

TUESDAY, JULY 24, 2012

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE MEETING HELD**

**STATE OF MINNESOTA)
DODGE COUNTY)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2012-14 C.O.W.

The Dodge County Commissioners met in Committee of the Whole July 24, 2012, in the Commissioner's Room at the Dodge County Courthouse Annex, Mantorville, MN, at 9:00 a.m. CDT. Chair Don Gray opened the meeting at 9:00 a.m. CDT.

Meeting Convened

The Chair acknowledged those present:

Those Present

Members present: Jane Olive District #1
Lyle Tjosaas District #2
David Erickson District #3
Don Gray District #4
David Hanson District #5

Members absent: None

Also present: Jim Elmquist County Administrator
Becky Lubahn Deputy County Clerk
Jim Jensen Sheriff

Sheriff Jim Jensen met with the Board to discuss the proposed Emergency Management budget for 2013.

Proposed 2013
Emergency
Management
Budget Discussed

Emergency Management Director Matt Maas was available to answer questions on the proposed budget.

Mr. Jensen discussed with the Board specific reasons for increases in the following Emergency Management line items:

- 6330 Travel Expenses
- 6460 Law Enforcement Supplies
- 6660 Capital Outlay

Sheriff Jensen noted that the capital outlay line item included \$25,000 for the replacement of the Emergency Management vehicle with a new Ford SUV Utility Interceptor. The 2002 Dodge Durango that Mr. Maas currently drives has a lot of miles, has been handed down from several others in the Sheriff's Department and is in need of some work. The Sheriff also noted that should something happen to one of his fleet vehicles, the new Emergency Management SUV Utility would be available for his department to borrow until their vehicle could be fixed or replaced.

The Board thanked Mr. Maas for his input.

Mr. Jensen discussed with the Board the proposed 2013 Sheriff budget.

Proposed 2013
Sheriff Budget
Discussion

Chief Deputy Mike Leonhard and Captain Loring Guenther were available to comment on the proposed budget.

The Sheriff discussed with the Board specific reasons for increases and decreases in the following Sheriff's Office line items:

Proposed 2013
Sheriff Budget
Discussion

- 5504 Fee – Pay to Stay
- 5830 Misc. Revenue
- 5930 Sale of Assets
- 6107 Sheriff Admin – Overtime
- 6105 Deputy Sheriff – Part-Time Court Room Security
- 6201 Telephone
- 6240 Advertising/Subscriptions
- 6241 Conferences, Training, Dues
- 6270 Prisoner Costs
- 6380 Technology Support
- 6450 Investigative Expense
- 6451 Ammunition/Duty Issue
- 6452 Reference Books/Materials
- 6460 Law Enforcement Supplies
- 6461 Uniform Expenses
- 6560 Vehicle/Equipment Repairs
- 6566 Gasoline
- 6660 Capital Outlay

Mr. Jensen noted that line item 6240 (Advertising/Subscriptions) will be used to advertise for job openings in his department and line item 6241 (Conferences, Training, Dues) will be used for employee training.

The Board thanked Mr. Jensen for the update and asked that he plan to attend a future Board meeting to further discuss the proposed Sheriff's budget since they ran out of time and Commissioners would like more time to discuss the proposed budget.

The Chair adjourned the meeting at 9:35 a.m. CDT.

Meeting Adjourned

ATTEST:

DON GRAY
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPUTY CLERK

DATED: