

TUESDAY, FEBRUARY 14, 2012

**APPROVED MINUTES OF THE
COUNTY BOARD OF COMMISSIONERS MEETING HELD**

**STATE OF MINNESOTA)
COUNTY OF DODGE)**

**COUNTY ADMINISTRATION OFFICE
MANTORVILLE, MN**

2012-04

The Dodge County Board of Commissioners met in regular session February 14, 2012, in the Commissioner's Room at the Courthouse Annex, Mantorville, MN, at 9:30 a.m. CST. Don Gray, Chair called the County Board of Commissioners meeting to order at 9:30 a.m. CST.

Meeting Convened

The pledge of allegiance was recited.

Pledge of Allegiance

The Chair acknowledged those present and established that there was a quorum:

Those Present

Members present:	Jane Olive	District #1
	Lyle Tjosaas	District #2
	David Erickson	District #3
	Don Gray	District #4
	David Hanson	District #5
Members absent:	None	
Also present:	Jim Elmquist	County Administrator
	Becky Lubahn	Deputy County Clerk
	Paul Kiltinen	County Attorney

Motion by Olive seconded by Hanson to approve and adopt the agenda as presented. *Motion adopted unanimously.*

Agenda Approved

County Attorney Paul Kiltinen introduced Heather Story who is the new part-time Legal Assistant in the Attorney's Office. The Board welcomed Ms. Story.

New Employee
Introduced

Motion by Tjosaas seconded by Olive to approve the following items on the Consent Agenda:

Consent Agenda
Items Approved

- 1.1 Chair and Deputy Clerk to sign resolution #2012-08 in support of accepting a donation of three \$25.00 gift certificates to the Dodge County Drug Court to be distributed to future program graduates.
- 1.2 Appointment of Dick Leonard and Terry Sell as Dodge County's representatives to the Southeastern Minnesota Association of Regional Trails and Lori Kryzer as the alternate.
- 1.3 Annual payment of \$4,343.34 to Minnesota Elevator, Inc. for 2012 monthly elevator services.
- 1.4 Human Services actions consistent with Human Services resolution #95-10.
- 1.5 The Chair to sign a contract with South Central Human Relations Center to provide case management and community support services to children and adults with mental illness for calendar year 2012 at the rates presented.

- 1.6 Chair and Deputy Clerk to sign resolution #2012-09 to issue 2012 license to waste haulers as requested.
- 1.7 Highway Department to advertise for bids and set a bid opening date for the CSAH 13 project at the discretion of the County Engineer.
- 1.8 Final payment of \$106,935.61 to Rochester Sand and Gravel for 2011 bituminous projects
- 1.9 2012 seasonal supply bids as presented.

Consent Agenda
Items Approved -
Continued

Motion adopted unanimously.

County Attorney Paul Kiltinen provided the Board with a legal update.

Legal Update

County Administrator Jim Elmquist discussed 2012 legislative issues with the Board.

2012 Legislative
Issues Discussion

The following are items that have been on Dodge County's agenda in regards to 2012 legislative initiatives:

1. Requesting approval for pursuing appointed status for the Recorder position. Staff has met with State Senate Majority Leader Senjem and have attained a copy of the bill to be drafted on Dodge County's behalf. Legislative jackets were delivered to Senjem's Office and he and Quam have stated their support for the legislation. Introduction to committee should be taking place soon.
2. MAGIC ACT - SF1340. Letters of support have been sent to Quam knowing the legislation is in the House for consideration. Quam has emailed back to both Commissioner Hanson and the County Administrator stating he appreciates our support and will continue the dialogue with us as the process moves further.
3. Human Services initiatives - Jane Hardwick, Dodge County Human Services Director has forwarded the Minnesota Association of County Social Services Administrator's Legislative platforms. The document is submitted.
4. Peggy Espey has included an action platform including several items: public health infrastructure, Chronic Disease Prevention and Promotion of Healthy Lifestyle Behaviors, Communicable Disease Prevention and Control, and Public Health Emergency Preparedness and Response.
5. Department Heads also mentioned that it would be timely to talk to our legislators about eliminating the sales tax on local government with the continuance of diminishing CPA allocations. Counties since 1992 have been required to pay state sales tax on most items they purchase. This law is not imposed in most states and the belief is it may be time to again submit the position (a long held one of AMC) to exempt local government purchases from state and local sales taxes.

No action was needed on this item.

Assistant County Engineer Kirk Rolfson discussed with the Board the Highway Department's request to swap Federal funds with Wabasha County.

Federal Funds Swap
with Wabasha
County Approved by
Resolution #2012-10

When Federal funds are used on a project there are many hoops to jump through. There are typically many project specific requirements from agencies such as the DNR, Historical Society, Watershed Districts, Cities, and Corp of Engineers just to name a few. The more complicated the project, such as bridges and construction near old cities, the harder the hoops are to jump through with more requirements from those agencies.

Dodge County has a project this year that will be resurfacing CSAH 13. The Highway Department has been awarded \$250,000 of federal safety funds to pave the shoulders and install rumble strips. Because of these federal funds they will have to jump through the previously mentioned hoops. The up side is that as far as coordination with other agencies goes this is the easiest type of project to do.

Because of their already existing federal funding requirements the County Engineer has offered to Wabasha County to trade some of Dodge County's State Aid dollars for the \$1.12 million on Federal funds they were awarded for a project. Their project is a much more complicated, complete reconstruction project that without the federal funds would require them to jump through the more complicated hoops.

This is a funding swap encouraged by MnDOT and the Federal Highway Administration. It leads to fewer and simpler projects to track. It is not expected to cause any extra work for the Highway Department personnel as their processes will be the same independently of the amount of Federal funding. This is simply one county helping another with a benefit to them at no cost to the county.

Mr. Rolfson reviewed the proposed resolution and agreement authorizing MnDOT to transfer the required State Aid funds to Wabasha County in exchange for an equal amount of Federal funds transferred to Dodge County.

Motion by Erickson seconded by Olive to approve and authorize the Chair and Deputy Clerk to sign resolution #2012-10 granting authority to the County Engineer and County Administrator to execute a State of Minnesota Agency Agreement Between the Department of Transportation and Dodge County for Exchange of Federal Funds for State Aid Funds:

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Dodge County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Administrator and the County Engineer are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 00054", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Resolution adopted unanimously.

EDA Coordinator Chris Giesen discussed with the Board a food hub feasibility study grant match request.

Food Hub Feasibility
Study Grant Match
Request Approved

Mr. Giesen reported that the purpose of this request is to authorize the EDA to spend \$5,000 of unbudgeted reserve funds to serve as matching funds towards a \$5,000 feasibility study grant through AgStar Financial Services. The total cost of the feasibility study is anticipated not to exceed \$10,000.

The purpose of the feasibility study is to determine whether or not the market in Dodge County can support a privately owned local food hub and to conduct an asset mapping of local food activities in Dodge County, providing the opportunity for local entrepreneurs to take further steps on their own.

The EDA Coordinator provided the following background information:

Since the fall of 2011, a four-member group has been meeting to discuss locally produced foods (by locally grown foods or local foods, they mean foods produced on a regional basis for use by consumers typically within that particular region, on a small, seasonal scale) and local foods systems (the process of how small scale, regional food producers produce, market, sell, and otherwise interact with their customers).

Some of the group members have had discussions with Dodge County producers and University of Minnesota Extension analysts. Through these conversations the group discovered that there may be higher demands for more locally produced foods, not only from individual consumers but institutional (school, hospital, senior facilities, etc.) consumers as well.

However it has been suggested by both producers and consumers that there are hurdles to overcome to fully link producers and consumers, especially producers with institutional consumers. Some of these hurdles deal with having sufficient quantities or reliable sources of product.

Based on these conversations, the group discussed the feasibility of a food hub. A food hub is centralized warehousing facility that can collect and store product from producers and directly distribute them to consumers; typically larger or institutional consumers.

In order to determine if a food hub is feasible in our region, a study needs to be done to locate producers, locate existing and potential consumers, create an asset mapping of Dodge County features and construct a rough business plan/financial projections in order to get a clearer picture of the need and opportunities of a food hub in Dodge. The feasibility study, to be completed through this funding request, will accomplish these goals.

It is anticipated that when the study returns a favorable result, local entrepreneurs can utilize the information determined in the study to support the establishment and financing of a food hub or related business in Dodge County, providing job creation and enhancing the tax base.

Motion by Olive seconded by Tjosaas to approve and authorize the expenditure of EDA funds, in the amount of \$5,000 to be used as matching funds for the AgStar Rural Feasibility Study Grant Program to conduct a food hub feasibility study for Dodge County. *Motion adopted unanimously.*

Food Hub Feasibility Study Grant Match Request Approved - Continued

The Board thanked Mr. Giesen for the information.

City of Kasson Finance Director Nancy Zaworski met with the Board to discuss forfeited parcels in Kasson's Lindon Manor.

Lindon Manor Forfeited Parcels Discussion

Finance Director Lisa Kramer was available to comment on the forfeited parcels.

Ms. Zaworski informed the Board that the City of Kasson has thirteen undeveloped residential lots in Lindon Manor.

The City of Kasson had previously determined that it had no current need to acquire the lots for a public purpose such as for a park or a library. At the time of the sale of the lots by the county, it had been suggested that there was no interest in the lots because of their layout/lot lines.

Ms. Zaworski shared the following benefits of the purchase of the lots by the Kasson EDA:

1. It has been suggested that the lots are not marketable because of their layout/lot lines, having been platted as twin lots. The EDA would redraw the lines to make the parcels more marketable.
2. By making the lots more marketable as described above, the lots could be sold at a fair value and may be offered at an affordable price for potential homeowners.
3. New homes would help in developing and filling in the area making it a more attractive and cohesive neighborhood. This is of benefit to the residents and of benefit to the city in the delivery of city services.
4. The lots would go back on the tax rolls to the benefit of the County, the School District, and the City.
5. After the sale of the lots, the EDA would reimburse the City for its infrastructure investment. This recovery of the initial infrastructure costs to develop the area would be in the best interest of the City's taxpayers.
6. Such an acquisition of all of the lots in their entirety would also avoid the costly procedure by the City council and staff to reassess each of the parcels, which would have to be repeated on a parcel-by-parcel basis or each time a parcel is sold by the County.

The Kasson EDA proposed that they be allowed to purchase the thirteen lots at a fair and reduced price.

Ms. Kramer reported that she intends to bring information back to the County Board at their February 28, 2012 meeting requesting that they adjust the basic sales price on each of these parcels down to the amount of tax owed at the time of forfeiture.

It was the consensus of the Board to move forward with plans to sell the tax forfeited parcels in Lindon Mantor to the City of Kasson at an adjusted price as discussed.

Lindon Mantor
Forfeited Parcels
Discussion -
Continued

Sheriff Jim Jensen met with the Board to report on prisoner transport, boarding and medical costs for 2011.

2011 Prisoner
Transport, Boarding
and Medical Costs
Reviewed

The following amounts were budgeted for 2011:

Steele County Jail Contract	\$428,500.00
Prisoner Medical Expenses	\$ 50,000.00
Total	\$478,500.00

The following 2011 expense information was shared:

Prisoner Housing Cost – Steele County	\$257,580.00
Prisoner Housing Cost – Goodhue County	\$ 180.00
Prisoner Housing Cost – Wabasha County	\$ 120.00
Sub-Total	\$257,880.00
Additional Jail Costs (Indigent Accounts)	\$ 2,212.82
Prescriptions	\$ 2,797.79
Medical	\$ 215.16
Sub-Total	\$263,105.77
Collections Reimbursement	-\$ 10,823.82
Total	\$252,281.95

Total Budget for Prisoner Transport, Boarding and Medical Costs	\$478,500.00
Total Boarding and Medical Expenses	-\$252,281.95
Total Boarding and Medical Savings	\$226,218.05

Beds used in 2011:

Steele County	3,353
Goodhue County	3
Wabasha County	2
Beds Used	3,358

Beds Contracted	5,475
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The following average daily population information was shared for the Steele County ADC for 2011:

January	6.387
February	6.429
March	4.645
April	7.333
May	9.710
June	10.867
July	13.645
August	13.484
September	11.367
October	10.129
November	7.267
December	8.161
Yearly Average	9.186

2011 Prisoner
Transport, Boarding
and Medical Costs
Reviewed -
Continued

The Sheriff reported that it would have cost Dodge County citizens \$324,641.95 to house prisoners in 2011 if the county hadn't renegotiated the Jail Contract with Steele County.

15 beds per day @ \$60.00/bed X 365 days	\$328,500.00
29 beds over the contracted 15 bed per day (\$60.00/bed)	\$ 1,740.00
Indigent Accounts	\$ 2,212.82
Prescriptions and Medical	\$ 3,012.95
Collections Reimbursements	-\$ 10,823.82
	\$324,641.95

Mr. Jensen informed the Board that in 2011 the Sheriff's Office transported 682 people to and from court, jails or prison. They drove 46,770.8 miles transporting with 1,501 hours and 21 minutes of court time and transport time.

Transport Officers Time	1,248 hours and 30 minutes	\$22,068.20
Full Time Deputies (\$23.47/hr.)	252 hours and 51 minutes	\$ 5,934.33
Mileage (46,770.8 x 0.555/mile)		\$25,957.79
	Total	\$53,960.32

682 Prisoners / \$53,960.32 =	\$79.12/prisoner
46,770.8 miles / \$53,960.32 =	\$ 1.15/mile

Commissioner Erickson stated that he appreciated the Sheriff's efforts in working with Steele County to adjust the jail bed contract and the working relationship the Sheriff has with Steele County.

Sheriff Jensen acknowledged that County Administrator Jim Elmquist was also involved in the jail bed contract renegotiation process with Steele County.

Commissioner Erickson reiterated that he appreciated the information provided by the Sheriff.

Taxpayer Services Director Rose Culbertson reviewed bills with the Board.

Bills Approved

Motion by Olive seconded by Hanson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$197,622.11
13	Road and Bridge Fund	\$ 83,324.08
16	Environmental Quality Fund	<u>\$ 70,876.96</u>
	Total	<u>\$351,823.15</u>

Motion adopted unanimously.

Commissioners recessed to meet and greet visitors at 10:20 a.m. CST.

Recessed Meeting

The meeting was reconvened at 10:25 a.m. CST.

Reconvened Meeting

Building Operations Supervisor Roger Friedt and AKF Engineer Rob Gelle presented an HVAC project update and change order summary.

Courthouse and
Annex Change
Orders Approved

Jason Woodhouse of CRW Architects was also available to comment on the update.

The HVAC and controls upgrade project construction started the second week of September and the majority of the work effort completed to date has been conversion of all the pneumatic controls to electronic (DDC), new AHUs installation and general construction efforts are near completion.

The Contractors have continued to do an excellent job at coordinating with Dodge County staff and planning their work to avoid any issues. Maintenance has not been notified of any complaints as a result of the construction activities. The following unforeseen conditions have been resolved per through collaboration with the design team, Dodge County staff and the contractors. The recommended modifications have not always been the least expensive; however they have been the most beneficial to the longevity of the system and building. The following modifications are presented and require final approval of the board:

- transformers at each fan location
- side light in door frame
- data cable relocation to accommodate door relocation in administration area
- internal disconnects on boiler pump VFDS
- change louvers specified in the courthouse to aluminum construction

As indicated previously, these items were all discussed by the design and construction team as the construction has progressed, nearly all work is complete to maintain the construction schedule. They are all considered to be value added items that the contractors did not include in the base bid and will have long term benefits to the maintenance of the facility and energy savings.

Fee totals for the courthouse and annex project are as follows:

Base Bid	\$826,700
Total Change Orders	\$ 37,467
<u>Total Construction Cost</u>	<u>\$864,167</u>

Courthouse and
Annex Change
Orders Approved -
Continued

The Board previously approved \$27,000 in additional construction costs; this final request is for an additional \$10,467.

The project is in its final stages of completion and is on schedule to be completed by February 17, including the verification testing and owner training.

Motion by Hanson seconded by Olive to approve and authorize the additional courthouse and annex change orders as presented in the amount of \$10,467.
Motion adopted unanimously.

Commissioner Hanson acknowledged and commended Mr. Friedt's efforts to communicate with the employees during the construction process.

Employee Relations Director Lisa Hager presented the Personnel Agenda for the Board's consideration. Motion by Erickson seconded by Olive to approve the following personnel actions:

Personnel Actions
Approved

A. Human Services

- A.1 Susan Niemi – Financial Worker
Step increase from B23 step 8 \$15.94 to B23 step 7 \$16.46.
Effective Date: 2/28/12
- A.2 Krista Foley – Support Enforcement Aide - .9 FTE
Regular status and step increase from B22 step 8 \$15.00 to B22 step 7 \$15.49.
Effective Date: 1/11/12
- A.3 _____ - Financial Worker
Authorization to hire at B23 step 3 \$18.70.
Effective Date: TBD

B. Sheriff's Office

- B.1 Scott Umsted – 911 Dispatcher – .8 FTE
Authorization to change status from .8 FTE to On-Call.
Effective Date: 2/3/12
- B.2 Tanya Wunderlich – Records/911 Dispatcher .7 FTE
Authorization to change status from .7 FTE Records/911 Dispatcher to .5 FTE 911 Dispatcher.
Effective Date: 2/11/12
- B.3 Records - .5 FTE
Authorization to fill vacancy created by status change.
Effective Date: 2/13/12
- B.4 Justin Thurmes – On-Call Dispatcher
Employ at B22 step 11 \$14.47 to fill approved vacancy.
Effective Date: 2/6/12

- B.5 Mike Erdman – On-Call Dispatcher
Employ at B22 step 11 \$14.47 to fill approved vacancy.
Effective Date: 2/6/12
- B.6 Erin Wanek – On-Call Dispatcher
Employ at B22 step 11 \$14.47 to fill approved vacancy.
Effective Date: 2/13/12
- B.7 Melissa Bublitz – Records - .5 FTE
Employ at B21 step 9 \$13.61 to fill approved vacancy.
Effective Date: 2/13/12
- B.8 Ashley Bjornson – Records - .5 FTE
Employ at B21 step 9 \$13.61 to fill vacancy.
Effective Date: 2/13/12

C. Environmental Services

- C.1 Mary Greening - Assistant Zoning Administrator/Administrative Assistant
Step increase from B23 step 4 \$18.11 to B23 step 3 \$18.70.
Effective Date: 2/28/12

Motion adopted unanimously.

Ms. Hager presented for the Board's consideration an amended Length of Service Recognition Policy.

Personnel Actions
Approved -
Continued

Amended Length of
Service Recognition
Policy Approved

Included in the Board packet was amended Length of Service Policy. As of January 1, 2012, savings bonds are no longer sold at financial institutions. In order to continue to purchase savings bonds for employees, Employee Relations would have to set up Treasury Direct accounts for employees. That would require some work on the part of employees that would not only be time consuming, but may be met with some resistance.

Motion by Erickson seconded by Tjosaas to approve and authorize the amended Length of Service Recognition Policy that provides the cash equivalent of the cost of purchasing a savings bond as requested. *Motion adopted unanimously.*

Accounting Services Director Sara Marquardt met with the Board to discuss a proposed Synergy Graphics Service Agreement for election services.

Synergy Graphics
Service Agreement
Approved

Ms. Marquardt reported that Synergy Graphics who does all of the ballot layout, ballot printing and programming, is requiring service agreements with their customers. By signing the service agreement with Synergy Graphics, they cannot increase the per unit fees for four years, then in 2016 they can increase their rates but not by more than 8% of the amount of the most recent per unit fees paid by customers. Also by signing a service agreement the county will get a discounted price on the ballot layout, publication ballots and other web files.

There are several reasons this agreement is being implemented. The agreement:

1. Solidifies Synergy's commitment to maintain the current ballot layout and printing prices for a minimum of four years.
2. Provides an agreement from which counties may purchase from, without requiring a purchase order, as we are not on the Department of Administration contract.

3. Demonstrates our commitment to each county, as well as ES&S that we are continuing to support the ballot layout and printing efforts to Minnesota jurisdictions well into the future.
4. Fulfills an agreement with ES&S that counties facilitating elections where the layout and printing services are provided by Synergy Graphics will continue to receive bundled programming rates.
5. Provides Synergy Graphics with concrete forecasting - allowing adequate paper and supplies to be procured for regularly scheduled elections.

Synergy Graphics
Service Agreement
Approved -
Continued

Motion by Olive seconded by Hanson to approve and authorize the Accounting Services Director to sign a service agreement with Synergy Graphics for four years as requested. *Motion adopted unanimously.*

The Accounting Services Director presented for the Board's consideration a resolution for a HAVA Election Operating Grant.

HAVA Operating
Grant Application
Approved by
Resolution #2012-11

The State of Minnesota Office of the Secretary of State (SOS) is issuing grants to counties to defray the operating cost of the assisting voting equipment (AUTOMark) and vote-counting equipment (M100 Precinct Counter). The SOS was issued \$300,000 from Help America Vote Act (HAVA) in 2010. All of that money was not awarded as grants in 2010 so they are making it available to counties for 2012.

Grants of up to \$300 per polling place are being made to counties that are under 50,000 voters as of 1/1/2010. The HAVA Operating Grant Funds can only be used for operating costs as defined in Laws 2010, Chapter 379, Section 3, subd. 5. The laws describes "operating costs" as actual county costs for hardware maintenance, software licensing, system programming, voting system testing, training of county or municipal staff in the use of voting equipment and transportation and storage of the voting equipment. Dodge County has 18 polling places as of 01/01/2010.

Motion by Erickson seconded by Hanson to approve and authorize the Chair and Deputy Clerk to sign resolution #2012-11 in support of the Accounting Services Director applying for HAVA Operating Grant funds:

BE IT RESOLVED, that the Dodge County Board of Commissioners hereby approves the application for HAVA Operating Funds from the State of Minnesota of the Secretary of State.

- a) Apply for a grant from the Office of the Secretary of State of Minnesota for Federal funds pursuant to Laws 2010, Chapter 379, Section 3, subd. 5 of the Help America Vote Act for the purpose of election operating costs only.
- b) Enter into an agreement with the Office of the Secretary of State governing the receipt, expenditure, reimbursement and reporting of such a grant;
- c) Receive and account separately in a manner sufficient to meet generally accepted government accounting principles sufficient to pass federal audit; and

- d) Expend any sums received in the manner indicated in the grant application and agreement with the Office of the Secretary of State.

Resolution adopted unanimously.

HAVA Operating Grant Application
Approved by Resolution #2012-11
- Continued

Mr. Elmquist presented for the Board's consideration a quote for document destruction.

Document Shredding Contract with Shred-N-Go Approved

Rita Cole from Environmental Services received bids for on-site mobile shredding. While the county has been happy with their current service provided by Beckley, a SE Minnesota company, another company by the name of Shred-N-Go provided a bid at a significant reduction in cost. Shred-N-Go was in attendance at AMC for the winter conference and wanted an opportunity to bid on service for the county. It is a company with a number of county contracts so they are familiar with the operating system of a local government entity.

While it was difficult to make the recommendation to go with a non-local company, the cost savings is evident and is the reason staff is suggesting a new contractor for this service. Ms. Cole asked Beckley if they could provide a competitive bid for further service and was told their costs cannot be reduced further.

Motion by Tjosaas seconded by Erickson to approve and authorize the Chair to sign an agreement with Shred-N-Go for document destruction as requested.
Motion adopted unanimously.

Ms. Cole was thanked for her work in obtaining quotes for document destruction.

The County Administrator provided a 2011 year end financial report.

2011 Year End Financial Report

Commissioner Tjosaas presented a summary of the Human Services Committee report.

Human Services Committee Report

The County Attorney left the meeting at 11:00 a.m. CDT.

County Attorney Left Meeting

Commissioner Hanson presented a summary of the Public Works Committee report.

Public Works Committee Report

The Board reviewed a request to approve two Environmental Grant and Loan Fund Applications for Triton and Hayfield Schools.

Environmental Grant & Loan Fund Application with Schools Discussed

The Environmental Services Department is trying to direct more effort toward recycling education in support of the Comprehensive Water Plan. To that end, they offered a grant opportunity to each of the county's three elementary schools to defray the cost of hiring CLIMB Theatre to come to the schools and make classroom presentations on recycling. CLIMB has developed some very good classes on recycling and trash management for elementary students.

The grant would offer \$245.00 (75%) of the total cost of \$327.00 to each school for one-half day of classroom presentations (three classes at each school). The funds would come from the Environmental Grant & Loan Fund. Triton and Hayfield Schools have agreed to participate in this opportunity.

Environmental Grant
& Loan Fund
Application with
Schools Discussed -
Continued

Motion by Hanson seconded by Erickson to approve and authorize the Chair and County Administrator to sign a grant agreement with Hayfield School to hire CLIMB Theatre for classroom recycling presentations as requested. *Motion adopted unanimously.*

Environmental Grant
& Loan Fund
Application with
Hayfield School
Approved

Motion by Hanson seconded by Erickson to approve and authorize the Chair and County Administrator to sign a grant agreement with Triton School to hire CLIMB Theatre for classroom recycling presentations as requested. *Motion adopted unanimously.*

Environmental Grant
& Loan Fund
Application with
Triton School
Approved

The Board discussed the Highway Department's request to approve 2012 spring load restrictions.

2012 Spring Load
Restrictions
Approved by
Resolution #2012-12

Included in the Board packet was a resolution listing the routes and segments as they are to be posted for spring load restrictions. Restriction timing is recommended by MnDOT utilizing various methods to monitor thawing index and frost out. This timing notice is provided with a three day advance of placing restrictions on State roads.

As our roads are not typically built to the standards of the average State road the Highway Department follows the initiation of load restrictions but then keep theirs on approximately two weeks longer in the spring. As this year's weather is a little on the odd side it is difficult to guess what road thawing is going to be like this season.

The proposed resolution authorizes the County Engineer to set the timing of the load restrictions as necessary for the season.

Motion by Erickson seconded by Hanson to approve and authorize the Chair and Deputy Clerk to sign resolution #2012-12 adopting 2012 Seasonal Weight Restrictions:

BE IT RESOLVED, by the County Board of Commissioners of Dodge County, that due to deteriorations caused by snow, rain and the usual spring climatic conditions, county roads will be seriously damaged unless restrictions are placed on the vehicles operating thereon;

NOW, THEREFORE, no person shall operate any vehicle or combinations of vehicles upon any County State Aid Highway or County Aid Road over the posted weight limit per axles, as defined by Minnesota Statute, Section 169.87 and as amended by the 1981-82 legislature, and not to exceed six tons per axle based on gross weight formulas except on roads restricted by bridges of lesser posted weight and those roads specified as follows:

10 TONS PER AXLE

2012 Spring Load
Restrictions
Approved by
Resolution #2012-12
- Continued

C.S.A.H. 1 and C.S.A.H. 3 described as follows:

Beginning at the junction of T.H. No. 14 and C.S.A.H. No. 1, thence southerly along C.S.A.H. No. 1 to its junction with C.S.A.H. 3 (Front Street), thence easterly along C.S.A.H.3 (Front Street), to its junction with Claremont's East Street, as designated on the original plat, and there terminating.

- C.S.A.H. 7 from T.H. 14 to C.S.A.H. 34 (old T.H. 14)
- C.S.A.H. 13 from T.H. 14 to 3450 feet Southeast
- C.S.A.H. 25 from T.H. 14 to C.S.A.H. 34 (Old T.H. 14)
- C.S.A.H. 34 from T.H. 56 to C.S.A.H. 25

9 TONS PER AXLE

- C.S.A.H. 1 from T.H. 14 to C.S.A.H. 24
- C.S.A.H. 2 from the West County Line to C.S.A.H. 5
- C.S.A.H. 3 from T.H. 30 to T.H. 14
- C.S.A.H. 3 from East Street to 130th Ave
- C.S.A.H. 5 from C.S.A.H. 2 to T.H. 14
- C.S.A.H. 7 from C.S.A.H. 34 (Old T.H. 14) to the North County Line
- C.S.A.H. 9 from C.S.A.H. 34 to C.S.A.H. 22
- C.S.A.H. 10 from C.S.A.H. 3 to C.S.A.H. 5
- C.S.A.H. 11 from C.S.A.H. 16 to C.S.A.H. 19
- C.S.A.H. 12 from C.S.A.H. 21 to T.H. 57
- C.S.A.H. 13 from T.H. 30 to 3450 feet Southeast of T.H. 14
- C.S.A.H. 15 from T.H. 30 to C.S.A.H. 34
- C.S.A.H. 16 from T.H. 56 to C.S.A.H. 17
- C.S.A.H. 17 from C.S.A.H. 16 to C.S.A.H. 22
- C.S.A.H. 19 from 240th Ave to the East County Line
- C.S.A.H. 20 from C.S.A.H. 1 to T.H. 56
- C.S.A.H. 21 from C.S.A.H. 34 to C.S.A.H. 12
- C.S.A.H. 22 from C.S.A.H. 9 to C.S.A.H. 17
- C.S.A.H. 24 from the West County Line to T.H. 56
- C.S.A.H. 34 from C.S.A.H. 25 to the East County Line
- C.A.R. "N" (Industrial Park Blvd.) from T.H. 56 to C.A.R. "T"
- C.A.R. "L" from T.H. 30 to 1.5 miles North
- C.A.R. "T" from C.A.R. "N" to T.H. 30

7 TONS PER AXLE

- C.S.A.H. 1 from the West County Line to C.S.A.H. 3 (Front Street in Claremont)
- C.S.A.H. 4 from T.H. 56 to the East County Line
- C.S.A.H. 5 from C.S.A.H. 24 to the North County Line
- C.S.A.H. 9 from the South County Line to C.S.A.H. 34 (Old T.H. 14)
- C.S.A.H. 10 from C.S.A.H. 5 to T.H. 56
- C.S.A.H. 12 from C.S.A.H. 9 to C.S.A.H. 21
- C.S.A.H. 15 from C.S.A.H. 34 to T.H. 57
- C.S.A.H. 18 from C.S.A.H. 11 to C.S.A.H. 17

7 TONS PER AXLE - CONTINUED

C.S.A.H. 20 from the West County Line to C.S.A.H. 1
 C.S.A.H. 22 from C.S.A.H. 24 to C.S.A.H. 9
 C.S.A.H. 24 from T.H. 56 to the East County Line
 C.A.R. "G" from the West County Line to C.S.A.H. 1

2012 Spring Load
 Restrictions
 Approved by
 Resolution #2012-12
 - Continued

Emergency vehicles of the public utilities used incidental to making repairs to its plant and equipment or fire apparatus vehicles shall be exempt from the provisions of this resolution.

The County Board authorizes the County Engineer to determine the effective date for road postings and to lower a road posting due to road conditions as he sees the need.

Resolution adopted unanimously.

Commissioner Gray presented a summary of the Administration Committee report and action items.

Administration
 Committee Report

Motion by Erickson seconded by Olive to approve and authorize the January 24, 2012 Committee of the Whole meeting minutes as presented. *Motion adopted unanimously.*

01/24/12 Committee
 of the Whole Meeting
 Minutes Approved

Motion by Tjosaas seconded by Hanson to approve and authorize the January 24, 2012 meeting minutes as presented. *Motion adopted unanimously.*

01/24/12 Meeting
 Minutes Approved

Commissioners provided their agency reports. Commissioner Erickson attended a DFO Task Force Corrections meeting, a School Finance meeting in Kasson, a Regional Radio Board Joint Powers Board meeting, observed staff in the Dodge County Human Services Department and attended a meeting with Judge Wieners. Commissioner Gray attended a Regional Rail Authority meeting, a RC&D meeting and a SCHRC meeting. Commissioner Hanson attended a Regional Rail Authority meeting. Commissioner Olive attended a Dodge County Regional Rail Authority meeting, a Workforce Development – Regional Development Forum, an AMC Leadership conference, a Dodge County DFO Task Force meeting, a Mayo/Kasson Design workshop, a Mantorville Chamber meeting, an EMS Joint Powers Board meeting, a meeting with Judge Wieners and a Minnesota Passenger Rail Alliance meeting. Commissioner Tjosaas attended a Rail Authority meeting, a School Tax Information meeting, a Mayo Clinic meeting, a Feedlot meeting and a Semcac meeting.

Agency Reports

Motion by Olive seconded by Tjosaas to adjourn the meeting at 11:37 a.m. CST. *Motion adopted unanimously.*

Meeting Adjourned

The next regular meeting of the Dodge County Board of Commissioners will be held on February 28, 2012 at 9:30 a.m. CST.

Next Regular
 Meeting

ATTEST:

DON GRAY
CHAIR, COUNTY BOARD

BECKY LUBAHN
DEPTY CLERK

DATED: