

TUESDAY, JANUARY 8, 2013

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)
DODGE COUNTY)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2013-01 C.O.W.

The Dodge County Commissioners met in Committee of the Whole January 8, 2013, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:00 a.m. CST. Chair Lyle Tjosaas opened the meeting at 9:02 a.m. CST.

Meeting Convened

The Chair acknowledged those present:

Those Present

Members present:	John Allen	District #1
	Steven Gray	District #2
	Rodney Peterson	District #3
	David Erickson	District #4
	Lyle Tjosaas	District #5

Members absent: None

Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk

County Administrator Jim Elmquist discussed with the Board the proposed Vision/Mission Statement for Dodge County.

Dodge County
Vision/Mission
Statement
Discussion

Mr. Elmquist reported that over a six month timeframe the Department Heads discussed creating a mission and vision for the organization. Included in the Board packet was a proposed vision and mission for the Board's review. The result sought from this process was to create a mission and vision that would be endorsed organizationally and not specific to a department.

Commissioner Erickson suggested that a copy of the handouts from the previous Vision/Mission Statement discussion be shared with the three new Commissioners. The County Administrator indicated that he would share this information with the new Board members.

Commissioner Peterson suggested that the Board meet to discuss ideas they have for a Vision/Mission Statement and then share that information with the Department Heads. From there a new Vision/Mission Statement could be developed and implemented.

It was the consensus of the group that they should meet after a Fairview Care Center meeting to discuss creating a Vision/Mission Statement for Dodge County.

The County Administrator reiterated that the vision, mission and values listed in the Vision/Mission Statement, which was included in the Board packet, was created by the Department Heads.

Also noted was that there are three new Board members with new ideas and input and because of this there may be a need for the Commissioners to revisit this subject and create a new strategic plan for the Department Heads to consider.

It was decided that the Board would meet after the Fairview Care Center meeting on February 21, 2013 to further discuss creating a Vision/Mission Statement for Dodge County. The County Administrator will check on meeting room availability at Fairview.

Dodge County
Vision/Mission
Statement
Discussion -
Continued

Commissioner Gray thanked the County Administrator for his work on a Vision/Mission Statement for Dodge County.

The County Administrator reviewed with the Board the proposed 2013 fee schedule and answered questions.

2013 Fee Schedule
Reviewed

Mr. Elmquist pointed out that the fees charged by each department reflect costs associated with providing a service. Most changes to the proposed fee schedule are inflationary charges in nature and the primary reason for the increased costs. However, notable changes that should be explained were as follows:

Feedlot Fees

In the Feedlot section there are significant changes. It is Environmental Services recommendation that with the charges for zoning permits, public hearings and registration maintenance fees, there is no longer a need to charge per unit.

Passport Costs

This is strictly a pass-through cost and the fees that were in the previous schedule were not accurate. What is reflected in the handout is the State charges for the gamut of costs associated for production of passports.

Pictometry

This is a charge for online access to Pictometry. The county had a significant expenditure for the fly-over and individuals who request access to the imagery are being charged for a portion of the production of the photos.

Beacon

This was an online service which was discontinued in 2012 due to the transition to Goodhue County providing GIS services.

Vanguard

Another cost associated with GIS that is similar to the replacement software to Beacon.

The Chair adjourned the meeting at 9:30 a.m. CST.

Meeting Adjourned

ATTEST:

LYLE TJOSAAS
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: