

TUESDAY, MAY 28, 2013

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)
DODGE COUNTY)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2013-10 C.O.W.

The Dodge County Commissioners met in Committee of the Whole May 28, 2013, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:00 a.m. CDT. Vice Chair David Erickson opened the meeting at 9:07 a.m. CDT.

Meeting Convened

The Vice Chair acknowledged those present:

Those Present

Members present:	John Allen	District #1
	Rodney Peterson	District #3
	David Erickson	District #4
	Steven Gray	District #5
Members absent:	Lyle Tjosaas	District #2
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk
	Jane Hardwick	Human Services Director

Human Services Director Jane Hardwick provided the Board with a Multi-County Human Services Delivery Authority update.

Multi-County
Human Services
Delivery Authority
Update

Ms. Hardwick thanked the Board for their active participation in the meeting of commissioners from Dodge, Mower, Steele, and Waseca counties on April 30, 2013, where they reported on the status of development of a new Human Services model, which includes the following:

- Developed an operating model for a four-county Human Services Delivery Authority;
- Made a business case for implementing such a model as developed by Accenture; and
- Affirmed the business case with a pro forma financial analysis prepared by CliftonLarsonAllen.

The next steps include:

- Refining the work plan, timetable, and budget for the detailed design phase.
- Consideration of a resolution by each of the four County Boards:
 - To affirm a shared vision and reasons for establishing a Multi-County Human Services Delivery Authority;
 - To enter into a detailed design phase of implementation and commit--barring any unforeseen and very significant event-- to entering into a mutually agreeable joint powers arrangement of some form to execute the implementation;

- o To allocate funding for the detailed design phase; and
- o To define a detailed design phase Steering Committee role and appoint county representatives to the Steering Committee.

Multi-County
Human Services
Delivery Authority
Update –
Continued

Included in the Board packet was a draft template of such a resolution. The Steering Committee is still refining the verbiage, but is expected to recommend that Boards consider in June a similarly worded resolution.

The Human Services Director informed the Board that the next Steering Committee meeting will be held Friday, June 7, 2013 from 9:00-11:00 a.m. at the Steele County Administration Building, Owatonna, MN.

Commissioner Allen expressed concern with the county not being able to conduct drug tests on clients they suspect have a substance abuse issue.

Discussion took place regarding whether or not Human Services clients can be drug tested if staff feels there is a reason to test them. Ms. Hardwick shared with the Board information on state and federal limitations regarding the drug testing of clients.

Commissioner Peterson wanted to know how rental agreements, union representation and county insurance rates would be affected by the proposed Multi-County Human Services Delivery Authority. Ms. Hardwick discussed how each of these items would be affected.

Out-of-home placements were discussed and how they fit into the proposed plan. Ms. Hardwick noted that out-of-home placement expenses would be phased into the plan after the proposed Multi-County Human Services Delivery Authority has been in place for three years. This three year timeframe would allow one county time to make changes to/improve their process for handling out-of-home placements, it would also allow the other counties time to communicate and determine the best way for all counties to uniformly handle out-of-home placements within their perspective counties.

The Board ran out of time to continue discussion on the proposed Multi-County Human Services Delivery Authority.

The Vice Chair adjourned the meeting at 9:32 a.m. CDT.

Meeting Adjourned

ATTEST:

DAVID ERICKSON
VICE CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: