

Dodge County Board of Commissioners  
 Committee Agenda  
 Conference Rooms, Courthouse Annex  
 Mantorville, MN

**COMMITTEE AGENDAS**

MAY 22, 2012 8:00 A.M.

8:00 A.M. CONFERENCE ROOM B			8:00 A.M. CONFERENCE ROOM A		
8:00 A.M. ADMINISTRATION COMMITTEE			8:00 A.M. HEALTH/HUMAN SERVICES COMMITTEE		
Gray & Administrator (Olive - Alt)			Olive & Tjosaas (Hanson - Alt)		
8:00 a.m.	Action Required	▽	8:00 a.m.	Action Required	▽
<b>BECKY LUBAHN</b> , Executive Assistant			<b>PUBLIC HEALTH COMMITTEE</b>		
<input type="checkbox"/> 1.1	Minutes of the May 8, 2012 Committee of the Whole	A	<b>PEGGY ESPEY</b> , Public Health Director		
<input type="checkbox"/> 1.2	Minutes of the May 8, 2012 Meeting	A	<input type="checkbox"/> 1.1	Request Authorization to Accept Donations	A
			<input type="checkbox"/> 1.2	Destruction of Public Health Records	A
<b>8:05 a.m.</b>			<input type="checkbox"/> 1.3	Mayo Center for Innovation Update	D
<b>ROSE CULBERTSON</b> , Taxpayer Services Director			<input type="checkbox"/> 1.4	Public Health Preparedness Update	D
<input type="checkbox"/> 2.1	Review Bills	A	<input type="checkbox"/> 1.5	SE MN Immunization Connection	D
<b>8:10 a.m.</b>			<b>8:30 a.m.</b>		
<b>PEGGY ESPEY</b> , Public Health Director			<b>HUMAN SERVICES COMMITTEE</b>		
<input type="checkbox"/> 3.1	.6 FTE Administrative Secretary Replacement Request	A	<input type="checkbox"/> 1.1	Appoint Custodian for Human Services imprest fund	A
			<input type="checkbox"/> 1.2	Regional Human Services Redesign update	D
<b>8:20 a.m.</b>			<input type="checkbox"/> 1.3	Quarterly Financial Report	D
<b>LISA HAGER</b> , Employee Relations Director					
<input type="checkbox"/> 4.1	Personnel Agenda	A			
<b>8:25 a.m.</b>					
<b>JIM ELMQUIST</b> , County Administrator					
<input type="checkbox"/> 5.1	Cell Phone Stipend – Sheriff Dept.	A			
<b>8:30 a.m.</b>					
<b>ROGER FRIEDT</b> , Building Operations Supervisor					
<input type="checkbox"/> 6.1	Renew County Buildings Garbage & Recycling Services	A			
<input type="checkbox"/> 6.2	Seminary Lawn Care	A			

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MAY 8, 2012 8:00 A.M.

8:00 A.M. CONFERENCE ROOM B			COMMITTEE OF THE WHOLE	
8:00 A.M. PUBLIC SAFETY/PUBLIC WORKS COMMITTEE				
Hanson & Erickson (Gray – Alt)				
<b>8:00 a.m.</b>	<b>Action Required</b>	▽	<b>9:00 A.M.</b>	
<b>PUBLIC SAFETY COMMITTEE</b>			<b>BONNIE ADAMS</b> , Library Director	
<b>JIM JENSEN</b> , Sheriff			<input type="checkbox"/> 1.1 2011 State Library Report	
<input type="checkbox"/> 1.1	PSAP Consolidation Discussion	D		
<b>8:30 a.m.</b>			<b>9:15 A.M.</b>	
<b>PUBLIC WORKS COMMITTEE</b>			<b>LISA KRAMER</b> , Finance Director	
<b>GUY KOHLNHOFER</b> , County Engineer			Delegation of Duties During Leave	
<input type="checkbox"/> 1.1	Award SP 020-613-015 CSAH 13 Bituminous Project	A		

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**DODGE COUNTY BOARD OF COMMISSIONERS MEETING**

MAY 22, 2012 – 9:30 A.M.

ALL TIMES LISTED ARE APPROXIMATE AND MAY BE DISCUSSED AT ANY TIME UNLESS IT IS A SCHEDULED PUBLIC HEARING.		
<b>ITEM</b>	<b>9:30 A.M.</b>	<b>DON GRAY, Chair</b> <b>CONVENE COUNTY BOARD MEETING</b> <input type="checkbox"/> <b>PLEDGE OF ALLEGIANCE</b> <input type="checkbox"/> <b>DETERMINE QUORUM</b> <input type="checkbox"/> <b>ESTABLISH AGENDA</b> <input type="checkbox"/> <b>NEW EMPLOYEE INTRODUCTIONS</b>
<b>1.0</b>	<b>9:35 A.M.</b> 5 Minutes	<b>CONSENT AGENDA</b>
1.1	-	<input type="checkbox"/> Cell phone stipend
1.2	-	<input type="checkbox"/> Renew County Buildings Garbage & Recycling Services
1.3	-	<input type="checkbox"/> Seminary Lawn Care
1.4	-	<input type="checkbox"/> Destruction of Public Health Records
1.5	-	<input type="checkbox"/> Request Authorization to Accept Donations – Public Health
1.6	-	<input type="checkbox"/> Appoint custodian for Human Services imprest fund
1.7	-	<input type="checkbox"/> ES Resolution to Accept Donation
1.8	-	<input type="checkbox"/> Award SP 020-613-015 CSAH 13 Bituminous Project
<p><i>Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.</i></p>		
<b>2.0</b>	<b>9:40 A.M.</b>	<b>LISA KRAMER, Finance Director</b>
2.1	5 Minutes	<input type="checkbox"/> Dodge County Arena Deficit Payment
<b>3.0</b>	<b>9:45 A.M.</b>	<b>JIM ELMQUIST, County Administrator</b>
3.1	10 Minutes	<input type="checkbox"/> 2013 Budget Discussion
3.2	10 Minutes	<input type="checkbox"/> Recorder Position Discussion
<b>4.0</b>	<b>10:05 A.M.</b>	<b>ROSE CULBERTSON, Taxpayer Services Director</b>
4.1	5 Minutes	<input type="checkbox"/> Review and Approve Bills
<b>5.0</b>	<b>10:10 A.M.</b>	<b>PAUL KILTINEN, County Attorney</b>
5.1	5 Minutes	<input type="checkbox"/> Legal Update
<b>6.0</b>	<b>10:15 A.M.</b>	<b>LISA HAGER, Employee Relations Director</b>
6.1	5 Minutes	<input type="checkbox"/> Personnel Agenda
<b>7.0</b>	<b>10:20 A.M.</b>	<b>BREAK TO MEET AND GREET VISITORS</b>
	5 Minutes	

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MAY 22, 2012 – 10:20 A.M.

<b>8.0</b> 8.1	<b>10:25 A.M.</b> 10 Minutes	<b>WENDELL, ENGELSTAD</b> , County Assessor <input type="checkbox"/> Local Option & Regular Abatements Request
<b>9.0</b> 9.1	<b>10:35 A.M.</b> 15 Minutes	<b>PAUL WILTGEN</b> , IT Director <input type="checkbox"/> Selection of vendor to provide new phone system
<b>10.0</b> 10.1 10.2	<b>10:50 A.M.</b> 15 Minutes 5 Minutes	<b>MARK GAMM</b> , ES Director <input type="checkbox"/> Scale & Scale House Construction Proposals <input type="checkbox"/> MOU with Canisteo Township
<b>11.0</b> 11.1	<b>11:10 A.M.</b> 10 Minutes	<b>JANE OLIVE</b> , Public Health Committee <input type="checkbox"/> Public Health Committee Report
<b>12.0</b> 12.1	<b>11:20 A.M.</b> 10 Minutes	<b>LYLE TJOSAAS</b> , Health/Human Services Committee <input type="checkbox"/> Human Services Committee Report
<b>13.0</b> 13.1	<b>11:30 A.M.</b> 5 Minutes	<b>DAVID ERICKSON</b> , Public Safety/Public Works Committee <input type="checkbox"/> Public Works Committee Report
<b>14.0</b> 14.1	<b>11:35 A.M.</b> 30 Minutes	<b>DON GRAY</b> , Administration Committee <input type="checkbox"/> Review Minutes <input type="checkbox"/> County Commissioner Reports <input type="checkbox"/> County Administrator Update <input type="checkbox"/> Other Deferred Business
<b>15.0</b>	<b>12:05 P.M.</b>	<b>RECESS FOR LUNCH</b>
<b>16.0</b>	<b>1:05 P.M.</b>	<b>RECONVENE MEETING</b>
<b>17.0</b> 17.1 17.2	<b>1:05 P.M.</b> 20 Minutes 25 Minutes	<b>JIM JENSEN</b> , Sheriff <input type="checkbox"/> Purchase of 2 Squad Cars <input type="checkbox"/> Sheriff's Office Cell Phone Stipend Policy
<b>18.0</b>	<b>1:50P.M.</b>	<b>ADJOURN</b>

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<i>Coming up in Dodge County:</i>	
<i>May 23, 2012 – HRC Open House, 3:00 P.M., Owatonna, MN.</i>	
<i>May 28, 2012 – Community Corrections Task Force Meeting, 12:00 P.M., Annex, Mantorville, MN.</i>	
<i>June 4, 2012 – AMC District 9 Meeting, 8:00 A.M., Winona, MN.</i>	
<i>June 6, 2012 – Planning Commission Meeting, 7:00 P.M., Annex, Mantorville, MN.</i>	
<i>June 12, 2012 – Safety Committee Meeting, 1:30 P.M., Annex, Mantorville, MN.</i>	
<i>June 12, 2012 – County Board of Appeal &amp; Equalization Meeting, 5:00 P.M., Annex, Mantorville, MN.</i>	
<i>June 13, 2012 – Department Head Meeting, 10:00 A.M., Annex, Mantorville, MN.</i>	
<i>June 19, 2012 – Fairview Care Center Meeting, 9:00 A.M., Annex, Mantorville, MN.</i>	
<i>June 25, 2012 – Community Corrections Task Force Meeting, 12:00 P.M., Annex, Mantorville, MN.</i>	
<i>Dodge County Commissioners may be in attendance at these meetings.</i>	

<b>DEFERRED BUSINESS</b>	These are items that the County Board has previously discussed and voted to table or decided to take action on at a later date. These items may be brought back for discussion at any meeting by any County Board member.
1. Section 8 Housing in SE MN & Dodge County	
2.	
3.	
4.	
5.	