

Dodge County Board of Commissioners  
 Committee Agenda  
 Conference Rooms, Courthouse Annex  
 Mantorville, MN

**COMMITTEE AGENDAS**

DECEMBER 24, 2013 8:00 A.M.

8:00 A.M. CONFERENCE ROOM B			8:00 A.M. CONFERENCE ROOM A		
8:00 A.M. ADMINISTRATION COMMITTEE			8:00 A.M. HUMAN SERVICES COMMITTEE		
Chair & Administrator (Erickson - Alt)			Peterson & Gray (Allen - Alt)		
8:00 a.m.	Action Required	▽	8:30 a.m.	Action Required	▽
<b>BECKY LUBAHN</b> , Executive Assistant			<b>&lt; NO ITEMS SUBMITTED THIS WEEK &gt;</b>		
<input type="checkbox"/> 1.1	Minutes of the December 12, 2013 Committee of the Whole	A			
<input type="checkbox"/> 1.2	Minutes of the December 12, 2013 Meeting	A			
<input type="checkbox"/> 1.3	Minutes of the December 17, 2013 Special Meeting	A			
<b>8:05 a.m.</b>					
<b>ROSE CULBERTSON</b> , Taxpayer Services Director					
<input type="checkbox"/> 2.1	Review Bills	A	<b>8:30 A.M. HUMAN SERVICES COMMITTEE</b>		
			Gray & Peterson (Allen - Alt)		
<b>8:15 a.m.</b>			<b>8:30 a.m.</b>		
<b>JANE HARDWICK</b> , Human Services Director			<b>JANE HARDWICK</b> , Human Services Director		
<input type="checkbox"/> 3.1	Request to Fill Impending Office Support Specialist Vacancy	A	<input type="checkbox"/> 1.1	Write-Offs	A
			<input type="checkbox"/> 1.2	2014 Contract with Olmsted County to Share Specialized Case Manager	A
<b>8:20 a.m.</b>			<input type="checkbox"/> 1.3	Delegation of Duties for 2014	A
<b>LISA HAGER</b> , Employee Relations Director			<input type="checkbox"/> 1.4	Request to Fill Impending Office Support Specialist Position	I
<input type="checkbox"/> 4.1	Personnel Agenda	A	<input type="checkbox"/> 1.5	Request Authorization to Appoint Unpaid Student Intern	I
<b>8:30 a.m.</b>					
<b>SARA MARQUARDT</b> , Accounting Services Director					
<input type="checkbox"/> 5.1	Request to Establish UOCAVA & Absentee Ballot Boards for County Commissioner Special Election	A			

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**COMMITTEE AGENDAS**

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8:00 A.M. CONFERENCE ROOM B		COMMITTEE OF THE WHOLE	
8:00 A.M. PUBLIC SAFETY COMMITTEE			
Erickson & Allen (Gray – Alt)			
<b>8:00 a.m.</b>	<b>Action Required</b>	▽	<b>9:00 A.M.</b>
<b>&lt; NO ITEMS SUBMITTED THIS WEEK &gt;</b>			<b>JOHN MCNAMARA, Wold Architects</b>
			<input type="checkbox"/> 1.1 Approval of Final Schematic Design
			A
PUBLIC WORKS COMMITTEE			
Allen & Erickson (Peterson – Alt)			
<b>8:30 a.m.</b>			
<b>GUY KOHLNHOFFER, County Engineer</b>			
<input type="checkbox"/> 1.1	Final Payment of Fitzgerald Excavating for Bridge Project CP 20-1104	A	
<input type="checkbox"/> 1.2	Request to Purchase New Sign Truck Chassis	A	
<input type="checkbox"/> 1.3	Request to Purchase Sheepsfoot Roller	A	
<input type="checkbox"/> 1.4	Request to Attend 2014 NACE Conference	A	
<b>8:50 a.m.</b>			
<b>DEAN SCHRANDT, Water Program Manager</b>			
<input type="checkbox"/> 2.1	Environmental Grant – Triton & Hayfield Schools	A	

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**DODGE COUNTY BOARD OF COMMISSIONERS MEETING**

DECEMBER 24, 2013 – 9:30 A.M.

ALL TIMES LISTED ARE APPROXIMATE AND MAY BE DISCUSSED AT ANY TIME UNLESS IT IS A SCHEDULED PUBLIC HEARING.		
<b>ITEM</b>	<b>9:30 A.M.</b>	<b>DAVID ERICKSON, Chair</b> <b>CONVENE COUNTY BOARD MEETING</b> <input type="checkbox"/> <b>PLEDGE OF ALLEGIANCE</b> <input type="checkbox"/> <b>DETERMINE QUORUM</b> <input type="checkbox"/> <b>ESTABLISH AGENDA</b> <input type="checkbox"/> <b>NEW EMPLOYEE INTRODUCTIONS</b>
<b>1.0</b>	<b>9:30 A.M.</b>	<b>CONSENT AGENDA</b>
1.1		<input type="checkbox"/> Write-Offs
1.2		<input type="checkbox"/> 2014 Contract with Olmsted County to Share Specialized Case Manager
1.3		<input type="checkbox"/> Final Payment of Fitzgerald Excavating for Bridge Project CP 20-1104
1.4		<input type="checkbox"/> Request to Purchase New Sign Truck Chassis
1.5		<input type="checkbox"/> Request to Purchase Sheepsfoot Roller
1.6		<input type="checkbox"/> Request to Attend 2014 NACE Conference
1.7		<input type="checkbox"/> Environmental Grant – Triton & Hayfield Schools
<i>Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.</i>		
<b>2.0</b>	<b>9:35 A.M.</b>	<b>JOHN MCNAMARA, Wold Architects</b>
2.1	5 Minutes	<input type="checkbox"/> Approval of Final Schematic Design
<b>3.0</b>	<b>9:40 A.M.</b>	<b>LISA HAGER, Employee Relations Director</b>
3.1	5 Minutes	<input type="checkbox"/> Personnel Agenda
<b>4.0</b>	<b>9:45 A.M.</b>	<b>PAUL KILTINEN, County Attorney</b>
4.1	5 Minutes	<input type="checkbox"/> Legal Update
<b>5.0</b>	<b>9:50 A.M.</b>	<b>RYAN DECOOK, Director of Land Records</b>
5.1	5 Minutes	<input type="checkbox"/> Set Date for County Board of Appeal & Equalization
5.2	10 Minutes	<input type="checkbox"/> Request to Approve 2012-2013 Abatements
<b>6.0</b>	<b>10:05 A.M.</b>	<b>MARK GAMM, Environmental Services Director</b>
6.1	5 Minutes	<input type="checkbox"/> Solar Contract with Excel Energy

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**DODGE COUNTY BOARD OF COMMISSIONERS MEETING**

**DECEMBER 24, 2013 – 10:10 A.M.**

<b>7.0</b> 7.1	<b>10:10 A.M.</b> 5 Minutes	<b>RITA COLE</b> , Waste Management Specialist <input type="checkbox"/> Request to Approve 2014 Solid Waste Hauler's License to Hometown Haulers LLC
<b>8.0</b> 8.1 8.2 8.3	<b>10:15 A.M.</b> 5 Minutes 5 Minutes 5 Minutes	<b>ROSE CULBERTSON</b> , Taxpayer Services Director <input type="checkbox"/> Review Bills <input type="checkbox"/> GASB 54 Fund Balance Classifications <input type="checkbox"/> Final Payments for 2013
<b>9.0</b> 9.1	<b>10:30 A.M.</b> 5 Minutes	<b>JIM JENSEN</b> , Sheriff <input type="checkbox"/> Safe & Sober Grant
<b>10.0</b> 10.1 10.2 10.3	<b>10:35 A.M.</b> 5 Minutes 5 Minutes 5 Minutes	<b>JIM ELMQUIST</b> , County Administrator <input type="checkbox"/> Select 2014 Official Newspaper <input type="checkbox"/> Elected Officials Salaries <input type="checkbox"/> Board of Adjustment Appointment
<b>11.0</b> 11.1 11.2	<b>10:50 A.M.</b> 5 Minutes 10 Minutes	<b>DAVID ERICKSON</b> , Commissioner <input type="checkbox"/> Summarize Results of County Administrator Annual Review <input type="checkbox"/> County Board Chair Year End Remarks
<b>12.0</b> 12.1	<b>11:05 A.M.</b> 10 Minutes	<b>STEVEN GRAY</b> , Human Services Committee <input type="checkbox"/> Human Services Committee Report <ul style="list-style-type: none"> <li>• Delegation of Duties for 2014</li> <li>• Informational Items</li> </ul>
<b>13.0</b> 13.1	<b>11:15 A.M.</b> 25 Minutes	<b>DAVID ERICKSON</b> , Administration Committee <input type="checkbox"/> Review Minutes <ul style="list-style-type: none"> <li>• Minutes of the December 12, 2013 Committee of the Whole</li> <li>• Minutes of the December 12, 2013 Meeting</li> <li>• Minutes of the December 17, 2013 Special Meeting</li> <li>• Request to Establish UOCAVA &amp; Absentee Ballot Boards for County Commissioner Special Election</li> </ul> <input type="checkbox"/> County Commissioner Reports <input type="checkbox"/> County Administrator Update <input type="checkbox"/> Other Deferred Business
<b>14.0</b>	<b>11:40 A.M.</b>	<b>ADJOURN</b>

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**DODGE COUNTY BOARD OF COMMISSIONERS MEETING**

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DECEMBER 24, 2013 – 11:40 A.M.

<p>Members of the Dodge County Board may gather for lunch after the regular meeting in Mantorville or Kasson. This is a purely social event and members of the public are always welcome to attend. The County Board will not discuss or receive information on official business during this social event.</p>
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DEFERRED BUSINESS	
1.	<p>These are items that the County Board has previously discussed and voted to table or decided to take action on at a later date. These items may be brought back for discussion at any meeting by any County Board member.</p>
2.	
3.	
4.	
5.	

<i>Coming up in Dodge County:</i>
<i>December 24, 2013 – County offices closing at noon to observe Christmas Eve.</i>
<i>December 25, 2013 – County offices closed to observe Christmas.</i>
<i>January 1, 2014 – County offices closed to observe New Year's Day.</i>
<i>January 7, 2014 – Statutory County Board Meeting, 9:30 A.M., Annex, Mantorville, MN.</i>
<i>January 8, 2014 – Planning Commission Meeting, 1:00 P.M., Annex, Mantorville, MN.</i>
<i>January 9, 2014 – Dodge County Township Officers Meeting, 7:30 P.M., Mantorville Town Hall, Mantorville, MN.</i>
<i>January 14, 2014 – Safety Committee Meeting, 1:30 P.M., Annex, Mantorville, MN.</i>
<i>January 14, 2014 – Extension Committee Meeting, 7:00 P.M., Annex, Mantorville, MN.</i>
<i>January 20, 2014 – County offices closed to observe Martin Luther King Jr. Day.</i>
<i>January 21, 2014 – Fairview Care Center Meeting, 9:00 A.M., Dodge Center, MN.</i>
<i>January 27, 2014 – Corrections Task Force Meeting, 12:00 P.M., Annex, Mantorville, MN.</i>
<i>Dodge County Commissioners may be in attendance at these meetings.</i>