by Allen to change Dodge County's eligibility for Cafeteria Plan benefits including Medical, Dental, Life and Long-Term Disability from the first of the month following 90 days of full-time employment to the first of the month following 60 days of full-time employment for all employees hired full-time after October 1, 2013. *Motion adopted unanimously.*

Commissioner Peterson presented a summary of the Human Services Committee report and action items.

*Human Services Committee Report*

The Board reviewed the Human Services Director's request to approve an agreement to provide fiscal agent services to the Southeast Minnesota Human Services Delivery Authority Steering Committee.

*Agreement to Provide Fiscal Agent Services to Southeast Minnesota Human Services Delivery Authority Steering Committee Approved*

Motion by Peterson seconded by Gray to approve and authorize the Human Services Director, Chair and County Attorney to sign an agreement to provide administrative support to the Southeast Minnesota Human Services Delivery Authority for the period August 2, 2013 to December 31, 2014, including fiscal agent services, for the period August 2, 2013 to June 30, 2014. *Motion adopted unanimously.*

Commissioner Allen presented a summary of the Public Safety Committee report and action items.

*Public Safety Committee Report*

The Board reviewed the Drug Court Coordinator's request to approve a 2014 Sober Fest donation.

*2014 Sober Fest Donation Approved by Resolution #2013-38*

Commissioner Allen offered the following resolution (#2013-38), seconded by Commissioner Peterson:

**WHEREAS**, the Dodge County Drug Court receives donations from time to time from individuals and/or organizations; and

**WHEREAS**, Drug Court wishes to accept these donations and utilize them for the purpose of sponsoring the 2014 Sober Fest program; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used for the 2014 Sober Fest program:

2014 Sober Fest  
Donation Approved  
by Resolution  
#2013-38 - Continued

Kevin and Peggy Chidester - \$10.00 Check Donation

**BE IT FUTHER RESOLVED**, that county staff will express our appreciation for this generous donation on behalf of the Dodge County Board.

*Resolution adopted unanimously.*

The County Attorney left the meeting at 11:20 a.m. CDT.

County Attorney Left  
Meeting

Commissioner Peterson presented a summary of the Public Health Committee report and action items.

Public Health  
Committee Report

Commissioner Erickson presented a summary of the Administration Committee report and action items.

Administration  
Committee Report

Motion by Allen seconded by Peterson to approve and authorize the August 13, 2013 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

08/13/13 Committee  
of the Whole Meeting  
Minutes Approved

Motion by Allen seconded by Peterson to approve and authorize the August 13, 2013 meeting minutes as corrected on pages 192 and 193. *Motion adopted unanimously.*

08/13/13 Meeting  
Minutes Approved

Motion by Allen seconded by Peterson to approve and authorize the August 20, 2013 special session minutes as presented. *Motion adopted unanimously.*

08/30/13 Special  
Session Minutes  
Approved

Commissioners provided their agency reports. Commissioner Allen attended a special meeting. Commissioner Erickson attended a luncheon at the Dodge County Historical Society, a budget work session, a Fairview Care Center meeting, a special meeting, a DFO Advisory Board meeting, a Building Committee meeting, a SCHA Executive Committee meeting and a SCHRC South Central Human Relations Board meeting. Commissioner Gray attended a regular County Board meeting, a MnDOT Highway 14 Safety Study Findings Report, a Dodge County Historical Society meeting, a special Dodge County Board meeting, a Fairview meeting, a DFO Advisory Board meeting and a SCHRC meeting. Commissioner Peterson attended a Fairview meeting, a SDA meeting and a Fair Board meeting. Commissioner Tjosaas was not available to report his meeting attendance.

Agency Reports

Commissioner Gray informed the Board that the Dodge County Historical Society is discussing the possibility of remaining open through the winter months in order to continue their work of cataloging items at the museum. The cost for heating during the winter months is estimated to be approximately \$500 per month.

Historical Society  
Discussion

Mr. Gray suggested that the Board may want to consider at a later date the possibility of assisting the Historical Society with the additional heating expense.

Historical Society  
Discussion -  
Continued

The Board discussed correspondence from Fair Board President Marilyn Lermon that was included in the Board packet regarding the condition of county owned buildings at the fairgrounds.

Fairgrounds Buildings  
Discussion

Ms. Lermon indicated that many of the buildings on the grounds are in need of some TLC. The bathroom facilities and first aid station on the grounds are in need of being replaced.

Fixtures in bathroom need to be replaced and the new fixtures don't match the holes on the floors. They would have to find old fixtures to match. Wood stalls are warping, plumbing lines are leaking, and the showers are in tough shape. Also the cement floor should be sealed so that the floor could be mopped and dried during events. Right now if the floors are mopped it takes a long time to dry especially if the weather is humid. Wet floors are slippery and a hazard.

The first aid station building is deteriorating. Inside the sheetrock is molding, flooring is warping, etc. Outside the wood fascia boards are rotting.

It was Ms. Lermon's opinion that both of these buildings need to be replaced and could be combined together into one larger building. Ms. Lermon has talked with Kasson-Mantorville Superintendent, Mark Matuska and Construction Tech Instructor, Aaron Davis. The K-M School is not going to build a house this year and they are looking for larger projects, hopefully close to the school facility so students could walk to the project area. The Construction Tech class would be willing to provide the labor for this building. Mr. Davis stated that the foundation, plumbing, and electrical would have to be contracted out. Mr. Davis thought they could do the roof being it would be a lower building and indicated that he would check on the height of which the students could do. Mr. Davis stated that they would be interested in this project.

Ms. Lermon's letter reported that bathroom facilities in a public place are what the public judge the facility by. The public is interested in nice, clean bathrooms. Ms. Lermon has been told by several people that they will use the portable toilets before using these bathrooms.

It was Ms. Lermon's opinion that a project like this would be a win for everyone. The project could provide a project for the K-M Construction Tech class, good education for the youth (our future citizens), and some cost savings to the county.

Commissioner Peterson asked that the Fair Board be asked to get additional details and that this discussion item be discussed further at a later date.

The Board briefly discussed correspondence regarding a land use issue that had recently come up related to parcel 13.035.0200.

Land Issue Discussed

Zoning Administrator Melissa DeVetter was called down to the meeting and asked for additional information/clarification on the issue.

Assistant Zoning Administrator/Administrative Assistant Mary Greening was also available to comment on the issue.

Ms. DeVetter reported that the County Attorney was reviewing the information. One of the options being discussed was the possibility of amending the ordinance language to resolve the issue.

It was determined that an IUP was probably the most appropriate permit type for the business if the county didn't have any intentions of shutting the business down.

Ms. DeVetter cautioned that Board that they need to be very careful in how the amended ordinance reads, as it should apply to all of the county.

The Board discussed their desire to avoid any type of precedence setting with an amendment to the ordinance language for this particular land use.

It was the consensus of the group to wait for a decision from the County Attorney before determining what action needs to take place.

It was clarified that once the County Attorney has advised the county on the issue, any proposal for resolving the issue will first be presented to the Planning Board and then the County Board for action.

The Board discussed with Peggy Espey her 2014 budget request for the Public Health department.

Public Health Budget Presentation

Business Office Manager Gail Hester was available to comment on the proposed 2014 Public Health budget.

Motion by Peterson seconded by Gray to adjourn the meeting at 12:37 p.m. CDT. *Motion adopted unanimously.*

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on September 10, 2013 at 9:30 a.m. CDT.

Next Regular Meeting

**ATTEST:**

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**DAVID ERICKSON**  
**VICE CHAIR, COUNTY BOARD**

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**BECKY LUBAHN**  
**DEPUTY COUNTY CLERK**

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**DATED:**