

**TUESDAY, JULY 23 2013**

**APPROVED MINUTES OF THE  
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)  
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE  
MANTORVILLE, MN**

**2013-15**

The Dodge County Board of Commissioners met in regular session July 23, 2013, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CDT. David Erickson, Vice Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CDT.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Vice Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	John Allen	District #1
	Rodney Peterson	District #3
	David Erickson	District #4
	Steven Gray	District #5
Members absent:	Lyle Tjosaas	District #2
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk

Motion by Allen seconded by Peterson to approve the agenda as presented.  
*Motion adopted unanimously.*

Agenda Approved

Motion by Peterson seconded by Gray to approve the following Consent Agenda items:

Consent Agenda  
Items Approved

- 1.1 The Vice Chair and County Attorney to sign a Cooperative Agreement for Southeast Minnesota Chemical Dependency Pilot Project with other participating counties for the period of July 1, 2013, to June 30, 2014.
- 1.2 The Chair to sign a Business Associate Addendum to the Purchase of Service Agreement between Dodge County and Workforce Development, Inc. to allow MAXIS inquiry-access for two employment services staff through December 31, 2013.
- 1.3 Chair and Deputy Clerk to sign resolution #2013-29 authorizing the Sheriff's Office to accept the donation of \$100.00 from the Dodge Center Lions Club for youth activities.
- 1.4 Chair and Deputy Clerk to sign resolution #2013-30 authorizing the Sheriff's Office to accept a donation of \$300.00 from McNeilus Steel Inc., and \$50.00 from the Kasson Dental Clinic for sponsorship of the Dodge County Sheriff's Office in the SEMPPOA softball tournament.

*Motion/resolutions adopted unanimously.*

Assistant County Engineer Kirk Rolfson met with the Board to discuss awarding Project SAP 020-599-105 - Vernon Township Slope Stabilization.

SAP 020-599-105 –  
Vernon Township  
Slope Stabilization  
Project Discussed

Maintenance Superintendent Andrew Hesper was available to comment on the request.

Mr. Rolfson informed the Board that bids were opened on July 10, 2013 for the Vernon Township Slope Stabilization project located along 720th Street just east of CSAH 13. Below is a summary of the results.

Minnowa Construction	\$ 85,295
ICON Constructors	\$185,650

Flood bonds from the State have now been secured by the County Engineer and will be used to cover the expenses of this project, including engineering. Any project expenses exceeding the approved funding will be the responsibility of Vernon Township.

County Attorney Paul Kiltinen arrived to the meeting at 9:37 a.m. CDT.

County Attorney  
Arrived

Motion by Gray seconded by Peterson to award Project SAP 020-599-105 - Vernon Township Slope Stabilization to low bidder Minnowa Construction in the amount of \$85,295 with the County Engineer authorized to approve change orders and supplemental agreements up to 10% of the contract amount. *Motion adopted unanimously.*

SAP 020-599-105 –  
Vernon Township  
Slope Stabilization  
Project Awarded

The Assistant County Engineer presented for the Board's consideration a wheelage tax proposal and resolution.

Imposition of  
Wheelage Tax  
Approved by  
Resolution #2013-31

The Minnesota legislature recently passed two laws enabling counties to collect extra fees/taxes targeted for transportation purposes. One of these is a \$10.00 wheelage tax. Funds collected must be deposited into the Road and Bridge fund for transportation purposes only.

Over the years transportation funds have lost ground with inflation and funding from the state wide sources do not hold any promise of increasing. Due to the lack of funding available for road projects the Highway Department is unable to keep up with the rehabilitation work that is needed on county roads and roads are deteriorating faster than anticipated. The county Highway Department currently maintains nearly 88 miles of aggregate roads and over 237 miles of paved roads. There are also 97 bridges contained within those miles.

Current annual funds spent directly on the driving portion of the county road system are approximately \$250,000 for aggregate materials and \$2 million dollars in construction funds. This allows the Highway Department to resurface an average of five miles of paved road. Funding for aggregate allows them to maintain driveways and shoulders on paved roads as well as several miscellaneous culvert and repair jobs leaving enough aggregate to place a minimum maintenance surface on roughly 25 miles of aggregate roads.

This means paved roads will be well over 45 years old before they get resurfaced or overlaid and aggregate roads will never be improved.

Imposition of  
Wheelage Tax  
Approved by  
Resolution #2013-31

The proposed wheelage tax is expected to bring in nearly \$200,000. This would allow the Highway Department to overlay an average of two miles of county road a year and/or increase their aggregate budget to allow them to improve their gravel roads to carry current traffic loads.

Finance Director Lisa Kramer was available to comment on the proposed wheelage tax.

The Vice Chair reported that included in the Board packet was a letter from a citizen opposing the proposed wheelage tax.

Commissioner Erickson commented that he would like to earmark the bonds money specifically for non-gas tax highway projects.

Commissioner Allen stated that he doesn't like it that the Legislators aren't doing their jobs therefore the county has to impose things like the wheelage tax in order for the county to maintain their roads.

Mr. Allen concurred with Commissioner Erickson's comments regarding designating these funds to Dodge County non-state aid highway projects and stated that he was not in favor of using the funds for bike paths or parks.

Commissioner Peterson reported that he was not in favor of bonding when the county doesn't need it. Also pointed out was that if you use the bonding option the county will have to pay interest on the bond. Mr. Peterson supported the wheelage tax and using it for county roads, however he was not in favor of bonding.

Commissioner Gray commented that he supports the wheelage tax and concurs with the rest of the Board's desire to spend it on non-state aid county roads. Mr. Gray was not in favor of bonding.

Discussion took place on the language used in the proposed resolution and adding language that clarifies that the Dodge County Board will dictate what non-state aid eligible roads will benefit from the wheelage tax.

The last item on the proposed resolution reads as follows:

BE IT FURTHER RESOLVED that the county requests the state registrar of motor vehicles to collect the wheelage tax on behalf of the county.

It was recommended that the following be added to the last sentence of the resolution:

and that these funds be designated for non-state eligible roads in Dodge County, at the advice of the County Engineer and approval of the County Commissioners.

Commissioner Erickson stated that he is in favor of bonding; he doesn't feel the \$190,000 the county would receive in wheelage tax will get them much. Mr. Erickson commented that he believes they will get more bang for their buck in future years with bonding. It was Commissioner Erickson opinion that the county should consider on a yearly basis whether or not they need to institute wheelage tax.

Imposition of  
Wheelage Tax  
Approved by  
Resolution #2013-31  
- Continued

Motion by Allen seconded by Peterson to approve and authorize the Vice Chair and Deputy Clerk to sign resolution #2013-31 authorizing imposition of wheelage tax:

**WHEREAS**, Dodge County's transportation infrastructure forms the backbone of the county's economy and has a direct impact on future economic development; and

**WHEREAS**, funding for highway and transit systems in Minnesota has remained stagnant and is failing to keep pace with growing population and growing demands including increased freight shipments; and

**WHEREAS**, local governments throughout the state are struggling to maintain local transportation systems while state funding has not kept up with the needs on the State Aid system;

**WHEREAS**, Minn. Stat. 163.051, Section 4, provides, in part, that the Board of Commissioners of each county is authorized to levy a wheelage tax on each motor vehicle which is kept in such county when not in operation and which is subject to annual registration and taxation under Chap. 168 at a rate of \$10 per vehicle through 2017 and up to \$20 per vehicle in 2018 and beyond; and

**WHEREAS**, Minn. Stat. 163.051 further provides that the Board may provide by resolution for collection of the wheelage tax by county officials or it may request that the tax be collected by the state registrar of motor vehicles, and the state registrar of motor vehicles shall collect such tax on behalf of the county if requested; and

**WHEREAS**, Minn. Stat. 163.051, Section 4, Subd. 2, provides, in part, that the wheelage tax levied by any county, if made collectible by the state registrar of motor vehicles, shall be certified by the County Auditor to the registrar not later than August 1 in the year before the calendar year or years for which the tax is levied, and the registrar shall collect such tax with the motor vehicle taxes on the affected vehicles for such year or years; and

**WHEREAS**, Minn. Stat. 163.051, Section 4, Subd. 4, provides that the Treasurer of each county receiving proceeds from the wheelage tax is to deposit such proceeds in the county road and bridge fund, which moneys shall be used for purposes authorized by law which are highway purposes within the meaning of the Minnesota Constitution, article 14; and

**WHEREAS**, the Dodge County Board of Commissioners desires to implement such a wheelage tax and have the state registrar of motor vehicles collect the same; and

Imposition of  
Wheelage Tax  
Approved by  
Resolution #2013-31  
- Continued

**WHEREAS**, the proceeds of such a wheelage tax would be used to help improve the quality of the county road system;

**NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Commissioners authorize and impose a wheelage tax as provided for in Minn. Stat. 163.051 of \$10.00 for the year 2014 and each subsequent year thereafter, subject to levy limits and other factors, on each motor vehicle which is kept in Dodge County when not in operation and which is subject to taxation and registration under Chapter 168.

**BE IT FURTHER RESOLVED** that the county requests the state registrar of motor vehicles to collect the wheelage tax on behalf of the county and that these funds be designated for non-state eligible roads in Dodge County, at the advice of the County Engineer and approval of the County Commissioners.

*Resolution adopted unanimously.*

Dodge Center City Administrator Lee Mattson met with the Board to discuss a pedestrian sign participation request on County Road 34 in Dodge Center near the Triton School.

Pedestrian Sign  
Participation Request  
Approved

Triton School and the City of Dodge Center are requesting participation by Dodge County in the provision of blinkerbeam-equipped crosswalk signage on County Road 34 and the entrance of Triton School. This is a request in part due to the requirement that if a crosswalk is to exist on the county road, this is what the county is requiring. This is an unbudgeted item that would come out of the Dodge County Highway Department budget if approved. Total cost to the county would be approximately \$2,000 and would be divided evenly amongst the three entities (\$6,000 total).

The County Engineer could not be at the meeting but provided the County Administrator with a memo for the Board's information which included some concern about the department participating in expenses associated with pedestrian issues within the city limits.

An e-mail message from the County Engineer was shared with the Board; it reported that when they included sidewalks and pedestrian crossings in the CSAH 34 reconstruction the city bore all cost with the exception of the first painting of the ped crossings. It was agreed that pedestrian structures and maintenance was to be the responsibility of the city.

Mr. Kohlnhofer has said no to basic pedestrian crossing signs at the proposed intersection due to discussions he has had with MnDOT Traffic Engineers as well as other more experienced Traffic Engineers from metro counties. The wide intersection, open area and 45 mph speed does not lend well to trusting drivers to see pedestrians under normal conditions. Also included in the Board packet were e-mail messages from the Dakota County and Washington County Traffic Engineers regarding the proposed sign location.

Pedestrian Sign  
Participation Request  
Approved -  
Continued

Triton Superintendent Robert Kelly was available to comment on the request.

Commissioner Gray commented that he feels the County Engineer, City of Dodge Center and Triton School District need to agree on a location of the signs. There appeared to be differing opinions regarding where the signs should be placed.

Sheriff Jim Jensen discussed with the Board traffic speeds in the area where the signs would be placed. Mr. Jensen informed the Board that traffic approaching the school from the west would be coming up a hill with a posted speed of 45 mph. The Sheriff pointed out that the speed in this area isn't always obeyed and that the Sheriff's Office is enforcing speeds there when they can. Mr. Jensen stated that he believes additional signage would be needed to inform drivers that a pedestrian crossing is ahead. The Sheriff indicated that he supports signage in the proposed area.

Considerable discussion took place on the placement of the signs and whether or not the county should contribute money since the road is within the city limits of Dodge Center. There were also varying opinions on whether or not the County Engineer supported the installation of the signs and their proposed location.

Motion by Allen seconded by Peterson to allow the City of Dodge Center and Triton School District to put the proposed pedestrian signs where they want at their expense. Peterson, Allen aye, Gray, Erickson nay. Motion failed due to a tie vote.

Dodge Center Mayor Bill Ketchum questioned the Board's rationale for the county not putting money into the sign installation since it's a county road.

Commissioner Allen stated that reason he doesn't support the request is that the road is within city limits and the county doesn't dictate what they do within city limits. Mr. Allen indicated that because the road is within city limits he feels it's the city and school district's responsibility to pay for the signs.

Commissioner Gray reiterated that he believes the Highway Department, City of Dodge Center and Triton School District need to further discuss the proposal and come back to the County Board with a consensus on where the signs should be placed.

Motion by Gray to direct the Highway Department to talk to the city and school to address safety concerns and come back with a recommendation. Motion died due to the lack of a second.

Although the Board wasn't able to confer with the County Engineer to clear up unresolved questions they begrudgingly decided to move forward with the project so the school would have time to order the signs and get them installed before the school year begins.

Pedestrian Sign  
Participation Request  
Approved -  
Continued

Motion by Allen seconded by Peterson to approve the City of Dodge Center's request for Dodge County to participate in the installation and associated costs for a pedestrian sign on County Road 34 in Dodge Center near the Triton School. *Motion adopted, Peterson, Allen, Erickson aye, Gray nay.*

Environmental Services Director Mark Gamm presented for the Board's consideration a request for additional pavement at Transfer Station/Recycling Center.

Additional Pavement  
at Transfer Station/  
Recycling Center  
Approved

On May 14, 2013, the County Board approved the construction of bituminous pavement over 36,600 square feet of driveway at the Transfer Station/Recycling Center. The project will be completed later this summer.

There is an additional 8,300 square feet of gravel surface that receives heavy traffic. Environmental Services would also like to pave this area in 2013. The estimated cost of the additional paving is \$22,000.

Environmental Services has \$34,000 available in their 2013 Transfer Station and Recycling Center Budget's "Equipment Replacement Fund". The money is available because they spent less than expected on the purchase of their trailer earlier this year.

Motion by Gray seconded by Peterson to approve and authorize constructing 8,300 square feet of additional pavement at the Transfer Station/Recycling Center using money available in the Environmental Services 2013 Budget Equipment Replacement Fund. *Motion adopted unanimously.*

Mr. Gamm discussed with the Board his request to approve a Solar Photovoltaic Project at the Recycling Center.

Solar Photovoltaic  
System Installation at  
Transfer Station  
Approved

On December 11, 2012, the County Board accepted a proposal from Solar Connection Incorporated to construct a 20-Kilowatt solar photovoltaic system at the Recycling Center for a total cost of \$73,755.

On December 17, 2012, the county entered into an agreement with Solar Connection Inc. to submit application to Xcel Energy for a Solar\*Rewards Rebate and, if awarded the rebate, to construct the PV solar system following final approval by county.

On June 12, 2013, Environmental Services was notified that Xcel Energy has awarded Dodge County a rebate of \$30,870 to be disbursed following the construction of the Solar PV System and acceptance of MN Solar\*Rewards contract.

With Xcel's rebate, the county's out-of-pocket expense will be \$42,885. To pay for the project, the Environment Services Department plans to borrow \$45,000 from the existing Environmental Grants and Loan Fund. Department operating accounts will pay the fund back at a rate of \$5,000/year for 10 years. A table outlining the estimated electricity production and return on investment was included in the Board packet for review.

Solar Photovoltaic System Installation at Transfer Station Approved - Continued

Motion by Gray seconded by Peterson to approve and authorize Environmental Services to proceed with construction of a Solar Photovoltaic System as requested. *Motion adopted unanimously.*

The Environmental Services Director discussed with the Board a proposed resolution for a temporary amendment to Dodge/Olmsted Solid Waste Joint Powers Agreement.

Temporary Amendment to Solid Waste Management Agreement Between Dodge County & Olmsted County Approved by Resolution #2013-32

On June 24, 2013, the members of the Dodge/Olmsted Solid Waste Joint Powers Board voted in favor of recommending that each county pass the proposed resolution. Since then, the Olmsted County Board approved and signed the resolution.

The following fee summary information was shared:

- 1) Olmsted currently charges Dodge County \$105.26/ton for Waste-to-Energy Services; this fee has been effective since July 2011.
- 2) Olmsted's fee of \$113.00/ton represents an inflationary adjustment to Dodge County's current fee.
- 3) Olmsted's fee will be reduced to \$83.00/ton for any tonnage delivered over 7,600 tons (Dodge County currently delivers about 7,200 tons to Olmsted)
- 4) The new fee will add \$56,000 in expenses to the 2014 Transfer Station Budget. The preliminary 2014 Transfer Station budget assumes that Environmental Services will raise revenues by increasing their customer's Waste to Energy Service Charge by 2%. If implemented, the Service Charge would add about \$1.50/month to the garbage bill of a typical household in Dodge County.
- 5) Dodge County has not raised fees to its customers since January 1, 2010.

Motion by Allen seconded by Peterson to approve and authorize the Vice Chair and Deputy Clerk to sign resolution #2013-32 approving a temporary amendment to the Solid Waste Agreement between Dodge County and Olmsted County:

**WHEREAS**, Dodge and Olmsted County cooperate in waste management activities defined in our Solid Waste Management Agreement hereafter referred to as the "Joint Agreement"; and

**WHEREAS**, the Joint Agreement may be amended following authorization by respective County Boards; and

**WHEREAS**, the Joint Powers Board finds that Dodge Tipping Fee Structure defined in Section 6 of the Joint Agreement:

- a) is complex and time consuming and has lead to unproductive disagreements between parties, and
- b) causes difficulty for both parties to effectively plan and budget annually.

**WHEREAS**, the Joint Powers Board has recommended that both parties ratify an amendment to the Joint Agreement that suspends Section 6 from January 1, 2014 to December 31, 2016 and in its place, establish a Dodge Tipping Fee as described below for the same period; and

**WHEREAS**, Dodge and Olmsted County Boards understand: (1) this is a temporary amendment to the Joint Agreement, and, (2) any subsequent rate changes made in solid waste management fee schedules by either Dodge or Olmsted County, for wastes received at either county’s facilities, will have no effect on the Dodge Tipping Fee during the period of this temporary amendment unless approved by both County Boards;

**THEREFORE**, be it agreed that the Board of Commissioners from Dodge County and Olmsted County authorize an amendment to the Solid Waste Management Agreement to suspend Sections 6 and 8.5 from January 1, 2014 to December 31, 2016 and in its place establish a Dodge Tipping Fee of \$113.00 per ton for the same period for the first 7,600 tons of waste delivered each year. When cumulative calendar year tonnage delivered by Dodge County to Olmsted facilities exceeds 7,600 tons (based on records maintained by Olmsted County), the excess tons delivered by Dodge County to Olmsted facilities will be charged at a reduced rate of \$83.00 per ton through the end of that calendar year, then reset back to the rate of \$113.00 per ton beginning January 1<sup>st</sup> of 2105 and 2016.

Also included in the motion was authorization for the Vice Chair and County Administrator to sign the temporary amendment to Solid Waste Management Agreement between Dodge County and Olmsted County.

*Resolution adopted unanimously.*

Accounting Services Director Sara Marquardt presented for the Board’s consideration an Election Equipment Service Agreement.

Ms. Marquardt reported that the election equipment maintenance agreement is due for renewal. The prices have stayed the same for this next four year period, the Firmware for the AutoMark is going down in price from \$45 each to \$30 each. The county has also added two new Model 100 Scanners since the last service agreement. Below are the Hardware and Firmware costs per unit.

Temporary Amendment to Solid Waste Management Agreement Between Dodge County & Olmsted County Approved by Resolution #2013-32 - Continued

Maintenance Agreement for Election Equipment Approved

Quantity	Product Description	Hardware Cost	Firmware Cost
20	AutoMark Voter Assist Terminal	\$177.50	\$30.00
22	Model 100 Scanner (Precinct Counter)	\$135.00	\$30.00

The total hardware costs will be \$6,520 each year and the firmware cost will be \$1,260 each year for a total cost of \$7,780.00 each year.

Maintenance Agreement for Election Equipment Approved - Continued

Motion by Peterson seconded by Allen to approve the Election Equipment Service Agreement as presented and authorize the Accounting Services Director to sign the service agreement with Election Systems & Software (ES&S). *Motion adopted unanimously.*

Taxpayer Services Director Rose Culbertson reviewed bills with the Board.

Bills Approved

Ms. Culbertson informed the Board that a Wells Fargo Bank credit card payment of \$2,247.52 was being added to the bills. The Taxpayer Services Director reported that the Board will likely receive addendums every meeting for credit card payments so the county doesn't incur late payments.

Commissioner Peterson suggested that the Finance office work with the credit card company to either change the due date or extend the terms for when the payment is due so the payments can be included in the bills they receive in the Board packets and the credit card companies are paid in a timely manner.

Motion by Peterson seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 180,879.90
11	Human Services Fund	\$ 381.48
13	Road and Bridge Fund	\$ 127,013.51
16	Environmental Quality Fund	\$ 53,819.33
80	Agency Fund	\$ 945.00
	Total	\$ 363,039.23

*Motion adopted unanimously.*

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration.

Personnel Actions Approved

Motion by Gray seconded by Peterson to approve the following personnel actions:

**A. Highway**

- A.1 Jamie Finne – Highway Accountant  
Step increase from C41 step 2 \$26.67 to C41 step 1 \$27.40.  
Effective Date: 7/12/13

**B. Administration**

- B.1 Part-time Administration staff review of FTE status. The following changes need to be made according to average hours worked. The next audit will be 1/2014.

Ed Anderson – Custodian/Maintenance  
Increase FTE from .75 to .80.  
Effective Date: 7/1/13

**C. Sheriff’s Office**

Personnel Actions

C.1 Part-time Sheriff’s Office staff review of FTE status. The following changes need to be made according to average hours worked. The next audit will be 1/2014.

Approved - Continued

Nathan Olson – Deputy Sheriff

Increase FTE from .60 to .65.

Bruce Allen – Transport Officer

Increase FTE from .35 to On-Call.

Mike Erdmann – 911 Dispatcher & Deputy

Increase FTE from on-call to .60.

Justin Thurmes – 911 Dispatcher & Deputy

Increase FTE from on-call to .50.

Effective Date: 7/1/13

**D. Public Health**

D.1 Part-time Public Health staff review of FTE status. The following changes need to be made according to average hours worked. The next audit will be 1/2014.

Jessica Schleck – Health Educator

Increase FTE from .55 to .60.

Effective Date: 7/1/13

*Motion adopted unanimously.*

County Attorney Paul Kiltinen informed the Board that he did not have a legal update to report.

Legal Update

DFO Director Shelly McBride and DFO Supervisor Curt Petzel discussed with the Board a proclamation for Corrections Workers.

Pre-Trial, Probation & Patrol Supervision

Included in the Board packet was a proclamation for presentation to all DFO (Dodge, Fillmore, and Olmsted) County Boards recognizing July 21-27, 2013 as Pre-trial, Probation and Parole Supervision Week.

Week Recognized by Proclamation

Ms. McBride thanked the Court Services staff in Dodge County for the work they do and how well they do their jobs.

Commissioner Erickson read the following proclamation:

**WHEREAS**, DFO Community Corrections is an essential part of the justice system; and

**WHEREAS**, DFO Community Corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and

**WHEREAS**, DFO Community Corrections professionals are responsible for supervising adult and juvenile offenders in the community; and

**WHEREAS**, DFO Community Corrections professionals are trained professionals who provide services and referrals for offenders; and

Pre-Trial, Probation & Patrol Supervision Week Recognized by Proclamation - Continued

**WHEREAS**, DFO Community Corrections professionals work in partnership with community agencies and groups; and

**WHEREAS**, DFO Community Corrections professionals promote prevention, intervention and advocacy; and

**WHEREAS**, DFO Community Corrections professionals provide services, support, and protection for victims; and

**WHEREAS**, DFO Community Corrections professionals advocate community and restorative justice; and

**WHEREAS**, DFO Community Corrections professionals are a true Force for Positive Change in their communities.

**NOW THEREFORE**, I, David Erickson, Vice Chair of the Dodge County Board of Commissioners, do hereby proclaim July 21<sup>st</sup> – July 27<sup>th</sup> as

PRETRIAL, PROBATION, AND PAROLE  
SUPERVISION WEEK

And I also encourage all citizens to honor these DFO Community Corrections professionals and to recognize their achievements.

It was the consensus of the Board that they supported the Vice Chair and County Administrator’s signatures on the proposed proclamation.

The following Court Services staff members were introduced:

- Roger Hanson, Senior Probation Officer
- Andrew Lea, Probation Officer
- Pat Adamson, Probation Officer
- Lori Smith, Probation Officer
- Barb Shiek, Case Management Coordinator

The Board thanked the Court Services staff for their work in Dodge County.

Commissioner Gray presented a summary of the Human Services Committee report and action items.

Human Services Committee Report

Commissioner Erickson presented a summary of the Administration Committee report and action items.

Administration Committee Report

Motion by Gray seconded by Peterson to approve and authorize the July 9, 2013 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

07/09/13 Committee of the Whole Meeting Minutes Approved

Motion by Gray seconded by Allen to approve and authorize the July 9, 2013 meeting minutes as presented. *Motion adopted unanimously.*

[07/09/13 Meeting Minutes Approved](#)

Motion by Gray seconded by Allen to approve and authorize the July 16, 2013 special session meeting minutes as presented. *Motion adopted unanimously.*

[07/16/13 Special Session Meeting Minutes Approved](#)

Commissioners provided their agency reports. Commissioner Allen did not have any meetings to report. Commissioner Erickson attended a Dodge County Fair picnic, a Dodge County Planning and Zoning meeting and a SCHRC Board meeting. Commissioner Gray attended a regular Board meeting, a Planning meeting, a Highway 14 Partnership meeting, a SCHRC Compensation Committee meeting and a SCHRC monthly meeting. Commissioner Peterson attended a Fair Board picnic, a COG meeting, a Fairview Care Center meeting, a SEMN Water Resources meeting and a Fair Board meeting. Commissioner Tjosaas was not available to report his meeting attendance.

[Agency Reports](#)

Sergeant Ryer Anderson introduced Zachari Wagner, Stephanie French and Gerald Runnels who are three new On-Call Deputies in the Sheriff's Office.

[New Employees Introduced](#)

The Board welcomed the new employees.

The County Attorney left the meeting at 11:25 a.m. CDT.

[County Attorney Left Meeting](#)

PSAP Consultant Jeff Nelson shared with the Board a PSAP slide show. The slide show included the results of the Dodge County PSAP Consolidation Request for Information (RFI) responses and a referencing of the policy issues involved. Price, governance, and staffing aspects to future PSAP efforts were also included in the report. It was noted that this presentation was meant to be a discussion item only for the purposes of delivering findings from the PSAP Consultant.

[PSAP Presentation](#)

Others present for the presentation included:

Jim Jensen - Sheriff  
 Loring Guenther - Captain  
 Rick Eggert - Dispatch/Records Supervisor  
 Matt Maas – Emergency Management Director  
 Ken Schuck – Kasson Police Chief

It was noted that the square miles for Goodhue, Rice/Steele, Rochester and Wabasha were listed in the handouts, however Dodge County's square miles were not. It was clarified that Dodge County's has 435 square miles.

Discussion took place on what generated the study. Sheriff Jensen reported that state demand is what generated the need for the study.

Commissioner Allen commented that he feels Dodge County is doing a good job with their Dispatch Center and noted that he wasn't in favor of partnering with another county and having them dictate to Dodge County. Mr. Allen preferred that Dodge County continue to run their Dispatch Center the same way they currently are - working with the law enforcement entities, fire departments and ambulance crews within the county. It was Commissioner Allen's opinion that Dodge County should let other counties come to us to discuss possible consolidation rather than Dodge County seeking out others for possible consolidation. Mr. Allen was open to looking at any options that would save money for the county taxpayers.

PSAP Presentation - Continued

County Administrator Jim Elmquist asked Mr. Nelson what he saw as issues in the next 5-10 years.

Mr. Nelson stated that recruiting, training and retaining staff will be difficult in the next 5-10 years.

Commissioner Allen suggested that the Sheriff's Office figure out what Dodge County needs to update their Dispatch Center in order to continue operating here in Dodge County.

Commissioner Peterson stated that he doesn't care if Dodge County has a Dispatch Center here in Mantorville or not; he just wants to ensure the safety of county residents.

Commissioner Gray concurred with Mr. Peterson's comments.

Motion by Gray seconded by Allen to adjourn the meeting at 12:42 p.m. CDT.  
*Motion adopted unanimously.*

Meeting Adjourned

The next meeting of the Dodge County Board of Commissioners will be held on August 13, 2013 at 9:30 a.m. CDT.

Next Regular Meeting

**ATTEST:**

\_\_\_\_\_  
DAVID ERICKSON  
VICE CHAIR, COUNTY BOARD

\_\_\_\_\_  
BECKY LUBAHN  
DEPUTY COUNTY CLERK

\_\_\_\_\_  
DATED: