

Dodge County Board of Commissioners
 Committee Agenda
 Conference Rooms, Courthouse Annex
 Mantorville, MN

COMMITTEE AGENDAS

DECEMBER 26, 2012 8:00 A.M.

8:00 A.M. CONFERENCE ROOM B			8:00 A.M. CONFERENCE ROOM A		
8:00 A.M. ADMINISTRATION COMMITTEE			8:00 A.M. HEALTH/HUMAN SERVICES COMMITTEE		
Gray & Administrator (Olive - Alt)			Olive & Tjosaas (Hanson - Alt)		
8:00 a.m.	Action Required	▽	8:00 a.m.	Action Required	▽
BECKY LUBAHN , Executive Assistant			PUBLIC HEALTH COMMITTEE		
<input type="checkbox"/> 1.1	Minutes of the December 11, 2012 Committee of the Whole	A	< NO ITEMS SUBMITTED THIS WEEK >		
<input type="checkbox"/> 1.2	Minutes of the December 11, 2012 Meeting	A			
8:05 a.m.					
ROSE CULBERTSON , Taxpayer Services Director					
<input type="checkbox"/> 2.1	Review Bills	A	8:30 a.m.		
8:15 a.m.			HUMAN SERVICES COMMITTEE		
JANE HARDWICK , Human Services Director			JANE HARDWICK , Human Services Director		
<input type="checkbox"/> 3.1	Request to Fill Office Support Specialist Vacancy	A	<input type="checkbox"/> 1.1	Delegation of Duties for 2013	A
<input type="checkbox"/> 3.2	Request to Add 2.9 FTEs to Ongoing Staffing for Human Services	A	<input type="checkbox"/> 1.2	Request to Approve Contract with IMS	A
			<input type="checkbox"/> 1.3	Request to Approve Cooperative Agreement with Southeast Minnesota Chemical Health Care Home Pilot Project	A
			<input type="checkbox"/> 1.4	Request to Approve 2013 Contract with FSR	A
8:30 a.m.			<input type="checkbox"/> 1.5	Request to Approve Southeast Minnesota Human Services Delivery Authority Steering Committee Contract	A
LISA HAGER , Employee Relations Director			<input type="checkbox"/> 1.6	Informational Items	A
<input type="checkbox"/> 4.1	Personnel Agenda	A			

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8:00 A.M. CONFERENCE ROOM B			COMMITTEE OF THE WHOLE	
8:00 A.M. PUBLIC SAFETY/PUBLIC WORKS COMMITTEE				
Hanson & Erickson (Gray – Alt)				
8:00 a.m.	Action Required	▽	9:00 A.M.	
PUBLIC SAFETY COMMITTEE			JIM ELMQUIST , County Administrator	
< NO ITEMS SUBMITTED THIS WEEK >			□ 1.1 Update on Land Records Consolidation Discussion	I
8:30 a.m.				
PUBLIC WORKS COMMITTEE				
DEAN SCHRANDT , Water Program Manager				
□ 1.1	2013 Water Plan Contract with Dodge SWCD	A		
8:40 a.m.				
KIRK ROLFSON , Assistant County Engineer				
□ 2.1	2013 Seasonal Supplies	A		

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DODGE COUNTY BOARD OF COMMISSIONERS MEETING

DECEMBER 26, 2012 – 9:30 A.M.

ALL TIMES LISTED ARE APPROXIMATE AND MAY BE DISCUSSED AT ANY TIME UNLESS IT IS A SCHEDULED PUBLIC HEARING.		
ITEM	9:30 A.M.	DON GRAY, Chair CONVENE COUNTY BOARD MEETING <input type="checkbox"/> PLEDGE OF ALLEGIANCE <input type="checkbox"/> DETERMINE QUORUM <input type="checkbox"/> ESTABLISH AGENDA <input type="checkbox"/> NEW EMPLOYEE INTRODUCTIONS
1.0	9:35 A.M. 5 Minutes	CONSENT AGENDA
1.1	-	<input type="checkbox"/> Delegation of Duties for 2013
1.2	-	<input type="checkbox"/> Request to Approve Contract with IMS
1.3	-	<input type="checkbox"/> Request to Approve Cooperative Agreement with Southeast Minnesota Chemical Health Care Home Pilot Project
1.4	-	<input type="checkbox"/> Request to Approve 2013 Contract with FSR
1.5	-	<input type="checkbox"/> Request to Approve Southeast Minnesota Human Services Delivery Authority Steering Committee Contract
1.6	-	<input type="checkbox"/> 2013 Water Plan Contract with Dodge SWCD
1.7	-	<input type="checkbox"/> 2013 Seasonal Supplies
<i>Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.</i>		
2.0	9:40 A.M.	MIKE MARTIN, Kasson Community Development Director
2.1	10 Minutes	<input type="checkbox"/> Kasson Welcome Sign
3.0	9:50 A.M.	MELISSA DEVETTER, Zoning Administrator
3.1	10 Minutes	<input type="checkbox"/> Payment for FY 12 Feedlot CWL Grant
3.2	5 Minutes	<input type="checkbox"/> Planning Commission Vacancy
4.0	10:05 A.M.	ROSE CULBERTSON, Taxpayer Services Director
4.1	5 Minutes	<input type="checkbox"/> Review and Approve Bills
4.2	5 Minutes	<input type="checkbox"/> Property Tax Penalty Abatement Request
5.0	10:15 A.M.	LISA KRAMER, Finance Director – Interim Recorder
5.1	5 Minutes	<input type="checkbox"/> Annual Ditch Buffer Strip Reporting
5.2	5 Minutes	<input type="checkbox"/> Travel & Expense Reimbursement Policy Amendment
5.3	10 Minutes	<input type="checkbox"/> Regular Tax Abatement Requests

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DODGE COUNTY BOARD OF COMMISSIONERS MEETING

DECEMBER 26, 2012 – 10:35 A.M.

6.0	10:35 A.M.	JIM ELMQUIST , County Administrator
6.1	5 Minutes	<input type="checkbox"/> Elected Officials Salary Resolution
6.2	5 Minutes	<input type="checkbox"/> Per Diem Rate
6.3	5 Minutes	<input type="checkbox"/> Official County Newspaper Designation
6.4	5 Minutes	<input type="checkbox"/> Appoint TAC Member to Zip Rail Study
7.0	10:55 A.M.	RECESS/BREAK TO MEET AND GREET VISITORS
8.0	11:00 A.M.	LISA HAGER , Employee Relations Director
8.1	5 Minutes	<input type="checkbox"/> Personnel Agenda
8.2	5 Minutes	<input type="checkbox"/> Courthouse & Human Services Contracts
9.0	11:10 A.M.	PAUL KILTINEN , County Attorney
9.1	5 Minutes	<input type="checkbox"/> Legal Update
10.0	11:15 A.M.	JIM JENSEN , Sheriff
10.1	15 Minutes	<input type="checkbox"/> Sheriff's End of Year Report
11.0	11:30 A.M.	MATTHEW MAAS , Emergency management Director
11.1	10 Minutes	<input type="checkbox"/> All Hazard Mitigation Plan Adoption
12.0	11:40 A.M.	DAVID ERICKSON , Commissioner
12.1	5 Minutes	<input type="checkbox"/> Comments for Outgoing Commissioners
13.0	11:45 A.M.	LYLE TJOSAAS , Public Health/Human Services Committee
13.1	10 Minutes	<input type="checkbox"/> Human Services Committee Report
14.0	11:55 A.M.	DON GRAY , Administration Committee
14.1	25 Minutes	<input type="checkbox"/> Review Minutes
		<input type="checkbox"/> County Commissioner Reports
		<input type="checkbox"/> County Administrator Update
		<input type="checkbox"/> Other Deferred Business
15.0	12:20 P.M.	RECESS MEETING
16.0	1:20 P.M.	RECONVENE MEETING
17.0	1:20 P.M.	PAUL KILTINEN , County Attorney
17.1	15 Minutes	<input type="checkbox"/> Closed Session to Discuss Attorney Client Privilege – Issue Involving Litigation
18.0	1:35 P.M.	ADJOURN

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DODGE COUNTY BOARD OF COMMISSIONERS MEETING

DECEMBER 26, 2012 – 1:35 P.M.

<i>Coming up in Dodge County:</i>
<i>December 24, 2012 – County offices closing at noon to observe Christmas Eve.</i>
<i>December 25, 2012 – County offices closed to observe Christmas.</i>
<i>December 26, 2012 – Commissioner Gray and Commissioner Hanson Retirement Party, 2:30 P.M., Annex, Mantorville, MN.</i>
<i>December 27, 2012 – Safety Committee Meeting, 10:00 A.M., Annex, Mantorville, MN.</i>
<i>January 1, 2013 – County offices closed to observe New Years.</i>
<i>January 2, 2013 – Statutory County Board Meeting, 9:30 A.M., Annex, Mantorville, MN.</i>
<i>January 2, 2013 – Planning Commission Meeting, 1:00 P.M., Annex, Mantorville, MN.</i>
<i>January 3, 2013 – COG Meeting, 7:00 A.M., County Seat Café, Mantorville, MN.</i>
<i>January 3, 2013 – Dodge County Township Officers Meeting, 7:30 P.M., Vernon Town Hall, Hayfield, MN.</i>
<i>January 8, 2013 – Safety Committee Meeting, 1:30 P.M., Annex, Mantorville, MN.</i>
<i>January 14, 2013 – Highway 14 Partnership Annual Meeting, Owatonna Arts Center, Owatonna, MN.</i>
<i>January 15, 2013 – Fairview Care Center Meeting, 9:00 A.M., Dodge Center, MN.</i>
<i>January 16, 2013 – DFO Community Corrections Advisory Board Meeting, 12:00 P.M., Government Center, Rochester, MN.</i>
<i>January 21, 2013 – County offices closed to observe Martin Luther King Jr. Day.</i>
<i>January 22, 2013 – Dodge County Regional Railroad Authority Meeting, 6:30 P.M., Annex, Mantorville, MN.</i>
<i>January 28, 2013 – Community Corrections Task Force Meeting, 12:00 P.M., Annex, Mantorville, MN.</i>
<i>January 16, 2013 – EDA Meeting, 4:30 P.M., Annex, Mantorville, MN.</i>
<i>Dodge County Commissioners may be in attendance at these meetings.</i>

DEFERRED BUSINESS	
1.	These are items that the County Board has previously discussed and voted to table or decided to take action on at a later date. These items may be brought back for discussion at any meeting by any County Board member.
2.	
3.	
4.	
5.	